

A.2 APPENDIX

PROGRAMME OF MEETINGS – 2022/2023 MUNICIPAL YEAR (& BEYOND)

2022

Body	Time	Day	Date	Notes
ANNUAL COUNCIL (Already agreed)	7.30 p.m.	Tuesday	26 April	
Planning Committee	6.00 p.m.	Tuesday	10 May	
Planning Policy & Local Plan Committee	6.00 p.m.	Wednesday	11 May	
ALL MEMBERS' BRIEFING	6.00 p.m.	Thursday	12 May	
COUNCIL	7.30 p.m.	Tuesday	17 May	
Cabinet	10.30 a.m.	Friday	20 May	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	24 May	
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	25 May	
Planning Committee	6.00 p.m.	Tuesday	7 June	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	15 June	
Cabinet	10.30 a.m.	Friday	17 June	
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	28 June	
Audit Committee	10.30 a.m.	Thursday	30 June	
Planning Committee	6.00 p.m.	Tuesday	5 July	
Human Resources & Council Tax Committee	7.30 p.m.	Thursday	7 July	
COUNCIL	7.30 p.m.	Tuesday	12 July	
Cabinet	10.30 a.m.	Friday	15 July	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	20 July	
Standards Committee	10.00 a.m.	Wednesday	27 July	
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	27 July	
Planning Committee	6.00 p.m.	Tuesday	2 August	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	17 August	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	23 August	
Planning Committee	6.00 p.m.	Thursday	1 September	Note 1
ALL MEMBERS' BRIEFING	6.00 p.m.	Thursday	8 September	
Cabinet	10.30 a.m.	Friday	16 September	
COUNCIL	7.30 p.m.	Tuesday	20 September	
Planning Committee	6.00 p.m.	Tuesday	27 September	
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	28 September	
Audit Committee	10.30 a.m.	Thursday	29 September	
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	4 October	
Cabinet	10.30 a.m.	Friday	7 October	
Human Resources & Council Tax Committee	7.30 p.m.	Tuesday	11 October	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	19 October	
Planning Committee	6.00 p.m.	Tuesday	25 October	
Standards Committee	10.00 a.m.	Wednesday	26 October	
Cabinet	10.30 a.m.	Friday	4 November	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	15 November	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	16 November	
COUNCIL	7.30 p.m.	Tuesday	22 November	

Planning Committee	6.00 p.m.	Thursday	24 November	Note 2
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	30 November	
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	13 December	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	14 December	
Cabinet	10.30 a.m.	Friday	16 December	
Planning Committee	6.00 p.m.	Tuesday	20 December	

2023

Resources and Services Overview & Scrutiny Committee (INFORMAL)	9.30 a.m.	Wednesday	4 January	Note 11
Resources and Services Overview & Scrutiny Committee	9.30 a.m.	Wednesday	11 January	Note 3
Planning Committee	6.00 p.m.	Tuesday	17 January	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	18 January	
COUNCIL	7.30 p.m.	Tuesday	24 January	

COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	25 January	
Audit Committee	10.30 a.m.	Thursday	26 January	
Cabinet	10.30 a.m.	Friday	27 January	Note 4
Standards Committee	10.00 a.m.	Wednesday	1 February	
COUNCIL	7.30 p.m.	Tuesday	14 February	Note 5

Planning Committee	6.00 p.m.	Thursday	16 February	Note 2
Cabinet	10.30 a.m.	Friday	17 February	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	21 February	
Cabinet (PROVISIONAL)	10.30 a.m.	Wednesday	22 February	Note 6
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	22 February	
Human Resources & Council Tax Committee	7.30 p.m.	Thursday	23 February	Note 7
COUNCIL (PROVISIONAL)	7.30 p.m.	Thursday	2 March	Note 8

Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	7 March	
Planning Committee	6.00 p.m.	Tuesday	14 March	
Standards Committee	10.00 a.m.	Wednesday	15 March	
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	15 March	
Cabinet	10.30 a.m.	Friday	17 March	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	22 March	
COUNCIL	7.30 p.m.	Tuesday	28 March	

Audit Committee	10.30 a.m.	Thursday	30 March	
Planning Committee	6.00 p.m.	Thursday	13 April	Note 9
ANNUAL MEETING OF THE COUNCIL	7.30 p.m.	Tuesday	23 May	Note 10

2023/2024 MUNICIPAL YEAR

(Provisional dates for early cycles of meetings in 2023/2024 – for information only, subject to change)

ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	24 May	
Planning Committee	6.00 p.m.	Tuesday	6 June	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	13 June	
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	21 June	
Cabinet	10.30 a.m.	Friday	23 June	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	28 June	
Audit Committee	10.30 a.m.	Thursday	29 June	

Planning Committee	6.00 p.m.	Tuesday	4 July	
Human Resources & Council Tax Committee	7.30 p.m.	Thursday	6 July	
COUNCIL	7.30 p.m.	Tuesday	11 July	

Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	18 July	
Standards Committee	10.00 a.m.	Wednesday	19 July	
Cabinet	10.30 a.m.	Friday	21 July	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	26 July	
Planning Committee	6.00 p.m.	Tuesday	1 August	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	23 August	
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	30 August	
Planning Committee	6.00 p.m.	Thursday	31 August	Note 1
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	12 September	
Cabinet	10.30 a.m.	Friday	15 September	
COUNCIL	7.30 p.m.	Tuesday	26 September	

ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	27 September	
Audit Committee	10.30 a.m.	Thursday	28 September	
Planning Committee	6.00 p.m.	Thursday	28 September	Note 2
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	17 October	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	25 October	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	22 November	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	12 December	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	13 December	

Notes

1. Meeting scheduled to be held on the Thursday as the Monday of that week is a Bank Holiday.
2. Meeting scheduled to be held on the Thursday due to the Full Council meeting on the Tuesday.
3. Extra Meeting arranged to allow the Overview & Scrutiny Committee to consider and then formally comment on the Cabinet's Financial Forecast and initial budget and special expenses proposals. Also, to allow the Committee to discuss those proposals with Portfolio Holders. Portfolio Holders are requested to reserve this date in their diaries in the likelihood that the meeting will take place.
4. At this meeting Cabinet will approve its final proposals in relation to the Council's Budget and Council Tax precept for 2023/24 for submission to Full Council.
5. Meeting of the Council to approve the Cabinet's budget proposals and set the Council Tax for Tendring but excluding County, Fire and Police Council Tax calculations.
6. Provisional extra meeting of the Cabinet arranged in order to allow the Cabinet to meet and consider the Council's objections/amendments to the Budget (which may arise following the Council meeting referred to in note 5 above.)
7. Meeting to formally confirm the County, Fire and Police precepts on the Council's Collection Fund and for each Council Tax band in the parished and unparished areas of the District.
8. Provisional extra meeting of the Council arranged in order to allow the Council to meet and consider the Cabinet's revised budget proposals or the Cabinet's disagreement with the Council's budget objections (which may arise following the meetings referred to in notes 5 and 6 above.)

9. Meeting scheduled to be held on the Thursday due to the Easter Bank Holidays (Good Friday on 7 April and Easter Monday on 10 April).
10. Annual Meeting of the Council later than usual due to the Tendring District Council Elections on 4 May 2023 (Council Procedure Rule 1.1).
11. Informal Meeting arranged to allow the Overview & Scrutiny Committee to conduct pre-scrutiny on the Cabinet's Financial Forecast and initial budget and special expenses proposals.