



Councillor Andy Baker
Portfolio Holder for Housing and Planning

BY EMAIL

04 September 2024

Assistant director: Building & Public Realm
Town Hall
Station Road
Clacton on Sea
Essex CO15 1SE

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Our Ref: AW/Spendells
Please ask for: Andy White

Dear Councillor Baker

Concurrence with Officer Decision: Contract to support IT systems.

I write to seek your concurrence in respect of an officer decision to enter into additional contract with the Council's existing IT provider, Intergence, to provide ongoing support, security and maintenance to the IT systems to be installed at Spendells House.

Work on the conversion of Spendells House is nearing completion and IT systems and other building service systems such as door entry and alarms that use internet connection have been installed. The next step is to complete the connection of these systems to the internet and to fully commission and test them.

At the same time, as a public body, the Council is a target for cyber attack and robust measures to ensure the safety and security of the systems and the Council's wider network are necessary. The Council's IT team has obtained a quotation from our existing IT providers, procured in accordance with the Council's procedures through the government's GCloud framework.

A three year agreement in the sum of £23,220 (£7,740per annum) has been proposed in order to maintain the new system and an early start is necessary in order to be able to fully commission the various systems on site.

Accordingly I propose to enter into the proposed three year additional agreement with Intergence in order to secure the running of the IT network at Spendells House and the commissioning of the systems there. If you concur, can I ask that you sign and return the attached pro-forma to me. If you have any questions or other comments please do not hesitate to contact me.

Yours sincerely

A White

Andy White
Assistant Director Building & Public Realm

Assistant director: Building & Public Realm
BY EMAIL (awhite@tendringdc.gov.uk)

As signed September 2024

Concurrence with Officer Decision: Contract to support IT systems.

I refer to your letter dated 04 September 2024 concerning the action you propose to take under the powers delegated to you in respect of your proposed decision to enter into the proposed three year additional agreement with Intergence in order to secure the running of the IT network at Spendells House and the commissioning of the systems there.

I CONCUR/~~DO NOT~~ Concur with the actions you propose.

Additional comments (if any)

Approved by the Portfolio Holder 04 September 2024

Councillor Andy Baker
Portfolio Holder with responsibility for Housing and Planning