



Cllr M Bush
Portfolio Holder for Environment
BY EMAIL

20th May 2024

Assistant Director: Housing &
Environment
Town Hall
Station Road
Clacton on Sea
Essex CO15 1SE

Tel: (01255) 686933
Email: trclarke@tendringdc.gov.uk

Our Ref: TRC
Please ask for: Tim R. Clarke

Dear Councillor Bush

Concurrence with Officer Decision: To appoint WRM Sustainability Ltd to provide specification writing services in respect of the waste & recycling service.

I write to seek your concurrence in respect of an officer decision to appoint WRM Sustainability Ltd to provide specification writing services in respect of the waste & recycling collection and street cleaning services. The appointment follows a request for quotation exercise.

WRM's core cost for this service is £14,047 that will be funded from funding included in the 2024/25 budget for work associated with the review of options / tender for the Waste & Recycling and Street Cleaning contract. A total of £0.200m has been set aside as part of a budget adjustment for 2024/25 as approved by Cabinet at its meeting on 19th April 2024 (Minute number 116 refers). The spending of this budget is delegated to the Corporate Director for Operations & Delivery.

Additional costs may be incurred at day rates set out in their quotation.

Accordingly I write to seek your concurrence with the proposed decision. If you concur, I ask that you sign and return the attached pro-forma to me. If you have any questions or other comments please do not hesitate to contact me.

Yours sincerely

Tim R. Clarke
Assistant Director; Housing & Environment.

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Environment
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[as signed] May 2024

Dear Tim

Concurrence with Officer Decision: To appoint WRM Sustainability Ltd to provide specification writing services in respect of the waste & recycling service.

Thank you for your letter of 20th May 2024.

I note the proposed decision to:

appoint WRM Sustainability Ltd to provide specification writing services in respect of the waste & recycling collection and street cleaning services.

* I concur ~~I do not concur~~ with the actions you propose.



Cllr M Bush

Date 21st May 2024

Portfolio Holder for Environment

Additional comments (if any):