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Resources and Services Overview and
Scrutiny Committee

6 September 2022

**MINUTES OF THE MEETING OF THE RESOURCES AND SERVICES OVERVIEW
AND SCRUTINY COMMITTEE,
HELD ON TUESDAY, 6TH SEPTEMBER, 2022 AT 7.30 PM
IN THE COMMITTEE ROOM - TOWN HALL, STATION ROAD, CLACTON-ON-SEA,
CO15 1SE**

Present:	Councillors M Stephenson (Chairman), Allen, Amos, Barry, Codling, Griffiths and Skeels
In Attendance:	Richard Barrett (Assistant Director (Finance and IT) & Section 151 Officer), Keith Simmons (Head of Democratic Services and Elections) and Keith Durran (Committee Services Officer)

17. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

An apology for absence was received from Councillor Morrison (with no substitution).

18. MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the meeting of the Committee held on Thursday 30 June 2022 be approved as a correct record.

19. DECLARATIONS OF INTEREST

There were no declarations of interest by Councillors in relation to any item on the agenda for this meeting.

20. QUESTIONS ON NOTICE PURSUANT TO COUNCIL PROCEDURE RULE 38

Pursuant to the provisions of Council Procedure Rule 38, Councillor Griffiths asked the following question:-

"I read the decision regarding the purchase of the new beach patrol equipment with interest.. While reading the report I was quite concerned to read "Clacton and Frinton Beach Patrol Station Quad bikes are beyond repair and no longer available to use". Why are we not replacing the equipment while it is still in working order? This would allow some resale value, and more importantly would mean the beach patrol had functioning equipment. Can we also clarify if the lack of availability of the equipment compromised the beach patrols effectiveness during this period"?"

The Chairman responded based on information provided to him, as follows:-

In the absence of the quad bikes at Clacton and Frinton Beach Patrol Station, please be assured that other temporary measures were put in place to ensure the stations were still operating fully. For instance, manually moving equipment where possible and using the Mule (small vehicle) to help support the manoeuvre of equipment.

I can advise that the old quad bikes for Walton and Clacton are still within TDC stock and are located at Northbourne with the Council's Open Space and Transport Manager. A decision on what will be the next steps for this equipment will be taken shortly. Subject to that advice and the obvious compliance with the Council's constitution, this

may include the option for trade-in or a direct sale of this equipment. An update will be provided once a decision has been finalised.

21. **SCRUTINY OF PROPOSED DECISIONS**

The Head of Democratic Services and Elections informed the Committee that it had the full list of proposed decisions referred to in the report and advised that, under Rule 13, Councillors could discuss anything that is in that list. However due notice must be given, 2 working days in advance of the meeting and no notice had been given. It was informed that if any members of the Committee wanted to put forward items from the report on proposed decisions for the work programme 2022/23 that this would be the appropriate time in the meeting.

It was **RESOLVED** to note the report.

22. **RECOMMENDATIONS MONITORING REPORT**

The report set out the recommendations from the meeting of the Committee on 30 June 2022 (Minute 14 refers) on the Waste, Recycling and Littering enquiry and the interim response of Cabinet on 15 July 2022 to those recommendations.

The Committee was reminded, by the Head of Democratic Services and Elections, that recommendations from earlier meetings had previously been reported to it and had not been repeated in this report. It was **RESOLVED** to note the report.

23. **TAKING FORWARD THE OVERVIEW AND SCRUTINY WORK PROGRAMME 2022/23**

The Head of Democratic Services and Elections invited the Committee to consider the list that was circulated at the meeting of Members who had volunteered to sit on the forthcoming Task and Finish groups.

This list had been considered by the Chairman who invited the Committee to approve the membership of the various Task and Finish groups for the scrutiny enquiries identified. The list also identified who it was proposed to chair each Task and Finish group, The list was as follows:

Item	Beach Hut Strategy	Planning Enforcement	Cyber Security	Customer Service
Who	Gary Scott (Chair)	Andy Baker (Chair)	Paul Clifton (Chair)	Mark Stephenson (Chair)
	Delyth Miles	Chris Amos	Chris Amos	Pam Morrison
	Jim Codling	Jim Codling	Chris Griffiths	Chris Griffiths
	Gina Placey	Gina Placey	Andy Baker	Terry Allen

Other Councillors had volunteered to sit on task and Finish groups. Those not identified in the list would be thanked for volunteering.

The reference to the item of enquiry in the above list needed to be read against the approved enquires scope approved by Council on 12 July 2022 (Minute 29 refers).

After a short discussion the Committee **RESOLVED** to approve the Membership/Chairman details in the list circulated at the meeting for Task and Finish groups identified and, consequently, authorised Task and Finish groups to commence the scrutiny enquires concerned as approved by Council.

24. FINANCIAL OUTTURN 2021/22

The Committee was advised that due to a clerical error, the Committee had been supplied with a financial report that was not the Financial Outturn Report for 2022/23. Although the correct report had been circulated once the error had been identified it had not enabled the full time for Councillors on the Committee to consider it prior to the meeting.

It was **RESOLVED** to postpone consideration of the financial Outturn 2022/23 report to a future meeting of the Committee.

The meeting was declared closed at 8.01 pm

Chairman

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