

Councillor P Honeywood,
Town Hall
Station Road
Clacton-on-Sea
Essex
CO15 1SE

13th June 2024

Dear Councillor Honeywood

Delegated Power Ref: Part 3, Schedule 3 (responsibility for executive functions)
Sections 4.2.1 (responsibilities of individual portfolio holders) part 3.32 Regeneration
(Town Centre Regeneration).

Request for Consent to gain Exemption from Call-in Procedure

I propose to make the following executive decision:-

- (a) That the Portfolio Holder for Finance and Governance and Portfolio Holder for Leisure & Public Realm agree to include the refurbishment of the Leisure Centre entrance road into the existing contract with Marlborough Ltd and allocate an additional £24,000 to the Vista Road Car Park Capital budget from the annual revenue contribution to the Leisure Capital Projects Reserve.
- (b) The subject to (a) above, the Portfolio Holders for Finance and Governance together with the Portfolio Holder for Assets agree an exemption to the Council's procurement rules to instruct Marlborough Ltd to undertake this work as a variation on the existing contract to resurface the Vista Road Car Park.
- (c) That authority to vary the original contract with Marlborough Ltd is delegated to the Assistant Director, Building and Public Realm.

Any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interest for the following reasons:-

The contract is due to be completed by 21st June and if the full call-in period is applied, this will not clear until 20th June and leaving not enough time to place the order. As such, the extension will be seen as a separate contract, which is likely to increase the cost significantly. If the variation order is placed immediately, the additional works will cost £24,000 which will be funded from the Leisure Capital Projects Reserve.

I therefore propose that the decision should be exempt from the call-in procedure by virtue of Rule 18(i) of the Overview and Scrutiny Procedure Rules in Part 5 of the Council's Constitution. I would be grateful if you would sign, scan and email or post the attached Consent Form back to me indicating whether you agree with this course of action.

Yours sincerely

Mike Carran, Assistant Director, Economic Growth, Culture and Leisure

Mike Carran,
Town Hall,
Station Road,
Clacton

Dear Mr Carran

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I refer to the letter from you dated 13th June 2024 concerning exercising the above delegated power in relation to extending the contract to refurbish the Clacton Leisure Car Park, to include the entrance road.

In view of the urgency of this decision, I note that you wish to gain an exemption from the call-in process by virtue of Rule 18(i) of the Overview and Scrutiny Procedure Rules in Part 5 of the Council's Constitution.

I agree / do not agree* that the decision is reasonable in all the circumstances and that an exemption from the call-in procedure should be applied in this case.



.....
Councillor Paul Honeywood
Chairman of the relevant overview and scrutiny committee

13th June 2024

Dated

* *Please delete as appropriate.*

Additional comments (if any):