

**RECORD OF EXECUTIVE DECISION**

**TITLE OF THE DECISION :- Minor Alterations To The Financial Assistance Policy For Private Sector Housing**

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s)  Yes/No	Subject to Call-in?  Yes/No
31 <sup>st</sup> May 2024	Portfolio Holder for Housing & Planning	To make minor alterations to the Financial Assistance Policy for Private Sector Housing <ul style="list-style-type: none"> <li>• Local Council Tax Reduction (CTR) be added as a qualifying benefit for means testing for grant purposes;</li> <li>• The Discretionary Emergency Repairs Grant to be titled Discretionary Essential Repairs Grant; and</li> <li>• The local land charge registration process for the Discretionary Stairlift Grant be altered and aligned with that used for the Disabled Facilities Grant.</li> </ul>	To make minor amendments to improve the mandatory and discretionary grant offerings to residents of the district, particularly allowing for a simplification of the means testing procedure for those in receipt of Council Tax Reduction.	Full policy review – this will be undertaken later this year in line with new guidance documents expected from ECC.		No	Yes

**URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-**

<b>GENERAL EXCEPTION APPLIES?</b> (Rule 14 Access to Information Procedure Rules)	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
<b>SPECIAL URGENCY APPLIES?</b> (Rule 15 Access to Information Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
<b>EXEMPTION FROM CALL-IN APPLIES?</b> (Rule 18i Overview and Scrutiny Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b> (Rule 6 Budget and Policy Framework Procedure Rules)	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO

**AGREEMENT TO DECISION:-**

Signed:- 	Date:- 36/24	Delegated Power Reference (in Part 3 of the Constitution):- ... Part 3.35 .....
Decision Maker <i>for the relevant response for the...</i>		

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