



Councillor A Porter
C/o Leadership Support Team
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Email : kcharles@tendringdc.gov.uk
Our ref: KC/0000042/01

23rd May 2024

Dear Cllr Mick Barry and Cllr Michael Bush

TDC Beach Patrol Equipment Purchase

Unfortunately, there was a break-in at the Clacton Beach Office, whereby one of the quad bikes was stolen. This was reported to the police accordingly, but the perpetrators and the quad bike were never recovered. As such, the beach patrol equipment is required to be replaced for this season.

The quad bike is an essential piece of equipment used to launch and recover the jet skis and rigs. Without this equipment, staff would manually need to launch the jet ski and rigs, which is dangerous and would impact the manual handling process the team currently follows.

After liaising with the Open Space and Transport Manager, a tender process was undertaken, and a bid was received from Truckwells.

We have been informed that the quad bike will take up to 3 weeks for delivery after placing the order. As such, it's recommended to proceed with this purchase as they will be used in the current season.

Below is an outline of the proposed equipment purchases:

1 x YAMAHA Kodiak 700 EPS Special Edition
Total Equipment spend: £10,680.00 +VAT

From the Cabinet Meeting held on 19th April 2024, a financial report was put forward: Item-Report of the Portfolio Holder for Corporate Finance & Governance A.2-Financial Performance Report 2023/24- General Update, at the end of December 2023. Within this cabinet report, it approves the proposed adjustments to the 2024–25 budget, as set out in Section 3 of Appendix H, which detailed the cost pressure of Beach Patrol at £60,000.

In summary, the proposal is to purchase and a 1 x quad bike for the Beach Patrol operations to which can be funded from the from the cost pressure of Beach Patrol which was agreed at the Cabinet Meeting held on 19th April 2024.

If you agree with the equipment purchase, appointing Tuckwells, entering into a contract via a purchase order, I would be grateful if you would sign and return the concurrence below.

Yours sincerely

Kieran Charles, BA Hons, MCIMSPA
Sport and Leisure Operations Manager

Dear Kieran

I refer to your letter dated 23rd May 2024 requesting my agreement in the proposal to purchase one quad bike and agree with the award, appointment of contract via purchase order for £10,680 to Tuckwells for the quad bike purchase.

This is to replace the stolen Quad Bike and to support the Beach Patrol Operations, which can be funded from the cost pressure of Beach Patrol which was agreed at the Cabinet Meeting held on 19th April 2024.

- I concur with the equipment purchases

Cllr Mick Barry, Portfolio Holder for Leisure and Public Realm

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Dated

- Please delete as appropriate

Cllr Michael Bush, Portfolio Holder for Environment

A handwritten signature in black ink, appearing to be 'M.B.' with a long horizontal stroke extending to the right.

Dated 28-05-2024

- Please delete as appropriate