



Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	3 rd September 2024.
Decision Maker (Officer):	Damian Williams, Corporate Director for Operations and Delivery.
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	<p>Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39).</p> <p>The Corporate Director (Operations and Delivery), Damian Williams, has delegated power to authorise the completion of the lease over the Old Lifeboat House, East Terrace, Walton-on-the-Naze.</p>
Identify which Portfolio Holder(s)/Committee Chairman consulted?	As referred to in the Corporate Finance and Governance Portfolio Holder decision dated 15 th September 2022.
Ward Member(s) consulted?	No
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To complete and enter into a new lease over The Old Lifeboat House, East Terrace, Walton-on-the-Naze, in accordance with the Corporate Finance and Governance Portfolio decision dated 15 th September 2022.
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	Officers received a request to lease this property in 2022, following the departure of the previous tenant who served notice as they had no intention to renew their lease. It is now proposed to complete a new lease with the incoming tenant on the terms set out in Part A

	and Part B Portfolio Holder report and subsequent to the decision aforementioned dated 15 th September 2022.
Highlight any associated risks/finance/legal/equality considerations:	No additional risks identified.
Details of any Alternative Options Considered and rejected (together with reasons):	To not complete the lease and have the property remain vacant.
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	None.
Reason Decision, or supporting Report, is not published:	Not applicable
<i>Tick one or more of the specific exemptions,</i>	If Report is not to be published – tick one of the following boxes:
<u>and</u>	X The report supporting the Decision contains confidential information
<i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
	<ul style="list-style-type: none"> • Relates to an individual • Likely to reveal the identity of an individual
	X <ul style="list-style-type: none"> • Relating to financial or business affairs of a person or organisation
	<ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings
	<ul style="list-style-type: none"> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment
	<ul style="list-style-type: none"> • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

	<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> <p>Reasons: Report contains confidential information</p>
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Officer

Damian Williams

Signed:



Title: Corporate Director for (Operations and Delivery)

Dated:

3/01/24

