

RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE 14 MARCH 2022

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>To examine the Council's communications strategy – using different media, utilising technology efficiently, assessing the impact of communication</p>	<p>22 Marc</p>	<p>Delivering the Council's Vision</p> <p>Delivering High Quality Services</p>	<p>The Strategy and details of key campaigns Details of the expenditure on communications over the past five years Analysis of communication activity as to the reach, understanding and action based on the messages Details of service user communications from across the Council (with details of frequency and examples) Marketing opportunities and those implemented for key services</p>	<p>Cllr. Carlo Guglielmi, Deputy Leader and Portfolio Holder Anastasia Simpson, Assistant Director</p>	<p>To appreciate the underlying elements of the Council's communications approach and the opportunities for developing these to address the information needs of residents and service users.</p>

To be determined	23 May 2022	To be determined	To be determined	To be determined	To be determined

<p>Disabled Facilities Grants –progress with the measures previously agreed and the occupational therapist support capacity to assist in the assessment and design of adaptations?</p>	<p>To be allocated</p>	<p>Strong Finances and Governance/Use assets to support priorities Community Leadership Through Partnerships/E2 – Health and Wellbeing-for effective services and improved public health</p>	<p>Details of the spend and numbers of applications received and processed, time span from receipt of application to payment of grant/decision to refuse in each of the last five years. Demographic details of the population of the District and any other indicators of latent demand. Details of the communications plan to bring the detail of the scheme to the attention of those in need.</p>	<p>Cllr. Paul Honeywood, Portfolio Holder Tim Clarke, Assistant Director Representatives of Essex County Council' Occupational Health Service who assess applications Representatives of community groups who represent those most likely to require/use facilities funded by these grants.</p>	<p>To look at this element of the service provided to local residents and to assess whether the Cabinet should be recommended to take action in relation to this service</p>
<p>ENQUIRIES TO BE UNDERTAKEN THROUGH JOINT PANELS WITH THE RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE</p>					
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<p><u>Joint Panel with Community Leadership Overview and Scrutiny Committee</u> Carbon Neutral by 2030. The assessment of measures to progress towards the policy unanimously agreed by Full Council and adopted into the Council's Policy Framework. How will these carbon reduction measures affect the Council and its r partners financially (and is there a consequence for job numbers/skills of the individual measures)?</p>	<p style="text-align: center;">Scoping Document to be produced</p>	<p>Delivering High Quality Services/ A7 - Carbon Neutral by 2030</p>	<p>A copy of the approved Plan The papers considered by the Climate Change Portfolio Holder's Working Party that oversaw the development of the Plan. The Cabinet's approved Key Actions for 2021/22 to deliver elements of the Plan in that year. Performance detail against the Cabinet's Key Actions. Details of Carbon Neutral measures/plans adopted by Parish and Town Councils in the District.</p>	<p>Tim Clarke, Assistant Director Relevant representatives from Parish and Town Councils</p>	<p>To support delivery against the Plan in the most appropriate way that takes account of the wider implications of carbon neutral measures and to look at how we can work with our partners to pursue the wider objectives of encouraging carbon neutrality locally.</p>
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<p><u>Joint Panel with Community Leadership Overview and Scrutiny Committee</u> Post COVID Regrowth Town Centres, Supporting them to survive and thrive (adapting to the post covid uses by residents and visitors) and investment into those Town Centres. Revisit Tendring4Growth and see when and where the money is being spent. Back 2 Business-joined up thinking of skills, jobs and enterprise, in short medium and long term goals. Progress with the previously discussed Business round table proposal. The prioritisation of the funded projects and initiatives.</p>	Scoping Document produced	<p>Building Sustainable Communities for the Future/ B6 - Effective planning policies and B3 - Vibrant Town Centres</p> <p>A Growing and Inclusive Economy/D2 - Support existing businesses</p>	<p>The Council's relevant policies and strategies (including Tendring4Growth). Copies of relevant bids; such as for the Government's Towns Fund The Cabinet's approved Key Actions for 2021/22 to deliver 'back to business'/business support in that year. Performance detail against the Cabinet's Key Actions. Details of occupancy, footfall and other measures of the vibrancy of the District's economy</p>	<p>Gary Guiver, Assistant Director</p> <p>Mike Carran, Assistant Director</p>	<p>To support delivery against the approved Plans/Strategies in order to maximise the benefit to the local economy and to look at how we can work with our partners to achieve this.</p>
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WORK UNDERTAKEN

ITEMS		Relevant CP	Information received.	Those who attended
<p>Celebrating the Area's Heritage – what was being done, how much money the Council was invested in this and what were the outcomes of that investment.</p>	<p>7 February 2022</p>	<p>A Growing and Inclusive Economy/ D4 - Promote Tendring's tourism, cultural and heritage offers</p>	<p>The Council's Heritage Strategy and action plans. The Strategy was adopted by decision of the Leader on 24 April 2020</p> <p>Details of budgets and performance/output indicates over the last five years.</p> <p>Heritage and Conservation Area Planning Guidance and its application for traditional farm buildings, conservation areas and listed buildings</p>	<p>Cllr. Alex Porter, Portfolio Holder Mike Carran, Assistant Director Gary Guiver, Assistant Director</p>
<p>Budget Scrutiny</p>	<p>12 January 2022</p>	<p>Strong Finances and Governance/Effective and positive Governance</p>	<p>The Committee received information on the updated financial forecast and proposed budget position for 2022/23; and</p> <p>(1) the Housing Revenue Account (HRA) Budget for 2022/23 including the movement in HRA Balances, the level of fees and charges for 2021/22 and the HRA Capital Programme.</p> <p>This enquiry considered the above in the light of the Council's Medium Term Financial Strategy and its Treasury Strategy.</p> <p>The Committee's enquiry was assisted by the Leader and individual Cabinet Members who also outlined the Cabinet's initial highlight priority actions for 2022/23 and the synergy of those with</p>	<p>Councillors, Stock, Guiglielmi, Porter, Honeywood, Newton and Talbot.</p>

			<p>the proposed Budget for 2022/23. A number of officers also supported the enquiry.</p> <p>The enquiry was conducted through a private evidence gathering stage on 5 January 2022 followed by a public meeting during the day of 12 January 2022.</p>	
Leisure Facilities Joint Use Report for Cabinet	13 December 2021	<p>Delivering High Quality Services</p> <p>Strong Finances and Governance/Effective and positive Governance</p> <p>Community Leadership Through Partnerships/Health and wellbeing - for effective services and improved public health</p>	<p>The report outlined that the Council's own facilities at Dovercourt and Walton had been subject to investment over recent years and a refurbishment was close to completion at Clacton Leisure Centre. The Joint Use Facilities also required investment and Cabinet would need to consider the viability of investing in facilities which the Council did not own. That should also be considered in the context of longer term investment requirements for the three facilities under the Council's ownership at Clacton Leisure Centre (CLC), Dovercourt Bay Lifestyles (DBL) and Walton on the Naze Lifestyles (WONL).</p>	<p>Councillors G Guiglielmi (Deputy Leader), Porter (Portfolio Holder for Leisure and Tourism)</p>
Waste (1) Specifically waste material that was generated in	1 November 2021	<p>Delivering High Quality Services/Minimise waste: Maximise</p>	<p>No debate was had at the meeting and it was decided to create a task and finish group to tackle the subject</p>	<p>Cllr. Michael Talbot as Portfolio Holder Andy White, Assistant Director</p>

<p>connection with the Waste Transfer Station and occurs along the A12 and A133.</p> <p>(2) Public Litter bin provision (determination of such sites and gaps in provision), replacing damaged bins, bin emptying schedules and rotas. How will that provision accommodate increased litter due to increased visitor numbers during the usual tourism season and outside of that season (where popularity is increasing)?</p> <p>Recycling bring sites – looking at previously discussed improvements and progress with these to ensure such sites are accessible,</p>		<p>recycling and Public spaces to be proud of in urban and rural areas</p>		<p>Jon Hamlet, Head of Service</p>
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<p>known about, the adequacy of the range of opportunities to recycle, the cleanliness of those sites and the recording of usage/provision of additional capacity.(4) Progress with increasing the recycling levels from residents.</p>				
<p>TDC Enforcement in the district, it included: (1) Waste, Fly tipping, Littering, Abandoned cars and abandoned dogs enforcement (2) Environmental Protection Nuisances - Noise, odour, bonfires, pests and light pollution enforcement (3) Private sector Housing (private landlords) as well</p>	<p>1 November</p>	<p>Delivering High Quality Services/A6 - Effective Regulation and Enforcement</p>	<p>Details of strategies and plans from across the council on enforcement Details of the Council's co-ordination of enforcement approaches and detection of matters that could be evaluated for enforcement (cross-service training and working to identify and report matters while undertaking other activities) Use of PCN or similar, warnings, removal of authorisations and prosecution by services over the last five years.</p>	<p>Cllr. Carlo Guglielmi, Deputy Leader and Portfolio Holder Assistant Directors - Andy White. Tim Clarke Anastasia Simpson Graham Norse Richard Barrett</p>

<p>as Caravan parks and camp sites) enforcement</p> <p>(4) Food, Health and Safety, skin piercing operators, animal licensing, breeding, kennelling selling, riding establishments, performances of animals and zoos enforcement.</p> <p>(5) Alcohol, entertainment and taxi/private hire licensing enforcement</p> <p>(6) Planning and Building Regulation Enforcement</p> <p>(7) Benefit fraud enforcement and Council/NNDR payment enforcement</p> <p>And looking at the co-ordination of the Council's enforcement across the above.</p>				
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<p>Leisure centres and the Leisure Strategy – looked at the developing Strategy against previously discussed intentions for it and the implication for investment in Leisure provision locally to address those areas where Tendring was below comparable averages in activity levels among the local community.</p>	<p>20 September 2021</p>	<p>Delivering High Quality Services</p> <p>Strong Finances and Governance/Effective and positive Governance</p> <p>Community Leadership Through Partnerships/Health and wellbeing - for effective services and improved public health</p>	<p>The Leisure Strategy and Action Plan Details of the leisure facilities of the Council and individual proposals for each of them based on the Strategy and Action Plan Consultation proposals for users of the facilities. Details of the budget over the last five years included revenue income and expenditure and capital/one off investments and grants to the Council. Details of usage of each of the facilities in each of those years and projects for usage in the current and next following four years. Details of percentage of the population that were inactive, fairly active and active etc. over the same five years and how that compares with all District Councils in the East of England in each of those years (21 September 2020 (Minute 87 refers)).</p>	<p>Cllr. Alex Porter, Portfolio Holder Mike Carran, Assistant Director</p>
<p>Seafront Expenditure</p> <p>Cliff stabilisation – The Beach Huts Service</p> <p>The costal defence ‘fish tails’, the created beaches and the potential for Beach recharge activities.</p>	<p>20 Sept emb</p>	<p>Strong Finances and Governance /C1 - Balanced annual budget and 10 year financial plan</p> <p>Delivering High Quality Services/Public spaces to be proud of</p>	<p>Details of the expenditure on cliff stabilisation works over the last five years and the schemes that had been undertaken in those five years (including the specific stretch of cliff</p>	<p>Cllr. Carlo Guglielmi, Deputy Leader and Portfolio Holder Richard Barrett, Assistant Director Andy White, Assistant Director</p>

		in urban and rural areas A Growing and Inclusive Economy/ Maximise our coastal and seafront opportunities		
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