

## **ESSEX FILMING PARTNERSHIP AGREEMENT**

The Essex Filming Partnership aims to develop Essex as a film friendly region because it recognises the opportunities for inward investment, tourism and PR the film & TV industries can bring.

It is the responsibility of the partners to proactively take positive action to promote, support and enable film-making to be attracted to and take place in Essex, and to showcase this to the creative industries.

The Essex Filming Partnership fulfils its duty of care to local residents by ensuring that Essex citizens and businesses benefit from filming, yet disruption is kept to a minimum.

### **The Partnership Pledge**

- The Essex Film Office will strive to ensure that the partnership is able to work together as an effective body and that the lines of communication between all partners remain open.
- The local public and private bodies of Essex, including local authorities and police, pledge to make Essex a film friendly region by working within the guidelines of the Essex Filming Partnership
- The creative industries agree to abide by the Filming Guidelines as outlined on the Essex Film Office Website, in addition to the legal requirements imposed on filming.

### **The Essex Filming Partnership as a whole agrees to:**

- Act in a professional, honest and open manner in all our communications.
- Be flexible in our approach to the needs of others.
- Be accountable for our own actions.
- Ensure that we instill trust in one another so that this is reflected in our dealings.

### **Key Stakeholder Actions**

#### **The Essex Film Office will:**

- Be the main point of contact for all filming in Essex in order to minimise administration and deliver a timely, consistent, first class service to the creative industries.
- Ensure the regions offer in terms of locations, crews and facilities receives maximum exposure.
- Work with local authorities and location owners on filming requests
- Ensure that film crews are covered by at least £5 million Public Liability Insurance
- Ensure that productions inform local businesses and residents when any filming may cause disruption. Production letters are to include contact details for the Essex Film Office.
- Identify potentially problematic shoots, e.g. stunts, and make the relevant authorities aware in a timely fashion, to allow timely decisions regarding the feasibility of the shoot and any preparation time. Seek permission from production companies to initiate and co-ordinate PR opportunities, including credits, arising from any significant filming in the county, particularly during the time of first release.
- Collate data from all the partnership organisations and visiting production companies regarding filming activity and production spend in the county for the purposes of providing statistical information to government reports and funding agents, enhancing Essex's standing in the film industry and encouraging support from the private sector.

- Offer support and advice to local and private bodies within the partnership.
- Act as a go-between creative industries and private and public bodies in case of dispute.

**The local public and private bodies of Essex** acknowledge that working together within the partnership will ensure the maximum benefits to Essex in terms of attracting and managing filming. They will:

- Support the Essex Film Office to become the first point of call for all productions wishing to film in Essex.
- Fully commit to, actively encourage and support the creative industries in Essex.
- Communicate effectively with the partners.
- Recommend suitable locations in their area to be put forward for a location brief.
- Provide relevant data to the Essex Film Office.
- Keep the Essex Film Office informed with regards to local filming policies in their area such as charges, staff changes, deadlines etc.
- Maintain confidentiality regarding filming in the region where appropriate.
- Allow the partnership to share in PR opportunities whenever possible.

**Production companies working in Essex will:**

- Work to the Filming Guidelines as outlined on the Essex Film Office Website, in addition to the legal requirements imposed on filming.

Tendring District Council agrees to abide by the terms and conditions and recommendations contained in this document as partners in the Essex Filming Partnership. This document is not a legally binding agreement.

Name \_\_\_\_\_

Tendring District Council \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Essex County Council \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

