

**MINUTES OF THE MEETING OF THE COMMUNITY LEADERSHIP OVERVIEW AND
SCRUTINY COMMITTEE,
HELD ON TUESDAY, 22ND NOVEMBER, 2022 AT 6.00 PM
IN THE COMMITTEE ROOM - TOWN HALL, STATION ROAD, CLACTON-ON-SEA,
CO15 1SE**

Present:	Councillors Chittock (Chairman), S Honeywood (Vice-Chairman), Clifton, Codling, Davidson, King and Miles
In Attendance:	Keith Simmons (Head of Democratic Services and Elections), Keith Durran (Committee Services Officer) and Matt Cattermole (Communications Assistant)

13. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Councillors Nash and Steady (no substitutions).

14. MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the meeting of the Committee held on Tuesday 28 June 2022 be approved as a correct record.

15. DECLARATIONS OF INTEREST

There were no declarations of interest by Councillors in relation to any item on the agenda for this meeting.

16. QUESTIONS ON NOTICE PURSUANT TO COUNCIL PROCEDURE RULE 38

On this occasion no Councillor had submitted notice of a question.

17. CONFIRMATION OF THIS COMMITTEES TASK AND FINISH GROUPS FOR OVERVIEW AND SCRUTINY ENQUIRES IN THE REMAINDER OF 2022/23

The Committee had a report that sought formal confirmation of the creation the Task and Finish Groups set out with the terms of reference, scope and membership identified. The terms of reference of two of the Task and Finish Groups were determined by Council (Minute 26 of 12 July 2022 refers). The membership of all four Task and Finish Groups were the subject of consultation and agreement by all Members of this Committee prior to the Officer Decision to approve the formation of those Groups (subject to this meeting of the Committee being invited to endorse that decision).

In this process, further nominations were made and those were identified in the report. The Committee agreed that the nominee names should be added to the Task and Finish Groups concerned.

Jaywick Sands	Colchester Borders	Children Education	Cost of Living
Cllr Codling	Cllr Chittock	Cllr S Honeywood	Cllr Chittock (Chr)
Cllr Placey	Cllr Skeels	Cllr Miles	Cllr Casey

Cllr Winfield	Cllr Barry	Cllr Knowles	Cllr Knowles
	Cllr Steady	Cllr Winfield	Cllr Fairley
			Cllr Barry
			Cllr Davidson

Other Councillors had volunteered to sit on task and Finish groups. Those not identified in the list would be thanked for volunteering.

After a short discussion the Committee **RESOLVED** to approve the Membership/Chairman details in the list circulated at the meeting for Task and Finish groups identified and, consequently, authorised Task and Finish groups to commence the scrutiny enquires concerned as approved by Council.

The meeting was declared closed at 6.15 pm

Chairman