

Key Decision Required:	Yes	In the Forward Plan:	Yes
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**CABINET
16 DECEMBER 2016**

REPORT OF FINANCE, REVENUES AND BENEFITS PORTFOLIO HOLDER

A.7 UPDATED FINANCIAL BASELINE 2017/18 AND DETAILED BUDGET PROPOSALS FOR A REVISED BUDGET 2016/17 AND ORIGINAL BUDGET FOR 2017/18

(Report prepared by Richard Barrett)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To enable Cabinet to:

- Consider the updated financial baseline for 2017/18
- To consider for approval the detailed budget proposals for a revised budget 2016/17 and original budget for 2017/18, including special expenses.

EXECUTIVE SUMMARY

- The updated financial baseline sets out how the financial and budget position of the Council for 2017/18 has progressed since Cabinet considered the Initial Financial Baseline for 2017/18 at its meeting on 5 August 2016.
- During the year the Council accepted the Government's minimum Revenue Support Grant (RSG) offer which means that unless the Government make any further changes, the minimum level of funding receivable over the next three years is as follows:
 - 1) 2017/18 - **£1.650m** (reduction over prior year – **36%**)
 - 2) 2018/19 - **£1.070m** (reduction over prior year – **36%**)
 - 3) 2019/20 - **£0.422m** (reduction over prior year – **60%**)
- Since 2011/12 the Council has found savings totalling **£12.000m**. However, given the significant reductions in RSG set out, further savings of potentially **£5.000m** are required over the next three years, with **£1.565m** required in 2017/18 alone.
- The detailed Local Government Finance Settlement figures were not available at the time this report was printed. If they do become available in time then they will be reported directly at the meeting, otherwise they will be included in the figures that will be presented to Cabinet in January 2017 when it considers the final budget proposals after consultation with the Corporate Management Committee.
- A number of actions have been taken with the aim of delivering a balanced budget for 2017/18. To date a budget 'gap' of **£0.603m** remains. Work remains on-going to minimise this 'gap' before final recommendations are made to Full Council in February 2017.
- A summary of the budget adjustments made along with other changes that have emerged during the budget setting process are set out later on in this report. Although additional costs and other adjustments have emerged, net savings / budget reductions totalling **£0.962m** have been identified to date.

- It is important to note that the savings identified to date represent only the initial steps to close the forecasted funding gap in the longer term. Further uncertainties also remain against this overall backdrop which may not yet have been reflected in the forecasted budget 'gaps' in future years that may require additional savings to be identified to deliver a balanced and sustainable budget in the future.
- The medium term forecast covering the period 2018/19 and 2019/20 is in the process of being updated with the outcome planned to be presented to Cabinet in January when the final budget position will be presented. It is difficult to forecast any further ahead at this stage given the huge level of uncertainty that the 100% retention of business rate model will introduce from 2020. The longer term forecast will remain a 'live' activity and updates will be provided to members as the forecast evolves over 2017/18.

RECOMMENDATION(S)

It is recommended that:

- Cabinet agrees the updated Financial Baseline 2017/18 and the detailed budget proposals (including fees and charges and special expenses) set out in the Appendices, which include the use of £2.646m from reserves to meet the cost of paying the three year pension deficit amount in one payment in early 2017/18;**
- Cabinet requests the Corporate Management Committee's comments on the Updated Financial Baseline 2017/18 and detailed budget proposals (including special expenses); and**
- all future expenditure in 2016/17 be in line with the proposed revised budget 2016/17 set out in the Appendices, subject to final approval by Council on 7 February 2017, and that the corporate financial system be amended accordingly to reflect these changes along with any amendments arising from revisions to the code of practice relating to the presentation of the Council's Annual Statement of Accounts.**

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

This report will have direct implications on the Council's ability to deliver on its key objectives and priorities and, in particular, on the speed with which the Council can deliver its priorities, rather than the priorities themselves.

FINANCE, OTHER RESOURCES AND RISK

Finance and other resources

The financial implications are set out in the body of the report.

Although the availability of financial resources is a key component in the delivery of services there will also need to be appropriate input of other resources such as staffing, assets and IT.

Appendix E sets out the calculation of Special Expenses Tax Levy proposals for 2017/18 which includes the net impact on a Band D property for each area in the district.

Risk

There are clearly risks associated with the financial forecast. The actions to achieve a fully funded budget, including limiting budgets to previous years prices where applicable and restricting cost pressures, give rise to the potential for items that have not been funded to emerge or for increases in income not to materialise in reality. This is particularly so given the current economic climate, the reductions in the availability of public sector funding, the Government's programme of change for Councils' services and the impact on the Council's core funding streams.

In view of the above, it is important that the Council has a sufficient level of uncommitted reserves set aside to support the approach identified within the financial forecast. An uncommitted reserve of approximately **£4.000m** (including the **£1.600m** minimum working balance) has been approved previously and remains in place as part of the detailed estimates for 2017/18.

The above is in addition to two separate reserves set up in recent years to act as 'buffers' if associated risks arise from welfare reforms and business rates.

Although impact assessments will be undertaken for significant savings strands as they are developed over the coming months, it is important to highlight that no specific risk assessment on the deliverability of the savings proposed in the budget have been completed to date. Given the significant budget 'gap' that remains it is important that the savings identified are delivered, which include the decommissioning of assets, which must be undertaken in such a way as to ensure all financial liabilities are ceased including business rates. If any savings included in the budget are not delivered there will be an increased call on reserves which will require additional on-going savings to be identified in 2018/19 and beyond.

However it must be acknowledged that Members are faced with some difficult and challenging decisions to secure the savings required in 2018/19 and beyond. This risk has been highlighted in the Council's Corporate Risk Register as any delay in delivering the required savings will require one-off contributions from reserves or other one-off amounts to balance the budget. Such an approach, if continued over a longer period of time, would be against the advice of the Council's Auditors who raised the use of reserves in such a way (along with the level of council tax) as key issues that the Council must continue to remain alert to.

LEGAL

The current arrangements for setting and agreeing a budget and for the setting and collection of Council Tax are defined in the Local Government Finance Act 1992. The existing legislation defining the arrangements for charging, collecting and pooling of Business Rates is contained within the Local Government Finance Act 1988. These were both amended as appropriate to reflect the introduction of the Local Government Finance Act 2012.

The Local Government Finance Act 2012 provided the legislative framework for the introduction of the Rates Retention Scheme and the Localisation of Council Tax Support.

The Calculation of Council Tax Base Regulations 2012 set out arrangements for the calculation of the Council Tax base following implementation of the Local Council Tax Support Scheme. These arrangements resulted in a lower tax base for the District Council, major preceptors and town and parish councils.

The Localism Act 2012 introduced legislation around the right of veto for residents on

excessive Council Tax increases.

In respect of special expenses that form part of the budget setting process, expenditure is classed as a Special Expense if it satisfies the requirements of the Local Government Finance Act 1992, Section 35. The only category relevant to this Council is contained within Section 35(2)(d) relating to concurrent functions with Parish and Town Councils. Under the Local Government Finance Act 1992, the Council must identify as its Special Expense, proposed expenditure on those functions which the Council performs in part of the district but which Parish or Town Councils perform elsewhere in the District. If, in the Council's view, a special expense should properly be charged over the whole of the district's area, the Council may pass an express resolution to this effect (known as a **contrary resolution**).

In order for expenditure to be a Special Expense, there are two conditions that must be fulfilled:

1. Expenditure is estimated to be incurred by the District Council in the whole or part of its area on the provision of a function;
2. Expenditure on the provision of the same function is to be incurred by at least one parish/town council elsewhere in the district.

OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.

These implications have no impact on the Financial Strategy itself. However, they are taken account of in the delivery of individual services and projects.

Special expenses are based on the principle of ensuring there is equality across the district in levying Council Tax to residents based on services and facilities provided by Town and Parish Councils in specific areas that are also provided by the District Council.

Subject to the approval of this report, the updated financial baseline and detailed estimates will be published on the Council's website and residents, businesses and visitors will be invited to provide feedback on the proposals.

PART 3 – SUPPORTING INFORMATION

BACKGROUND

Cabinet considered the Initial Financial Baseline at its meeting on 5 August 2016. At that meeting Cabinet resolved that:

(a) Cabinet agrees the initial financial baseline for 2017/18 and requests Portfolio Holders, supported by Officers, to continue to facilitate the various savings strands and initiatives to deliver a balanced budget for presenting to Cabinet in December 2016;

(b) the Corporate Management Committee be consulted on the initial financial baseline for 2017/18;

(c) the Local Council Tax Support Scheme grant to Town and Parish Councils be reduced

by 5% in 2017/18, and

(d) the decision whether to remain in the Essex-wide pool for non-domestic rates in 2017/18 be delegated to the Finance, Revenues and Benefits Portfolio Holder, in consultation with the Corporate Director (Corporate Services).

The Corporate Management Committee considered the Initial Financial Baseline Report 2017/18 at its meeting on 26 September 2016 following which comments relating to fly-tipping were presented back to Cabinet at its 4 November 2016 meeting.

At its meeting on 28 November 2016, the Corporate Management Committee considered the initial budget reductions arising from the Portfolio Working Parties, with their comments set out elsewhere on the agenda.

Revised Budget 2016/17

The original total net budget for 2016/17 was **£13.998m** and, after taking account of the formula grant and collection fund surplus, the Council Tax Requirement for Tendring District Council was **£6.855m**.

Budget adjustments have been made in line with separate decisions / financial procedure rules as the year has progressed, such as those made in response to the Corporate Budget Monitoring process, although these have been within the overall net budget / Council Tax Requirement.

Original Budget 2017/18

The Original Budget for 2017/18 is prepared within a Financial Strategy Framework that was set out in the Initial Financial Baseline 2017/18 report referred to above. The detailed budget proposals presented for 2017/18 are consistent with this approach which has been revised following additional information becoming available, changes arising from the detailed budget process and in response to the on-going Corporate Budget Monitoring process.

REVISED FINANCIAL FORECAST SUMMARY

The Initial Financial Forecast considered by Cabinet in August 2016 identified a potential funding gap for 2017/18 of **£1.565m** as follows:

Item	£'000
Salaries and Increments	200
Inflation for Major Contracts	(92)
NNDR	17
Removal of One-Off Items in 2016/17	(155)
Allowance for Emerging Cost Pressures	600
Reduction in Revenue Support to the Capital Programme	(100)
Change in the Use of Reserves	637
Reduction in Revenue Support Grant (including adjustment to reflect potential end to Council Tax Freeze grant funding)	914
Change to Collection Fund Surplus	(320)
Increase in Council Tax of 1.99%	(136)
Initial Funding Gap in 2017/18	1,565

Although the final Government Financial Settlement has yet to be confirmed, the detailed estimates include the outcome from a number of actions to support the necessary savings target along with other changes that have emerged since the Initial Baseline Position 2017/18 was considered by Cabinet in August 2016. These are set out in the next sections of the report and **Appendices** with a summary of the position as follows:

	£'000
Initial Funding Gap in 2017/18	1,565
Reduction in Cost Pressures	(126)
Budget Reductions Identified via Portfolio Holder Working Parties	(474)
Other Net Savings / Budget Reductions Identified	(146)
Council Tax Base and Collection Fund Changes	(216)
Revised Financial Baseline 2017/18 – Deficit	603

GENERAL FUND REVENUE BUDGET 2016/17 REVISED AND 2017/18 ORIGINAL

An overall summary of the budget position is shown in the following table:

<i>General Fund Budget</i>	2016/17 Original £m	2016/17 Revised £m	2017/18 Original £m
Net Cost of Services	15.054	25.930	15.968
Revenue Support for Capital Investment	0.400	2.117	1.940
Financing Items	(0.779)	(1.989)	0.699
Net Expenditure	14.675	26.058	18.607
Contribution to /(from) Uncommitted Reserve	0	0	0
Net Use of Earmarked Reserves (including the use of the Austerity Reserve)	(0.677)	(12.060)	(4.248)
SAVINGS STILL REQUIRED	-	-	(0.603)
TOTAL NET BUDGET	13.998	13.998	13.756
Less Funding			
Business Rates	(4.599)	(4.599)	(4.599)
Revenue Support Grant	(2.564)	(2.564)	(1.650)
Collection fund surplus	0.020	0.020	(0.368)
Council Tax Requirement (for Tendring District Council)	6.855	6.855	7.139

General Fund Revenue – Revised Budget 2016/17

The increase in net expenditure between the 2016/17 original and 2016/17 revised budget is **£11.383m**, which is primarily due to the amounts carried forward from 2015/16 with a corresponding change in the net use of reserves. Other specific adjustments affecting reserves are set out in later sections of the report where appropriate.

Additional adjustments have also been made in 2016/17 although these have been within the overall net budget. These are either one-off items affecting 2016/17 only, or recurring items identified in 2016/17 that have also been included in the original budget for 2017/18. Significant items have been explained in more detail later on in this report.

General Fund Revenue – Original Budget 2017/18

Although a number of savings / budget reductions have been identified, further savings of **£0.603m** are still required to balance the budget in 2017/18 as highlighted in the table above. Work remains on-going to identify further savings to minimise the budget 'gap'. The final budget proposals will also need to reflect any changes that may emerge from the Local Authority Financial Settlement announcements expected from the Government shortly, which will include the required detail to finalise the business rates budgets for 2017/18.

The draft revenue budgets are attached as **Appendix A**. Additional information relating to significant items arising from the estimates process are highlighted further on in this report and set out against the following broad headings:

- Additional / Emerging Costs
- Budget Reductions Identified from Portfolio Holder Working Parties
- Other Net Savings and Budget Reductions

Council Tax Assumptions

The revised financial forecast and detailed estimates are currently based on a Council Tax increase of 1.99%, which results in a band D Council tax of **£155.68**.

Although the Government have yet to announce the Council Tax referendum threshold for 2017/18, it is expected that the same £5 limit announced last year will be repeated. This will be further considered in January when Cabinet consider their final budget proposals for recommending to Full Council in February.

The tax base for 2017/18 is **45,859.5**, an increase of **951.2** compared with 2016/17. This reflects the numerous assumptions required such as the cost of the LCTSS and collection performance. Further Collection Fund details and tax base changes for 2017/18 are set out later on in this report.

The detailed estimates also include the reduction of **£0.007m** (5%) in the grant to Town and Parish Councils that was provided to offset the impact of the LCTSS. This reduction was agreed by Cabinet at its 5 August 2016 meeting.

Locally Retained Business Rates

Following the introduction of this new approach in 2013/14, inflationary uplifts are applied to underlying or base assumptions so additional funding should be receivable each year if the underlying net property 'base' does not reduce.

A full revaluation of rateable values was undertaken nationally this year and the impact of

this on this Council's budget remains under review and will be subject to the Government's Financial Settlement announcements expected shortly.

The Essex Business Rates Pool is expected to continue in 2017/18 although this will be subject to Government announcements along with the willingness of each member authority to remain a pool member. This will be reviewed in January once full details of the impact on business rate income becomes clearer.

No adjustments have been made in 2017/18 at present as these will be included in the January 2017 report to Cabinet once the required information is received from the Government.

LOCAL GOVERNMENT FINANCIAL SETTLEMENT

Confirmation of the Local Government Financial Settlement is expected in December.

The budget currently reflects a settlement amount of **£1.650m**. This is a reduction of **£0.914m** (36%) compared to 2016/17. As the Council accepted the Government's minimum funding offer earlier this year, it is hoped that the above amount will not be subject to further changes by the Government.

If confirmation of the Local Government Financial Settlement is received before the date of this meeting, then additional information will be provided. However, if the announcement is later, if any adjustment is required it will be included in the report to Cabinet in January 2017 when a final budget position will be presented.

CHANGES TO THE GENERAL FUND REVENUE BUDGET - ADDITIONAL / EMERGING COSTS

The total of the items identified for 2017/18 is **£0.474m** which is **£0.126m** lower than the **£0.600m** originally forecast within the Initial Financial Baseline. The costs included are largely those that are unavoidable with a summary of the relevant items as follows:

- **£0.045m** – As reported within the Corporate Budget Monitoring reports during the year, recycling credit income from ECC has remained behind budget. Although the service continue their proactive approach to encourage recycling, similarly to last year, it is prudent to adjust the budget to reflect current recycling performance.

The same adjustment has been made within the 2016/17 revised budget.

- **£0.020m** - This relates to the Sea and Beach Festival with events planned in Clacton and Dovercourt in 2017/18. This has been included in the budget on a one-off basis as the Service has been requested to identify how this can be funded from additional income generated from seafront activities in future years.

A budget adjustment of **£0.030m** has been included in the revised 2016/17 budget although this has been funded from Beach Hut income with the associated adjustment set out further on in this report.

- **£0.010m** – Following the success of the night flight at this year's Airshow, it is proposed to continue to include this budget in 2017/18. However similar

to the item above, the Service has been requested to identify how this can be funded on an on-ongoing basis from income from seafront activities from 2018/19.

- **£0.050m** – Building Control income continues to be under pressure from private sector companies operating in the same local market. Although the long term future of this service remains under review, it is proposed to reduce the income budget to reflect the current level that is being generated by the service.

The same adjustment has been made within the 2016/17 revised budget.

- **£0.021m** – Following Cabinet's approval to increase capacity within the Planning Service during 2016/17 as part of the Corporate Budget Monitoring Reports, this adjustment reflects the on-going costs for IT systems and market forces salary payments.

- **£0.026m** – This amount relates to the reduction in rent relating to the mast at Holland Haven following the cessation of a lease agreement.

A budget reduction of **£0.009m** has also been made in 2016/17 to reflect the part year effect in this financial year.

- **£0.017m** – The contract for the valuation of the Council's assets for the purposes of the annual Statement of Accounts process was retendered during the year with this amount reflecting the increase in costs.

- **£0.025m** – This amount reflects the expected net cost of the 'Love Clacton' and 'Love Harwich' TV commercials in 2017/18.

A similar net adjustment of **£0.039m** has been made in 2016/17 which was also supported by external income from ECC.

- **£0.220m** – A significant failure in a cliff retaining wall along Marine Parade West (Clacton) has been experienced this year. Although the necessary safety work has been undertaken it is now imperative to make permanent repairs to this area of the cliff to protect the promenade and nearby beach hut sites.

- **£0.010m** – Replacement noise monitoring equipment has been requested by the relevant service.

- **£0.040m** – This amount has been included to refurbish both the ladies and men's toilets that serve the Princes Theatre. It is also proposed to offset most of this cost (**£0.030m**) via the introduction of a £1 'premium' added to the ticket price for theatre shows as part of a wider refurbishment programme that aims to secure on-going theatre repairs and maintenance to ensure the theatre remains a good quality venue for residents and visitors. (*please see fees and charges adjustment further on in this report*)

In addition to the above, further reductions in Housing Benefit Administration grant

receivable from the Government are anticipated. The amount will not be known until the Government announce the financial settlement for 2017/18, but at this stage of the budget cycle, a reduction of **£0.020m** has been included.

Also a contribution of **£0.023m** is included for 2017/18 as the annual contribution to the Mental Health Hub. During this pilot, which has been supported by contributions from TDC, discussions will remain on-going with the CCG as to the long term funding position.

Although many of the items set out above are on-going, **£0.295m** of the total cost pressures of **£0.474m** relates to one-off expenditure so can be removed from the base budget in future years.

It is recognised that there are other cost pressures emerging although the above primarily reflect items that are deemed to be largely 'unavoidable'. Given the significant financial challenges faced by the Council it is imperative to maintain the focus on reducing on-going revenue costs to ensure a balanced budget can continue to be set each year.

Salary / Employee Costs

In addition to the items highlighted above, the annual review of salary costs has been completed with the outcome being an estimated net increase in employee costs of **£0.350m** in 2017/18. This primarily reflects increased and on-going pension costs of **£0.205m** along with other adjustments such as holiday pay on overtime paid to employees and the cost of increments across the relevant salary spinal column points over and above the 1% pay award allowance already included in the Initial Financial Forecast.

Given the level of vacancies that have been reported within the Corporate Budget Monitoring Reports during the year, savings of **£0.566m** have been included in the 2016/17 revised budget.

CHANGES TO THE GENERAL FUND REVENUE BUDGET – BUDGET REDUCTIONS IDENTIFIED FROM PORTFOLIO HOLDER WORKING PARTIES.

As reported to Cabinet on 25 November 2016, reductions of **£0.268m** in 2017/18 were identified from the Portfolio Holder working parties. The following net reductions have now been included in the budget:

- Office Transformation - **£0.020m**
- Changes to CAROS - **£0.010m**
- Open Space / Playground Efficiencies - **£0.042m**
- Reduction in the number of Public Conveniences - **£0.060m**
- Decommission / Transfer of Brightlingsea Pool - **£0.060m**
- Commercial Property Income - **£0.026m**
- New Scanning / Postal Processes - **£0.020m**
- Coast Protection Maintenance - **£0.030m**

A number of further budget reduction activities were also set out in the report to Cabinet on the 25 November 2016 which have now been finalised with additional budget reductions identified as follows:

- Income from Council Tax Sharing Agreement with the Major Preceptors - **£0.146m**
(additional income of £0.117m also expected in 2016/17 which has now been reflected in the budget)
- Fees and Charges Review - **£0.060m** *(further details are set out later on in this report)*

The above brings the total budget reductions identified to **£0.474m**.

A number of investment activities are required to deliver some of the items above such as office transformation and reduction in the number of public conveniences. In respect of the revenue budgets the following expenditure budgets have been included in the 2017/18 budget which seek to allocate the full cost of the activities from the outset rather than as part of future years budgets:

- Office Transformation Consultancy - **£0.025m**
- Office Transformation – Capital Works - **£1.160m** (*further details are set out later on in this report when the changes to the Capital Programme are highlighted*)
- Public Conveniences – Decommissioning and Enhancement of remaining estate - **£0.070m** (*further details are set out later on in this report when the changes to the Capital Programme are highlighted*)
- Open Space / Playground Efficiencies – training and equipment - **£0.020m**

CHANGES TO THE GENERAL FUND REVENUE BUDGET - NET SAVINGS AND BUDGET REDUCTIONS IDENTIFIED

The total of budget reductions / net savings identified for 2017/18 is **£0.146m**. A summary of significant items including their impact in 2016/17 are as follows:

Insurance Premiums

2016/17 (£0.035m) 2017/18 (£0.025m)

Following a retender exercise during the year, the cost of the Council's insurance portfolio was lower than expected. The 2017/18 forecast is lower than that for 2016/17 as it takes into account the increase in insurance premium tax to 12% next year.

Contribution to the Crematorium Flower Court

2017/18 (£0.150m)

A one-off contribution to the flower court was made in 2016/17 with this now removed from the base budget from 2017/18 onwards.

Changes to Grant Funding

2016/17 (£0.059m)

A number of additional grant amounts have been confirmed by the Government over the year with the above reflecting additional money due or where the reduction expected was lower than anticipated.

Recharges Between General Fund and HRA

2016/17 (£0.121m) 2017/18 (£0.178m)

The above reflects the change in recharges for both years which are based on an updated time recording analysis.

Refuse Collection, Recycling and Garden Waste

2016/17 (£0.206m)

The above amount reflects lower than anticipated inflationary uplifts on the contract as well as the net cost of the garden waste collection service. The inflationary uplift in 2017/18 had already taken account of this lower 'base' position which was reflected in the initial financial forecast.

Planning Appeals

2016/17 (£0.100m)

As reported in the Corporate Budget Monitoring Report as at the end of September 2016,

the cost of planning appeals is having a significant impact in 2016/17. The above amount has therefore been included in the 2016/17 budget to meet the expected full year costs of planning appeals.

Other

2016/17 (£0.055m) 2017/18 £0.008m

A number of smaller adjustments have been made to the budgets such as the removal of bank commission charges as these are now budgeted for centrally rather than within individual services and an accounting change to the print unit budget which sees income treated within recharges instead of direct income which is aimed at encouraging internal services to use the print unit wherever possible rather than placing work externally.

Additional income has also been included in the budget following the annual review of rental income across the Council.

Pension Deficit Contributions

2017/18 (£0.189m)

As set out earlier on in this report when salary budgets were discussed, the on-going pension contributions have increased by **£0.205m** from 2017/18. This is partly offset by a reduction in the historic deficit contribution above, which is reducing from **£1.512m** to **£1.391m** in 2017/18 following the latest pension fund review.

The Pension Fund Administrator has offered a further opportunity to secure savings by allowing authorities to pay three years worth of contributions upfront in early April 2017. The total contribution would therefore be **£3.969m** in 2017/18. By accepting this approach, a further saving of **£0.204m** would be achievable over the three years which equates to **£0.068m** a year. Although there would be an opportunity cost as the money would not be available to invest, as the interest rates are so low at the moment, the saving from paying the pension deficit contribution upfront would be significantly more than the loss of investment interest. The saving equates to an investment return of approximately 1.7% compared to the 0.2% to 0.3% currently being achieved if the money remained in the bank accruing investment interest. The budgets set out in the appendices therefore reflect the use of reserves to fund three years deficit contribution upfront. This has no long term impact as the money will be repaid to reserves in 2018/19 and 2019/20 to meet future commitments.

Use of Reserves Adjustments

2016/17 (£0.992m) 2017/18 £4.226m

These amounts primarily reflect corresponding adjustments set out above and for 2017/18 include:

- **£2.646m** to fund the three year pension deficit contribution.
- **£1.160m** to fund the office transformation project
- **£0.070m** to fund public convenience decommissioning / refurbishment
- **£0.350m** set aside to support channel shift projects. This area of work will be a key strand going forward into 2018/19 to support the delivery of the savings required. Commitments from this set aside amount will be subject to separate decisions as the year progresses.

In respect of 2016/17, the amount set out above reflects the overall variance for the year emerging from the revised budget process. Further information is set out later on in this report in terms of the use of this favourable position for 2016/17.

COLLECTION FUND, COUNCIL TAX BASE AND LOCALLY RETAINED SHARE OF BUSINESS RATES

Council Tax Base

The Council Tax base for 2017/18 was agreed by the Finance, Revenues and Benefits Portfolio Holder on 1 December 2016.

The revised financial forecast and detailed estimates are currently based on an assumed 1.99% increase in Council Tax i.e. a band D Council tax of **£155.68**. Although not yet confirmed, the referendum limit may be **£5**, as was the case in 2016/17. Therefore no final decision on the Council Tax increase will be made until the Government confirm the position in respect of the referendum limit.

The tax base for 2017/18 is **45,859.5**, an increase of **951.2** compared with 2016/17. This reflects the numerous assumptions required such as the cost of the LCTSS and collection performance. When multiplied by the band D tax of **£155.68**, the total income receivable is **£7.139m** in 2017/18. This provides for an increase in income of **£0.284m**, of which **£0.136m** was already built into the initial financial forecast to reflect the **1.99%** Council tax increase.

Council Tax Collection Fund

Following a review of this fund for 2016/17 and based on current collection performance, it is expected that there will be a surplus of **£0.368m** at the end of 2016/17, an increase of **£0.068m** over and above the initial forecast of **£0.300m** set out in the Initial Financial Strategy presented to Cabinet earlier in the year.

This surplus has been carried forward and included in the budget for 2017/18.

Locally Retained Business Rates

No adjustments have been made to the income forecast at the present time as information is expected from the Government shortly that provides the context for the necessary calculations.

An update will be provided to Cabinet in January 2017 once the final calculations have been completed

OTHER SIGNIFICANT ITEMS

New Homes Bonus

Information from the Government is still awaited. As this funding does not form part of the underlying base budget and treated only as one-off income each year via the inclusion of a corresponding expenditure budget, any changes that may be announced by the Government can be accommodated within the budget without adding any additional financial pressure on the Council.

External Contributions / Grants

In some cases amounts receivable have not yet been confirmed so for the purpose of setting the budget, estimated amounts have been included where appropriate. As notifications of grants and contributions are received during the budget setting process, they will be included and reported accordingly.

Fees and Charges

Similarly to previous years, Departments have been asked to review their fees and charges on an individual basis rather than a blanket inflationary increase being imposed. The full proposed fees and charges as they currently stand are set out in **Appendix B**.

It is recognised that fees and charges may be subject to adjustments to meet specific aims or strategic objectives or in some cases in response to external factors such as market forces. Areas to highlight are set out below.

- Crematorium Fees – although no increases are proposed in 2017/18, additional income from the current demand for the service has resulted in **£0.060m** being included in the revised budget in 2016/17 and original budget for 2017/18.
- Beach Huts – increases are proposed with the additional income supporting the cost of improvements to seafront amenities. **£0.030m** additional income has been included in 2017/18 with **£0.070m** included in 2016/17.
- It is proposed to charge an additional £1 on each Princes Theatre ticket sold, which will be used to invest in the theatre such as the theatre toilet refurbishment plans set out earlier in this report.

Other changes include general inflationary adjustments where appropriate or where departments have determined revised rates to reflect associated initiatives or to simplify the charging structure or to better reflect the cost of providing a particular function.

Any impact of the changes to fees and charges on the associated income budgets has been considered as part of the budget setting process for 2017/18.

County Council, Police, Fire and Town Council / Parish Precepts

There is no information available at this point on the level of precepts and their impact on Council Taxes in the District. This information will be subject to confirmation in January / February 2017 and will form part of the report to the Council Tax Setting Committee in February 2017.

GENERAL FUND CAPITAL PROGRAMME - 2016/17 REVISED AND 2017/18 ORIGINAL

The proposed detailed Capital Programme is set out in **Appendix C** which provides further details for individual schemes. The last formal position reported to members was set out in the 5 year Capital Programme that was presented to Cabinet at its 10 June 2016 meeting. The adjustments set out below are therefore against this base position.

The summarised General Fund position is as follows: -

	2016/17 Budget set out as part of Outturn 2015/16 £m	2016/17 Revised Budget £m	2017/18 Original Budget £m
EXPENDITURE	11.458	11.754	2.730
FINANCING			
External Contributions	0.116	0.241	0
S106	0.036	0.074	0
Government Grants	7.630	7.630	0.690
Capital Receipts	1.692	1.692	0.100
Direct Revenue Contributions	0.400	0.550	0.360
Earmarked Reserves	1.584	1.567	1.580
Total Financing	11.458	11.754	2.730

The 2016/17 revised budget now includes:

- **£0.030m** for the capitalisation of promenade resurfacing works funded from the corresponding revenue budget.
- **£0.038m** to support the resurfacing of the access road to Kirby Playing Fields funded from S106 money.
- **£0.120m** to support the cost of replacement air handling units at Clacton Leisure Centre as agreed by Cabinet as part of the Corporate Budget Monitoring Report for the second quarter of 2016/17.
- **£0.125m** to reflect a capital grant from ECC to support the SME Growth fund initiative.

In addition to the above, **£0.018m** has been removed from the capital programme which was originally for the design and planning of a seafront café along Holland-on-sea. This was funded from within a total of **£1.000m** set aside to support seafront projects and it is proposed to bring forward a revised programme of work for Members to consider in 2017.

In respect of the 2017/18 programme, changes include the following:

- **£1.160m** to support the Office Transformation project as previously mentioned.
- **£0.350m** to support Channel Shift projects as previously highlighted.
- **£0.070m** to support the reduction in public conveniences as previously mentioned.
- **£0.260m** relating to the cost pressures set out earlier in this report, namely **£0.220m** for cliff stabilisation work along Marine Parade West, Clacton and **£0.040m** for the refurbishment of the Princes Theatre toilets.

The first three items above are to be funded from reserves, with the last item funded by a direct revenue contribution.

The Disabled Facilities Grants scheme has been included based on the estimated grant receivable from ECC.

SUMMARY OF POSITION FOR 2016/17 REVISED REVENUE BUDGET AND ORIGINAL BUDGET FOR 2017/18.

Taking all of the adjustments set out in this report above, a summary of the budget position for 2016/17 and 2017/18 is as follows:

- For 2016/17 there is an overall favourable variance of **£0.992m**.
- There remains a budget 'gap' in 2017/18 of **£0.603m**.

Work remains in progress in areas such as the Business Rate base along with waiting for the financial settlement from the Government to be announced. As set out earlier on in this report, consideration of any further change in the level of Council Tax remains under review set against the overall budget position that will become clearer over the next few weeks.

Similarly to last year, by taking two years together, a balanced position for 2017/18 can be delivered via the use of the favourable variance in 2016/17. Although the position is likely to change over the coming weeks it is proposed to apply this overall principle throughout the remainder of the 2017/18 budget cycle and fund the 2017/18 budget 'gap' in 2017/18 via the 2016/17 favourable position, which will be adjusted via the Building for the Future Reserve across the two years.

RESERVES

Proposed Use of Reserves 2016/17 and 2017/18

The detailed position regarding reserves is set out in full in **Appendix D** and reflects the changes set out elsewhere in this report, including the use of the favourable position in 2016/17 to meet the budget 'gap' in 2017/18.

For **2016/17** the net contribution from reserves totals **£12.060m** (**£13.232m** contribution from reserves and **£1.172m** contribution to reserves).

For **2017/18** the net contribution from reserves totals **£4.851m** (**£5.081m** contribution from reserves and **£0.230m** contribution to reserves).

The above use of reserves also include supporting the three year pension fund contribution and the office transformation, public conveniences refurbishment and channel shift projects included in the Capital programme.

SPECIAL EXPENSES 2017/18

Certain expenditure referred to as 'Special Expenses' is regarded as being chargeable to only certain parts of the district. The rest of the Council's expenditure is regarded as being chargeable over the whole district and is referred to as 'General Expenses'. Local authorities have the power to pass a resolution in respect of any particular Special Expense to the effect that the amount of that expense should be charged across the whole district. This is referred to as the contrary resolution.

In exercising this power the Council also has to consider how the burden of Special Expenses will be charged to the taxpayers of the district.

Information from parish/town councils

Each year parish councils complete a return to identify changes to the services they undertake. An analysis of these returns shows that there are no new services which need

to be taken into consideration in the assessment of Special Expenses for 2017/18.

Consideration of Determining the Contrary Resolution

In judging whether the contrary resolution should be passed in respect of any special expenses, the following matters are relevant:

- i) Whether in respect of this Council's expenditure the function is to be provided generally for the whole district or is to be restricted to a part or parts of the district?
- ii) To what extent, if any, are restrictions placed on any part of the district as to the accessibility of the function?
- iii) The use of the facility/activity to which the Special Expense relates.

These matters must each be considered and a view taken as to whether it would be appropriate to pass the contrary resolution in respect of some of the budgeted expenditure on Special Expenses.

Therefore using the above criteria it is felt that the Council would be justified in passing a contrary resolution in respect of the special expenses which results in a special expenses total of **£0.506m** as set out in **Appendix E**.

Calculation of Special Expenses 2017/18

In determining how the burden of these special items should be charged to the taxpayer of the district, the following matters need to be considered.

- i) Where is the facility situated?
- ii) Who uses it?
- iii) How much expenditure is to be spent in the various parts of the district?

Wherever possible the Council aims to charge the cost incurred in performing a function in a part of the district, to the taxpayers of that part. In assessing the area of benefit to which a function identified as a special expense relates, parish boundaries have been treated as the appropriate areas.

Appendix E shows the allocated budget for Special Expenses for each parish and the unparished area together with the Band D Council Tax levy payable by taxpayers.

The tax base for apportioning Special Expenses to each parish and the unparished area is that used to determine the Council's overall Council Tax base.

For information the overall net impact of the proposals (including the impact of changes to budgets and tax bases) and a comparison with 2016/17 is shown at **Appendix E**. The overall approach to special expenses in 2017/18 remains the same as 2016/17.

Once the Cabinet has considered the views of the Corporate Management Committee on the draft budget and recommends a final budget to Council the analysis may have to be recalculated.

ANNUAL MINIMUM REVENUE PROVISION POLICY STATEMENT

Where relevant, figures included in the 2017/18 budget are based on the Policy Statement agreed by Council at their 22 November 2016 meeting which is as follows:

In accordance with the Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2008, the Council's policy for the calculation of MRP for 2017/18 shall be the Capital Financing Requirement Method for supported borrowing and the Asset Life (equal instalment) Method for prudential borrowing.

CODE OF PRACTICE – STATEMENT OF ACCOUNTS

Each year information is issued to Local Authorities which provides guidance on the information and presentation required for the Financial Statements the Council publishes on an annual basis. Therefore although not directly affecting the overall financial position of the Council, changes may occur across years. Budgets may need to be reviewed and budget transfers undertaken to address any new requirements emerging from the relevant codes of practice that are issued each year.

BACKGROUND PAPERS FOR THE DECISION

Working papers held in Accountancy

APPENDICES

Appendix A	Detailed Estimates – Portfolio Summary and Departmental Budget Analysis
Appendix B	Fees and Charges
Appendix C	5 Year Capital Programme
Appendix D	Reserves
Appendix E	Special Expenses 2017/18

General Fund Revenue Estimates 2017/18

The comments below relate to items that are common to all Departments, with any remaining issues being set out separately in the following departmental analysis.

Salaries/Employees Expenses

This reflects the latest position in terms of any restructures agreed to date, along with the pay award and on-going pension contributions changes.

Internal Recharges

The 'Service Unit and Central Costs' including 'Recharged Income' reflect the latest organisational position.

Capital Financing Costs

These relate to the annual provision for depreciation and are based on the asset value and the estimated life of an asset. Asset values are reviewed annually by the Council's external valuer. Although there may be significant changes between years these only relate to accounting entries which are reversed out resulting in a nil overall effect on the budget.

Pension Current Costs

Similarly to Capital Financing costs above, these are required accounting adjustments that are reversed out resulting in a nil overall effect on the budget.

Other Movements

A number of virements/budget transfers have been included within the 2016/17 Revised Estimate that would have been subject to the associated approval process over the course of the year where necessary. Where these have been identified as being on-going a similar adjustment has been made in 2017/18.

Transfer Payments

The payments included within Corporate Services reflect Housing Benefit. These are subject to change over the course of the year and adjustments have been reflected in the budgets as appropriate, with expenditure being supported by an associated grant from the government.

Sport and Leisure Facilities Budgets

These are reviewed on an annual basis as part of a wider business planning approach with the budgets amended to reflect any necessary changes.

Revenue Estimates 2017/18

Portfolio Summary	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £
Leader	0	250,000	0
Enforcement and Community Safety	124,460	235,900	159,010
Corporate Services	1,501,290	1,570,530	1,560,230
Commercialisation	1,940,690	2,049,630	1,789,530
Environment	5,153,790	5,315,700	5,084,920
Finance, Revenues and Benefits	186,170	5,145,330	33,160
Housing	1,430,930	1,702,050	1,575,820
Leisure, Health and Wellbeing	1,992,160	2,821,320	2,668,180
Planning and Regeneration	1,800,390	5,719,780	2,012,650
Tourism and Culture	488,280	594,070	549,150
Budgets Relating to Non Executive Functions	436,190	525,730	536,060
Net Cost of Services	15,054,350	25,930,040	15,968,710
Revenue Support for Capital Investment	400,000	2,116,660	1,940,000
Financing Items	(779,360)	(1,988,510)	698,710
Budget Before Use of Reserves	14,674,990	26,058,190	18,607,420
Contribution to/from Earmarked Reserves	(677,250)	(12,060,450)	(4,851,330)
Total Net Budget	13,997,740	13,997,740	13,756,090
<i>Financed by:</i>			
Business Rates (including Tariff and Levy) excluding Section 31 funding for rate relief which is set out in 'Net Cost of Services' above	(4,599,140)	(4,599,140)	(4,599,140)
Revenue Support Grant	(2,563,840)	(2,563,840)	(1,649,840)
Collection Fund Surplus	20,040	20,040	(368,230)
Council Tax Requirement for Tendring District Council	6,854,800	6,854,800	7,138,880

Department Summary	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £
Office of Chief Executive	1,442,930	4,158,750	1,536,840
Corporate Services	(13,500,160)	(19,201,440)	(14,493,690)
Operational Services	10,784,910	12,189,260	11,500,010
Planning	1,272,320	2,853,430	1,456,840
Total	(0)	(0)	(0)

Revenue Estimates

Office of Chief Executive

<u>Analysis by Type of Spend</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Direct Expenditure				
Employee Expenses	743,730	711,610	745,310	
Premises Related Expenditure	25,880	25,990	25,990	
Transport Related Expenditure	27,090	25,380	23,730	
Supplies & Services	728,450	3,426,470	732,520	
Third Party Payments	870	870	870	
Total Direct Expenditure	1,526,020	4,190,320	1,528,420	
Direct Income				
Government Grants	0	(47,360)	0	
Other Grants, Reimbursements and Contributions	(3,900)	(17,300)	(3,900)	
Sales, Fees and Charges	(190)	(3,570)	(190)	
Rents Receivable	(70,200)	(52,940)	(52,940)	
Total Direct Income	(74,290)	(121,170)	(57,030)	
Net Direct Costs	1,451,730	4,069,150	1,471,390	
Indirect Income/Expenditure				
FRS17/IAS19 Pension Costs	32,250	48,460	34,730	
Service Unit and Central Costs	972,230	942,340	976,530	
Capital Financing Costs	3,300	13,790	13,790	
Recharged Income	(1,016,580)	(914,990)	(959,600)	
Total Indirect Income/Expenditure	(8,800)	89,600	65,450	
Total for Office of Chief Executive	1,442,930	4,158,750	1,536,840	

Office of Chief Executive

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Chief Executive and Support Service Unit <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 335,950 (335,950) 0	 341,390 (341,390) 0	 354,420 (354,420) 0	
Member Training <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,870 (1,870) 0	 0 0 0	 0 0 0	£9,000 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. This budget has subsequently been moved elsewhere within the overall budget.
Members Allowance <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 476,090 9,150 485,240	 484,090 0 484,090	 484,090 0 484,090	
Members - Other Costs <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 16,190 2,120 18,310	 27,060 57,830 84,890	 18,060 57,510 75,570	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Other Democratic Costs <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Net Total	21,800 21,800	21,800 21,800	21,800 21,800	
Community Builder <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	0 0 0	1,250 40 1,290	0 0 0	£1,250 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
SSCF - Crime Reduction <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	0 0 0	13,190 17,030 30,220	0 17,200 17,200	£13,190 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
SSCF - Crime Reduction (TDC Costs) <i>Portfolio/ Committee: Enforcement and Community Safety</i> Indirect Income/Expenditure Net Total	56,790 56,790	0 0	0 0	This budget has now been merged with the cost centre above.
CDRP Support <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	2,220 0 11,420 13,640	69,340 (11,250) 77,630 135,720	2,220 0 78,810 81,030	£55,870 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Flexible Support Funding <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Direct Expenditure	0	29,860	0	
Direct Income	0	(29,860)	0	
Indirect Income/Expenditure	0	2,970	0	
Net Total	0	2,970	0	
Civic Ceremonial Expenses <i>Portfolio/ Committee: Corporate Services</i>				
Direct Expenditure	11,310	13,310	11,310	
Direct Income	0	(2,120)	0	
Indirect Income/Expenditure	64,620	62,060	62,730	
Net Total	75,930	73,250	74,040	
Pride of Tendring <i>Portfolio/ Committee: Tourism and Culture</i>				
Direct Expenditure	1,690	1,690	1,690	
Indirect Income/Expenditure	1,540	920	930	
Net Total	3,230	2,610	2,620	
Veterans Tea Dance <i>Portfolio/ Committee: Corporate Services</i>				
Direct Expenditure	2,250	2,250	2,250	
Net Total	2,250	2,250	2,250	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Chairman Charity Account <i>Portfolio/ Committee: Corporate Services</i>				
Direct Expenditure	3,900	5,070	3,900	
Direct Income	(3,900)	(4,950)	(3,900)	
Net Total	0	120	0	
Community Health/Safety <i>Portfolio/ Committee: Enforcement and Community Safety</i>				
Direct Expenditure	4,620	4,620	4,620	
Indirect Income/Expenditure	11,120	10,150	10,970	
Net Total	15,740	14,770	15,590	
Education & Skills Panel <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Indirect Income/Expenditure	25,530	0	0	
Net Total	25,530	0	0	
Rural Infrastructure Improvement Fund <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	0	97,980	0	£97,980 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Indirect Income/Expenditure	25,530	180	180	
Net Total	25,530	98,160	180	
Total for Chief Executive and Member and Management Support	743,990	952,140	774,370	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Regeneration Service Unit <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Indirect Income/Expenditure Net Total	 352,390 (352,390) 0	 277,200 (277,200) 0	 327,930 (327,930) 0	 £1,270 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Tendring CAB <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 144,000 5,040 149,040	 167,000 4,920 171,920	 144,000 5,350 149,350	
Public Halls-Jaywick Community Centre <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 4,080 (190) 200 4,090	 4,080 (190) 15,710 19,600	 4,080 (190) 16,140 20,030	
Youth Initiatives <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 5,450 6,150 11,600	 6,160 140 6,300	 5,450 140 5,590	 £710 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Older People <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Indirect Income/Expenditure	5,720	0	0	
Net Total	5,720	0	0	
Enabling Fund <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Direct Expenditure	6,210	6,210	6,210	
Indirect Income/Expenditure	5,080	4,640	5,070	
Net Total	11,290	10,850	11,280	
Big Society <i>Portfolio/ Committee: Finance, Revenues and Benefits</i>				
Direct Expenditure	0	196,380	0	£196,380 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Net Total	0	196,380	0	
Community Rail Partnership <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Direct Expenditure	2,600	2,600	2,600	
Net Total	2,600	2,600	2,600	
Industrial Units and Properties <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	3,440	3,440	3,440	
Direct Income	(55,570)	(45,610)	(45,610)	
Indirect Income/Expenditure	3,850	3,280	3,280	
Net Total	(48,280)	(38,890)	(38,890)	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Jaywick Enterprise Centre (Starter Units) <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 20,700 (14,630) 11,130 17,200	 20,810 (7,330) 10,250 23,730	 20,810 (7,330) 11,130 24,610	
SME Growth Fund <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Net Total	 0 0	 496,300 496,300	 0 0	 £496,300 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Development Growth Fund <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Net Total	 0 0	 500,000 500,000	 0 0	 £500,000 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Business Investment and Growth <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 23,540 0 399,590 423,130	 1,281,120 (2,360) 401,590 1,680,350	 23,540 0 439,540 463,080	 £1,294,220 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Economic Promotion <i>Portfolio/ Committee: Planning and Regeneration</i>				
Indirect Income/Expenditure	1,440	4,380	4,550	
Net Total	1,440	4,380	4,550	
Jaywick Team <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	85,720	98,620	86,000	£18,040 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Indirect Income/Expenditure	35,390	34,470	34,270	
Net Total	121,110	133,090	120,270	
Town Team Partners <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	0	17,500	0	
Direct Income	0	(17,500)	0	
Net Total	0	0	0	
Total for Regeneration	698,940	3,206,610	762,470	
Total for Office of Chief Executive	1,442,930	4,158,750	1,536,840	

Revenue Estimates

Corporate Services

<u>Analysis by Type of Spend</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Direct Expenditure				
Employee Expenses	7,299,640	7,532,650	10,102,670	
Premises Related Expenditure	149,440	179,170	190,620	
Transport Related Expenditure	43,790	62,610	54,880	
Supplies & Services	4,331,710	10,183,460	4,802,760	
Third Party Payments	625,930	2,280	(0)	
Transfer Payments	55,291,550	55,291,550	55,291,550	
Interest Payments	89,860	89,860	89,860	
Total Direct Expenditure	67,831,920	73,341,580	70,532,340	
Direct Income				
Government Grants	(59,810,930)	(59,886,340)	(59,790,930)	
Other Grants, Reimbursements and Contributions	(1,401,350)	(1,520,870)	(1,547,420)	
Sales, Fees and Charges	(16,400)	(16,660)	(16,660)	
Rents Receivable	(42,520)	(44,440)	(70,440)	
Interest Receivable	(222,320)	(218,870)	(218,870)	
RSG, Business Rates and Council Tax	(13,997,740)	(13,997,740)	(13,756,090)	
Total Direct Income	(75,491,260)	(75,684,920)	(75,400,410)	
Net Direct Costs	(7,659,340)	(2,343,340)	(4,868,070)	
Indirect Income/Expenditure				
FRS17/IAS19 Pension Costs	(1,651,430)	(1,891,090)	(1,960,520)	
Service Unit and Central Costs	6,417,140	6,056,800	6,173,180	
Capital Financing Costs	143,070	1,162,660	986,030	
Recharged Income	(10,072,350)	(10,126,020)	(9,972,980)	
Total Indirect Income/Expenditure	(5,163,570)	(4,797,650)	(4,774,290)	
Net Contribution to/(from) Reserves	(677,250)	(12,060,450)	(4,851,330)	
Total for Corporate Services	(13,500,160)	(19,201,440)	(14,493,690)	

Corporate Services

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Corporate Director and Administration Service Unit <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 354,370 (354,370) 0	 334,680 (334,680) 0	 346,880 (346,880) 0	
Election Expenses <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 15,200 120,366 135,566	 15,200 201,110 216,310	 15,200 208,330 223,530	
Electoral Registration Expenses <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 87,730 (2,520) 159,535 244,745	 87,730 (18,680) 162,790 231,840	 87,730 (2,520) 168,020 253,230	
Total for Corporate Director, PR and Electoral Services	380,310	448,150	476,760	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Democratic Services Manager <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 160,740 (160,740) 0	 (0) 0 (0)	 (0) 0 (0)	£50,000 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. This budget has subsequently been moved elsewhere within the overall budget.
Governance and Legal Services Service Unit <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 268,060 (3,330) (264,730) 0	 440,920 (3,620) (437,300) 0	 357,400 (3,620) (353,780) 0	This budget reflects the latest senior manager's restructure.
Member Support Cost <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Direct Income Net Total	 58,930 (910) 58,020	 58,930 (910) 58,020	 58,930 (910) 58,020	
Total for Governance and Legal Services	58,020	58,020	58,020	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Accountancy Service Unit <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 390,430 (30) (390,400) 0	 425,200 0 (425,200) 0	 400,080 0 (400,080) 0	 £49,300 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Audit Services Service Unit <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 167,770 (167,770) 0	 166,730 (166,730) 0	 174,240 (174,240) 0	
Benefit Fraud Investigation Service Unit <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 194,390 (17,670) (176,720) 0	 129,660 (17,670) (111,990) 0	 195,490 (17,670) (177,820) 0	
Payroll & Payments <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 149,980 (100) (149,880) 0	 147,040 (60) (146,980) 0	 155,460 (60) (155,400) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Finance, Revenues and Benefits Management Service Unit <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 68,630 (68,630) 0	 74,600 (74,600) 0	 77,540 (77,540) 0	
Benefits, Revenues and Customer Contact SU <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,723,690 (296,190) (1,427,500) 0	 1,642,150 (296,190) (1,345,960) 0	 1,665,300 (296,190) (1,369,110) 0	£7,200 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. This budget reflects the latest senior manager's restructure.
Central Purchasing <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 78,730 (78,730) 0	 77,170 (77,170) 0	 80,270 (80,270) 0	
Rent Allowances <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 47,912,000 (48,498,730) 686,390 99,660	 47,920,490 (48,498,730) 661,720 83,480	 47,912,000 (48,480,730) 667,170 98,440	£8,490 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Welfare Reform <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Net Total	0 0	24,490 24,490	0 0	£24,490 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Fraud and Compliance Initiatives <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	0 0 0	44,260 37,590 81,850	0 55,910 55,910	£44,260 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Rent Rebates <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	7,583,000 (7,644,860) 173,280 111,420	7,583,000 (7,644,860) 175,150 113,290	7,583,000 (7,642,860) 167,440 107,580	
Non Statutory Properties <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	120 (16,020) 3,020 (12,880)	120 (17,870) 3,160 (14,590)	120 (17,870) 3,160 (14,590)	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Hardship Fund <i>Portfolio/ Committee: Finance, Revenues and Benefits</i>				
Direct Expenditure	26,550	26,550	26,550	
Direct Income	(23,400)	(23,400)	(23,400)	
Net Total	3,150	3,150	3,150	
Total for Finance, Revenues and Benefits	1,171,820	1,200,280	1,162,190	
Corporate Director and Administration Service Unit <i>Portfolio/ Committee: Finance, Revenues and Benefits</i>				
Direct Expenditure	181,450	58,300	(0)	This budget reflects the latest senior manager's restructure.
Indirect Income/Expenditure	(181,450)	(58,300)	0	
Net Total	0	0	(0)	
Credit & Debit Card Payment System <i>Portfolio/ Committee: Finance, Revenues and Benefits</i>				
Direct Expenditure	18,450	18,450	18,450	
Indirect Income/Expenditure	(18,450)	(18,450)	(18,450)	
Net Total	0	0	0	
Other Apportionable Overheads <i>Portfolio/ Committee: Corporate Services</i>				
Direct Expenditure	(148,010)	(148,010)	(148,010)	
Direct Income	(2,200)	(2,120)	(2,120)	
Indirect Income/Expenditure	150,210	150,130	150,130	
Net Total	0	0	0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Other Apportionable Overheads - Corporate Support <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 64,320 (10) (64,310) 0	 64,320 (10) (64,310) 0	 44,320 (10) (44,310) 0	
Insurance Recharge Account <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 516,710 (10,930) (505,780) 0	 482,000 (10,930) (471,070) 0	 491,430 (10,930) (480,500) 0	This reflects lower insurance premium costs as set out in the main body of the report.
Other Democratic Costs <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 19,610 537,800 557,410	 27,100 575,260 602,360	 35,250 572,040 607,290	
Corporate Management - General <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 99,230 658,530 757,760	 109,230 133,020 242,250	 126,230 241,850 368,080	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Treasury Management <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 16,760 (2,220) 14,540	 14,760 19,460 34,220	 15,040 14,850 29,890	
Non-Distributed Costs - Unused Assets <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Indirect Income/Expenditure Net Total	 5,640 5,640	 5,140 5,140	 7,140 7,140	
Pension Fund Contributions <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 45,000 45,000	 45,000 45,000	 45,000 45,000	
Garden Communities Project <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 0 0	 250,000 250,000	 0 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Other Corporate Costs <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,973,470 (200) 4,700 1,977,970	 5,393,030 (270) 10 5,392,770	 2,360,060 (270) 10 2,359,800	 £2,917,920 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. £687,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.
Council Tax Sharing Agreement with Major Preceptors <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Income Net Total	 (744,000) (744,000)	 (863,880) (863,880)	 (890,430) (890,430)	 The income receivable forecast has been increased with further details set out in the main body of the report.
Other Non-Specific Grants <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Income Indirect Income/Expenditure Net Total	 (3,158,100) 0 (3,158,100)	 (3,176,820) 0 (3,176,820)	 (3,158,100) 0 (3,158,100)	
Other Corporate Costs - Parish Council Grants <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Net Total	 147,660 147,660	 147,660 147,660	 140,000 140,000	 This reflects a 5% reduction in grant as agreed by Cabinet at its 5 August 2016 meeting.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Fit for Purpose <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Net Total	 0 0	 1,623,230 1,623,230	 0 0	 £1,664,670 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. Subsequent transfers from this budget have been undertaken during 2016/17.
Contingency <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Net Total	 0 0	 329,510 329,510	 0 0	 £353,510 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. Subsequent transfers from this budget have been undertaken during 2016/17.
Interest Payable and similar charges <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Expenditure Net Total	 89,860 89,860	 89,860 89,860	 89,860 89,860	
Interest & Investment Income <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Income Net Total	 (248,620) (248,620)	 (245,170) (245,170)	 (271,170) (271,170)	 The 2017/18 budget reflects increased income from commercial property investment activities as set out in the main body of the report.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Pensions net interest/return on assets <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	1,710,000 1,710,000	1,710,000 1,710,000	1,710,000 1,710,000	
Total for Finance - Other Corporate Costs	1,155,120	6,186,130	1,037,360	
Contribution to Housing Pooled Capital Receipts <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	90,000 90,000	90,000 90,000	90,000 90,000	
MIRS Contributions to/(from) Earmarked Reserves <i>Portfolio/ Committee: Finance - Corporate</i> Contributions to/(from) reserves Net Total	(677,250) (677,250)	(12,060,450) (12,060,450)	(4,851,330) (4,851,330)	£11,851,080 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. £637,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. This budget also takes account of the various adjustments set out elsewhere within the budgets for 2016/17 and 2017/18 with further details set out in the main body of the report.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
MIRS Revenue Financing of Capital (RCCO) <i>Portfolio/ Committee: Finance - Capital Investment</i> Indirect Income/Expenditure Net Total	 400,000 400,000	 2,116,660 2,116,660	 1,940,000 1,940,000	£1,584,050 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. £100,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. This budget also reflects changes to the capital programme as set out in the main body of the report.
MIRS Minimum Revenue Provision <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 257,020 257,020	 257,020 257,020	 257,020 257,020	
MIRS Finance Lease Mitigation <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 0 0	 (3,840) (3,840)	 (3,810) (3,810)	
MIRS Capital Charges made to GF <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (1,883,200) (1,883,200)	 (2,759,330) (2,759,330)	 (2,759,330) (2,759,330)	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
MIRS Transfer from Usable Capital Receipts Reserve <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total				
	(90,000)	(90,000)	(90,000)	
	(90,000)	(90,000)	(90,000)	
MIRS - Contributions Payable to the Pension Scheme <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Expenditure Indirect Income/Expenditure Net Total				
	3,034,120	3,032,700	5,721,530	For 2017/18 this budget includes the 3 year pension deficit contribution which is being supported by a reserves adjustment as set out in the main body of the report.
	(183,160)	(183,160)	(160,250)	
	2,850,960	2,849,540	5,561,280	
MIRS - Total IAS 19 Adjustments <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total				
	(3,600,380)	(3,931,590)	(3,930,140)	
	(3,600,380)	(3,931,590)	(3,930,140)	
Total for Finance - Financing Items	(2,652,850)	(13,531,990)	(3,786,310)	
Parish Precepts <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total				
	1,439,263	1,439,263	1,439,263	These are subject to change/confirmation in January 2017.
	1,439,263	1,439,263	1,439,263	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Revenue Support Grant <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (2,563,840)	 (2,563,840)	 (1,649,840)	 £914,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.
Business Rates Tariff and Levy <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 6,005,300	 6,005,300	 6,005,300	 These are currently under review with further details to be presented in January once the Government have made their associated announcements.
Business Rates <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (10,604,440)	 (10,604,440)	 (10,604,440)	 These are currently under review with further details to be presented in January once the Government have made their associated announcements.
Income from Council Taxpayers (inc Parish Precept) <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (8,294,063)	 (8,294,063)	 (8,578,143)	 £136,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Collection Fund Balance - Council Tax <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (392,000)	 (392,000)	 (368,230)	 £92,040 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. A further £68k has been included in 2017/18 that takes account of the final tax base position as set out in the main body of the report.
Collection Fund Balance - NDR <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 412,040	 412,040	 0	 £412,040 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.
Total for Finance - RSG, Business Rates and Council Tax	(13,997,740)	(13,997,740)	(13,756,090)	
Property Services Management Service Unit <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0	 0	 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Community Asset Off Setting Scheme <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	 38,270 20 38,290	 55,190 0 55,190	 45,190 0 45,190	 This budget reflects the changes set out in the main body of the report.
Total for Property Services	38,290	55,190	45,190	
Business Manager <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 76,270 (76,270) 0	 63,300 (63,300) 0	 78,470 (78,470) 0	
People, Performance and Projects Service Unit <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 203,030 (203,030) 0	 223,850 (223,850) 0	 221,160 (221,160) 0	 £10,520 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Qualification and Other Training <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 65,390 (65,390) 0	 75,010 (75,010) 0	 65,390 (65,390) 0	 £9,620 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Personnel and Human Resources Issues <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 126,960 (126,960) 0	 155,610 (155,610) 0	 121,960 (121,960) 0	 £28,650 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. £5,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.
Career Track <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 333,430 (145,480) 94,380 282,330	 334,730 (145,480) 54,500 243,750	 331,330 (145,480) 51,320 237,170	
Essex Family Needs Project <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 94,720 1,070 95,790	 0 1,000 1,000	 £94,720 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Total for People, Performance and Projects	282,330	339,540	238,170	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
TDC Website <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	 21,940 (21,940) 0	 21,940 (21,940) 0	 21,940 (21,940) 0	
IT and Corporate Resilience Service Unit <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	 449,900 (449,900) 0	 649,610 (649,610) 0	 760,080 (760,080) 0	
IT Direct Service Costs <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	 946,630 (946,630) 0	 643,710 (643,710) 0	 530,120 (530,120) 0	£51,960 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Central Telephone Service <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 106,560 (240) (106,320) 0	 106,560 0 (106,560) 0	 106,560 0 (106,560) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Emergency Planning <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Direct Expenditure	34,960	34,960	25,570	£10,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.
Indirect Income/Expenditure	29,580	6,020	5,450	
Net Total	64,540	40,980	31,020	
Total for IT and Corporate Resilience	64,540	40,980	31,020	
Total for Corporate Services	(13,500,160)	(19,201,440)	(14,493,690)	

Revenue Estimates

Operational Services

<u>Analysis by Type of Spend</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Direct Expenditure				
Employee Expenses	7,848,500	8,051,470	8,231,060	
Premises Related Expenditure	2,903,300	3,147,530	2,788,240	
Transport Related Expenditure	517,800	601,920	532,760	
Supplies & Services	2,482,180	3,341,900	2,755,440	
Third Party Payments	4,727,690	4,507,140	4,412,600	
Transfer Payments	48,710	121,000	121,000	
Total Direct Expenditure	18,528,180	19,770,960	18,841,100	
Direct Income				
Government Grants	(10,400)	(147,450)	(54,600)	
Other Grants, Reimbursements and Contributions	(1,197,490)	(1,360,990)	(1,227,170)	
Sales, Fees and Charges	(7,446,690)	(7,814,170)	(7,601,230)	
Rents Receivable	(203,840)	(277,150)	(260,150)	
Total Direct Income	(8,858,420)	(9,599,760)	(9,143,150)	
Net Direct Costs	9,669,760	10,171,200	9,697,950	
Indirect Income/Expenditure				
FRS17/IAS19 Pension Costs	322,620	553,290	393,760	
Service Unit and Central Costs	8,816,510	9,171,180	8,872,650	
Capital Financing Costs	1,635,500	2,448,780	2,448,780	
Recharged Income	(9,659,480)	(10,155,190)	(9,913,130)	
Total Indirect Income/Expenditure	1,115,150	2,018,060	1,802,060	
Total for Operational Services	10,784,910	12,189,260	11,500,010	

Operational Services

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Corporate Director Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 106,740 (106,740) 0	 131,250 (131,250) 0	 175,940 (175,940) 0	 This budget reflects the latest senior manager's restructure.
Coastal Communities Team <i>Portfolio/ Committee: Housing</i> Direct Expenditure Net Total	 0 0	 7,950 7,950	 0 0	 £7,950 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Total for Corporate Director and Administration Operational Services	 0	 7,950	 0	
Parking and Seafronts Service Unit <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Indirect Income/Expenditure Net Total	 168,240 (168,240) 0	 0 0 0	 0 0 0	 This budget reflects the latest senior manager's restructure with amounts being transferred elsewhere within the overall estimates.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Low Road Depot <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 510 (510) 0	 510 (510) 0	 510 (510) 0	
Mill Lane Depot <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 160 (160) 0	 160 (160) 0	 160 (160) 0	
Transport <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 376,930 (376,930) 0	 449,970 (449,970) 0	 394,930 (394,930) 0	 £44,450 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Vehicle Maintenance <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 79,910 (1,070) (78,840) 0	 79,950 (1,070) (78,880) 0	 82,190 (1,070) (81,120) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Public Realm Service Unit <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 328,590 (328,590) 0	 367,900 (367,900) 0	 367,330 (367,330) 0	 This budget reflects the latest senior manager's restructure.
Highways - Tree And Verge Maintenance <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 44,800 (43,600) 95,620 96,820	 94,040 (92,840) 100,510 101,710	 44,800 (43,600) 97,420 98,620	 The 2016/17 revised budget includes expenditure supported by external income.
Cemeteries <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 30,450 (311,910) 342,060 60,600	 30,490 (311,550) 363,290 82,230	 30,490 (311,550) 352,840 71,780	
Crematorium <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 309,000 (1,285,220) 272,270 (703,950)	 312,210 (1,345,220) 296,670 (736,340)	 310,490 (1,345,220) 289,580 (745,150)	 £2,460 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Public Conveniences <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 606,350 (16,940) 162,800 752,210	 641,900 (16,940) 189,900 814,860	 530,450 (16,940) 180,370 693,880	 The 2017/18 budget reflects the reduction in the number of public conveniences as set out in the main body of the report. The 2016/17 revised budget includes additional contract costs as reported earlier in the year.
Open Spaces <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 62,350 (2,800) 554,520 614,070	 66,650 (22,660) 563,920 607,910	 57,350 (9,360) 548,870 596,860	
Memorial Seats <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 23,460 (23,000) 10,720 11,180	 23,460 (23,000) 10,500 10,960	 23,460 (23,000) 10,740 11,200	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Nature Conservation <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 37,890 (42,380) 41,070 36,580	 44,690 (33,380) 45,960 57,270	 39,030 (16,380) 43,860 66,510	 £5,700 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. The direct income budget reflects the reduction in income from the Holland Haven Mast as set out in the main body of the report.
Recreation Grounds <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 47,180 (49,820) 351,270 348,630	 42,360 (67,280) 363,470 338,550	 47,260 (67,280) 355,660 335,640	
Playgrounds <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 63,770 (2,000) 117,760 179,530	 68,480 (6,710) 101,380 163,150	 83,770 (2,000) 101,130 182,900	
Shelters - General <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Indirect Income/Expenditure Net Total	 17,970 49,350 67,320	 17,970 26,300 44,270	 17,970 26,300 44,270	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Public Halls <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	4,260	4,260	4,260	
Direct Income	(18,190)	(28,440)	(28,440)	
Indirect Income/Expenditure	16,610	13,810	14,580	
Net Total	2,680	(10,370)	(9,600)	
Car Parks - Off St <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	466,370	513,760	483,850	£41,000 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Direct Income	(652,690)	(654,030)	(654,030)	
Indirect Income/Expenditure	235,100	253,210	248,520	
Net Total	48,780	112,940	78,340	
Horticultural Services <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	909,120	987,550	931,380	
Direct Income	(14,640)	(32,640)	(14,640)	
Indirect Income/Expenditure	(894,480)	(954,910)	(916,740)	
Net Total	0	0	0	
Total for Public Realm	1,514,450	1,587,140	1,425,250	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Environmental Services Service Unit <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 294,630 (294,630) 0	 705,690 (705,690) 0	 748,150 (748,150) 0	 This budget reflects the latest senior manager's restructure.
Street Scene Service Unit <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 410,770 (410,770) 0	 0 0 0	 0 0 0	 This budget reflects the latest senior manager's restructure with amounts being transferred elsewhere within the overall estimates.
Community Warden Service Unit <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 108,070 (108,070) 0	 0 0 0	 £108,070 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Health & Safety <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 53,110 (53,110) 0	 53,110 (53,110) 0	 54,130 (54,130) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Licensing - Environmental <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,150 (10,480) 61,330 52,000	 1,730 (11,060) 102,600 93,270	 1,150 (10,480) 97,120 87,790	
Fast Food Initiative <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 90,340 150 90,490	 0 0 0	£90,340 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Port Health <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 8,870 (7,880) 46,240 47,230	 8,870 (7,880) 59,860 60,850	 8,870 (7,880) 56,350 57,340	
Public Health <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 27,850 (3,010) 313,010 337,850	 27,850 (3,010) 261,910 286,750	 27,850 (3,010) 246,790 271,630	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Abandoned Vehicles <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	2,970	2,970	2,970	
Indirect Income/Expenditure	9,120	26,050	24,580	
Net Total	12,090	29,020	27,550	
Defective Drains <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	1,970	1,470	1,470	
Indirect Income/Expenditure	13,470	21,680	20,470	
Net Total	15,440	23,150	21,940	
Dog Warden <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	75,670	71,240	72,330	
Direct Income	(18,630)	(18,630)	(18,630)	
Indirect Income/Expenditure	70,670	71,890	67,500	
Net Total	127,710	124,500	121,200	
Environmental Protection <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	4,470	4,470	4,470	
Direct Income	(12,240)	(12,240)	(12,240)	
Indirect Income/Expenditure	109,210	116,010	109,370	
Net Total	101,440	108,240	101,600	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Public Health & Complaints <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,350 (360) 119,090 122,080	 71,630 (360) 147,800 219,070	 58,340 (30,360) 138,750 166,730	 £60,000 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. The 2017/18 budget reflects the second year cost of a public health post supported by anticipated income from ECC.
Rodent & Pest Control <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,470 10,670 15,140	 4,470 17,670 22,140	 4,470 16,800 21,270	
Recycling & Waste Contract <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,056,650 (1,026,500) 242,370 2,272,520	 2,925,570 (981,500) 220,270 2,164,340	 2,857,650 (981,500) 210,650 2,086,800	 £14,050 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. £122,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. The income budget has been reduced to reflect the current recycling performance with further details set out in the main body of the report.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Weekly Collection Grant <i>Portfolio/ Committee: Environment</i> Direct Expenditure Net Total	 0 0	 125,540 125,540	 0 0	 £183,730 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. Subsequent transfers from this budget have been undertaken during 2016/17.
Recycling Rewards Scheme <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Net Total	 0 0 0	 92,850 (92,850) 0	 0 0 0	
Garden Waste Collection Service <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 247,500 (247,500) 45,270 45,270	 197,500 (247,500) 40,550 (9,450)	 247,500 (247,500) 38,380 38,380	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Street Sweeping <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	1,447,630	1,446,550	1,554,630	£30,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.
Direct Income	(4,430)	(4,430)	(4,430)	
Indirect Income/Expenditure	71,590	106,940	101,310	
Net Total	1,514,790	1,549,060	1,651,510	
Total for Environmental Services	4,663,560	4,886,970	4,653,740	
Coast Protection - General <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	377,410	342,280	342,410	The 2017/18 estimate reflects the reduced maintenance budget as set out in the main body of the report.
Indirect Income/Expenditure	758,020	685,560	690,950	
Net Total	1,135,430	1,027,840	1,033,360	
Land Drainage - General Maintenance <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	3,000	3,000	3,000	
Indirect Income/Expenditure	8,160	4,630	4,430	
Net Total	11,160	7,630	7,430	
Highways TDC - Highway Rangers <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	0	80,000	0	
Direct Income	0	(80,000)	0	
Net Total	0	0	0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Highways TDC - Private Street Lighting <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	10,910	10,910	10,910	
Indirect Income/Expenditure	100	940	910	
Net Total	11,010	11,850	11,820	
Highways TDC - General <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	10,560	15,560	15,560	
Direct Income	(14,000)	(19,000)	(19,000)	
Indirect Income/Expenditure	84,230	73,560	71,730	
Net Total	80,790	70,120	68,290	
Town Centre Enhancement Project <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	45,790	45,790	45,790	
Indirect Income/Expenditure	63,260	56,530	56,490	
Net Total	109,050	102,320	102,280	
Total for Coastal Protection	1,347,440	1,219,760	1,223,180	
Customer and Commercial Services Service Unit <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	514,530	509,630	536,270	This budget reflects the latest senior manager's restructure.
Indirect Income/Expenditure	(514,530)	(509,630)	(536,270)	
Net Total	0	0	0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Print Unit Service Unit <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 157,890 (188,370) 30,480 (0)	 155,300 (188,370) 33,070 (0)	 159,460 (78,370) (81,090) 0	 An accounting adjustment has been made between direct and indirect income as highlighted in the main body of the report.
Licensing Service Unit Account <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 166,540 (166,540) 0	 158,760 (158,760) 0	
Contact Centre Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 120,060 (120,060) 0	 185,090 (185,090) 0	 138,790 (138,790) 0	
Careline / CCTV Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 465,150 (465,150) 0	 445,220 (445,220) 0	 508,730 (508,730) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Switchboard Service Unit <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	18,520	18,700	19,170	
Indirect Income/Expenditure	(18,520)	(18,700)	(19,170)	
Net Total	0	0	0	
Careline <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	98,480	147,570	139,770	£5,300 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Direct Income	(621,460)	(678,370)	(666,460)	
Indirect Income/Expenditure	624,410	594,250	650,620	
Net Total	101,430	63,450	123,930	
CCTV <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	23,230	23,230	23,230	
Direct Income	(13,730)	(13,730)	(13,730)	
Indirect Income/Expenditure	101,810	113,750	113,810	
Net Total	111,310	123,250	123,310	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Licencing <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 178,910 (279,350) 104,320 3,880	 24,310 (279,350) 239,350 (15,690)	 24,310 (279,350) 226,550 (28,490)	 £2,110 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Total for Customer and Commercial Services	216,620	171,010	218,750	
Sport and Leisure Service Unit <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 405,400 (405,400) 0	 232,830 (232,830) 0	 244,000 (244,000) 0	 This budget reflects the latest senior manager's restructure.
Tendring Show <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,760 (4,760) 0	 4,760 (4,760) 0	 4,760 (4,760) 0	
Brightlingsea Sports Centre <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 163,890 (107,840) 3,210 59,260	 173,070 (123,260) 5,500 55,310	 177,310 (123,260) 4,590 58,640	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Harwich Sports Centre <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Direct Expenditure	124,920	126,410	129,310	
Direct Income	(89,770)	(80,770)	(80,770)	
Indirect Income/Expenditure	3,960	6,640	5,380	
Net Total	39,110	52,280	53,920	
Manningtree Sports Centre <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Direct Expenditure	162,530	135,210	138,820	
Direct Income	(114,600)	(111,150)	(111,150)	
Indirect Income/Expenditure	3,050	5,580	4,640	
Net Total	50,980	29,640	32,310	
Management Of Sport & Leisure Facilities <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Direct Expenditure	110,300	104,230	130,300	
Direct Income	(18,000)	(18,000)	(18,000)	
Indirect Income/Expenditure	851,070	1,643,190	1,632,970	
Net Total	943,370	1,729,420	1,745,270	
Beach Hut Sites <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	32,290	152,730	62,430	£79,830 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. Further details are set out in the main body of the report.
Direct Income	(891,510)	(961,510)	(921,510)	
Indirect Income/Expenditure	163,110	158,360	159,800	
Net Total	(696,110)	(650,420)	(699,280)	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Deck Chairs <i>Portfolio/ Committee: Commercialisation</i> Direct Income Indirect Income/Expenditure Net Total				
	(3,330)	(3,330)	(3,330)	
	4,960	8,020	8,120	
	1,630	4,690	4,790	
Miscellaneous Seafront Activities <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total				
	255,230	282,010	272,270	£4,080 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
	(22,940)	(24,290)	(24,290)	
	188,950	281,130	233,020	
	421,240	538,850	481,000	
First Aid Posts <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Indirect Income/Expenditure Net Total				
	1,260	1,260	1,260	
	200	4,510	4,610	
	1,460	5,770	5,870	
Shops & Kiosks <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total				
	18,160	13,160	13,160	Income budgets have increased in line with rent reviews.
	(84,720)	(130,440)	(130,440)	
	64,330	65,840	67,220	
	(2,230)	(51,440)	(50,060)	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Princes Theatre <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 520,350 (510,460) 235,390 245,280	 621,020 (543,020) 196,820 274,820	 623,450 (579,330) 195,880 240,000	This now includes employee budgets that were previously included elsewhere within the estimates. The income also now reflects the £1 per ticket charge to fund theatre refurbishment as set out in the main body of the report.
Skate Park Clacton <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,950 11,710 16,660	 6,280 2,370 8,650	 6,540 2,290 8,830	
Community Activity Network <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 11,250 11,250	 10,900 3,270 14,170	 0 3,330 3,330	£10,900 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Tourism Publicity Marketing Promotion <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 21,460 0 0 21,460	 83,460 (24,000) 37,470 96,930	 45,460 0 38,270 83,730	This budget reflects the advertising campaign which includes 'Love Clacton' as set out in the main body of the report.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Tourism Publications <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Indirect Income/Expenditure Net Total	 5,860 0 5,860	 4,360 26,400 30,760	 4,360 26,960 31,320	
Tourist Information Centres <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 17,820 (9,040) 165,350 174,130	 12,140 (6,540) 78,770 84,370	 12,220 (6,540) 79,720 85,400	
TDC Events - Council Owned Land <i>Portfolio/ Committee: Tourism and Culture</i> Indirect Income/Expenditure Net Total	 0 0	 23,850 23,850	 24,370 24,370	
Air Show <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 105,220 (73,310) 0 31,910	 117,220 (85,310) 42,130 74,040	 117,220 (85,310) 42,990 74,900	£10,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Tour De Tendring & Other Cycling Events <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,700 0 4,710 6,410	 1,700 (1,250) 6,240 6,690	 1,700 (1,250) 6,360 6,810	
Dovercourt Swimming Pool & All Weather Facilities <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 537,440 (388,500) 32,750 181,690	 552,060 (419,500) 29,220 161,780	 542,470 (404,500) 23,070 161,040	
Frinton & Walton Swimming Pool <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 503,520 (357,290) 19,230 165,460	 564,760 (370,610) 28,220 222,370	 564,730 (365,610) 21,490 220,610	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Brightlingsea Swimming Pool <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 86,150 (26,770) 2,520 61,900	 64,870 (26,770) 2,590 40,690	 0 0 0 0	 £38,150 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. The 2017/18 budget has been removed to reflect the transfer/decommissioning of the facility as set out in the main body of the report.
Leisure Centre Clacton <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,350,840 (1,194,510) 39,770 196,100	 1,306,660 (1,181,510) 57,030 182,180	 1,328,480 (1,181,510) 44,180 191,150	
Happy Valley Recreation Ground Pitch & Putt <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 8,270 (12,520) 310 (3,940)	 4,530 (12,520) 120 (7,870)	 4,610 (12,520) 150 (7,760)	
Total for Sports and Leisure	1,932,880	2,927,530	2,756,190	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Housing Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 682,790 (682,790) 0	 695,270 (695,270) 0	 727,440 (727,440) 0	 This budget reflects the latest senior manager's restructure.
Houses in Multiple Occupation <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (3,200) 92,010 88,810	 (3,200) 88,400 85,200	 (3,200) 90,620 87,420	
Housing Disrepair <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,070 219,150 220,220	 1,070 176,190 177,260	 1,070 179,070 180,140	
Home Improvement Agency <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 8,280 78,560 86,840	 8,280 39,770 48,050	 8,280 40,800 49,080	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Improvement Grants - Admin <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	220,480 220,480	436,130 436,130	438,900 438,900	
Home Energy Conservation Act <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	400 13,800 14,200	400 9,080 9,480	400 9,230 9,630	
Homelessness <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	274,090 (33,980) 195,510 435,620	711,850 (180,550) 90,460 621,760	540,020 (180,550) 86,200 445,670	£177,270 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. The budgets have been subject to changes to reflect the current demand for accommodation including the increasing trend of using B & B establishments to fulfil the Council's statutory obligations.
Shared Amenities - HRA <i>Portfolio/ Committee: Housing</i> Direct Expenditure Net Total	28,710 28,710	0 0	0 0	This budget is no longer required.
Total for Housing	1,094,880	1,377,880	1,210,840	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Facilities Management Service Unit <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	107,960	124,340	129,990	
Indirect Income/Expenditure	(107,960)	(124,340)	(129,990)	
Net Total	0	0	0	
Building and Engineering Services Service Unit <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	520,820	482,080	522,490	
Indirect Income/Expenditure	(520,820)	(482,080)	(522,490)	
Net Total	0	0	0	
Engineering Services Management <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	239,920	219,260	221,310	
Indirect Income/Expenditure	(239,920)	(219,260)	(221,310)	
Net Total	0	0	0	
Depots General <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	56,870	57,660	57,660	
Direct Income	(1,660)	(1,660)	(1,660)	
Indirect Income/Expenditure	(55,210)	(56,000)	(56,000)	
Net Total	0	0	0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Office Accommodation Expenses <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	458,050	471,270	441,530	£9,210 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Direct Income	(2,270)	(1,970)	(1,970)	
Indirect Income/Expenditure	(455,780)	(469,300)	(439,560)	
Net Total	0	0	0	
Dangerous Structures <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	30	30	30	
Indirect Income/Expenditure	15,050	10,990	12,030	
Net Total	15,080	11,020	12,060	
Engineering Services <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	250,410	321,170	258,500	
Direct Income	0	(14,560)	0	
Indirect Income/Expenditure	(250,410)	(306,610)	(258,500)	
Net Total	0	(0)	0	
Office Cleaning <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	106,910	104,090	111,760	
Indirect Income/Expenditure	(106,910)	(104,090)	(111,760)	
Net Total	0	0	0	
Total for Building and Engineering	15,080	11,020	12,060	
Total for Operational Services	10,784,910	12,189,260	11,500,010	

Revenue Estimates Planning

<u>Analysis by Type of Spend</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Direct Expenditure				
Employee Expenses	1,568,610	1,644,440	1,657,760	
Premises Related Expenditure	2,230	2,230	2,230	
Transport Related Expenditure	27,570	27,570	27,570	
Supplies & Services	444,000	1,819,110	435,710	
Total Direct Expenditure	2,042,410	3,493,350	2,123,270	
Direct Income				
Sales, Fees and Charges	(1,369,120)	(1,403,830)	(1,301,830)	
Total Direct Income	(1,369,120)	(1,403,830)	(1,301,830)	
Net Direct Costs	673,290	2,089,520	821,440	
Indirect Income/Expenditure				
FRS17/IAS19 Pension Costs	67,550	102,320	80,940	
Service Unit and Central Costs	3,165,590	3,411,270	3,393,460	
Capital Financing Costs	15,800	1,500	1,500	
Recharged Income	(2,649,910)	(2,751,180)	(2,840,500)	
Total Indirect Income/Expenditure	599,030	763,910	635,400	
Total for Planning	1,272,320	2,853,430	1,456,840	

Planning

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Head of Planning and Customer Services <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 360,650 (300) (360,350) 0	 431,750 (300) (431,450) 0	 451,110 (300) (450,810) 0	 This budget reflects the latest senior manager's restructure.
Total for Head of Planning and Customer Services	0	0	0	
Planning Development Management <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Indirect Income/Expenditure Net Total	 837,230 (837,230) 0	 796,880 (796,880) 0	 818,770 (818,770) 0	 £46,150 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. This budget reflects the latest senior manager's restructure.
Planning and Enforcement <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Net Total	 26,000 26,000	 75,440 75,440	 26,000 26,000	 £49,440 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Development Control - Chargeable Account <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	77,150	353,760	86,150	£96,120 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. The 2016/17 revised estimate includes additional capacity as agreed earlier in the year.
Direct Income	(960,000)	(1,062,000)	(960,000)	
Indirect Income/Expenditure	813,640	1,326,740	1,243,450	
Net Total	(69,210)	618,500	369,600	
Development Control - Non Chargeable Account <i>Portfolio/ Committee: Planning and Regeneration</i>				
Indirect Income/Expenditure	185,820	70,990	71,780	
Net Total	185,820	70,990	71,780	
Planning Enforcement <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	16,100	16,100	16,100	
Direct Income	(2,320)	(2,320)	(2,320)	
Indirect Income/Expenditure	453,900	269,030	273,970	
Net Total	467,680	282,810	287,750	
CON 29 Searches <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Income	(17,290)	0	0	This budget has been incorporated into the land charges budget below.
Indirect Income/Expenditure	12,260	0	0	
Net Total	(5,030)	0	0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Dangerous Trees <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	430	430	430	
Net Total	430	430	430	
Total for Planning and Development	605,690	1,048,170	755,560	
Planning Policy Management <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	240,790	211,700	238,420	
Indirect Income/Expenditure	(240,790)	(211,700)	(238,420)	
Net Total	0	0	0	
Heritage and Conservation - General <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	3,210	19,390	3,210	£16,180 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Indirect Income/Expenditure	740	0	0	
Net Total	3,950	19,390	3,210	
Land Property Gazetteer-Policy and Conservation <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	2,240	2,240	2,240	
Net Total	2,240	2,240	2,240	
Suffolk Coastal AONB Contribution <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	7,650	7,650	7,650	
Net Total	7,650	7,650	7,650	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Dedham Vale AONB <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	740	740	740	
Net Total	740	740	740	
Planning Policy and Conservation <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	175,000	1,321,290	175,000	£1,146,290 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Direct Income	(1,340)	(1,340)	(1,340)	
Indirect Income/Expenditure	327,310	291,070	308,320	
Net Total	500,970	1,611,020	481,980	
Tree Planting <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	2,230	2,230	2,230	
Net Total	2,230	2,230	2,230	
Land Charges <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	67,160	49,870	49,870	
Direct Income	(178,960)	(178,960)	(178,960)	
Indirect Income/Expenditure	127,210	119,780	121,560	
Net Total	15,410	(9,310)	(7,530)	
Total for Planning Policy	533,190	1,633,960	490,520	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Building Control Management <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Indirect Income/Expenditure Net Total	 217,090 (217,090) 0	 195,140 (195,140) 0	 236,610 (236,610) 0	
Building Regulations-Non Chargeable/Other Activities Account <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Indirect Income/Expenditure Net Total	 860 83,140 84,000	 860 72,860 73,720	 860 81,840 82,700	
Building Regulations-Chargeable Account <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 7,880 (208,910) 250,470 49,440	 7,880 (158,910) 248,610 97,580	 7,880 (158,910) 279,090 128,060	Income budgets for both 2016/17 revised and 2017/18 have been reduced as set out in the main body of the report.
Total for Building Control	133,440	171,300	210,760	
Total for Planning	1,272,320	2,853,430	1,456,840	

TENDRING DISTRICT COUNCIL

SCALE OF CHARGES 2017/18

All Fees and Charges are determined by the Council as part of the budget setting process unless indicated to the contrary

Portfolio/Section

Commercialisation
 Corporate Services
 Environment
 Finance, Revenues and Benefits
 Housing
 Leisure, Health and Wellbeing
 Planning and Regeneration
 Tourism and Culture
 Budgets Relating to Non Executive Functions
 Fees Not Set by Council

The charges apart from car parks, which are VAT inclusive charges only, are set out as follows:

Column A - 2016/17 Charge Exclusive of VAT

Column B - 2016/17 Charge Inclusive of VAT @ 20%

Column C - 2017/18 Charge Exclusive of VAT

Column D - 2017/18 Charge Inclusive of VAT @ 20%

Some of the VAT inclusive amounts shown in columns B, and D have been rounded for operational efficiency purposes.

The VAT indicators shown on the following pages are as follows:

- V Standard Rated
- N Non - Business
- Z Zero Rated
- X Exempt from VAT

The VAT inclusive charges shown are based on the rate currently prescribed by HM Government. In the event that HM Government changes the prescribed rate, the VAT inclusive charge set out in Columns B and D will be adjusted accordingly.

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 →		← (C) 2017/18 →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
		£	£	£	£	
SAND BAGS	Apr-11	4.17	5.00	4.17	5.00	V
STREET NAMING AND NUMBERING						
<u>Existing Residential Dwellings</u>						
Renaming Existing Dwelling	Apr-16	46.50	46.50	48.00	48.00	N
Adding a Name to a Numbered Dwelling	Apr-16	46.50	46.50	48.00	48.00	N
Prices Listed are Per Dwelling						
<u>Numbering/Naming New Residential Dwellings</u>						
Including Flats/ Apartments / Conversions on Existing Road						
1 to 10 Dwellings	Apr-16	82.50	82.50	85.00	85.00	N
Over 10 Dwellings	Apr-16	62.00	62.00	65.00	65.00	N
<u>Numbering/Naming New Dwellings on new road</u>						
Registering new road	Apr-16	310.00	310.00	320.00	320.00	N
Additional Fee per Dwelling on new road	Apr-16	62.00	62.00	65.00	65.00	N
Renumbering Existing Dwellings (Replan)	Apr-16	82.50	82.50	85.00	85.00	N
Confirmation of Address to Solicitors/ Conveyancers/Land Registry/ Utility Companies (Per Enquiry)	Apr-14	30.00	30.00	30.00	30.00	N
<u>Industrial / Commercial Units</u>						
Numbering or Renumbering (Per Unit)	Apr-16	82.50	82.50	85.00	85.00	N
Naming or Renaming (Per Building)	Apr-16	103.00	103.00	105.00	105.00	N
Registering of new road on Industrial/ Commercial Development	Apr-16	310.00	310.00	320.00	320.00	N
Additional Fee per Unit on Industrial / Commercial Development	Apr-16	62.00	62.00	65.00	65.00	N
LICENCES						
Licence to place tables and chairs on the Public Highway - Initial Licence	Apr-13	694.00	694.00	694.00	694.00	N
Licence to place tables and chairs on the Public Highway - Renewal of Licence	Apr-13	225.00	225.00	225.00	225.00	N
PUBLIC CONVENIENCES						
R.A.D.A.R. Keys	Apr-09	Actual cost + 15%		Actual cost + 15%		V
Entrance Fee - Frinton Conveniences	Apr-07	0.20	0.20	0.20	0.20	N
School parties - one payment per coach	Apr-07	5.00	5.00	5.00	5.00	N

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	Effective from	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
BEACH HUT SITES						
<u>Resident Fees:</u>						
Frinton:						
The Walings	Apr-16	387.50	465.00	399.17	479.00	V
High and Low Walls	Apr-16	250.00	300.00	257.50	309.00	V
The Leas	Apr-16	250.00	300.00	257.50	309.00	V
Walton:						
Southcliff	Apr-16	166.67	200.00	171.67	206.00	V
Eastcliff	Apr-16	208.33	250.00	215.00	258.00	V
Clacton/Holland:						
Holland A Section East Seafront (1-79)	Apr-16	208.33	250.00	215.00	258.00	V
Holland A Section East Seafront (80-124)	Apr-16	208.33	250.00	215.00	258.00	V
Blue Chalets small (Residents Only)	Apr-16	558.33	670.00	575.00	690.00	V
Blue Chalets large (Residents Only)	Apr-16	700.00	840.00	720.83	865.00	V
Holland East Seafront Other*	Apr-16	208.33	250.00	215.00	258.00	V
Clacton Martello	Apr-16	208.33	250.00	215.00	258.00	V
Brightlingsea:						
West Promenade	Apr-16	166.67	200.00	171.67	206.00	V
Harwich:						
Harwich Green	Apr-16	145.83	175.00	150.00	180.00	V
Dovercourt:						
Dovercourt West End and Spa	Apr-16	145.83	175.00	150.00	180.00	V
Spa Cabins (Residents Only)	Apr-16	458.33	550.00	472.50	567.00	V
Orwell Terrace Chalets (Residents Only)	Apr-16	416.67	500.00	429.17	515.00	V
Dovercourt Bay	Apr-14	220.00	264.00	226.67	272.00	V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
<u>Non Resident Fees:</u>						
Frinton:						
The Walings	Apr-16	766.67	920.00	790.00	948.00	V
High and Low Walls	Apr-16	500.00	600.00	515.00	618.00	V
The Leas	Apr-16	500.00	600.00	515.00	618.00	V
Walton:						
Southcliff	Apr-16	333.33	400.00	343.33	412.00	V
Eastcliff	Apr-16	416.67	500.00	429.17	515.00	V
Clacton/Holland:						
Holland A Section East Seafront (1-79)	Apr-16	416.67	500.00	429.17	515.00	V
Holland A Section East Seafront (80-124)	Apr-16	416.67	500.00	429.17	515.00	V
Holland East Seafront Other*	Apr-16	416.67	500.00	429.17	515.00	V
Clacton Martello	Apr-16	416.67	500.00	429.17	515.00	V
Brightlingsea:						
West Promenade	Apr-16	333.33	400.00	343.33	412.00	V
Harwich:						
Harwich Green	Apr-16	333.33	400.00	343.33	412.00	V
Dovercourt:						
Dovercourt West End and Spa	Apr-16	333.33	400.00	343.33	412.00	V
Dovercourt Bay	Apr-14	475.00	570.00	489.17	587.00	V
Change of Beach Hut Ownership	Apr-14	300.00	360.00	300.00	360.00	V

* Holland East Seafront Other refers to the following areas:-
Brighton Road, Holland Haven, Fernwood Avenue, Hazlemere
Road, King Avenue, Southview Drive, York Road, Cliff Road

Rental of Clacton Pastel Huts

Seasonal Rentals:

April to October	Apr-16	583.33	700.00	600.83	721.00	V
November to January	Apr-15	166.67	200.00	171.67	206.00	V
Daily	Apr-15	25.00	30.00	Deleted		V
Weekend (Per day)	Apr-15	29.17	35.00	30.00	36.00	V
Weekly	Apr-16	100.00	120.00	103.33	124.00	V
Air Show Week (Weekly)	Apr-16	166.67	200.00	171.67	206.00	V

New Huts On Vacant Sites

Reduction for part year licences for applications received from:

1 April to 31 August	No reduction	No reduction
1 September to 30 September	10% reduction	10% reduction
1 October to 31 October	20% reduction	20% reduction
1 November to 30 November	30% reduction	30% reduction
1 December to 31 December	40% reduction	40% reduction
1 January to 31 March	No fee payable	No fee payable

Fees are charged at the appropriate rate of VAT at the time of billing

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
CAR PARKS				
Determined by Portfolio Holder. Charges as advertised in the Legal Orders.				
High Street (A), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-06	1.30	1.30	V
Up to 2 hours	Apr-12	2.40	2.40	V
Up to 4 hours	Apr-12	4.60	4.60	V
Over 4 hours	Apr-08	6.00	6.00	V
Commercial Vehicles (after 6 pm only)	Apr-06	7.00	7.00	V
Over 2 hours upper levels Multi storey only	Apr-04	4.00	4.00	V
Alton Park Road (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-07	0.80	0.80	V
Up to 2 hours	Apr-07	1.20	1.20	V
Up to 4 hours	Apr-07	2.00	2.00	V
Up to 6 hours	Apr-07	4.00	4.00	V
Over 6 hours	Apr-07	4.50	4.50	V
Hastings Avenue (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-12	2.50	2.50	V
Up to 4 hours	Apr-12	4.50	4.50	V
Over 4 hours	Apr-05	6.00	6.00	V
Martello Bay Coach Park, Marine Parade West, Clacton				
Coaches and Double Decker Buses only:				
Up to 8 hours	Apr-05	7.00	7.00	V
Over 8 hours - up to 24 hours	Apr-05	10.00	10.00	V
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-15	2.50	2.50	V
Up to 4 hours	Apr-15	4.50	4.50	V
Over 4 hours	Apr-15	6.00	6.00	V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
Agate Road (A), Clacton (short stay)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.40	1.40	V
Up to 2 hours	Apr-12	2.60	2.60	V
Up to 3 hours	Apr-06	4.00	4.00	V
Over 3 hours	Apr-06	10.00	10.00	V
Wellesley Road (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-06	1.00	1.00	V
1 to 2 hours	Apr-06	2.00	2.00	V
2 to 4 hours	Apr-05	4.00	4.00	V
Over 4 hours	Apr-11	5.00	5.00	V
York Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Brighton Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Hazlemere Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Ipswich Rd (B), Holland on Sea				
Cars, Motorcycles and Motorcycle combinations:				
Up to 30 minutes	Apr-06	0.50	0.50	V
Up to 1 hour	Apr-06	0.70	0.70	V
1 to 3 hours	Apr-06	1.20	1.20	V
Up to 4 hours	Apr-05	3.00	3.00	V
Over 4 hours	Apr-07	10.00	10.00	V
Evening Tariff 6pm to 8am	Apr-08	1.00	1.00	V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
Holland Haven and the Naze, Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.20	1.20	V
Up to 2 hours	Apr-12	2.20	2.20	V
Up to 4 hours	Apr-12	4.00	4.00	V
Up to 24 hours	Apr-12	5.00	5.00	V
Seasonal Permit - Tendring Resident Beach Hut Owners only	Apr-04	20.00	20.00	V
Evening Tariff 6pm to 8am	Apr-08	1.00	1.00	V
The concession rate for residents for the Tendring District to park free until 10.30am remains unchanged.				
Station Yard (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-12	2.00	2.00	V
Up to 4 hours	Apr-12	3.50	3.50	V
Over 4 hours	Apr-12	5.00	5.00	V
Buses and Commercial vehicles				
Up to 4 hours	Apr-06	4.50	4.50	V
Over 4 hours	Apr-04	6.50	6.50	V
Church Road (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-12	2.00	2.00	V
Up to 4 hours	Apr-12	3.50	3.50	V
Over 4 hours	Apr-12	5.50	5.50	V
High Street (A), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.00	1.00	V
Up to 2 hours	Apr-12	1.50	1.50	V
Up to 4 hours	Apr-12	3.00	3.00	V
Over 4 hours	Apr-12	6.00	6.00	V
Frinton and Walton Swimming Pool Car Park, Walton				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours (Pool Users only. Refundable on day of issue)	Apr-11	4.00	4.00	V
3 to 5 hours	Apr-06	6.00	6.00	V
Mill Lane (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.80	0.80	V
Up to 3 hours	Apr-12	2.20	2.20	V
Over 3 hours	Apr-12	5.00	5.00	V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
Coronation (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.40	1.40	V
Up to 3 hours	Apr-11	4.00	4.00	V
Over 3 hours	Apr-11	6.00	6.00	V
Coaches up to 8 hours	Apr-12	7.00	7.00	V
Coaches up to 24 hours	Apr-12	10.00	10.00	V
Milton Road (A), Dovercourt				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.80	0.80	V
Up to 2 hours	Apr-06	1.40	1.40	V
Up to 4 hours	Apr-11	3.00	3.00	V
Over 4 hours	Apr-11	5.00	5.00	V
Lower Marine Parade (B), Dovercourt (April to September)				
Cars, Motorcycles and Motorcycle combinations:				
All Day	Apr-16	1.00	1.00	V
Seasonal Permit - Tendring Resident Beach Hut Owners only	Apr-07	20.00	20.00	V
The Quay (Time Restricted Permits Only)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.00	1.00	V
Up to 2 hours	Apr-12	2.20	2.20	V
Up to 4 hours	Apr-12	3.50	3.50	V
Over 4 hours	Apr-05	5.00	5.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Wellington Road (B), Harwich				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-11	0.50	0.50	V
1 to 4 hours	Apr-11	2.00	2.00	V
Over 4 hours	Apr-11	3.00	3.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Tower Street (B), Brightlingsea				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-12	1.60	1.60	V
Up to 4 hours	Apr-12	3.40	3.40	V
Over 4 hours	Apr-05	6.00	6.00	V
Up to 72 hours (weekend)	Apr-12	12.00	12.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
Promenade Way (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.80	0.80	V
Up to 2 hours	Apr-12	1.50	1.50	V
Up to 4 hours	Apr-12	2.80	2.80	V
Over 4 hours	Apr-05	5.00	5.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Seasonal Permit - Tendring Resident Beach Hut Owners only	Apr-07	20.00	20.00	V
Western Promenade Grass (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.80	0.80	V
Up to 2 hours	Apr-12	1.50	1.50	V
Up to 4 hours	Apr-12	2.80	2.80	V
Over 4 hours	May-10	4.00	4.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-07	10.00	10.00	V
Seasonal Permit - Tendring Resident Beach Hut Owners only	Apr-07	20.00	20.00	V
Oyster Tank Road (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	May-10	0.50	0.50	V
1 to 4 hours	May-10	1.50	1.50	V
Over 4 hours	May-10	3.00	3.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-07	10.00	10.00	V
Seasonal Permit - Tendring Resident Beach Hut Owners only	Apr-07	20.00	20.00	V
Jaywick Beach (B), Jaywick				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.00	1.00	V
Up to 2 hours	Apr-12	2.00	2.00	V
Up to 4 hours	Apr-12	3.80	3.80	V
Over 4 hours	Apr-04	5.00	5.00	V
Seafront Bays, (B) Clacton				
Up to 1 hour	Apr-12	0.60	0.60	V
1 to 4 hours	Apr-12	2.60	2.60	V
Over 4 hours	Apr-07	5.00	5.00	V
Dovercourt Swimming Pool Car Park, Dovercourt				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours (Pool Users only. Refundable on day of issue)	Apr-08	1.50	1.50	V
Over 3 hours	Apr-08	6.00	6.00	V

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	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
Victoria Place, (B) Brightlingsea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-08	0.50	0.50	V
1 to 2 hours	Apr-08	1.00	1.00	V
2 to 4 hours	Apr-08	2.00	2.00	V
4 to 6 hours	Apr-08	3.00	3.00	V
Over 6 hours	Apr-08	5.00	5.00	V
Time restricted permit (Yearly) Before 9am and after 4pm	Apr-08	10.00	10.00	V
Season Tickets:				
Category (A)	Apr-12	330.00	330.00	V
Category (B)	Apr-12	190.00	190.00	V
On Street Dispensation Permit:				
1st day	Apr-12	10.00	10.00	N
Each following day up to one week	Apr-06	5.00	5.00	N

In addition to the above fee paying car parks, the Council operates a number of free car parks.

CORPORATE SERVICES PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	Effective from	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2017/18 →	← 2017/18 →	← 2017/18 →	
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
DATA PROTECTION ACT 1984						
Access to Personal Information - per registration application (statutory maximum £10.00)	pre 1989	10.00	10.00	10.00	10.00	N
LEGAL CHARGES						
Sale of Land to be determined at time of negotiation	Apr-15	Minimum £250, Maximum £1,500, unless work exceeds 10 hours (thereafter charged at hourly rate)		Minimum £250, Maximum £1,500, unless work exceeds 10 hours (thereafter charged at hourly rate)		V
Right To Buy (RTB) : repayment of discount	Apr-16	£55 (at time of RTB)		£55 (at time of RTB)		N
Postponement of Legal charge	Apr-16	£110 (subsequent to RTB)		£110 (subsequent to RTB)		V
Right To Buy (RTB): lease enquiries	Apr-16	100.00	120.00	150.00	180.00	V
Right To Buy (RTB): retrospective consents to alterations	Apr-16	100.00	120.00	150.00	180.00	V
Deed of Release of Covenant	Apr-16	200.00	240.00	350.00	420.00	V
Deed of Variation or Surrender	Apr-16	300.00	360.00	350.00	420.00	V
Deed of Easement	Apr-16	300.00	360.00	350.00	420.00	V
Licence to Occupy	Apr-16	200.00	240.00	350.00	420.00	V
Leases: Commercial	Apr-16	500.00	600.00	550.00	660.00	V
Leases: Others (if entitled to Community Asset Rent Off-Setting Scheme (CAROS) grant fees reduced to £100)	Apr-16	400.00	480.00	450.00	540.00	V
Various and miscellaneous Licences for eg: to assign, alternations, sublet etc	Apr-16	300.00	360.00	350.00	420.00	V
REGISTERING ASSIGNMENTS						
As specified in the lease but normally varies from £40 to £75 + depending on the work involved.						*
* Follows the same VAT treatment as main supply.						
LEGAL WORK FOR PERSONS OTHER THAN TDC						
In accordance with total number of staff hours spent, plus any disbursements, expenses and VAT where applicable						
Solicitor 8 years PQE (per hour)	Apr-16	175.00	210.00	200.00	240.00	V
Solicitor 4 years PQE (per hour)	Apr-16	150.00	180.00	175.00	210.00	V
Trainee Solicitor (per hour)	Apr-16	100.00	120.00	150.00	180.00	V
Paralegal (per hour)	Apr-16	60.00	72.00	125.00	150.00	V
Criminal cases:						
£100 per hour flat rate	Apr-16	100.00	120.00	100.00	120.00	V

CORPORATE SERVICES PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
PHOTOCOPYING (EXCLUDING POSTAGE):						
For extraction of document	Apr-16	6.23	7.48	10.00	12.00	V
Charge per Photocopying (all sizes)	Apr-16	0.54	0.65	1.00	1.20	V
PRINT UNIT (NON-COUNCIL WORK)						
Charge for photocopying						
A4 per side	Apr-10	0.07	0.08	0.07	0.08	V
A3 per side	Apr-10	0.09	0.11	0.09	0.11	V
Colour Copies						
A4 per side	Apr-13	0.45	0.54	0.45	0.54	V
A3 per side	Apr-13	0.51	0.61	0.51	0.61	V
Laminating						
Per A4 sheet	Apr-13	0.64	0.77	0.64	0.77	V
Per A3 sheet	Apr-13	1.28	1.54	1.28	1.54	V
Finishing (per 1/4 hour)	Apr-13	7.26	8.71	7.26	8.71	V
Artwork (per 1/4 hour)	Apr-13	8.22	9.86	8.22	9.86	V

CORPORATE SERVICES PORTFOLIO - GENERAL FUND

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	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2016	01/04/2016	01/04/2017	01/04/2017	01/04/2017	01/04/2017	
	£	£	£	£	£	£	£	£	
HIRE OF ACCOMMODATION									
<u>Council Offices, Weeley</u>									
Per session of 3 hours or part thereof:									
Council Chamber:									
Inside normal hours	Apr-16	31.10	31.10	31.10	31.75	31.75	31.75	31.75	X
Outside normal hours	Apr-16	47.80	47.80	47.80	48.75	48.75	48.75	48.75	X
Room 39:									
Inside normal hours	Apr-16	27.00	27.00	27.00	27.55	27.55	27.55	27.55	X
Outside normal hours	Apr-16	31.10	31.10	31.10	31.75	31.75	31.75	31.75	X
Additional charge per hour after first 3 hours:									
Council Chamber:									
Inside normal hours	Apr-16	12.80	12.80	12.80	13.10	13.10	13.10	13.10	X
Outside normal hours	Apr-16	19.20	19.20	19.20	19.60	19.60	19.60	19.60	X
Room 39:									
Inside normal hours	Apr-16	10.10	10.10	10.10	10.30	10.30	10.30	10.30	X
Outside normal hours	Apr-16	12.80	12.80	12.80	13.10	13.10	13.10	13.10	X
<u>Town Hall, Clacton</u>									
Per session of 3 hours or part thereof:									
Connaught Room:									
Inside normal hours	Apr-16	27.00	27.00	27.00	27.55	27.55	27.55	27.55	X
Outside normal hours	Apr-16	31.10	31.10	31.10	31.75	31.75	31.75	31.75	X
Additional charge per hour after first 3 hours:									
Connaught Room:									
Inside normal hours	Apr-16	10.10	10.10	10.10	10.30	10.30	10.30	10.30	X
Outside normal hours	Apr-16	12.80	12.80	12.80	13.10	13.10	13.10	13.10	X

CORPORATE SERVICES PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

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		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
ASSET CHARGES						
<u>Consents</u>						
Consent to Assign (see also legal fee)	NEW	-	-	300.00	360.00	V
Consent to Underlet	NEW	-	-	300.00	360.00	V
New Licence to Occupy (if no legal work required)	NEW	-	-	150.00	180.00	V
<u>Services</u>						
Land Registry Enquiries	NEW	-	-	15.00	18.00	V
Plan Service: Location Plans	NEW	-	-	20.00	24.00	V
<u>Transactions</u>						
Release, grant or variation of Covenant Easement etc (if under five hours otherwise by hourly rate)	NEW	-	-	200.00	240.00	V
Preparation of S146 Notice (note:survey and schedule by hourly rate)	NEW	-	-	75.00	90.00	V
<u>Misc. or other Commercial Work : Hourly rate</u>						
Chartered Surveyor	NEW	-	-	200.00	240.00	V
Surveyor	NEW	-	-	175.00	210.00	V
Technician	NEW	-	-	80.00	96.00	V
Administrator	NEW	-	-	50.00	60.00	V
PEOPLE, PERFORMANCE & PROJECTS						
Psychometric Testing	NEW	-	-	65.00	78.00	V
Mediation	NEW	-	-	450.00	540.00	V
Mental Health Training	NEW	-	-	400.00	480.00	V

CORPORATE SERVICES PORTFOLIO - GENERAL FUND

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		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
ADMINISTRATION - GENERAL						
Provision of Council Book for full year (per eight/nine sets)	Apr-16	83.00 Plus Postage	83.00	85.00 Plus Postage	85.00	N
Provision of each Council Book	Apr-16	12.00 Plus Postage	12.00	12.25 Plus Postage	12.25	N
Provision of Council Constitution per copy	Apr-16	27.00 Plus Postage	27.00	27.55 Plus Postage	27.55	N
Provision of Cabinet and Committee Minutes and Reports etc (excluding Planning Committee)	Apr-16	Reimbursement of costs with a minimum of £4.00 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N
Provision of Planning Committee Minutes (charged annually per 17 sets)	Apr-16	100.00 Plus Postage	100.00	102.50 Plus Postage	102.50	N
Provision of Planning Committee Reports (charged annually per 17 sets)	Apr-16	200.00 Plus Postage	200.00	205.00 Plus Postage	205.00	N
Provision of Council Book for full year (per eight/nine sets) to political parties represented on the Council:						
Up to three copies	Apr-00	Free		Free		
Fourth and subsequent copies	Apr-00	Normal Charge applies		Normal Charge applies		N
Provision of CD recording of Council Meeting	Apr-16	5.00 Plus Postage	5.00	5.50 Plus Postage	5.50	N
LOCAL GOVERNMENT ACT 1972						
Access to Information - Inspection of Papers - up to 5 documents	Apr-00	1.00	1.00	1.00	1.00	N
Access to Information - Inspection of Papers - over 5 documents	Apr-00	2.00	2.00	2.00	2.00	N

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		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
VEHICLE INSPECTION						
Charges for employees requiring car loans	Apr-14	30.71	36.85	30.71	36.85	V
ABANDONED VEHICLES						
Statutory removal and disposal of abandoned vehicles	Apr-11	155.00	155.00	155.00	155.00	N
DOG WARDEN						
Charge for dog if collected by owner before kennelling:						
Dog wearing collar and tag	Sep-11	25.00	25.00	25.00	25.00	N
Dog without collar and tag	Sep-11	50.00	50.00	50.00	50.00	N
Charges for dog if collected by owner after kennelling:						
Statutory Fee	Sep-11	25.00	25.00	25.00	25.00	N
Admin/Transport charge	Sep-11	25.00	25.00	25.00	25.00	N
Kennelling Fee:						
Daily Fee	Apr-16	14.00	14.00	15.00	15.00	N
Optimum charge for micro chipping fee on return of dog.	Sep-11	15.00	15.00	15.00	15.00	N
Return dog to owners home	Apr-14	15.00	15.00	15.00	15.00	N
Owners intentionally not claiming their dog after seizure. 7 days kennelling charge £105, plus administration fee £25, plus statutory fee £25.	Apr-15	109.00	109.00	155.00	155.00	N
The cost of any veterinary treatment including care administered by the kennels is in addition to the above charges and will be recharged in full.						
PRIVATE WATER SUPPLY REGULATIONS						
Hourly Charge for risk assessments, investigations, granting of authorisations	Apr-11	An hourly charge up to a maximum of £500 for risk assessment and £100 for investigation and authorisation				N
Sample Collection Charge (not including Analysis Costs)	Apr-11	A charge up to a maximum of £100				N
Analysis costs	Apr-10	Analysis cost only		Analysis cost only		N
Certification of inventory of condemned food	Apr-14	45.00	45.00	45.00	45.00	N
Export Certificate - Food (per certificate)	Apr-14	25.00	25.00	25.00	25.00	N

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	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%		
Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	01/04/2017 £	01/04/2017 £	01/04/2017 £	01/04/2017 £		
FOOD PREMISES REGULATIONS										
Copies of Public Register:										
Per Sheet (or part thereof)	Apr-13	25.00	30.00	25.00	30.00	25.00	30.00	25.00	30.00	V
Entire Register	Apr-13	400.00	480.00	400.00	480.00	400.00	480.00	400.00	480.00	V
PORT HEALTH										
Attendance of a Port Health Officer 'Outside Hours' of normal duty for EEC foodstuffs/ Third Country non animal products	Apr-13	£60.00 per hour with a minimum of £60.00 per visit		£70.00 per hour with a minimum of £70.00 per visit						N
REFUSE COLLECTION										
Seagull proof bags (per bag)	New	-	-	8.33	10.00					V
Food Caddy Liners (per roll of 52)	New	-	-	1.25	1.50					V
GARDEN WASTE COLLECTION										
Joining Fee (inc Brown Wheeled Bin)	Apr-14	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	N
Annual Subscription	Apr-14	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	N
REQUESTS FOR INFORMATION										
Provision of information involving a search of records including statutory public records, not covered by the Freedom of Information Act	Apr-13	£37.50 per hour with a minimum of £75.00 per search	£45.00 per hour with a minimum of £90.00 per search	£40.00 per hour with a minimum of £80.00 per search	£50.00 per hour with a minimum of £100.00 per search					V
Provision of factual statements under the Health and Safety at Work etc Act 1974	Apr-15	105.00	126.00	105.00	126.00	105.00	126.00	105.00	126.00	V

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		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
CEMETERIES						
Interments						
Adult Burial						
First Interment (Single Depth)						
Exclusive Right of Burial	Apr-15	785.00	785.00	785.00	785.00	N
Digging & Turf Carpeting	Apr-15	600.00	600.00	600.00	600.00	N
Chapel (Optional)	Apr-15	150.00	150.00	150.00	150.00	X
First Interment (Double Depth)						
Exclusive Right of Burial	Apr-15	785.00	785.00	785.00	785.00	N
Digging & Turf Carpeting	Apr-15	680.00	680.00	680.00	680.00	N
Chapel (Optional)	Apr-15	150.00	150.00	150.00	150.00	X
Infant & Child Burial *						
Exclusive Right of Burial	Apr-15	230.00	230.00	230.00	230.00	N
Digging & Turf Carpeting	Apr-15	150.00	150.00	150.00	150.00	N
Chapel (Optional)	Apr-15	150.00	150.00	150.00	150.00	X
Only for new graves at Clacton & Dovercourt *(Non-viable foetal remains, stillborn, and up to 12 years)						
Interment of Cremated Remains						
Exclusive Right of Burial	Apr-15	775.00	775.00	775.00	775.00	N
Digging & Turf Carpeting	Apr-15	220.00	220.00	220.00	220.00	N
Chapel (Optional)	Apr-15	150.00	150.00	150.00	150.00	X
Interment of Body Part						
Digging & Turf Carpeting	Apr-15	215.00	215.00	215.00	215.00	N
Chapel (Optional)	Apr-15	150.00	150.00	150.00	150.00	X
Note 1 :	The Exclusive Right of Burial Fee will be doubled for persons who live outside the Tendring District Council Authority, including pre-purchase of Right of Burial.					
Note 2 :	Where an interment of two or more bodies takes place simultaneously the highest full appropriate fee will be charged for the first body and half the appropriate fee for each subsequent body.					
Subsequent Use of Grave or Cremated Remains Plot						
Adult Burial						
Digging & Turf Carpeting (Single Depth)	Apr-15	600.00	600.00	600.00	600.00	N
Digging & Turf Carpeting (Double Depth)	Apr-16	680.00	680.00	680.00	680.00	N
Chapel (Optional)	Apr-15	150.00	150.00	150.00	150.00	X
Infant & Child Burial						
Digging & Turf Carpeting	Apr-15	150.00	150.00	150.00	150.00	N
Chapel (Optional)	Apr-15	150.00	150.00	150.00	150.00	X

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		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Interment of Cremated Remains						
Digging & Turf Carpeting	Apr-15	220.00	220.00	220.00	220.00	N
Chapel (Optional)	Apr-15	150.00	150.00	150.00	150.00	X
Burial In Public Grave (Clacton Only)						
Adult Burial						
Digging & Turf Carpeting	Apr-15	750.00	750.00	750.00	750.00	N
Chapel (Optional)	Apr-15	150.00	150.00	150.00	150.00	X
Chapel						
For the use of the Cemetery Chapel for a memorial service without a burial	Apr-15	150.00	150.00	150.00	150.00	X
PLEASE NOTE :						
1 Cancellation Fee if within 48 hours of Service : 50% of cost						
2 From November to February (inc) the 3:30 time at all Cemeteries will be suspended. All 2:45 services will be direct to grave only, with 2:00 services being the latest time for a chapel service						
Garden of Remembrance (Clacton Only)						
Scattering of cremated remains (in Garden of Remembrance or on a grave) if cremation at Weeley	Apr-15	No Charge		No Charge		N
Scattering of cremated remains (in Garden of Remembrance or on a grave) if cremation not at Weeley	Apr-15	No Charge		No Charge		N
Interment of cremated remains in a Columbarium Niche	Apr-15	No Charge		No Charge		N
Memorials (Permission to Erect)						
Memorial on any grave : Lawned, Cremated Remains or Traditional	Apr-15	150.00	150.00	150.00	150.00	N
Additional Inscription for all Memorials	Apr-15	90.00	90.00	90.00	90.00	N
Replacement Bronze Memorial Plaque for Kerbing	Apr-15	210.00	210.00	210.00	210.00	N
Exhumation Charges						
Exhumation of Cremated Remains including Basic Polyrum	Apr-15	220.00	220.00	220.00	220.00	N
Exhumation of a body by Specialist Company	Apr-15	See Note 3		See Note 3		N

ENVIRONMENT PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	(A) 2016/17		(B) 2016/17		(C) 2017/18		(D) 2017/18		VAT Ind
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2016	01/04/2016	01/04/2017	01/04/2017	01/04/2017	01/04/2017	
	£	£	£	£	£	£	£	£	

Note 3 : The cost of a full Exhumation will be the actual cost from the Contractor (which may vary from each Exhumation) plus the cost of preparing the Grave prior to Exhumation, being £680).

Miscellaneous Charges

Burial Register Search for two or more deceased	Apr-15	80.00	96.00	80.00	96.00	V
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ENVIRONMENT PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	(A) 2016/17		(C) 2017/18		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
		£	£	£	£	
CREMATORIUM						
Cremation:						
0 - 16 years	Apr-08	No Charge		No Charge		
Over 16 years	Apr-16	760.00	760.00	760.00	760.00	X
Double Funeral (e.g. husband and wife)	Apr-16	1,400.00	1,400.00	1,400.00	1,400.00	X
Cremation:						
Of body parts (however caused)	Apr-16	125.00	125.00	125.00	125.00	X
Miscellaneous Charges:						
Use of chapel for separate memorial service (with or without organist)	Apr-16	155.00	155.00	155.00	155.00	X
Certified extract from Register of Cremation and/or Register Search	Apr-16	60.00	60.00	60.00	60.00	N
Non attended interment or strewing of cremated remains from another crematorium	Apr-15	No Charge		No Charge		
Attended interment or strewing of cremated remains from another crematorium	Apr-15	No Charge		No Charge		
Attended interment or strewing of remains of deceased cremated at Weeley	Apr-15	No Charge		No Charge		
MEMORIAL RENEWALS						
10 Year lease for all memorials	Apr-16	340.00	408.00	340.00	408.00	V
5 Year lease for all memorials	Apr-16	180.00	216.00	180.00	216.00	V
Additional fees & charges for memorials, remembrance and other optional requirements are based on cost plus overheads. A schedule of current charges will be available from the Public Realm Manager upon request (N.B. VAT will be applicable on these charges).						
DOG WASTE BAGS						
Per 50 bags	Apr-14	Actual cost + 15%		0.42	0.50	V
SHIPS WATER TESTING						
Standard ships water test Call Out for Water Test	Apr-15	£105 for the first sample and then £45 per sample thereafter		£105 for the first sample and then £45 per sample thereafter		N
Legionella ships water test Call Out for Water Test	Apr-15	£105 for the first sample and then £55 per sample thereafter		£105 for the first sample and then £55 per sample thereafter		N
Ship Water Test associated with Ship Sanitation Inspection	New	Standard water test £36.00 each. Legionella testing £50.00 each and officer mileage 51p per mile		Standard water test £36.00 each. Legionella testing £50.00 each and officer mileage 51p per mile		N

FINANCE, REVENUES AND BENEFITS PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind	
	(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%		
Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £		
LIABILITY ORDERS COSTS						
(determined by agreement with The Magistrates Court)						
Council Tax	Apr-16	42.00	42.00	37.00	37.00	N
NNDR	Apr-16	42.00	42.00	37.00	37.00	N
SUMMONS COSTS						
(determined by agreement with The Magistrates Court)						
Council Tax and NNDR	Apr-16	25.00	25.00	30.00	30.00	N

HOUSING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 (B) →		← (C) 2017/18 (D) →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
CARELINE						
Monthly Charges:						
Individual Lifeline customers	Apr-16	19.82	23.78	20.12	24.14	V
Housing Associations and other authorities	Apr-10	By Negotiation		By Negotiation		V
<i>For disabled customers there is no VAT payable on the above fees.</i>						
CARELINE						
Other Services:						
Wristband						
Initial charge customers	Aug-13	10.00	12.00	10.00	12.00	V
Initial charge disabled customers	Aug-13	10.00	10.00	10.00	10.00	Z
Annual charge customers	Aug-13	5.00	6.00	5.00	6.00	V
Annual charge disabled customers	Aug-13	5.00	5.00	5.00	5.00	Z
Key Safe						
Key Safe 1 (Lifeline customers)	Apr-16	48.00	48.00	Deleted		Z
Key Safe (Lifeline customers)	Apr-16	80.00	80.00	85.00	85.00	Z
Pet Tags						
Initial charge customers	Aug-13	8.33	10.00	8.33	10.00	V
Annual charge customers	Aug-13	4.17	5.00	4.17	5.00	V
CCTV						
Project Safe Watch						
Initial charge	Apr-15	By Negotiation		By Negotiation		V
Annual charge	Apr-16	260.00	312.00	260.00	312.00	V
GARAGE RENTS						
Non-statutory (not subject to VAT unless separately let to non-council tenants)	Apr-16	8.50	8.50	8.50	8.50	**
QUESTIONNAIRES						
House Renovation Grants - Enquiries on sale or repossession of property (see Note 2)	Apr-15	75.00	90.00	80.00	96.00	V
MANDATORY LICENSING SCHEME FOR HMO'S						
Licence Fee (first licence) (see Note 3)	Apr-15	585.00	585.00	600.00	600.00	N
Licence Fee (renewal of licence) (see Note 3)	Apr-15	290.00	290.00	300.00	300.00	N
HOUSING ACT 2004 NOTICES						
Improvement Notice (see note 4)	Apr-15	267.00	267.00	270.00	270.00	N
Prohibition Notice (see note 4)	Apr-15	267.00	267.00	270.00	270.00	N
Hazard Awareness Notice (see note 4)	Apr-15	267.00	267.00	270.00	270.00	N
Emergency Remedial Action Notice (see note 4)	Apr-15	267.00	267.00	270.00	270.00	N
SMOKE & CARBON MONOXIDE ALARM (ENGLAND) REGULATIONS 2015						
First Offence	New	-	-	1,250.00	1,250.00	N
Failure to Comply or pay Fine	New	-	-	5,000.00	5,000.00	N
Subsequent Offences	New	-	-	5,000.00	5,000.00	N

HOUSING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	2016/17		2017/18		VAT Ind
	(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
	£	£	£	£	

Notes:(1) Garage Rents

These are reviewed as part of the associated Housing Revenue Account Budgets.

(2) Questionnaires

The charge to private finance companies for responding to enquiries in respect of private sector renovation grants on the sale or repossession of properties.

(3) HMO Licensing

First license charged at full charge and subsequent renewal of licence at half full charge.

(4) Housing Act 2004 Notices

Plus any additional costs reasonably incurred in determining whether to serve notice and the action(s) specified therein e.g. gas, electrical and SAP reports

** Garage Rent - VAT:

Parking	V
Storage:	
Homeless persons goods	N
Premises suitable for parking	V
Premises unsuitable for parking	X

LEISURE, HEALTH AND WELLBEING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	(A)	(B)	(C)	(D)	VAT Ind
	← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
	£	£	£	£	

SPORTS HALLS

(determined under delegated powers by Corporate Director)

nb. Charges applicable to all facilities (where available) unless specified otherwise**Membership Packages - Monthly Direct Debit Payment ***

Lifestyles Plus	Apr-11	35.83	43.00	35.83	43.00	V
Lifestyles	Apr-11	32.50	39.00	32.50	39.00	V
Premium Card	Apr-16	30.83	37.00	30.83	37.00	V
Advantage Card	Apr-11	23.33	28.00	23.33	28.00	V
Active Card	Apr-16	23.33	28.00	23.33	28.00	V
Youth Card	Apr-11	18.75	22.50	18.75	22.50	V
Start Up Fee	Apr-11	8.75	10.50	8.75	10.50	V
Start Up Fee Youth Card	Apr-11	8.75	10.50	8.75	10.50	V
Gym Induction Fee	Apr-11	15.00	15.00	15.00	15.00	X

* Please note:

12 month advance paying memberships are calculated at 11 months multiplied by the Direct Debit charge

Cash monthly memberships are subject to a £7 surcharge on the Direct Debit charge

Swimming

Adult - Level 1	Apr-16	3.33	4.00	3.33	4.00	V
Concession - Level 2	Apr-16	2.50	2.85	2.50	3.00	V
Means Tested - Level 3	Apr-16	1.42	1.70	1.42	1.70	V
Family Ticket	Apr-16	8.33	10.00	8.33	10.00	V
School	Apr-16	1.58	1.90	1.58	1.90	V
Club Swimming	Apr-16	43.33	52.00	43.33	52.00	V
Gala Staffed	Apr-16	87.50	105.00	87.50	105.00	V
Swimming Lessons - Adult	Apr-16	50.00	50.00	50.00	50.00	X
Swimming Lessons - Junior	Apr-16	45.00	45.00	45.00	45.00	X
Individual Tuition	Apr-11	15.00	15.00	15.00	15.00	X

Tennis, Table Tennis and Badminton - Per Person

Adult	Apr-16	2.50	3.00	2.50	3.00	V
Concession	Apr-11	1.88	2.25	1.88	2.26	V
Bonus Card Holder	Apr-11	1.25	1.50	1.25	1.50	V

Squash - Per Person

Adult	Apr-11	2.92	3.50	2.92	3.50	V
Concession	Apr-16	2.08	2.50	2.08	2.50	V
Bonus Card Holder	Apr-11	1.25	1.50	1.25	1.50	V

Badminton/Tennis (Block Bookings)

Adult	Apr-16	9.50	9.50	9.50	9.50	*
Concession	Apr-11	7.50	7.50	7.50	7.50	*

LEISURE, HEALTH AND WELLBEING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 (B) →		← (C) 2017/18 (D) →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
All Weather Pitch						
Full Pitch Adult	Apr-16	52.50	63.00	52.50	63.00	V
Full Pitch Junior/School	Apr-16	36.67	44.00	36.67	44.00	V
Half Pitch	Apr-16	35.00	42.00	35.00	42.00	V
Half Pitch - Junior/School	Apr-16	25.00	30.00	25.00	30.00	V
Quarter Pitch (Clacton Leisure Centre only)	Apr-16	23.33	28.00	23.33	28.00	V
Quarter Pitch (Clacton Leisure Centre only) - Junior/School	Apr-16	15.83	19.00	15.83	19.00	V
Dovercourt Pitch only	Apr-16	45.83	55.00	45.83	55.00	V
Multi Sports Adult (Clacton Leisure Centre only)	Apr-11	15.42	18.50	15.42	18.50	V
Multi Sports Junior/School (Clacton Leisure Centre only)	Apr-11	10.83	13.00	10.83	13.00	V
Grass Pitches (50% discount applies to Juniors)						
Athletics - Vista Road Day	Apr-11	31.15	37.38	31.15	37.38	V
Cricket/Softball Day	Apr-11	44.68	53.62	44.68	53.62	V
Cricket/Softball Evening	Apr-11	39.15	46.98	39.15	46.98	V
Football with changing facilities	Apr-11	39.15	46.98	39.15	46.98	V
Football without changing	Apr-11	33.53	40.24	33.53	40.24	V
Football at Old Road	Apr-11	34.55	41.46	34.55	41.46	V
Mini Football - Juniors only	Apr-11	19.57	23.48	19.57	23.48	V
Rugby with changing facilities	Apr-11	39.15	46.98	39.15	46.98	V
Rugby without changing	Apr-11	33.53	40.24	33.53	40.24	V
Recreation Sessions						
Junior	Apr-11	3.20	3.20	3.20	3.20	X
Active 4 Life	Apr-11	4.50	4.50	4.50	4.50	X
Ladies Morning	Apr-11	3.90	3.90	3.90	3.90	X
Bonus Card holders	Apr-11	1.50	1.50	1.50	1.50	X
Miscellaneous						
Equipment Hire	Apr-11	1.67	2.00	1.67	2.00	V
Equipment Hire Bonus Card holders	Apr-11	0.83	1.00	0.83	1.00	V
Health and Fitness						
Exercise Classes Adult (Level 1)	Apr-11	5.50	5.50	5.50	5.50	X
Exercise Classes Concession (Level 2)	Apr-16	4.15	4.15	4.15	4.15	X
Exercise Classes Means Tested (Level 3)	Apr-16	2.75	2.75	2.75	2.75	X

LEISURE, HEALTH AND WELLBEING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

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	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Lifestyles Fitness Suite - Clacton Leisure Centre						
Gym Adult (Level 1)	Apr-11	4.58	5.50	4.58	5.50	V
Gym Concession (Level 2)	Apr-16	3.46	4.15	3.46	4.15	V
Gym Means Tested (Level 3)	Apr-16	2.29	2.75	2.29	2.75	V
Spa Adult (Level 1)	Apr-11	4.88	5.85	4.88	5.86	V
Spa Concession (Level 2)	Apr-11	3.92	4.70	3.92	4.70	V
Spa Means Tested (Level 3)	Apr-11	2.92	3.50	2.92	3.50	V
Lifestyles Fitness Suites - Dovercourt and Brightlingsea Joint use Sports Centre						
Gym Adult (Level 1)	Apr-11	4.25	5.10	4.25	5.10	V
Gym Concession (Level 2)	Apr-16	3.17	3.80	3.17	3.80	V
Gym Means Tested (Level 3)	Apr-16	1.83	2.20	1.83	2.20	V
School Booking	Apr-16	50.00	60.00	50.00	60.00	V
Lifestyles Fitness Suites - Manningtree Joint use Sports Centre						
Gym Adult (Level 1)	Apr-16	3.33	4.00	3.33	4.00	V
Gym Concession (Level 2)	Apr-16	2.50	3.00	2.50	3.00	V
Gym Means Tested (Level 3)	Apr-16	1.42	1.70	1.42	1.70	V
Ancillary Halls						
Clacton Leisure Centre						
Ancillary Hall Hire - Whole	Apr-16	15.00	18.00	15.00	18.00	*
Sports Hall Hire						
Sports Hall Hire - Main Sports Hall	Apr-16	35.00	42.00	35.00	42.00	*
Sports Hall Hire - Small Sports Hall	Apr-16	17.50	21.00	17.50	21.00	*
Clacton Leisure Centre Whole Hall (Price to be agreed at time of booking)	Apr-10	Individually Set		Individually Set		*

* Please note that VAT is charged depending on Hall Hire usage:

Sports use only - Standard Rate

Any other use - Exempt

Special VAT rules may apply for sports use block bookings

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

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Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £		
DEVELOPMENT CONTROL						
Copy planning permissions (including Scanned and emailed)	Apr-12	No charge		No charge		
Printed and posted	Apr-12	Cost of postage *		Cost of postage *	V	
* possible additional charge at the discretion of the Head of Department depending on number of copies requested.						
Plan printing - dyeline machine (exclusive of postage):						
By size:						
A0	Nov-13	8.33	10.00	8.33	10.00	V
A1	Nov-13	6.67	8.00	6.67	8.00	V
A2	Nov-13	5.00	6.00	5.00	6.00	V
Provision of complex statistical or planning information:						
Per hour	Nov-13	37.50	45.00	37.50	45.00	V
ENFORCEMENT						
High Hedges - processing formal complaint (Anti-Social Behaviour Act 2003 - Part VIII)	Apr-11	450.00	450.00	450.00	450.00	N
SECTION 106 MONITORING FEES						
<u>Monitoring Fee</u>						
Minimum Charge	Apr-11	300.00	300.00	300.00	300.00	N
<u>Physical Monitoring</u>						
Per obligation for each year that monitoring is required.	Apr-09	400.00	400.00	400.00	400.00	N
<u>Other Monitoring Fee</u>						
Administration charge or simple agreements - minimum charge	Apr-09	100.00	100.00	100.00	100.00	N
<u>Unilateral Undertaking Preparation Fee</u>						
Work to be done in preparation for a Unilateral Undertaking	Apr-11	100.00	100.00	100.00	100.00	N

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

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	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
LOCAL LAND CHARGES *						
REGISTER						
Official search (including issue of official certificate of search) in respect of one parcel						
(a) in any one part of the register	Sep-08	7.00	7.00	7.00	7.00	N
(b) in the whole of the register from 1/1/2011						
(i) where the requisition is made by electronic means in accordance with rule 16 of the Local Land Charges Rules 1977; and	Apr-15	14.00	14.00	14.00	14.00	N
(ii) in any other case	Apr-15	14.00	14.00	14.00	14.00	N
and in addition, in respect of each additional parcel of land, where under rule 11(3) of the Local Land Charges Rules 1977 more than one parcel is included in the same requisition (whether the requisition is for a search in the whole or any part of the register)	Apr-07	1.00	1.00	1.00	1.00	N
Registration of a charge in Part 11 of the register (light obstruction notices)	Apr-09	45.00 per hour	45.00 per hour	45.00 per hour	45.00 per hour	N
Filing a definitive certificate of the Lands Tribunal under rule 10(3) of the Local Land Charges Rules 1977	Apr-09	45.00 per hour	45.00 per hour	45.00 per hour	45.00 per hour	N
Filing a judgment, order or application for the variation or cancellation of any entry in Part 11 of the register (light obstruction charges)	Apr-09	45.00 per hour	45.00 per hour	45.00 per hour	45.00 per hour	N
Inspection of documents filed under rule 10 of the Local Land Charges Rules 1977 in respect of each parcel of land	Apr-09	45.00 per hour	45.00 per hour	45.00 per hour	45.00 per hour	N
CON29						
Basic enquiry (Includes the Essex County Council fee) +	Apr-15	50.00	50.00	50.00	50.00	N
Part 2 questions (Questions 4-21) **	Apr-08	10.00	10.00	10.00	10.00	N
Part 2 questions (Question 22) **	Apr-08	20.00	20.00	20.00	20.00	N
Each additional question	Apr-08	10.00	10.00	10.00	10.00	N
Each additional property (excl. statutory fee)	Apr-11	13.00	13.00	13.00	13.00	N
Copy of search	Apr-08	13.00	13.00	13.00	13.00	N

* In accordance with statutory regulations these fees have to be set on a cost recovery basis.

** Excludes Commons Registration Fee

+ The fee will be amended if there is any change in the Essex County Council Fee

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

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		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
LOCAL PLAN (All fees are excluding the cost of post and packaging)						
Tendring District Local Plan Preferred Options Consultation Document	New	-	-	70.00	70.00	N
Common Strategic Part 1 for Local Plans:						
Environmental Report (June 2016)	New	-	-	10.00	10.00	N
Non-Technical Summary (June 2016)	New	-	-	3.00	3.00	N
Annex A Plans and Programmes (June 2016)	New	-	-	5.00	5.00	N
Annex B Baseline Information (June 2016)	New	-	-	6.00	6.00	N
Part 2 Local Plan (June 2016)	New	-	-	15.00	15.00	N
Boundary definition for Proposed Extension to the Suffolk Coasts and Heaths AONB on the South Side of the Stour Estuary (June 2003)	New	-	-	20.00	20.00	N
TOWN AND COUNTRY PLANNING						
Pre-Application Advice Service Fees						
Small Scale Proposals	Aug-13	35.00	35.00	35.00	35.00	N
Dwellings (new developments and conversions of existing buildings)						
1 to 4 units	Aug-13	100.00	100.00	100.00	100.00	N
5 to 9 units	Aug-13	400.00	400.00	400.00	400.00	N
10+ units	Aug-13	750.00	750.00	750.00	750.00	N
50+ units	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Changes of use/operation development	Aug-13	100.00	100.00	1,000.00	1,000.00	N
Business and commercial development/additional floor space						
Extensions and alterations less than 100 sq.m	Aug-13	100.00	100.00	100.00	100.00	N
Extensions and alterations 100 - 499 sq.m	Aug-13	250.00	250.00	250.00	250.00	N
Extensions and alterations 500 - 999 sq.m	Aug-13	1,000.00	1,000.00	100.00	100.00	N
Extensions and alterations of 1000 sq.m or more	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Major development	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Further Pre App Meetings	Aug-13	50.00	50.00	50.00	50.00	N
All Other Categories	Aug-13	200.00	200.00	200.00	200.00	N

Please note that certain exemptions and concessions may be available on the above Planning Application Fees and Charges.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE A - NEW DWELLINGS

DWELLING HOUSES AND FLATS NOT EXCEEDING 300m²

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
FULL PLANS APPLICATION - PLAN CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	150.00	180.00	150.00	180.00	V
2 Plots	Apr-11	225.00	270.00	225.00	270.00	V
3 Plots	Apr-11	302.50	363.00	302.50	363.00	V
4 Plots	Apr-11	350.00	420.00	350.00	420.00	V
5 Plots	Apr-11	397.50	477.00	397.50	477.00	V
Flats						
1	Apr-11	150.00	180.00	150.00	180.00	V
2	Apr-11	225.00	270.00	225.00	270.00	V
3	Apr-11	302.50	363.00	302.50	363.00	V
4	Apr-11	350.00	420.00	350.00	420.00	V
5	Apr-11	397.50	477.00	397.50	477.00	V
Conversion to						
Single Dwelling-House	Apr-11	130.00	156.00	130.00	156.00	V
Single Flat	Apr-11	130.00	156.00	130.00	156.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	29.17	35.00	29.17	35.00	V
FULL PLANS APPLICATION - INSPECTION CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	331.67	398.00	331.67	398.00	V
2 Plots	Apr-11	533.33	640.00	533.33	640.00	V
3 Plots	Apr-11	711.67	854.00	711.67	854.00	V
4 Plots	Apr-11	890.00	1,068.00	890.00	1,068.00	V
5 Plots	Apr-11	1,068.33	1,282.00	1,068.33	1,282.00	V
Flats						
1	Apr-11	302.50	363.00	302.50	363.00	V
2	Apr-11	475.00	570.00	475.00	570.00	V
3	Apr-11	600.00	720.00	600.00	720.00	V
4	Apr-11	795.83	955.00	795.83	955.00	V
5	Apr-11	960.83	1,153.00	960.83	1,153.00	V
Conversion to						
Single Dwelling-House	Apr-11	331.67	398.00	331.67	398.00	V
Single Flat	Apr-11	320.83	385.00	320.83	385.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	89.17	107.00	89.17	107.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE A - NEW DWELLINGS

DWELLING HOUSES AND FLATS NOT EXCEEDING 300m²

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
BUILDING NOTICE CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	512.50	615.00	512.50	615.00	V
2 Plots	Apr-11	806.67	968.00	806.67	968.00	V
3 Plots	Apr-11	1,052.50	1,263.00	1,052.50	1,263.00	V
4 Plots	Apr-11	1,300.00	1,560.00	1,300.00	1,560.00	V
5 Plots	Apr-11	1,527.50	1,833.00	1,527.50	1,833.00	V
Flats						
1	Apr-11	475.00	570.00	475.00	570.00	V
2	Apr-11	711.67	854.00	711.67	854.00	V
3	Apr-11	972.50	1,167.00	972.50	1,167.00	V
4	Apr-11	1,216.67	1,460.00	1,216.67	1,460.00	V
5	Apr-11	1,411.67	1,694.00	1,411.67	1,694.00	V
Conversion to						
Single Dwelling-House	Apr-11	504.17	605.00	504.17	605.00	V
Single Flat	Apr-11	465.00	558.00	465.00	558.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	120.83	145.00	120.83	145.00	V
REGULARISATION CHARGE						
Houses less than 4 storeys or Bungalows						
1 Plot	Oct-10	625.00	625.00	625.00	625.00	N
2 Plots	Oct-10	985.00	985.00	985.00	985.00	N
3 Plots	Oct-10	1,278.00	1,278.00	1,278.00	1,278.00	N
4 Plots	Oct-10	1,572.00	1,572.00	1,572.00	1,572.00	N
5 Plots	Oct-10	1,878.00	1,878.00	1,878.00	1,878.00	N
Flats						
1	Oct-10	580.00	580.00	580.00	580.00	N
2	Oct-10	865.00	865.00	865.00	865.00	N
3	Oct-10	1,178.00	1,178.00	1,178.00	1,178.00	N
4	Oct-10	1,472.00	1,472.00	1,472.00	1,472.00	N
5	Oct-10	1,769.00	1,769.00	1,769.00	1,769.00	N
Conversion to						
Single Dwelling-House	Oct-10	625.00	625.00	625.00	625.00	N
Single Flat	Oct-10	570.00	570.00	570.00	570.00	N
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Oct-10	160.00	160.00	160.00	160.00	N

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE B - WORK TO A SINGLE DWELLING
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
	Effective from	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
FULL PLANS SUBMISSIONS - PLAN FEES						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	108.33	130.00	108.33	130.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	131.67	158.00	131.67	158.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Apr-11	108.33	130.00	108.33	130.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	144.17	173.00	144.17	173.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Apr-11	90.83	109.00	90.83	109.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Apr-11	96.67	116.00	96.67	116.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	145.83	175.00	145.83	175.00	V
Other work (e.g. garage conversions)	Apr-11	70.83	85.00	70.83	85.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	29.17	35.00	29.17	35.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	29.17	35.00	29.17	35.00	V
Cost of work not exceeding £1,000	Apr-12	58.33	70.00	58.33	70.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	76.67	92.00	76.67	92.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	89.17	107.00	89.17	107.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	150.00	180.00	150.00	180.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	29.17	35.00	29.17	35.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE B - WORK TO A SINGLE DWELLING
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
	Effective from	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
FULL PLANS SUBMISSIONS - INSPECTION FEES						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	287.50	345.00	287.50	345.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	400.00	480.00	400.00	480.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Apr-11	325.00	390.00	325.00	390.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	416.67	500.00	416.67	500.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Apr-11	182.50	219.00	182.50	219.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Apr-11	218.33	262.00	218.33	262.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	245.83	295.00	245.83	295.00	V
Other work (e.g. garage conversions)	Apr-11	108.33	130.00	108.33	130.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	70.83	85.00	70.83	85.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	70.83	85.00	70.83	85.00	V
Cost of work not exceeding £1,000	Apr-12	75.00	90.00	75.00	90.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	83.33	100.00	83.33	100.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	179.17	215.00	179.17	215.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	279.17	335.00	279.17	335.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	89.17	107.00	89.17	107.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE B - WORK TO A SINGLE DWELLING
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
	Effective from	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
BUILDING NOTICE CHARGE						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	412.50	495.00	412.50	495.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	541.67	650.00	541.67	650.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Apr-11	450.00	540.00	450.00	540.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	575.00	690.00	575.00	690.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Apr-11	280.83	337.00	280.83	337.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Apr-11	329.17	395.00	329.17	395.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	412.50	495.00	412.50	495.00	V
Other work (e.g. garage conversions)	Apr-11	187.50	225.00	187.50	225.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	104.17	125.00	104.17	125.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	104.17	125.00	104.17	125.00	V
Cost of work not exceeding £1,000	Apr-12	141.67	170.00	141.67	170.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	166.67	200.00	166.67	200.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	283.33	340.00	283.33	340.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	450.00	540.00	450.00	540.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	120.83	145.00	120.83	145.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE B - WORK TO A SINGLE DWELLING
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
REGULARISATION CHARGE						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Oct-10	500.00	500.00	500.00	500.00	N
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	660.00	660.00	660.00	660.00	N
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Oct-10	550.00	550.00	550.00	550.00	N
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	700.00	700.00	700.00	700.00	N
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Oct-10	340.00	340.00	340.00	340.00	N
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Oct-10	400.00	400.00	400.00	400.00	N
Conversions						
First floor and second floor loft conversions	Oct-10	500.00	500.00	500.00	500.00	N
Other work (e.g. garage conversions)	Oct-10	250.00	250.00	250.00	250.00	N
Alterations (including underpinning)						
Renovation of a thermal element	Oct-10	130.00	130.00	130.00	130.00	N
Replacement of windows, roof lights, roof windows or external glazed doors	Oct-10	130.00	130.00	130.00	130.00	N
Cost of work not exceeding £1,000	Apr-12	180.00	180.00	180.00	180.00	N
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Oct-10	210.00	210.00	210.00	210.00	N
Cost of work exceeding £5,000 and not exceeding £25,000	Oct-10	350.00	350.00	350.00	350.00	N
Cost of work exceeding £25,000 and not exceeding £100,000	Oct-10	545.00	545.00	545.00	545.00	N
Notifiable Electrical work in addition to the above, (where applicable).						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Oct-10	160.00	160.00	160.00	160.00	N

Multiple work reductions. Where the proposed works consist of more than one of the above elements then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND
BUILDING CONTROL 2017/18 CHARGES TABLE C - ALL OTHER NON-DOMESTIC WORK
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
	Effective from	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
FULL PLANS SUBMISSIONS - PLAN FEES						
Extensions and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	125.00	150.00	125.00	150.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	150.00	180.00	150.00	180.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m ²	Apr-11	141.67	170.00	141.67	170.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	179.17	215.00	179.17	215.00	V
Alterations						
Cost of work not exceeding £5,000	Apr-11	83.33	100.00	83.33	100.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Apr-11	83.33	100.00	83.33	100.00	V
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Apr-11	83.33	100.00	83.33	100.00	V
Installation of new shop front	Apr-11	83.33	100.00	83.33	100.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	116.67	140.00	116.67	140.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Apr-11	116.67	140.00	116.67	140.00	V
Renovation of thermal elements	Apr-11	116.67	140.00	116.67	140.00	V
Installation of a raised storage platform within an existing building	Apr-11	116.67	140.00	116.67	140.00	V
Cost of works exceeding £25,000 and not exceeding £100,000	Apr-11	179.17	215.00	179.17	215.00	V
Fit out of building up to 100mm ²	Apr-11	179.17	215.00	179.17	215.00	V
FULL PLANS SUBMISSIONS - INSPECTION FEES						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	291.67	350.00	291.67	350.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	408.33	490.00	408.33	490.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m ²	Apr-11	331.67	398.00	331.67	398.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	433.33	520.00	433.33	520.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND
BUILDING CONTROL 2017/18 CHARGES TABLE C - ALL OTHER NON-DOMESTIC WORK
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Alterations						
Cost of work not exceeding £5,000	Apr-11	108.33	130.00	108.33	130.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Apr-11	108.33	130.00	108.33	130.00	V
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Apr-11	108.33	130.00	108.33	130.00	V
Installation of new shop front	Apr-11	108.33	130.00	108.33	130.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	183.33	220.00	183.33	220.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Apr-11	183.33	220.00	183.33	220.00	V
Renovation of thermal elements	Apr-11	183.33	220.00	183.33	220.00	V
Installation of a Raised Storage Platform within an existing building	Apr-11	183.33	220.00	183.33	220.00	V
Cost of works exceeding £25,000 and not exceeding £100,000	Apr-11	331.67	398.00	331.67	398.00	V
Fit out of building up to 100mm ²	Apr-11	331.67	398.00	331.67	398.00	V
REGULARISATION CHARGE						
Extensions and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Oct-10	545.00	545.00	545.00	545.00	N
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	700.00	700.00	700.00	700.00	N
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m ²	Oct-10	625.00	625.00	625.00	625.00	N
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	750.00	750.00	750.00	750.00	N

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND
BUILDING CONTROL 2017/18 CHARGES TABLE C - ALL OTHER NON-DOMESTIC WORK
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Alterations						
Cost of work not exceeding £5,000	Oct-10	250.00	250.00	250.00	250.00	N
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Oct-10	250.00	250.00	250.00	250.00	N
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Oct-10	250.00	250.00	250.00	250.00	N
Installation of new shop front	Oct-10	250.00	250.00	250.00	250.00	N
Cost of work exceeding £5,000 and not exceeding £25,000	Oct-10	380.00	380.00	380.00	380.00	N
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Oct-10	380.00	380.00	380.00	380.00	N
Renovation of thermal elements	Oct-10	380.00	380.00	380.00	380.00	N
Installation of a raised storage platform within an existing building	Oct-10	380.00	380.00	380.00	380.00	N
Cost of works exceeding £25,000 and not exceeding £100,000	Oct-10	635.00	635.00	635.00	635.00	N
Fit out of building up to 100mm ²	Oct-10	635.00	635.00	635.00	635.00	N

Multiple work reductions. Where the proposed works consist of more than one of the above elements then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

TOURISM AND CULTURE PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 →		← (C) 2017/18 →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
PRINCES THEATRE (including use of Kitchen & Dressing Rooms)						
(determined by Corporate Director)						
Theatre Hire (Hourly Rate)	Apr-15	110.00	110.00	110.00	110.00	X
Dance School Hire (Hourly Rate)*	Apr-15	75.00	75.00	75.00	75.00	X
Exhibition (Hourly Rate)	Apr-15	80.00	80.00	80.00	80.00	X
Rehearsal Hire (Hourly Rate)	Apr-15	85.00	85.00	85.00	85.00	X
Conference (Hourly Rate)	Apr-15	110.00	110.00	110.00	110.00	X
Wedding Reception - weekday (Hourly Rate)	Apr-15	155.00	155.00	155.00	155.00	X
Wedding Reception - weekend (Hourly Rate)	Apr-16	200.00	200.00	200.00	200.00	X
* Also subject to 25% of any box office takings						
Restoration Fund Charge (per Ticket)	New	-	-	1.00	1.20	V
Essex Hall						
(determined by Corporate Director)						
Standard (Hourly Rate)	Apr-15	28.00	28.00	25.00	25.00	X
Commercial/Trade (Hourly Rate)	Apr-15	39.00	39.00	40.00	40.00	X
Standard (Weekend Hourly Rate)	Apr-15	39.00	39.00	39.00	39.00	X
Commercial/Trade (Weekend Hourly Rate)	Apr-15	49.00	49.00	50.00	50.00	X
CLACTON AIR SHOW - CONTRIBUTIONS PROGRAMME						
(determined by Corporate Director)						
1/4 page advert	Apr-13	90.00	108.00	90.00	108.00	V
1/2 page advert	Apr-13	180.00	216.00	180.00	216.00	V
Full page	Apr-13	360.00	432.00	360.00	432.00	V
A Stands						
3m stand	Apr-16	285.00	285.00	315.00	315.00	X
5m stand	Apr-16	450.00	450.00	465.00	465.00	X
6m stand	Apr-16	500.00	500.00	515.00	515.00	X
9m stand	Apr-16	680.00	680.00	715.00	715.00	X

BUDGETS RELATING TO NON EXECUTIVE FUNCTIONS

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
		£	£	£	£	
LICENCES (Annual Fee unless otherwise stated)						
Hackney Carriage and Private Hire:						
Hackney Carriage and Private Hire Vehicle	Apr-13	334.00	334.00	334.00	334.00	N
Large/Long vehicle that cannot be accommodated at Councils' mechanical test station.	Apr-08	Standard charge less actual cost of mechanical test undertaken by Council		Standard charge less actual cost of mechanical test undertaken by Council		N
Retest fee after failure with 3 or less minor faults	Apr-13	32.00	32.00	32.00	32.00	N
Retest fee after failure with more than 3 faults / vehicle to be 'ramped'	Apr-13	55.00	55.00	55.00	55.00	N
Test fee after accident	Apr-13	55.00	55.00	55.00	55.00	N
Meter fare check	Apr-13	43.00	43.00	43.00	43.00	N
Replacement plate (full set)	Apr-13	55.00	55.00	55.00	55.00	N
Replacement plate fixing bracket	Apr-13	25.00	25.00	25.00	25.00	N
Replacement flat bracket	Apr-13	30.00	30.00	30.00	30.00	N
Replacement flexi plate	Apr-13	25.00	25.00	25.00	25.00	N
Replacement bracket key	Apr-13	5.50	5.50	5.50	5.50	N
Hackney Carriage and Private Hire Vehicle Drivers:						
Initial - 3 years	Apr-13	274.00	274.00	274.00	274.00	N
Renewal - 3 years	Apr-13	150.00	150.00	150.00	150.00	N
Initial - 2 years	Apr-13	230.00	230.00	230.00	230.00	N
Renewal - 2 years	Apr-13	125.00	125.00	125.00	125.00	N
Initial - 1 years	Apr-13	197.00	197.00	197.00	197.00	N
Renewal - 1 years	Apr-13	98.00	98.00	98.00	98.00	N
Replacement ID Card	Apr-13	12.50	12.50	12.50	12.50	N
Replacement paper licence	Apr-13	12.50	12.50	12.50	12.50	N
Change of name and/or address	Apr-13	12.50	12.50	12.50	12.50	N
Administration charge for supply of forms for grant of licence (offset against application fee when application submitted)	Sep-02	30.00	30.00	30.00	30.00	N
Private Hire Vehicle Operators - 5 years:						
1 vehicle	Apr-13	367.00	367.00	367.00	367.00	N
Each additional vehicle during period of licence	Apr-13	153.00	153.00	153.00	153.00	N
Temporary Plate Issue	Apr-13	80.00	80.00	80.00	80.00	N
Failure to attend Vehicle Inspection	Apr-13	28.00	28.00	28.00	28.00	N

BUDGETS RELATING TO NON EXECUTIVE FUNCTIONS

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Sex Establishments **						
Grant	Apr-13	989.00	989.00	989.00	989.00	N
Renewal	Apr-13	989.00	989.00	989.00	989.00	N
Transfer	Apr-13	377.00	377.00	377.00	377.00	N
Street Trading Consent **	Apr-13	530.00	530.00	530.00	530.00	N
Boating - Boats and Boatmen **						
Boat licence fee	Apr-13	54.00	54.00	54.00	54.00	N
Boatman's licence:						
Initial	Apr-13	54.00	54.00	54.00	54.00	N
Renewal	Apr-13	54.00	54.00	54.00	54.00	N
Scrap Metal Dealers Licence						
Site Licence						
Grant	Sep-13	320.00	320.00	320.00	320.00	N
Renewal	Sep-13	190.00	190.00	190.00	190.00	N
Variation	Sep-13	30.00	30.00	30.00	30.00	N
Mobile Collectors Licence						
Grant	Sep-13	200.00	200.00	200.00	200.00	N
Renewal	Sep-13	130.00	130.00	130.00	130.00	N
Variation	Sep-13	30.00	30.00	30.00	30.00	N

** These Fees and Charges are determined on the basis of cost recovery.

BUDGETS RELATING TO NON EXECUTIVE FUNCTIONS

SCALE OF CHARGES 2017/18

Date last revised	Effective from	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
		£	£	£	£	
LICENSING						
(Fees Under the Gambling Act 2005 Determined by Officers Under Delegated Powers)						
ADULT GAMING CENTRE LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
BETTING PREMISES (OTHER) LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
BETTING PREMISES (TRACK) LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
BINGO PREMISES LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
FAMILY ENTERTAINMENT CENTRE PREMISES LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
TEMPORARY LICENSES (PREMISES)						
Temporary Use Notices	Apr-12	214.00	214.00	214.00	214.00	N

BUDGETS RELATING TO NON EXECUTIVE FUNCTIONS

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
LICENSING AND REGISTRATION **						
Riding establishment: #						
Annual fee	Apr-14	£210 + vets fees at cost		£210 + vets fees at cost		N
Dangerous wild animals: #						
Annual fee	Apr-14	£210 + vets fees at cost		£210 + vets fees at cost		N
Animal boarding establishments: #						
Annual fee	Apr-14	£185 + vets fees at cost where necessary		£185 + vets fees at cost where necessary		N
Home boarding of dogs: #						
Annual fee	Apr-13	£150 + vets fees at cost where necessary		£150 + vets fees at cost where necessary		N
Pet animal establishments: #						
Annual fee	Apr-14	£185 + vets fees at cost where necessary		£185 + vets fees at cost where necessary		N
Dog breeders: #						
Annual fee	Apr-14	£185 + vets fees at cost where necessary		£185 + vets fees at cost where necessary		N
Zoos: #						
Including vet fees	Apr-14	£480 + vets fees at cost where necessary		£480 + vets fees at cost where necessary		N
Acupuncturist	Apr-13	120.00	120.00	120.00	120.00	N
Tattooist	Apr-14	170.00	170.00	170.00	170.00	N
Electrolysis	Apr-13	120.00	120.00	120.00	120.00	N
Ear Piercing	Apr-13	120.00	120.00	120.00	120.00	N
Amendment to Acupuncturist, Tattooist, Electrolysis or Ear Piercing Licence	Apr-13	90.00	90.00	90.00	90.00	N
Motor Vehicle Salvage Operators Application	Apr-13	110.00	110.00	110.00	110.00	N
Motor Vehicle Salvage Operators Renewal	Apr-13	80.00	80.00	80.00	80.00	N

- # The following conditions apply:
- Riding establishments and dangerous wild animals inspected by a vet.
 - All other establishments inspected by a vet, where necessary.

** These Fees and Charges are determined on the basis of cost recovery.

BUDGETS RELATING TO NON EXECUTIVE FUNCTIONS

SCALE OF CHARGES 2017/18

Date last revised		(A)	(B)	(C)	(D)	VAT Ind	
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →		
	Effective from	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%		
		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £		
MOBILE HOMES SITE LICENCES							
Mobile Homes Act 2013							
<u>Application for New Site Licence</u>							
Number of Caravans							
	200+	Apr-15	513.57	513.57	513.57	513.57	N
	100 to 199	Apr-15	436.05	436.05	436.05	436.05	N
	25 to 99	Apr-15	354.65	354.65	354.65	354.65	N
	6 to 24	Apr-15	302.32	302.32	302.32	302.32	N
	1 to 5	Apr-15	286.82	286.82	286.82	286.82	N
<u>Annual Site Licence</u>							
Number of Caravans							
	200+	Apr-15	387.00	387.00	387.00	387.00	N
	100 to 199	Apr-15	310.08	310.08	310.08	310.08	N
	25 to 99	Apr-15	213.18	213.18	213.18	213.18	N
	6 to 24	Apr-15	145.35	145.35	145.35	145.35	N
	1 to 5	Apr-15	108.53	108.53	108.53	108.53	N
ELECTIONS AND ELECTORAL REGISTRATION							
Register of Electors:							
	Written confirmation of inclusion on current years register	Apr-15	15.00	15.00	15.00	15.00	N
	Written confirmation of inclusion on previous years register	Apr-15	27.50	27.50	30.00	30.00	N
	Supply of street and postcode index (per side)	Apr-15	0.83	1.00	1.25	1.50	V

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 → Charge Exclusive of VAT	← 2016/17 → Charge Inclusive of VAT where applicable @ 20%	← 2017/18 → Charge Exclusive of VAT	← 2017/18 → Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
		£	£	£	£	
ELECTIONS AND ELECTORAL REGISTRATION						
(Statutory Fee)						
Sale of Register - Data Copy:						
Cost per 1,000 entries in addition to Standard Charge	Dec-03	1.50	1.50	1.50	1.50	N
Standard Charge	Dec-03	20.00	20.00	20.00	20.00	N
Sale of Register - Hard Copy:						
Cost per 1,000 entries in addition to Standard Charge	Dec-03	5.00	5.00	5.00	5.00	N
Standard Charge	Dec-03	10.00	10.00	10.00	10.00	N
Sale of Overseas Electors List - Data Copy						
Cost per 100 entries (or part there of) in addition to Standard Charge	Apr-16	1.50	1.50	1.50	1.50	N
Standard Charge	Apr-16	20.00	20.00	20.00	20.00	N
Sale of Overseas Electors List - Hard Copy:						
Cost per 100 entries (or part there of) in addition to Standard Charge	Apr-16	5.00	5.00	5.00	5.00	N
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Sale of Marked Register and Absent Voting Lists - Data Copy:						
Cost per 1,000 entries (or part there of) in addition to Standard Charge	Apr-16	1.00	1.00	1.00	1.00	N
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Sale of Marked Register and Absent Voting Lists - Hard Copy:						
Cost per 1,000 entries (or part there of) in addition to Standard Charge	Apr-16	2.00	2.00	2.00	2.00	N
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Copies of Candidate spending returns and accompanying documents						
Charge per side	Apr-16	0.20	0.20	0.20	0.20	N
FREEDOM OF INFORMATION						
(Statutory Fee)						
Enquiries utilising 18 or more hours of officer time						
If information can be obtained from the Council only						
Initial charge for 18 Hours	Apr-06	450.00	450.00	450.00	450.00	N
Each additional hour	Apr-06	25.00	25.00	25.00	25.00	N
Enquiries exceeding 49 pages of information						
If information can be obtained from the Council only						
Initial charge for first 50 pages	Apr-06	5.00	5.00	5.00	5.00	N
Each additional page	Apr-06	0.10	0.10	0.10	0.10	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

Date last revised	(A) 2016/17		(B) 2016/17		(C) 2017/18		(D) 2017/18		VAT Ind
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2016	01/04/2016	01/04/2017	01/04/2017	01/04/2017	01/04/2017	
	£	£	£	£	£	£	£	£	
PEST CONTROL									
(determined in accordance with Contract)									
Cost per treatment of private households:									
Rats*	Apr-11	21.67	26.00	21.67	26.00	21.67	26.00	V	
Mice*	Apr-11	21.67	26.00	21.67	26.00	21.67	26.00	V	
Cockroaches	Apr-11	33.10	39.72	33.10	39.72	33.10	39.72	V	
Fleas	Apr-11	33.10	39.72	33.10	39.72	33.10	39.72	V	
Bed Bugs	Apr-11	33.10	39.72	33.10	39.72	33.10	39.72	V	
Wasps	Apr-11	33.10	39.72	33.10	39.72	33.10	39.72	V	
Ants	Apr-11	33.10	39.72	33.10	39.72	33.10	39.72	V	
Insect Pests of stored food products	Apr-11	33.10	39.72	33.10	39.72	33.10	39.72	V	

* £7.50 to residents in receipt of benefit

LOCAL AUTHORITY POLLUTION PREVENTION AND CONTROL CHARGES

(Determined by Defra)

Application Fee

Standard Process	Apr-10	1,579.00	1,579.00	1,579.00	1,579.00	N
Additional fee for operating without a permit	Apr-10	1,137.00	1,137.00	1,137.00	1,137.00	N
Reduced fee activities (except VRs)	Apr-10	148.00	148.00	148.00	148.00	N
PVR I & II combined	Apr-10	246.00	246.00	246.00	246.00	N
Vehicle refinishers (VRs)	Apr-10	346.00	346.00	346.00	346.00	N
Reduced fee activities: Additional fee for	Apr-10	68.00	68.00	68.00	68.00	N
Mobile screening and crushing plant	Apr-10	1,579.00	1,579.00	1,579.00	1,579.00	N
For third to seventh applications	Apr-10	943.00	943.00	943.00	943.00	N
For eighth and subsequent applications	Apr-10	477.00	477.00	477.00	477.00	N

Where an application for any of the above is for a combined Part B and waste application, an additional £297.00 will be included in the fee.

Annual Subsistence Charge

Standard Process Low	Apr-10	739 (+99)	739 (+99)	739 (+99)	739 (+99)	N
Standard Process Medium	Apr-10	1111 (+149)	1111 (+149)	1111 (+149)	1111 (+149)	N
Standard Process High	Apr-10	1672 (+198)	1672 (+198)	1672 (+198)	1672 (+198)	N

* The additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation

Part 1 Reduced fee activities Low	Apr-10	76.00	76.00	76.00	76.00	N
Reduced fee activities Medium	Apr-10	151.00	151.00	151.00	151.00	N
Reduced fee activities High	Apr-10	227.00	227.00	227.00	227.00	N
PVR I & II combined Low - Part 2, 3 & 4	Apr-10	108.00	108.00	108.00	108.00	N
PVR I & II combined Medium - Part 2, 3 & 4	Apr-10	216.00	216.00	216.00	216.00	N
PVR I & II combined High - Part 2, 3 & 4	Apr-10	326.00	326.00	326.00	326.00	N
Vehicle refinishers Low	Apr-10	218.00	218.00	218.00	218.00	N
Vehicle refinishers Medium	Apr-10	349.00	349.00	349.00	349.00	N
Vehicle refinishers High	Apr-10	524.00	524.00	524.00	524.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
		£	£	£	£	
Mobile screening and crushing plant, for first	Apr-10	618.00	618.00	618.00	618.00	N
Mobile screening and crushing plant, for first	Apr-10	989.00	989.00	989.00	989.00	N
Mobile screening and crushing plant, for first	Apr-10	1,484.00	1,484.00	1,484.00	1,484.00	N
For third to seventh applications - Low	Apr-10	368.00	368.00	368.00	368.00	N
For third to seventh applications - Medium	Apr-10	590.00	590.00	590.00	590.00	N
For third to seventh applications - High	Apr-10	884.00	884.00	884.00	884.00	N
For eighth and subsequent applications - Low	Apr-10	189.00	189.00	189.00	189.00	N
For eighth and subsequent applications -	Apr-10	302.00	302.00	302.00	302.00	N
For eighth and subsequent applications - High	Apr-10	453.00	453.00	453.00	453.00	N
Late Payment Fee	Apr-10	50.00	50.00	50.00	50.00	
Where a Part B installation is subject to reporting under the E-PRTR Regulation, an additional £99.00 will be included in the fee.						
Transfer and Surrender						
Standard Process transfer	Apr-10	162.00	162.00	162.00	162.00	N
Standard Process partial transfer	Apr-10	476.00	476.00	476.00	476.00	N
New operator at low risk reduced fee activity	Apr-10	75.00	75.00	75.00	75.00	N
Surrender: all part B activities	Apr-10	No Charge		No Charge		N
Reduced fee activities: transfer	Apr-10	No Charge		No Charge		N
Reduced fee activities: partial transfer	Apr-10	45.00	45.00	45.00	45.00	N
Temporary Transfer for Mobiles						
First transfer	Apr-10	51.00	51.00	51.00	51.00	N
Repeat following enforcement or warning	Apr-10	51.00	51.00	51.00	51.00	N
Substantial Change						
Standard Process	Apr-10	1005.00	1,005.00	1,005.00	1,005.00	N
Standard Process where the substantial change	Apr-10	1579.00	1,579.00	1,579.00	1,579.00	N
Reduced fee activities	Apr-10	98.00	98.00	98.00	98.00	N
SHIP INSPECTION CHARGES						
(determined by The Association of Port Health Authorities)						
Gross Tonnage						
Up to 1,000 tonnes	Apr-13	75.00	75.00	76.00	76.00	N
1,001 - 3,000 tonnes	Apr-13	110.00	110.00	112.00	112.00	N
3,001 - 10,000 tonnes	Apr-13	165.00	165.00	172.00	172.00	N
10,001 - 20,000 tonnes	Apr-13	220.00	220.00	228.00	228.00	N
20,001 - 30,000 tonnes	Apr-13	275.00	275.00	290.00	290.00	N
Over 30,000 tonnes	Apr-13	330.00	330.00	345.00	345.00	N
With the exception of:						
Vessels with the capacity to carry between	Jan-10	320.00	320.00	320.00	320.00	N
Vessels with the capacity to more than 1000 persons	Jan-10	550.00	550.00	550.00	550.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

Date last revised	(A) 2016/17		(B) 2016/17		(C) 2017/18		(D) 2017/18	VAT Ind
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	01/04/2017 £	01/04/2017 £		
Differential Penalty Charge rates from 31 March 2008								
Fees set by Central Government								
Higher	Apr-08	70.00	70.00	70.00	70.00	70.00	70.00	N
if paid within 14 days	Apr-08	35.00	35.00	35.00	35.00	35.00	35.00	N
Lower	Apr-08	50.00	50.00	50.00	50.00	50.00	50.00	N
If paid within 14 days	Apr-08	25.00	25.00	25.00	25.00	25.00	25.00	N
FIXED PENALTY CHARGES								
Littering	Apr-11	75.00	75.00	75.00	75.00	75.00	75.00	N
Dog Fouling	Apr-15	75.00	75.00	50.00	50.00	50.00	50.00	N
Duty of Care	Apr-14	300.00	300.00	300.00	300.00	300.00	300.00	N
CARELINE								
Weekly Charges:								
Housing, Sheltered/Group Units	Apr-16	0.94	0.94	2.00	2.00	2.00	2.00	N
THE REDRESS SCHEME FOR LETTING AGENCY WORK AND PROPERTY MANAGEMENT SCHEME (ENGLAND) ORDER 2014)								
Failure to Belong to Scheme	New	-	-	5,000.00	5,000.00	5,000.00	5,000.00	N
TOWN AND COUNTRY PLANNING (Statutory Fees)								
OUTLINE PLANNING APPLICATIONS								
1 Dwellings and other types of building - per 0.1 hectare of part thereof up to 2.5 hectare of site area	Nov-12	385.00	385.00	385.00	385.00	385.00	385.00	N
Exceeds 2.5 Hectares of Site Area	Nov-12	9,527.00	9,527.00	9,527.00	9,527.00	9,527.00	9,527.00	N
Dwellings and other types of building - an additional fee for each 0.1 hectare over 2.5 hectares	Nov-12	115.00	115.00	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	N
2 Erection of other buildings including agricultural buildings - for each 0.1 hectare or part thereof up to 2.5 hectares	Nov-12	385.00	385.00	385.00	385.00	385.00	385.00	N
Exceeds 2.5 Hectares of Site Area	Nov-12	9,527.00	9,527.00	9,527.00	9,527.00	9,527.00	9,527.00	N
Erection of other buildings including agricultural buildings - an additional fee for each 0.1 hectare over 2.5 hectares	Nov-12	115.00	115.00	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
<u>FULL APPLICATIONS AND RESEVED MATTERS</u>						
3 New dwellings - per dwelling up to 50	Nov-12	385.00	385.00	385.00	385.00	N
New dwellings - Exceeds 50 Dwellings	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
New dwellings: Additional fee exceeds 50 dwellings - Each dwelling	Nov-12	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
4 Householder alterations or extensions to a dwelling	Nov-12	172.00	172.00	172.00	172.00	N
5 Alteration or extensions to 2 or more dwellings	Nov-12	339.00	339.00	339.00	339.00	N
6 Operations within the curtilage of a dwelling	Nov-12	172.00	172.00	172.00	172.00	N
7 Conversion of buildings into houses/flats each additional unit to a maximum of 50	Nov-12	385.00	385.00	385.00	385.00	N
Conversion of buildings into houses/flats - Exceeds 50 houses/flats	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
Conversion of buildings into houses/flats - Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
8 <u>Agricultural</u>						
a) Gross floorspace not more than 465m ²	Nov-12	80.00	80.00	80.00	80.00	N
b) Gross floorspace 465m ² – 540m ²	Nov-12	385.00	385.00	385.00	385.00	N
c) Gross floorspace over 540m ²	Nov-12	385.00	385.00	385.00	385.00	N
d) Gross floorspace for every 75m ² in excess of 540m ² up to 4215m ²	Nov-12	385.00	385.00	385.00	385.00	N
e) Gross floorspace over 4215m ²	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
f) Gross floorspace over 4215m ² for each additional 75m ²	Nov-12	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
9 <u>Other Buildings:</u>						
a) No floor space created, e.g. shop front	Nov-12	195.00	195.00	195.00	195.00	N
b) Up to 40m ²	Nov-12	195.00	195.00	195.00	195.00	N
c) Over 40m ² but up to 75m ²	Nov-12	385.00	385.00	385.00	385.00	N
d) Over 75m ² per 75m ² or part thereof up to 3750m ²	Nov-12	385.00	385.00	385.00	385.00	N
e) Over 3750m ²	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
f) Over 3750m ² for each additional 75m ²	Nov-12	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
10 Change of use (except category 7)	Nov-12	385.00	385.00	385.00	385.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind	
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →		
	Effective from	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%		
		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £		
11	Erection, alteration of plant and machinery - 0.1 hectare of part thereof up to 5 hectares	Nov-12	385.00	385.00	385.00	385.00	N
	Erection, alteration of plant and machinery - an additional for each 0.1 hectare over 5 hectares	Nov-12	115.00	115.00	115.00	115.00	N
	Exceeds 5 hectares	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
	For each 0.1 hectare in excess of 5 hectares.	Nov-12	115.00	115.00	115.00	115.00	N
	Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
12	Car parks, service roads and other accesses	Nov-12	195.00	195.00	195.00	195.00	N
13	Other operations on land - per 0.1 hectare or part thereof	Nov-12	195.00	195.00	195.00	195.00	N
	Maximum fee for the above category.	Feb-10	1,690.00	1,690.00	1,690.00	1,690.00	N
14	Vary or remove a condition.	Nov-12	195.00	195.00	195.00	195.00	N
15	Playing field for non-profit making club	Nov-12	385.00	385.00	385.00	385.00	N
16	Exploratory drilling for oil or gas - per 0.1 hectares or part thereof up to 7.5 hectares	Apr-15	423.00	423.00	423.00	423.00	N
	Exceeds 7.5 hectares	Apr-15	31,725.00	31,725.00	31,725.00	31,725.00	N
	Exploratory drilling for oil or gas - for each additional 0.1 hectare over 7.5 hectares	Apr-15	126.00	126.00	126.00	126.00	N
	Maximum fee for the above categories	Nov-12	250,000.00	250,000.00	250,000.00	250,000.00	N
17	Agricultural Glasshouses and polytunnels up to 465 ² m	Nov-12	80.00	80.00	80.00	80.00	N
	Agricultural Glasshouses and polytunnels over 465 ² m	Nov-12	2,150.00	2,150.00	2,150.00	2,150.00	N
	Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
18	Confirming compliance with condition(s) at £28 if permission in categories 4,5 or 6.	Nov-12	28.00	28.00	28.00	28.00	N
	Confirming compliance with condition(s) at £97 if permissions in any other category.	Nov-12	97.00	97.00	97.00	97.00	N
ADVERTISEMENTS							
19	On business premises or 'advance signs'	Nov-12	110.00	110.00	110.00	110.00	N
21	Advanced signs, not situated on or visible from the site	Apr-14	110.00	110.00	110.00	110.00	N
22	Other advertisements	Nov-12	385.00	385.00	385.00	385.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind	
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%		
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £		
<u>DETERMINATIONS</u>							
23	Prior approval of details required for agricultural or forestry permitted development	Nov-12	80.00	80.00	80.00	80.00	N
24	Prior approval of details required for telecommunications equipment	Nov-12	385.00	385.00	385.00	385.00	N
25	Whether prior approval of details required for demolition of building	Nov-12	80.00	80.00	80.00	80.00	N
26	Householder Prior Notifications	May-13	No Charge		No Charge		N
27	Change of Use Prior Notifications	Oct-13	80.00	80.00	80.00	80.00	N
27a	Change of Use Prior Notifications and associated building operations	Apr-16	172.00	172.00	172.00	172.00	N
<u>LAWFUL DEVELOPMENT /USE CERTIFICATE</u>							
28	Lawful Existing Use/Development of Land, Buildings or Operations (Sections 191(1)(a) or (b)) - Same fee as if it was a planning application	Apr-08	Same fee as if it was a planning application		Same fee as if it was a planning application		N
29	Failure to comply within a Condition (Section 191(1)(c))	Nov-12	195.00	195.00	195.00	195.00	N
30	Lawful Proposed Use/Development of Land, Buildings or Operations (Sections 192(1) (a) or (b)).	Apr-08	Half the fee that would apply if it was a planning permission		Half the fee that would apply if it was a planning permission		N
<u>NON MATERIAL AMENDMENT</u>							
31	Permission in Category 4 above	Nov-12	28.00	28.00	28.00	28.00	N
32	Any other category	Nov-12	195.00	195.00	195.00	195.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

Date last revised	(A) 2016/17		(C) 2017/18		VAT Ind
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
	£	£	£	£	

LICENSING

(Statutory Fees Effective From 07/02/2005 Under The Licensing Act 2003)

PREMISES

Grant or Variation:

BAND A*	Jan-05	100.00	100.00	100.00	100.00	N
BAND B*	Jan-05	190.00	190.00	190.00	190.00	N
BAND C*	Jan-05	315.00	315.00	315.00	315.00	N
BAND D*	Jan-05	450.00	450.00	450.00	450.00	N
BAND E*	Jan-05	635.00	635.00	635.00	635.00	N

Annual Fee to Licensing Authority:

BAND A*	Jan-05	70.00	70.00	70.00	70.00	N
BAND B*	Jan-05	180.00	180.00	180.00	180.00	N
BAND C*	Jan-05	295.00	295.00	295.00	295.00	N
BAND D*	Jan-05	320.00	320.00	320.00	320.00	N
BAND E*	Jan-05	350.00	350.00	350.00	350.00	N

Minor Variation of a License

Theft/Loss etc of Premises Licence or Summary	Jan-05	10.50	10.50	10.50	10.50	N
Application for provisional statement whilst premises being built	Jan-05	315.00	315.00	315.00	315.00	N
Notification of change of name or address of Licence Holder	Jan-05	10.50	10.50	10.50	10.50	N
Application to vary Licence to specify individual as Premises Supervisor	Jan-05	23.00	23.00	23.00	23.00	N
Application for Transfer of Premises Licence	Jan-05	23.00	23.00	23.00	23.00	N
Interim Authority Notice following death etc., of licence holder	Jan-05	23.00	23.00	23.00	23.00	N
Theft, loss of Certificate or Summary	Jan-05	10.50	10.50	10.50	10.50	N
Notification of change of name or alteration of rules of club	Jan-05	10.50	10.50	10.50	10.50	N
Change of Relevant registered address of Club	Jan-05	10.50	10.50	10.50	10.50	N
Temporary Event Notice	Jan-05	21.00	21.00	21.00	21.00	N
Loss of Temporary Event Notice	Jan-05	10.50	10.50	10.50	10.50	N
Right of Freeholder to be notified of licensing matters	Jan-05	21.00	21.00	21.00	21.00	N

* RATEABLE VALUES AND BANDS OF PREMISES:

BAND RATEABLE VALUE

- A Zero rateable value to £4,300
- B £4,301 TO £33,000
- C £33,001 TO £87,000
- D £87,001 TO £125,000
- E £125,001 and above

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
PERSONAL						
Grant	Jan-05	37.00	37.00	37.00	37.00	N
Renewal	Jan-05	37.00	37.00	37.00	37.00	N
Theft, loss etc., of Personal Licence	Jan-05	10.50	10.50	10.50	10.50	N
Duty to notify change of name or address	Jan-05	10.50	10.50	10.50	10.50	N
LICENSING						
(Statutory Fees Under the Gambling Act 2005)						
UNLICENSED FAMILY ENTERTAINMENT CENTRE						
PREMISES LICENCE						
New Operator	Sep-07	300.00	300.00	300.00	300.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal	Sep-07	300.00	300.00	300.00	300.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
PRIZE GAMING						
New Operator	Sep-07	300.00	300.00	300.00	300.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal	Sep-07	300.00	300.00	300.00	300.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
LOTTERY PREMISES						
Grant	Sep-07	40.00	40.00	40.00	40.00	N
Renewal	Sep-07	20.00	20.00	20.00	20.00	N
CLUB GAMING AND CLUB MACHINE PERMIT						
New Operator	Sep-07	200.00	200.00	200.00	200.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal of Permit	Sep-07	200.00	200.00	200.00	200.00	N
Variation of Permit	Sep-07	100.00	100.00	100.00	100.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
Annual Fee	Sep-07	50.00	50.00	50.00	50.00	N
LICENSED PREMISES (PUBS)						
New Operator	Sep-07	150.00	150.00	150.00	150.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Variation of Permit	Sep-07	100.00	100.00	100.00	100.00	N
Transfer of Permit	Sep-07	25.00	25.00	25.00	25.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
Annual Fee	Sep-07	50.00	50.00	50.00	50.00	N
Notice of Intention to make gaming machines	Sep-07	50.00	50.00	50.00	50.00	N

General Fund Capital Programme

	Proposed Source of Financing	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	2019/20 Budget £	2020/21 Budget £
Expenditure						
Commercialisation Portfolio						
Replacement of beach hut supports - The Walings	R2	11,620	-	-	-	-
Clacton Seafront Improvements	R2	3,330	-	-	-	-
Coast Protection - Cliff Road Sea Wall	G1	15,130	-	-	-	-
Coast Protection - Clacton and Holland Works	R2	2,540	-	-	-	-
Venetian Bridge Clacton	R2	165,240	-	-	-	-
New Beach Huts	R2	64,600	-	-	-	-
Beach Rake and Tractor	R1	50,000	-	-	-	-
Cliff Stabilisation Scheme	G1/R2	5,028,100	220,000	-	-	-
Frinton Resurfacing Works	R1	30,130	-	-	-	-
Public Conveniences Works	R7	-	70,000	-	-	-
		5,370,690	290,000	-	-	-
Corporate Services Portfolio						
Joint HR and Payroll System	R2	14,250	-	-	-	-
Individual Electoral Registration - Scanning Equipment	G2/R2	10,830	-	-	-	-
		25,080	-	-	-	-

General Fund Capital Programme

	Proposed Source of Financing	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	2019/20 Budget £	2020/21 Budget £
<i>Enforcement and Community Safety Portfolio</i>						
Westleigh House Demolish/additional parking provision	R2	23,710	-	-	-	-
Commercial Property Investment Fund	C1	750,000	-	-	-	-
Information and Communications Technology Core Infrastructure	R1/R2	86,780	100,000	100,000	100,000	100,000
IT Strategic Investment	R1/R2	416,940	-	-	-	-
Inspire Annexe III New Burden set up	G2	6,770	-	-	-	-
New Committee Management System	R2	10,500	-	-	-	-
Enhanced Equipment replacement - Printing and Scanning	R2	31,500	-	-	-	-
Office Rationalisation	R6	-	1,160,000	-	-	-
		1,326,200	1,260,000	100,000	100,000	100,000
<i>Environment Portfolio</i>						
Cremator Replacement and Crematorium Car Park	R2	24,990	-	-	-	-
Brook Country Park	E1	530	-	-	-	-
Cranleigh Close, Clacton, landscaping works	E2	13,650	-	-	-	-
Environmental Health Database Migration	R2	5,250	-	-	-	-
Public Access Module to CAPS	C1	56,000	-	-	-	-
Laying Out Cemetery	R2	179,710	-	-	-	-
Lower Marine Parade D'Court Putting Green Enhancements	E2	18,380	-	-	-	-
Football Field & Play Area, Hare Green Rec, Gt Bromley	E2	4,160	-	-	-	-
Crematorium Flower Court Extension	R1	150,000	-	-	-	-
Road Resurfacing, Kirby Playing Field	E2	37,710	-	-	-	-
		490,380	-	-	-	-

General Fund Capital Programme

	Proposed Source of Financing	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	2019/20 Budget £	2020/21 Budget £
<i>Finance, Revenues and Benefits Portfolio</i>						
Replacement of High Volume Printers	R2	29,000	-	-	-	-
Replacement of Northgate Unix Server	R2	60,000	-	-	-	-
Audit management software	R2	2,230	-	-	-	-
Replacement debit and credit card payment facility	R2	14,630	-	-	-	-
Replacement Scan Stations	R2	42,000	-	-	-	-
Agresso e-procurement	C1/R2	84,000	-	-	-	-
Channel Shift	R6	-	350,000	-	-	-
		231,860	350,000	-	-	-
<i>Housing Portfolio</i>						
Town Hall - replacement of fire alarm system	R2	53,000	-	-	-	-
Alteration of Redundant Cash Office	R2	29,260	-	-	-	-
Private Sector Renewal Grants/Financial Assistance Loans	C1/E1	625,140	-	-	-	-
Disabled Facilities Grants	G3/C1	2,646,600	757,000	757,000	757,000	757,000
Private Sector Leasing	C1	42,660	33,000	33,000	33,000	33,000
Empty Homes funding	G2	164,220	-	-	-	-
		3,560,880	790,000	790,000	790,000	790,000
<i>Leisure, Health and Wellbeing Portfolio</i>						
Frinton & Walton Swimming Pool Re-Development	R2	103,850	-	-	-	-
Clacton Leisure Centre Air Handling Units	R1	170,000	-	-	-	-
Princes Theatre Toilets	R1	-	40,000	-	-	-
		273,850	40,000	-	-	-

General Fund Capital Programme

	Proposed Source of Financing	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	2019/20 Budget £	2020/21 Budget £
<i>Planning and Regeneration Portfolio</i>						
Clacton Regeneration	E1/R2	42,340	-	-	-	-
Regeneration Capital Projects	G2/R2	308,000	-	-	-	-
SME Growth Fund Capital Grants	E1	125,000	-	-	-	-
		475,340	-	-	-	-
Total General Fund Capital Programme		11,754,280	2,730,000	890,000	890,000	890,000
Financing						
<i>Specific Financing</i>						
External Contributions	E1	(241,370)	-	-	-	-
Section 106	E2	(73,900)	-	-	-	-
Government Grant re Coast Protection	G1	(4,962,130)	-	-	-	-
Governments Grants - Other	G2	(329,820)	-	-	-	-
Disabled Facilities Grant	G3	(2,338,370)	(690,000)	(690,000)	(690,000)	(690,000)
		(7,945,590)	(690,000)	(690,000)	(690,000)	(690,000)
<i>General Financing</i>						
Capital Receipts	C1	(1,692,030)	(100,000)	(100,000)	(100,000)	(100,000)
Direct Revenue Contributions	R1	(550,130)	(360,000)	(100,000)	(100,000)	(100,000)
Capital Commitments Reserve	R2	(1,566,530)	-	-	-	-
Building for the Future Reserve	R6	-	(1,510,000)	-	-	-
Public Convenience Reserve	R7	-	(70,000)	-	-	-
		(3,808,690)	(2,040,000)	(200,000)	(200,000)	(200,000)
Total Funding of General Fund Capital Programme		(11,754,280)	(2,730,000)	(890,000)	(890,000)	(890,000)

RESERVES

	Balance 31 March 2016 £m	Contribution from Reserves 2016/17 £m	Contribution to Reserves 2016/17 £m	Balance 31 March 2017 £m	Contribution from Reserves 2017/18 £m	Contribution to Reserves 2017/18 £m	Balance 31 March 2018 £m
Earmarked Reserves							
Revenue Commitments Reserve	11.512	(10.791)	0.000	0.721	(0.032)	0.000	0.689
Capital Commitments Reserve	1.584	(1.584)	0.000	0.000	0.000	0.000	0.000
Asset Refurbishment / Replacement Reserve	0.135	0.000	0.000	0.135	0.000	0.000	0.135
Beach Recharge Reserve	0.000	0.000	0.150	0.150	0.000	0.150	0.300
Building for the Future Reserve	4.117	(0.227)	0.992	4.882	(4.761)	0.000	0.121
Benefit Reserve	1.100	0.000	0.000	1.100	0.000	0.000	1.100
Careline System Replacement Reserve	0.037	0.000	0.000	0.037	0.000	0.000	0.037
Commuted Sums Reserve	0.175	(0.039)	0.000	0.136	(0.039)	0.000	0.097
Cremator Replacement Reserve	0.154	0.000	0.000	0.154	0.000	0.000	0.154
Election Reserve	0.000	0.000	0.030	0.030	0.000	0.030	0.060
Haven Gateway Partnership Reserve	0.075	0.000	0.000	0.075	0.000	0.000	0.075
Leisure Capital Projects Reserve	0.000	0.000	0.000	0.000	0.000	0.050	0.050
NDR Resilience Reserve	2.021	(0.412)	0.000	1.609	0.000	0.000	1.609
Planning Inquiries and Enforcement Reserve	0.319	(0.020)	0.000	0.299	(0.020)	0.000	0.279
Project Investment Reserve (re revenue support to CCTV)	0.019	0.000	0.000	0.019	0.000	0.000	0.019
Public Conveniences Reserve	0.140	0.000	0.000	0.140	(0.070)	0.000	0.070
Residents Free Parking Reserve	0.221	(0.074)	0.000	0.147	(0.074)	0.000	0.073
Specific Revenue Grants Reserve - Homelessness	0.336	(0.085)	0.000	0.251	(0.085)	0.000	0.166
	21.945	(13.232)	1.172	9.885	(5.081)	0.230	5.034
Uncommitted Reserve	4.000	0.000	0.000	4.000	0.000	0.000	4.000
Total Reserves	25.945	(13.232)	1.172	13.885	(5.081)	0.230	9.034

Proposed Special Expenses 2017/18

	Open Spaces	Recreation Areas	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax
	(A)	(B)	(C)	(D)	(E)	(F)
	(£)	(£)	(£)		(£)	(£)
Clacton	225,140	87,670	312,810	16,533.3	18.92	7.89
Frinton and Walton	67,703	50,234	117,937	7,574.6	15.57	4.54
Harwich	61,592	14,274	75,866	5,268.5	14.40	3.37
Lawford	4,466		4,466	1,417.9	3.15	(7.88)
Manningtree	(5,394)		(5,394)	327.5	(16.47)	(27.50)
All other Parishes						(11.03)
	353,507	152,178	505,685			

The total value of Special Expenses of £505,685 reduces the General Council Tax by £11.03

Column (E) shows the special expenses tax amount which will be applicable to different parts of the District
 Column (F) indicates the net impact on the aggregate amount of Council Tax payable

FOR INFORMATION - Comparison of 2017/18 Special Expenses with 2016/17

	2016/17				2017/18				Change in net impact on total Band D Tax ⁽¹⁾	% Change in Special Expenses levy (Col. G compared to Col. C) ⁽²⁾
	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax		
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	(£)		(£)	(£)	(£)		(£)	(£)	(£)	%
Clacton	310,735	16,209.4	19.17	8.00	312,810	16,533.3	18.92	7.89	(0.11)	(1.30)
Frinton and Walton	116,618	7,404.3	15.75	4.58	117,937	7,574.6	15.57	4.54	(0.04)	(1.14)
Harwich	75,212	5,158.6	14.58	3.41	75,866	5,268.5	14.40	3.37	(0.04)	(1.23)
Lawford	4,378	1,389.7	3.15	(8.02)	4,466	1,417.9	3.15	(7.88)	0.14	0.00
Manningtree	(5,397)	325.9	(16.56)	(27.73)	(5,394)	327.5	(16.47)	(27.50)	0.23	(0.54)
All other Parishes	-	-	-	(11.17)	-	-	-	(11.03)	0.14	-
	501,546				505,685					

Notes

1. An amount in brackets is a reduction in levy between the two years.
2. The percentage in column J will be shown on the Council Tax Bill (a figure in brackets is a percentage reduction however reductions will not have brackets on the bill, only a "-").