

APPENDIX A

UPDATED FINANCIAL FORECAST 2020/21

<i>Line</i>		Updated Forecast (20 December 2019)	Updated Forecast (24 January 2020)	Updated Forecast (11 February 2020)	Change between January and February Positions
		2020/21	2020/21	2020/21	
		£m	£m	£m	£m
	Underlying Funding Growth in the Budget				
1	Council Tax Increase 1.99%	(0.158)	(0.158)	(0.158)	0.000
2	Council Tax increase by £5 (amounts set out are over and above 1.99% above)	(0.079)	(0.079)	(0.079)	0.000
3	Growth in Business Rates - Inflation	(0.110)	(0.110)	(0.110)	0.000
4	Growth in Business Rates / Council Tax - general property growth	(0.365)	(0.365)	(0.365)	0.000
5	Collection Fund Surpluses b/fwd	(1.360)	(1.360)	(1.360)	0.000
		(2.072)	(2.072)	(2.072)	0.000
	Net Cost of Services and Other Adjustments				
6	Reduction in RSG	0.422	(0.007)	(0.007)	0.000
7	Remove one-off items from prior year	0.013	0.013	0.013	0.000
8	Remove one-off items from prior year - Collection Fund Surplus	0.710	0.710	0.710	0.000
9	Inflation - Employee Costs (including annual review adjustments)	0.615	0.615	0.615	0.000
10	Inflation - Other	0.231	0.231	0.231	0.000
11	First / Second / Third year impact of PFH WP Savings	0.000	0.000	0.000	0.000
12	LCTS Grant to Parish Council's	(0.036)	0.000	0.000	0.000
13	Revenue Contribution to the Capital Programme	(0.045)	(0.045)	(0.045)	0.000
14	Specific Changes in Use of Reserves	1.103	1.103	1.103	0.000
15	On-going savings / increases in income	(0.369)	(0.369)	(0.301)	0.068
16	Unmitigated Cost Pressures	0.491	0.491	0.491	0.000
17	Other Adjustments	(1.067)	(1.158)	(1.158)	0.000
		2.068	1.584	1.652	0.068
	Net Total	(0.004)	(0.488)	(0.420)	0.068
	Add back General Use of Reserves in Prior Year to Balance the Budget	0.027	0.027	0.027	0.000
	Net Budget Position	0.023	(0.461)	(0.393)	0.068
	Use of Forecast Risk Fund to support the Net Budget Position	(0.023)	0.461	0.393	(0.068)

Use of Forecast Risk Fund

Estimated Outturn b/fwd from prior years	(3.253)	(3.253)	(3.253)
Contribution from / (to) reserve	0.023	(0.461)	(0.393)
Planned additional contributions generated in year	(0.500)	(0.500)	(0.500)
Balance to Carry Forward	(3.730)	(4.214)	(4.146)

APPENDIX B

NET ON-GOING SAVINGS ITEMS 2020/21

	2020/21 £	Comments
Increased Income - Interest on Investments	50,000	Based on current trends, it is expected that additional investment returns are achievable. This approach will also be supported by exploring alternative investment 'vehicles' such as property unit trusts and money market funds whilst still balancing the overall risk to the Council.
Reduction in Expenditure - Waste Transfer Station – move to A120 site	27,000	As reported as part of the original contract extension decision, a net saving is now deliverable following ECC agreeing terms for the use of their waste transfer site along the A12.
Increased Income - Potential Increased Recycling Credit Income	50,000	To reflect increased recycling tonnages being achieved following the roll-out of the new service. This figure may increase once recycling tonnages start to feed through from the new recycling service.
Reduction in Expenditure - Interest on borrowing and reduced minimum revenue provision contribution	52,290	Reduced costs are expected as the general fund borrowing is repaid in accordance with the associated loan terms.
Increased Income - Council tax benefit recoverable from prior years	10,000	This is expected to be recovered for pre-LCTS claims where historic overpayments are identified that become recoverable.
Reduction in Expenditure - Various small underspends	30,000	This represents modest 'targets' for departments to deliver during the year by reviewing historic outturn positions
Increased Income – General fee and charges income	81,880	Income budgets can be increased to reflect the actual / historic performance (budget areas include building control, parking and green waste collections).
Total	301,170	

APPENDIX C

UPDATED COST PRESSURE SUMMARY 2020/21

Status		2020/21 £	2021/22 £	2022/23 £	2023/24 onwards £	Comments
Unavoidable Items / Items Included in the 2020/21 Budget						
Included in Budget 2020/21	REVENUE - Operational Services - Public Realm - Expiry of Commuted sums / no commuted sums agreed with Developer to support open space maintenance etc.	2,000	10,000	10,000	10,000	This budget is required to maintain open space etc. to existing standards.
Included in Budget 2020/21	REVENUE - Corporate Services - Finance, Revenues and Benefits - Reduced income from the Council Tax Sharing Agreement with the major preceptors	111,050	111,050	111,050	111,050	This represents a reduction in the sharing percentage from 14% to 12%. However negotiations remain on-going with the aim of securing a tapering approach based on income targets. If agreed this cost pressure may reduce over the year based on the level of income achieved over and above a 'base' level.
Included in Budget 2020/21	REVENUE - Corporate Services - IT and Corporate Resilience - Revised on-going costs associated with the Digital Transformation Programme	113,940	113,940	113,940	113,940	As reported to Cabinet on 13 September 2019

Included in Budget 2020/21	REVENUE - Corporate Services - IT and Corporate Resilience - Expenditure to compliment the digital transformation item above	39,200	52,700	68,700	100,000	The amounts reflect a varied range of expenditure to support the continued digitalisation programme above such as equipment to enable officers to work from home (H&S requirement), hosting costs, mobile telephony costs, website / intranet hosting costs and cyber security costs
Included in Budget 2020/21	REVENUE - Corporate Services - Finance, Revenues and Benefits - Expected increase in Insurance Premium Costs	16,500	16,500	16,500	16,500	This reflects the premiums paid on renewal in 2019
Included in Budget 2020/21	REVENUE - Operational Services - Building and Engineering - Increased net costs of operating recycling bring banks	30,000	30,000	30,000	30,000	This is in response to the volatile recyclate market where there is a net cost associated with the disposal of waste from bring banks rather than generating income as has previously been the case
Included in Budget 2020/21	REVENUE - Operational Services - Public Realm - Increased in water / sewerage charges across public conveniences	43,000	43,000	43,000	43,000	Required change to the budget to reflect increases in prices
Included in Budget 2020/21	REVENUE - Operational Services - Public Realm - Fleet contract hire / lease costs	0	5,000	9,000	15,000	To maintain the transport fleet to current standards ensuring departments can continue to provide good customer service and supporting the Council's reputation

Included in Forecast 2021/22 and beyond	REVENUE - Corporate Services - Finance Other Corporate Costs - New 5 year banking contract entered into in 2019/20	0	7,000	7,000	7,000	Reflects new banking contract prices which includes a one-off reduction in the first year so cost pressure only required from 2021/22.
Included in Budget 2020/21	REVENUE - Corporate Services - Democratic Services - Replacement polling equipment	21,900	2,600	0	0	To compliment a one-off £10k budget allocated as part of the outturn 2018/19 to continue / extend this project
Total of Unavoidable Items Included in the 2020/21 Budget		377,590	391,790	409,190	446,490	
One-Off Items From Prior Years Included In The Base Budget On an On-Going Basis						
Included in Budget 2020/21	REVENUE - Operational Services - Sport and Leisure - Clacton Airshow	60,000	60,000	60,000	60,000	This item has previously been funded on a one-off basis. This cost pressure will allow the cost of this event to be built into the budget on an on-going basis
Included in Budget 2020/21	REVENUE - Operational Services - Sport and Leisure - Sea and Beach Festival	20,000	20,000	20,000	20,000	This item has previously been funded on a one-off basis. This cost pressure will allow the cost of this event to be built into the budget on an on-going basis
Included in Budget 2020/21	REVENUE - Planning and Regeneration - Regeneration - Contribution to Mental Health Hub	23,000	23,000	23,000	23,000	This item has previously been funded on a one-off basis. This cost pressure will allow the cost of this initiative to be built into the budget on an on-going basis

Included in Budget 2020/21	REVENUE - Operational Services - Building and Engineering - Kerbside Clinical Waste Collection Service	10,000	10,000	10,000	10,000	This item has previously been funded on a one-off basis. This cost pressure will allow the cost of this initiative to be built into the budget on an on-going basis
Total of One-off Items From Prior Years Included in the Base Budget on an On-going Basis		113,000	113,000	113,000	113,000	
Items to be mitigated / met via reductions elsewhere within the overall budget						
To be met via the reduction in staffing capacity during the roll out of UC period	REVENUE - Corporate Services - Finance, Revenues and Benefits - Estimated Reduction in Housing Benefit Administration Grant	104,620	236,000	378,000	491,690	There will be a reduction in the housing benefit administration grant receivable from the Government on a year on year basis to reflect reduced housing benefit workload over the period that Universal Credit is being rolled out.
Expected To be mitigated by Potential Government Grants / New Initiatives	Revenue - Operational Services - Homelessness - Cost of Temporary Accommodation / Homelessness Initiatives	81,550	81,550	81,550	81,550	Up until 2019/20 homeless costs have been supported by an associated reserve. This reserve has now been depleted but homelessness demand remains high. The Government have continued to support homelessness via grant funding, a position that is expected to be continued into 2020/21. Initiatives to increase access to temporary accommodation are also being explored (Reconfiguration of Spendells) which should also help. The situation will be reviewed as part of the on-going forecast and it may be necessary to include this cost pressure in the base budget in future years.

To be met via the expected residual budget set aside for the roll-out of the new service	REVENUE - Operational Services - Building and Engineering - Budget to allow for the Replacement of Wheeled Bins	25,000	25,000	25,000	25,000	At the end of the second quarter of 2019/20, £329k remains available within the New Homes Bonus set aside to support the roll out of the revised waste and recycling service. Although this will be subject to on-going monitoring, this does provide a good basis to fund replacement bins over the remaining years of the current contract.
Not to be included but respond on a one-off basis during 2020/21	REVENUE - Planning and Regeneration - Planning and Development - Planning Appeal Costs	150,000	150,000	150,000	150,000	Once the Local Plan has been adopted there should be a reduction in appeals but given the significant impact in 2019/20 it is likely that any reduction will be on a tapering basis over time. It is therefore difficult to predict the actual costs to be incurred in 2020/21 given the variables involved so it is proposed to respond on a one-off basis as part of the quarterly financial performance reports during the year and review as part of the longer term forecast going into 2021/22 and beyond.

To be met from 20% Planning Fee Increase / General Planning Income	REVENUE - Planning and Regeneration - Planning and Development - Agency Staff	200,000	200,000	200,000	200,000	The ongoing shortage of qualified senior planning officers continues to impact on the ability to recruit. To continue to deliver the service and meet government targets, it is, and will continue to be, necessary to employ the services of agency staff. Although costs are currently being covered, a drop in income levels or staff members may make the use of agency staff a cost pressure that cannot sustainably avoided or mitigated. Looking ahead to years 2022-2025, it is hoped that recruitment campaigns will prove more fruitful but there is no certainty to this.
Total of Mitigated Items		561,170	692,550	834,550	948,240	
TOTAL OF ALL COST PRESSURES ABOVE		1,051,760	1,197,340	1,356,740	1,507,730	
TOTAL OF COST PRESSURES INCLUDED IN THE 2020/21 BUDGET (Total of all cost pressures less mitigated items)		490,590	504,790	522,190	559,490	

General Fund Revenue Estimates 2020/21

The Portfolio/Departmental estimates that follow reflect the items included in the Updated Financial Forecast but translated to a more detailed level within the overall budget.

The comments below relate to items that are common to all departments, with any remaining issues being set out separately in the following departmental analysis.

DIRECT EXPENDITURE/INCOME

Salaries/Employees Expenses

This reflects the latest position in terms of any restructures agreed to date, along with the pay award/increments and on-going pension contribution changes.

Other Movements

A number of virements/budget transfers have been included within the budget to address any on-going issues but do not have an impact on the overall net position.

Transfer Payments

The payments included within Corporate Services relate to Rent Allowances and Rent Rebates (Housing Benefit). These are subject to change over the course of the year and adjustments have been reflected in the budgets as appropriate, with expenditure being supported by an associated grant from the government.

INDIRECT INCOME/EXPENDITURE

Internal Recharges

Indirect Income/Expenditure, which includes Service Unit and Central Costs and Recharged Income, reflect the latest organisational position.

Capital Financing Costs

These reflect required accounting adjustments and relate to the annual provision for depreciation and are based on the asset value and the estimated life of an asset. Asset values are reviewed annually by the Council's external valuer. Although there may be significant changes between years these only relate to accounting entries which are reversed out resulting in a nil overall effect on the budget.

Pension Current Costs and Other Related Pension Adjustments

Similarly to Capital Financing costs above, these are required accounting adjustments that are reversed out resulting in a nil overall effect on the budget.

Revenue Estimates 2020/21

Portfolio Summary	2019/20 Original Estimate £	2020/21 Original Estimate £
Leader	1,894,960	1,969,550
Corporate Finance and Governance	(52,540)	(422,690)
Environment and Public Space	6,656,310	7,171,060
Housing	2,167,430	2,205,010
Partnerships	425,340	517,580
Business and Economic Growth	494,810	469,340
Leisure and Tourism	5,564,550	5,901,460
Independent Living	341,690	429,320
Budgets Relating to Non Executive Functions	712,860	703,240
Net Cost of Services	18,205,410	18,943,870
Revenue Support for Capital Investment	1,213,680	267,230
Financing Items	(5,829,790)	(3,471,550)
Budget Before Use of Reserves	13,589,300	15,739,550
Contribution to/from Earmarked Reserves	(32,730)	(1,157,930)
Total Net Budget	13,556,570	14,581,620
<i>Financed by:</i>		
Business Rates (including Tariff and Levy) excluding Section 31 funding for rate relief which is set out in 'Net Cost of Services' above	(4,469,610)	(4,438,020)
Revenue Support Grant	(421,920)	(428,790)
Collection Fund Surplus	(709,650)	(1,360,420)
Council Tax Requirement for Tendring District Council	7,955,390	8,354,390
Parish Precepts	1,873,880	2,045,677
Council Tax Requirement per Requisite Calculations	9,829,270	10,400,067

Department Summary	2019/20 Original Estimate £	2020/21 Original Estimate £
Office of Chief Executive	0	0
Corporate Services	(16,737,290)	(17,599,040)
Operational Services	14,130,410	14,938,600
Planning and Regeneration	2,606,880	2,660,440
Total	0	0

Revenue Estimates

Office of Chief Executive

<u>Analysis by Type of Spend</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	0	178,550	
Transport Related Expenditure	0	2,820	
Supplies & Services	0	2,810	
Total Direct Expenditure	0	184,180	
Net Direct Costs	0	184,180	
Indirect Income/Expenditure			
FRS17/IAS19 Pension Costs	0	17,570	
Recharged Income	0	(201,750)	
Total Indirect Income/Expenditure	0	(184,180)	
Total for Office of Chief Executive	0	0	

Office of Chief Executive

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Office of Chief Executive Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 184,180 (184,180) 0	 The change between years reflects staff restructures and associated transfers to other budget lines. In respect of this specific line of the budget, this is a new cost centre which holds costs that were previously included elsewhere and therefore does not represent growth in the base position over and above the wider salary adjustments set out in the forecast.
Total for Office of Chief Executive	0	0	

Revenue Estimates

Corporate Services

<u>Analysis by Type of Spend</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	7,047,960	9,781,210	
Premises Related Expenditure	190,500	290,000	
Transport Related Expenditure	69,950	83,530	
Supplies & Services	4,204,710	4,550,220	
Transfer Payments	57,206,990	57,196,990	
Interest Payments	63,670	20,460	
Total Direct Expenditure	68,783,780	71,922,410	
Direct Income			
Government Grants	(61,768,910)	(62,427,470)	
Other Grants, Reimbursements and Contributions	(1,536,580)	(1,404,630)	
Sales, Fees and Charges	(16,650)	(16,650)	
Rents Receivable	(330)	(650)	
Interest Receivable	(531,580)	(585,700)	
RSG, Business Rates and Council Tax	(13,556,570)	(14,581,620)	
Total Direct Income	(77,410,620)	(79,016,720)	
Net Direct Costs	(8,626,840)	(7,094,310)	
Indirect Income/Expenditure			
FRS17/IAS19 Pension Costs	(2,791,760)	(3,263,560)	
Service Unit and Central Costs	6,854,340	6,559,440	
Capital Financing Costs	(859,670)	(1,835,260)	
Recharged Income	(11,280,630)	(10,807,420)	
Total Indirect Income/Expenditure	(8,077,720)	(9,346,800)	
Net Contribution to/(from) Reserves	(32,730)	(1,157,930)	
Total for Corporate Services	(16,737,290)	(17,599,040)	

Corporate Services

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Deputy Chief Executive and Administration Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 244,160 (244,160) 0	 241,650 (241,650) 0	 £10,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Deputy Chief Executive and Administration	0	0	
Governance and Legal Services Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 320,830 (3,330) (317,500) 0	 337,300 (3,330) (333,970) 0	
Total for Governance and Legal Services	0	0	
Accountancy Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 375,640 (375,640) 0	 394,130 (394,130) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Audit Services Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 188,340 (188,340) 0	 177,700 (177,700) 0	
Fraud & Risk Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 146,380 (17,670) (128,710) 0	 156,330 (17,670) (138,660) 0	
Payroll & Payments <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 167,680 (60) (167,620) 0	 181,250 (60) (181,190) 0	
Finance, Revenues and Benefits Management Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 82,810 (82,810) 0	 86,580 (86,580) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Cashiers Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 55,580 (55,580) 0	 55,710 (55,710) 0	
Benefits & Revenues SU <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,754,420 (327,020) (1,427,400) 0	 1,864,150 (327,020) (1,537,130) 0	
Health & Safety <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 54,220 (54,220) 0	 57,440 (57,440) 0	
Procurement <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 84,430 (84,430) 0	 87,480 (87,480) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Rent Allowances <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 49,638,110 (49,952,350) 719,850 405,610	 49,638,110 (49,952,350) 882,430 568,190	
Rent Rebates <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 7,766,050 (7,807,940) 187,590 145,700	 7,766,050 (7,807,940) 118,030 76,140	
Local Council Tax Support Scheme <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 0 (231,370) 604,580 373,210	 (10,000) (231,370) 398,950 157,580	 £10,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Cost Of NDR Collection <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (294,800) 163,070 (131,730)	 (290,000) 195,790 (94,210)	 £4,800 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Cost Of Council Tax Collection <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (170,740) 889,990 719,250	 (170,740) 943,190 772,450	
Hardship Fund <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Net Total	 23,830 (20,940) 2,890	 23,830 (20,940) 2,890	
Total for Finance, Revenues and Benefits	1,514,930	1,483,040	
Bar Code, Credit & Debit Card Charges <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 106,700 (106,700) 0	 106,700 (106,700) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Other Apportionable Overheads <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 (241,870) (2,120) 243,990 0	 (241,870) (2,120) 243,990 0	
Other Apportionable Overheads - Corporate Support <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 44,310 (44,310) 0	 44,310 (44,310) 0	
Insurance Recharge Account <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 491,430 (10,930) (480,500) 0	 507,930 (10,930) (497,000) 0	£16,500 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Other Democratic Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 35,250 528,230 563,480	 35,250 529,960 565,210	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Corporate Management - General <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 111,230 451,760 562,990	 111,230 314,870 426,100	
Treasury Management <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 7,880 3,310 11,190	 8,880 5,590 14,470	
Non-Distributed Costs - Unused Assets <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 7,160 7,160	 5,620 5,620	
Pension Fund Contributions <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 45,000 45,000	 55,000 55,000	
Garden Communities Project <i>Portfolio/ Committee: Leader</i> Indirect Income/Expenditure Net Total	 0 0	 38,290 38,290	 This reflects estimated officer time expected to be spent on this project in 2020/21.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
EU Exit Preparation <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 0 0	 19,330 19,330	 This reflects estimated officer time expected to be spent on this project in 2020/21.
Other Corporate Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,330,080 (330) 30 1,329,780	 1,728,150 (650) 0 1,727,500	 £292,850 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. The primary element of this budget reflects the expenditure side of the New Homes Bonus receivable in 2020/21.
Council Tax Sharing Agreement with Major Preceptors <i>Portfolio/ Committee: Housing</i> Direct Income Net Total	 (830,320) (830,320)	 (719,270) (719,270)	 £111,050 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Other Non-Specific Grants <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Income Net Total	 (3,439,850) (3,439,850)	 (4,103,210) (4,103,210)	£663,360 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. The primary element of this budget reflects the New Homes Bonus receivable in 2020/21 along with government grants relating to Business Rate reliefs.
Other Corporate Costs - Parish Council Grants <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Net Total	 35,810 35,810	 36,420 36,420	£610 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Interest Payable and similar charges <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Expenditure Net Total	 70,830 70,830	 26,620 26,620	£43,210 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Investment Property Income <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Income Net Total	 (211,340) (211,340)	 (215,460) (215,460)	£4,120 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Interest & Investment Income <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Income Net Total	 (320,240) (320,240)	 (370,240) (370,240)	£50,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Pensions net interest/return on assets <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 1,766,000 1,766,000	 1,019,000 1,019,000	
Total for Finance - Other Corporate Costs	(409,510)	(1,474,620)	
Contribution to Housing Pooled Capital Receipts <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 90,000 90,000	 90,000 90,000	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
MIRS Contributions to/(from) Earmarked Reserves <i>Portfolio/ Committee: Finance - Corporate</i> Contributions to/(from) reserves Net Total	 (32,730) (32,730)	 (1,157,930) (1,157,930)	£1,522,910 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. The overall change between years includes the use of the Building for the Future Reserve to fund the upfront pension deficit contribution highlighted elsewhere in the budget.
MIRS Revenue Financing of Capital (RCCO) <i>Portfolio/ Committee: Finance - Capital Investment</i> Indirect Income/Expenditure Net Total	 1,213,680 1,213,680	 267,230 267,230	£946,450 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
MIRS Minimum Revenue Provision <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 227,020 227,020	 217,940 217,940	£9,080 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
MIRS Finance Lease Mitigation <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (5,160) (5,160)	 (5,160) (5,160)	
MIRS Capital Charges made to GF <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (3,970,980) (3,970,980)	 (3,754,710) (3,754,710)	
MIRS Transfer from Usable Capital Receipts Reserve <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (90,000) (90,000)	 (90,000) (90,000)	
MIRS - Contributions Payable to the Pension Scheme <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,957,460 (154,690) 1,802,770	 4,532,900 (83,020) 4,449,880	The increase across years reflects the three year deficit contribution being made as one single payment in 2020/21 which is funded by the temporary use of the Building for the Future Reserve.
MIRS - Total IAS 19 Adjustments <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (5,188,690) (5,188,690)	 (4,839,420) (4,839,420)	
Total for Finance - Financing Items	(5,954,090)	(4,822,170)	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Parish Precepts <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 1,873,880 1,873,880	 2,045,677 2,045,677	
Revenue Support Grant <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (421,920) (421,920)	 (428,790) (428,790)	£6,870 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Business Rates Tariff and Levy <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 6,451,810 6,451,810	 6,686,540 6,686,540	£234,730 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Business Rates <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (10,921,420) (10,921,420)	 (11,124,560) (11,124,560)	£203,140 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Income from Council Taxpayers (inc Parish Precept) <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (9,829,270) (9,829,270)	 (10,400,067) (10,400,067)	£399,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Collection Fund Balance - Council Tax <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (264,000) (264,000)	 (399,760) (399,760)	£135,760 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Collection Fund Balance - NDR <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (445,650) (445,650)	 (960,660) (960,660)	£515,010 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Finance - RSG, Business Rates and Council Tax	(13,556,570)	(14,581,620)	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Property Services Management Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 176,450 (176,450) 0	 185,820 (185,820) 0	
Community Asset Off Setting Scheme <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 58,780 8,840 67,620	 67,140 0 67,140	
Open Space Maintenance Contributions <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 13,500 0 13,500	 13,500 1,680 15,180	
Office Transformation Revenue <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 0 0	 124,790 124,790	This reflects estimated officer time expected to be spent on this project in 2020/21.
Total for Property Services	81,120	207,110	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
People, Performance and Projects Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 325,290 (325,290) 0	 339,950 (339,950) 0	
Communications SU <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 68,000 (68,000) 0	 75,170 (75,170) 0	
Qualification and Other Training <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 65,390 (65,390) 0	 65,390 (65,390) 0	
Personnel and Human Resources Issues <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 113,460 (113,460) 0	 113,460 (113,460) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Career Track <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 165,610 (188,080) 68,790 46,320	 173,090 (188,080) 68,800 53,810	
Essex Family Needs Project <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 38,590 5,750 44,340	 40,460 4,380 44,840	
CDRP Support <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 2,220 90,790 93,010	 2,220 16,800 19,020	
Crime and Disorder - Other Initiatives <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 34,440 (17,000) 4,150 21,590	 0 0 0 0	 This budget has been merged with the Community Health/Safety budget below.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Community Health/Safety <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,620 24,740 29,360	 136,580 32,170 168,750	 See comment above.
Total for People, Performance and Projects	234,620	286,420	
TDC Website <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 21,940 (21,940) 0	 21,940 (21,940) 0	
IT and Corporate Resilience Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 781,310 (781,310) 0	 827,900 (827,900) 0	
IT Direct Service Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 533,620 (533,620) 0	 683,760 (683,760) 0	 £150,140 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Central Telephone Service <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 91,560 (91,560) 0	 94,560 (94,560) 0	 £3,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Emergency Planning <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 52,820 12,970 65,790	 59,880 30,970 90,850	
Total for IT and Corporate Resilience	65,790	90,850	
Leadership Support Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 361,440 (361,440) 0	 134,610 (134,610) 0	 The change between years reflects staff restructures and associated transfers to other budget lines.
Democratic Services Management <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 68,430 (68,430) 0	 72,080 (72,080) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Elections Management Service Unit <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 147,610 (147,610) 0	 150,970 (150,970) 0	
Committee Services Management Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 82,170 (290) (81,880) 0	 86,760 (290) (86,470) 0	
Members Allowance <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 424,090 4,520 428,610	 424,090 16,310 440,400	
Members - Other Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 17,060 79,960 97,020	 17,060 119,800 136,860	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Other Democratic Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Net Total	 21,800 21,800	 21,800 21,800	
Member Support Cost <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 20,410 (910) 47,720 67,220	 20,410 (910) 31,750 51,250	
Civic Ceremonial Expenses <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 14,750 88,560 103,310	 14,750 100,890 115,640	
Chairman Charity Account <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,900 (3,900) 0 0	 0 0 0 0	 In a change for 2020/21 donations will no longer be budgeted for but they will be reflected during the year as income is collected and committed to associated activities.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Election Expenses <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 135,200 190,730 325,930	 37,100 172,280 209,380	 £98,100 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Electoral Registration Expenses <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 87,730 (2,520) 157,320 242,530	 87,730 (2,520) 151,410 236,620	
Total for Democratic Services	1,286,420	1,211,950	
Total for Corporate Services	(16,737,290)	(17,599,040)	

Revenue Estimates

Operational Services

<u>Analysis by Type of Spend</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	8,999,960	9,669,900	
Premises Related Expenditure	2,741,160	2,795,040	
Transport Related Expenditure	445,490	429,690	
Supplies & Services	3,063,790	3,101,090	
Third Party Payments	4,885,590	5,117,470	
Transfer Payments	191,340	191,340	
Total Direct Expenditure	20,327,330	21,304,530	
Direct Income			
Government Grants	(515,460)	(515,460)	
Other Grants, Reimbursements and Contributions	(1,219,830)	(1,172,500)	
Sales, Fees and Charges	(8,136,870)	(8,413,120)	
Rents Receivable	(323,710)	(339,470)	
Direct Internal Income	(56,830)	(13,230)	
Total Direct Income	(10,252,700)	(10,453,780)	
Net Direct Costs	10,074,630	10,850,750	
Indirect Income/Expenditure			
FRS17/IAS19 Pension Costs	961,280	903,070	
Service Unit and Central Costs	10,478,290	11,303,220	
Capital Financing Costs	3,562,790	3,451,880	
Recharged Income	(10,946,580)	(11,570,320)	
Total Indirect Income/Expenditure	4,055,780	4,087,850	
Total for Operational Services	14,130,410	14,938,600	

Operational Services

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Corporate Director Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 366,730 (366,730) 0	 352,290 (352,290) 0	 £10,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Community Housing Trust Grant <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 0 0	 2,360 2,360	 This reflects estimated officer time expected to be spent on this project in 2020/21.
Total for Corporate Director and Administration Operational Services	0	2,360	
Transport <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 398,240 (1,070) (397,170) 0	 391,950 (1,070) (390,880) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Public Realm Service Unit <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 422,430 (422,430) 0	 479,150 (479,150) 0	
Highways - Tree And Verge Maintenance <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 44,800 (43,600) 108,190 109,390	 0 0 0 0	 In a change for 2020/21 external income (and associated expenditure) will no longer be budgeted for but it will be reflected during the year once confirmed by the relevant external party.
Cemeteries <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 46,370 (326,550) 396,290 116,110	 49,460 (326,550) 452,810 175,720	 £3,090 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Crematorium <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 355,020 (1,370,220) 335,110 (680,090)	 380,810 (1,370,220) 387,940 (601,470)	 £5,350 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Public Conveniences <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 495,900 (17,040) 264,990 743,850	 563,300 (24,220) 283,250 822,330	 £55,420 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Open Spaces <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 57,350 (14,200) 620,230 663,380	 57,350 (19,760) 720,200 757,790	
Memorial Seats <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 23,460 (23,000) 12,170 12,630	 23,460 (23,000) 14,610 15,070	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Nature Conservation <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 36,640 (16,380) 35,070 55,330	 37,300 (16,380) 35,350 56,270	
Recreation Grounds <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 44,790 (69,190) 393,530 369,130	 45,830 (69,790) 446,040 422,080	£1,040 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Playgrounds <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 31,770 122,810 154,580	 33,770 149,800 183,570	£2,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Shelters - General <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 17,970 59,920 77,890	 17,970 45,320 63,290	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Public Halls <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 4,260 (35,940) 20,060 (11,620)	 4,260 (36,940) 38,230 5,550	
Car Parks - Off St <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 495,220 (737,610) 290,320 47,930	 510,460 (767,910) 279,280 21,830	£24,930 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Horticultural Services <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,007,310 (59,470) (947,840) 0	 1,045,620 (15,870) (1,029,750) 0	
Total for Public Realm	1,658,510	1,922,030	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Customer and Commercial Services Service Unit <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Indirect Income/Expenditure Net Total	 352,950 (352,950) 0	 505,680 (505,680) 0	 The change between years reflects staff restructures and associated transfers to other budget lines.
Operational Services Finance & Procurement SU <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 143,960 (143,960) 0	 140,460 (140,460) 0	
Customer & Commercial Strategy & Management SU <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Indirect Income/Expenditure Net Total	 110,320 (110,320) 0	 115,710 (115,710) 0	
Print and Post Hub Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 153,940 (43,800) (110,140) 0	 158,040 (43,800) (114,240) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Licensing Service Unit Account <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 167,250 (167,250) 0	 175,980 (175,980) 0	
Contact Centre Service Unit <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Indirect Income/Expenditure Net Total	 91,070 (91,070) 0	 96,220 (96,220) 0	
Careline / CCTV Service Unit <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Indirect Income/Expenditure Net Total	 600,760 (600,760) 0	 632,960 (632,960) 0	
Switchboard Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 22,480 (22,480) 0	 22,610 (22,610) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Careline <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 146,670 (814,520) 891,710 223,860	 146,670 (814,520) 973,620 305,770	
CCTV <i>Portfolio/ Committee: Independent Living</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 23,530 (13,730) 108,030 117,830	 23,530 (13,730) 113,750 123,550	
Licensing <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 24,310 (279,350) 302,800 47,760	 21,300 (276,340) 313,410 58,370	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Tourist Information Centres <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 7,870 (6,540) 59,860 61,190	 7,870 (6,540) 16,660 17,990	
Total for Customer and Commercial Services	450,640	505,680	
Sport and Leisure Service Unit <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 244,120 (244,120) 0	 291,570 (291,570) 0	
Tendring Show <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,760 (4,760) 0	 4,760 (4,760) 0	
Brightlingsea Sports Centre <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 184,830 (121,260) 14,070 77,640	 186,180 (121,260) 10,290 75,210	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Harwich Sports Centre <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 135,960 (78,270) 12,000 69,690	 132,660 (78,270) 8,200 62,590	
Manningtree Sports Centre <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 150,540 (110,160) 2,730 43,110	 159,280 (110,160) 6,460 55,580	
Management Of Sport & Leisure Facilities <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 88,270 1,247,130 1,335,400	 108,270 1,324,080 1,432,350	
Beach Hut Sites <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 88,390 (947,940) 141,100 (718,450)	 61,620 (947,940) 171,910 (714,410)	£620 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Miscellaneous Seafront Activities <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 259,010 (32,510) 258,760 485,260	 282,880 (34,510) 315,280 563,650	 £20,770 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
First Aid Posts <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,260 4,460 5,720	 1,260 5,900 7,160	
Shops & Kiosks <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 13,160 (137,390) 66,190 (58,040)	 13,160 (141,610) 99,000 (29,450)	
Princes Theatre <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 794,780 (739,440) 222,290 277,630	 844,200 (739,440) 248,250 353,010	 £39,030 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Skate Park Clacton <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 5,780 760 6,540	 5,760 1,150 6,910	
Community Activity Network <i>Portfolio/ Committee: Leisure and Tourism</i> Indirect Income/Expenditure Net Total	 2,030 2,030	 0 0	 This reflects a change to the estimated officer time expected to be spent on this project.
Tourism Publicity Marketing Promotion <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 24,820 107,230 132,050	 24,820 53,300 78,120	
TDC Events - Council Owned Land <i>Portfolio/ Committee: Leisure and Tourism</i> Indirect Income/Expenditure Net Total	 40,830 40,830	 18,630 18,630	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Air Show <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 107,220 (85,310) 77,760 99,670	 167,220 (85,310) 115,730 197,640	 £60,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Tour De Tendring & Other Cycling Events <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,700 (1,250) 12,460 12,910	 1,700 (1,250) 5,430 5,880	
Dovercourt Swimming Pool & All Weather Facilities <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 563,300 (402,930) 46,160 206,530	 591,030 (402,930) 42,200 230,300	 £14,560 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Frinton & Walton Swimming Pool <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 600,620 (369,220) 44,870 276,270	 616,110 (369,220) 43,090 289,980	 £13,750 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Leisure Centre Clacton <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,339,610 (1,116,790) 91,400 314,220	 1,406,460 (1,111,390) 96,110 391,180	 £21,250 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Sports and Leisure	2,609,010	3,024,330	
Environmental Services Service Unit <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 658,960 (658,960) 0	 543,210 (543,210) 0	 The change between years reflects staff restructures and associated transfers to other budget lines.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Housing Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 528,730 (528,730) 0	 570,510 (570,510) 0	 £26,800 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Houses in Multiple Occupation <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (3,200) 99,960 96,760	 (3,200) 158,940 155,740	 This reflects a change in the estimated officer time expected to be spent on this area of the budget in 2020/21.
Licensing - Environmental <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,150 (10,480) 105,970 96,640	 1,150 (10,480) 208,200 198,870	
Private Sector Housing - Licensing <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 0 0	 22,760 22,760	 This reflects a change in the estimated officer time expected to be spent on this area of the budget in 2020/21.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Private Sector Housing MH Support Pilot <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 0 0	 5,790 5,790	 This reflects a change in the estimated officer time expected to be spent on this project in 2020/21.
Port Health <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 8,870 (7,880) 73,920 74,910	 8,870 (7,880) 71,640 72,630	
Public Health <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 27,770 (2,930) 382,570 407,410	 27,770 (2,930) 316,450 341,290	
Defective Drains <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,470 23,910 25,380	 1,470 19,130 20,600	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Environmental Protection <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 4,470 (12,240) 158,690 150,920	 4,470 (12,240) 185,940 178,170	
Housing Disrepair <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,070 216,720 217,790	 1,070 34,430 35,500	
Public Health & Complaints <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 51,540 (20,360) 215,150 246,330	 53,890 (20,360) 356,670 390,200	
Rodent & Pest Control <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,470 9,900 14,370	 4,470 3,780 8,250	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Home Improvement Agency <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 8,280 40,350 48,630	 8,280 73,580 81,860	
Improvement Grants - Admin <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 335,220 335,220	 210,450 210,450	
Home Energy Conservation Act <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 400 28,910 29,310	 400 9,680 10,080	
Non Statutory Properties <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 120 (19,990) 7,050 (12,820)	 120 (20,290) 7,240 (12,930)	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Homelessness <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,111,640 (711,750) 217,910 617,800	 1,075,920 (711,750) 210,180 574,350	 £21,350 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Housing and Environmental Health	2,348,650	2,293,610	
Street Scene Service Unit <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 131,420 (131,420) 0	 178,260 (178,260) 0	
Building and Engineering Services Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 660,110 (660,110) 0	 701,330 (701,330) 0	 £174,390 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Engineering Services Management <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 255,490 (255,490) 0	 269,430 (269,430) 0	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Depots General <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 58,290 (1,660) (56,630) 0	 61,370 (1,660) (59,710) 0	 £3,080 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Office Accommodation Expenses <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 443,570 (1,970) (441,600) 0	 444,360 (1,970) (442,390) 0	 £9,290 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Coast Protection - General <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 342,410 2,334,700 2,677,110	 340,180 2,410,900 2,751,080	
Land Drainage - General Maintenance <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 3,000 15,770 18,770	 11,370 16,850 28,220	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Highways TDC - Private Street Lighting <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 10,910 5,920 16,830	 10,910 5,230 16,140	
Highways TDC - General <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 15,560 (69,000) 47,800 (5,640)	 15,560 (69,000) 38,250 (15,190)	
Town Centre Enhancement Project <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 45,790 51,110 96,900	 45,790 66,520 112,310	
Dangerous Structures <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 30 18,030 18,060	 30 13,290 13,320	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Abandoned Vehicles <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 2,970 28,890 31,860	 2,970 12,810 15,780	
Dog Warden <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 80,030 (18,630) 64,960 126,360	 80,330 (18,630) 56,890 118,590	
Recycling & Waste Contract <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,114,260 (981,500) 233,800 2,366,560	 3,177,010 (1,001,500) 289,650 2,465,160	£42,750 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Garden Waste Collection Service <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 255,000 (360,000) 48,800 (56,200)	 448,650 (585,530) 53,490 (83,390)	 £31,880 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. The change in expenditure and income across years reflects the uptake in the service and corresponding contract payment, resulting in the overall net effect highlighted above.
Clinical Waste Collection Service <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Net Total	 0 0	 10,000 10,000	 £10,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Street Sweeping <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,710,210 (4,430) 67,210 1,772,990	 1,694,980 (4,430) 52,420 1,742,970	 £51,640 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Engineering Services <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 348,440 (12,000) (336,440) 0	 445,650 (12,000) (433,650) 0	 The change across years reflects increased capacity within the service funded by adjustments elsewhere within the budget.
Interim In House Buildings Maintenance <i>Portfolio/ Committee: Leisure and Tourism</i> Indirect Income/Expenditure Net Total	 0 0	 15,600 15,600	
Office Cleaning <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 139,400 (139,400) 0	 125,800 (125,800) 0	
Total for Building and Engineering	7,063,600	7,190,590	
Total for Operational Services	14,130,410	14,938,600	

Revenue Estimates

Planning and Regeneration

<u>Analysis by Type of Spend</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	2,213,200	2,341,690	
Premises Related Expenditure	28,790	28,970	
Transport Related Expenditure	35,300	35,300	
Supplies & Services	633,820	646,820	
Third Party Payments	870	870	
Total Direct Expenditure	2,911,980	3,053,650	
Direct Income			
Sales, Fees and Charges	(1,301,830)	(1,321,830)	
Rents Receivable	(56,510)	(54,010)	
Total Direct Income	(1,358,340)	(1,375,840)	
Net Direct Costs	1,553,640	1,677,810	
Indirect Income/Expenditure			
FRS17/IAS19 Pension Costs	244,200	219,440	
Service Unit and Central Costs	4,183,940	4,193,330	
Capital Financing Costs	5,500	5,460	
Recharged Income	(3,380,400)	(3,435,600)	
Total Indirect Income/Expenditure	1,053,240	982,630	
Total for Planning and Regeneration	2,606,880	2,660,440	

Planning and Regeneration

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Corporate Director Service Unit <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 111,820 (111,820) 0	 110,390 (110,390) 0	 £10,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Corporate Director	0	0	
Planning Service Unit <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,651,960 (300) (1,651,660) 0	 1,742,370 (300) (1,742,070) 0	
Total for Planning and Customer Services	0	0	
Planning and Enforcement <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 26,000 0 26,000	 26,000 45,990 71,990	 This reflects a change in the estimated officer time expected to be spent in this area in 2020/21.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Development Control - Chargeable Account <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 86,150 (960,000) 1,433,400 559,550	 86,150 (960,000) 1,353,230 479,380	
Development Control - Non Chargeable Account <i>Portfolio/ Committee: Leader</i> Indirect Income/Expenditure Net Total	 216,840 216,840	 208,990 208,990	
Planning Enforcement <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 16,100 (2,320) 288,290 302,070	 16,100 (2,320) 325,570 339,350	
Dangerous Trees <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 430 430	 430 430	
Total for Planning and Development	1,104,890	1,100,140	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Heritage and Conservation - General <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 3,210 3,210	 3,210 3,210	
Land Property Gazetteer-Policy and Conservation <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 2,240 2,240	 2,240 2,240	
Suffolk Coastal AONB Contribution <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 7,650 7,650	 7,650 7,650	
Dedham Vale AONB <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 740 740	 740 740	
Planning Policy and Conservation <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 175,000 (1,340) 381,960 555,620	 175,000 (1,340) 321,120 494,780	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Tree Planting <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 2,230 2,230	 2,230 2,230	
Land Charges <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 49,870 (178,960) 75,690 (53,400)	 49,870 (178,960) 79,750 (49,340)	
Total for Planning Policy	518,290	461,510	
Building Control Management <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 173,770 (173,770) 0	 182,410 (182,410) 0	
Building Regulations-Non Chargeable/Other Activities Account <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 860 88,810 89,670	 860 37,570 38,430	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Building Regulations-Chargeable Account <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 6,380 (158,910) 237,740 85,210	 6,380 (178,910) 391,400 218,870	 £20,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Building Control	174,880	257,300	
Regeneration Service Unit <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Indirect Income/Expenditure Net Total	 287,830 (287,830) 0	 303,330 (303,330) 0	
Tendring CAB <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 144,000 5,600 149,600	 167,000 5,570 172,570	 £23,000 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Public Halls-Jaywick Community Centre <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,390 6,300 10,690	 4,390 12,500 16,890	
Youth Initiatives <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 5,450 30 5,480	 5,450 0 5,450	
Enabling Fund <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 8,460 5,610 14,070	 8,460 5,540 14,000	
Community Rail Partnership <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Net Total	 2,100 2,100	 2,100 2,100	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Industrial Units and Properties <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,440 (46,130) 4,290 (38,400)	 3,440 (43,630) 19,330 (20,860)	
Jaywick Enterprise Centre (Starter Units) <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 21,070 (10,380) 17,820 28,510	 21,250 (10,380) 18,560 29,430	£180 has been adjusted in the 2020/21 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2020/21 set out in Appendix A. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Business Investment and Growth <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Indirect Income/Expenditure Net Total	 25,250 479,450 504,700	 25,250 388,560 413,810	
Jaywick Sands Team <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 95,580 36,490 132,070	 100,950 60,190 161,140	

<u>Analysis by Section/Function</u>	2019/20 Original Estimate £	2020/21 Original Estimate £	Notes
Tendring 4 Growth Events <i>Portfolio/ Committee: Business and Economic Growth</i> Indirect Income/Expenditure Net Total	 0 0	 46,960 46,960	 This reflects estimated officer time expected to be spent on this project in 2020/21.
Total for Regeneration	808,820	841,490	
Total for Planning and Regeneration	2,606,880	2,660,440	

TENDRING DISTRICT COUNCIL

SCALE OF CHARGES 2020/21

All Fees and Charges are determined by the Council as part of the budget setting process unless indicated to the contrary

Department

Corporate Services

Operational Services

Planning and Regeneration Services

The charges apart from car parks, which are VAT inclusive charges only, are set out as follows:

Column A - 2019/20 Charge Exclusive of VAT

Column B - 2019/20 Charge Inclusive of VAT @ 20%

Column C - 2020/21 Charge Exclusive of VAT

Column D - 2020/21 Charge Inclusive of VAT @ 20%

Some of the VAT inclusive amounts shown in columns B, and D have been rounded for operational efficiency purposes.

The VAT indicators shown on the following pages are as follows:

- V Standard Rated
- N Non - Business
- Z Zero Rated
- X Exempt from VAT

Corporate Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
LEGAL CHARGES - FIXED FEES						
Acquisitions/disposals to be determined at time of negotiation	Apr-15	Minimum £250 (excluding VAT), maximum £1,750 (excluding VAT) unless work exceeds 10 hours (thereafter charged at hourly rate)		Minimum £250 (excluding VAT), maximum £1,750 (excluding VAT) unless work exceeds 10 hours (thereafter charged at hourly rate)		V
Right To Buy (RTB) : repayment of discount	Apr-17	150.00	150.00	160.00	160.00	N
Postponement of Legal charge	Apr-17	150.00	180.00	150.00	180.00	V
Right To Buy (RTB): lease enquiries	Apr-17	150.00	180.00	150.00	180.00	V
Right To Buy (RTB): retrospective consents to alterations	Apr-17	150.00	180.00	150.00	180.00	V
Shared Equity & DIYSO Lease Enquiries	Apr-17	150.00	180.00	150.00	180.00	V
Deed of Consent	Apr-17	350.00	420.00	385.00	462.00	V
Deed of Release of Covenant *	Apr-17	350.00	420.00	385.00	462.00	V
Deed of Variation or Surrender *	Apr-17	350.00	420.00	385.00	462.00	V
Deed of Easement or Wayleaves *	Apr-19	500.00	600.00	550.00	660.00	V
Licence to Occupy	Apr-17	350.00	420.00	385.00	462.00	V
Leases: Commercial (works in excess of 7 hours charged at hourly rate)	Apr-19	650.00	780.00	715.00	858.00	V
Leases: Others * (works in excess of 7 hours charged at hourly rate)	Apr-19	600.00	720.00	660.00	792.00	V
Various and miscellaneous Licences for eg. to assign, alterations, sublet etc. *	Apr-17	350.00	420.00	385.00	462.00	V
Registering Assignments and Charges	Apr-15	As specified in the lease but normally varies from £40 to £75+ depending on work involved		As specified in the lease but normally varies from £40 to £100+ depending on work involved		**
Preparation Fee for Unilateral Undertakings	New	-	-	Varies from £100 to £150+ depending on work involved plus disbursements		**

* If entitled to Community Asset Rent Off-Setting Scheme (a CAROS grant) all fees are discounted by the same percentage/proportion of the grant. Renewals with no significant alterations/amendments charged at an hourly rate

** Follows the same VAT treatment as main supply.

HOURLY RATES (WHERE FIXED FEES DO NOT APPLY)

In accordance with total number of staff hours spent, plus any disbursements, expenses and VAT where applicable

Solicitor 8+ years PQE (per hour)	Apr-19	250.00	300.00	250.00	300.00	V
Solicitor 4 years up to 8 years PQE (per hour)	Apr-19	200.00	240.00	200.00	240.00	V
Solicitor 2 years up to 4 years PQE (per hour)	Apr-19	175.00	210.00	175.00	210.00	V
Paralegal (per hour)	Apr-19	100.00	120.00	100.00	120.00	V

Criminal cases:

Per hour flat rate	Apr-19	150.00	180.00	150.00	180.00	V
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Corporate Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge Inclusive of VAT where applicable @ 20%		Charge Inclusive of VAT where applicable @ 20%	VAT Ind
	Date last revised	Charge Exclusive of VAT		Charge Exclusive of VAT		
Effective from		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
HIRE OF ACCOMMODATION						
<u>Council Offices, Weeley</u>						
Council Chamber:						
3 hour booking or part thereof						
Inside normal hours	Apr-18	32.40	32.40	33.10	33.10	X
Outside normal hours	Apr-18	49.70	49.70	50.70	50.70	X
Additional hourly charge thereafter						
Inside normal hours	Apr-18	13.40	13.40	13.70	13.70	X
Outside normal hours	Apr-18	20.00	20.00	20.40	20.40	X
Room 39:						
3 hour booking or part thereof						
Inside normal hours	Apr-18	28.10	28.10	28.70	28.70	X
Outside normal hours	Apr-18	32.40	32.40	33.10	33.10	X
Additional hourly charge thereafter						
Inside normal hours	Apr-18	10.50	10.50	10.70	10.70	X
Outside normal hours	Apr-18	13.40	13.40	13.70	13.70	X
<u>Town Hall, Clacton</u>						
Connaught Room:						
3 hour booking or part thereof						
Inside normal hours	Apr-18	28.10	28.10	28.70	28.70	X
Outside normal hours	Apr-18	32.40	32.40	33.10	33.10	X
Additional hourly charge thereafter						
Inside normal hours	Apr-18	10.50	10.50	10.70	10.70	X
Outside normal hours	Apr-18	13.40	13.40	13.70	13.70	X
ASSET CHARGES						
<u>Consents</u>						
Consent to Assign (see also Legal fee)	Apr-17	300.00	360.00	320.00	384.00	V
Consent to Underlet (see also Legal fee)	Apr-17	300.00	360.00	320.00	384.00	V
Consent for alterations (Plus any specialist advice required on an indemnity basis)	New	-	-	320.00	384.00	V
New Licence to Occupy (if no legal work required)	Apr-17	150.00	180.00	150.00	180.00	V
<u>Services</u>						
Land Registry Enquiries	Apr-17	15.00	18.00	15.00	18.00	V
Plan Service: Location Plans	Apr-17	20.00	24.00	20.00	24.00	V
Provision of copies of documents	New	-	-	20.00	24.00	V
<u>Transactions</u>						
Release, grant or variation of Covenant	Apr-17	200.00	240.00	320.00	384.00	V
Easement etc (if under five hours otherwise by hourly rate)	Apr-17	200.00	240.00	320.00	384.00	V
Calculating interest on overdue rent	New	-	-	50.00	60.00	V
Preparation of S146 Notice (note: survey and schedule by hourly rate)	Apr-17	75.00	90.00	100.00	120.00	V

Corporate Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/20						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
			Inclusive of		Inclusive of	
			VAT where		VAT where	
			applicable		applicable	
			@ 20%		@ 20%	
	Date last	Charge		Charge		VAT
	revised	Exclusive		Exclusive		Ind
		of VAT		of VAT		
	Effective from	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
<u>Misc. or other Commercial Work : Hourly rate</u>						
Chartered Surveyor	Apr-17	200.00	240.00	220.00	264.00	V
Surveyor	Apr-17	175.00	210.00	190.00	228.00	V
Technician	Apr-17	80.00	96.00	85.00	102.00	V
Administrator	Apr-17	50.00	60.00	50.00	60.00	V
NEW Note: 50% discount on all charges where applicable to beneficiaries under CAROS						
PEOPLE, PERFORMANCE & PROJECTS						
Psychometric Testing	Apr-17	65.00	78.00	£200 - £500 per candidate		V
Mediation	Apr-17	450.00	540.00	500.00	600.00	V
Mental Health First Aid (MHFA) Training	Apr-19	£450.00 - £500.00 (excluding VAT) for, but not limited to, Local Partner Organisations		£450.00 - £500.00 (excluding VAT) for, but not limited to, Local Partner Organisations		V
Career Track						
Business Admin - Levy employers (ESFA funded)	Apr-18	To be determined by Head of People, Performance and Projects in relation to the Government Apprenticeship arrangements		To be determined by Head of People, Performance and Projects in relation to Government Apprenticeship arrangements		V
Customer Service - Levy employers (ESFA funded)	Apr-18					V
ADMINISTRATION - GENERAL						
Provision of Council Book for full year (per eight/nine sets)	Apr-17	85.00	85.00	85.00	85.00	N
		Plus postage		Plus postage		
Provision of each Council Book	Apr-19	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N
Provision of Council Constitution per copy	Apr-19	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N
Provision of Cabinet and Committee Minutes and Reports etc (excluding Planning Committee)	Apr-17	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N
Provision of Planning Committee Minutes	Apr-19	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N
Provision of Planning Committee Reports	Apr-19	Reimbursement of costs with a minimum of £4.50 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N

Corporate Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
Provision of Council Book for full year (per eight/nine sets) to political parties represented on the Council:						
Up to three copies	Apr-00	No charge		No charge		
Fourth and subsequent copies	Apr-00	Normal charge applies		Normal charge applies		N
Provision of CD recording of Council Meeting	Apr-17	5.50	5.50	5.50	5.50	N
		Plus postage		Plus postage		
LOCAL GOVERNMENT ACT 1972						
Access to Information - Inspection of Papers - up to 5 documents	Apr-00	1.00	1.00	1.00	1.00	N
Access to Information - Inspection of Papers - over 5 documents	Apr-00	2.00	2.00	2.00	2.00	N
LIABILITY ORDERS COSTS						
(determined by agreement with The Magistrates Court)						
Council Tax	Apr-18	37.00	37.00	To be agreed by S151 Officer on cost recovery basis		N
NNDR	Apr-18	37.00	37.00			N
SUMMONS COSTS						
(determined by agreement with The Magistrates Court)						
Council Tax and NNDR	Apr-18	30.00	30.00	To be agreed by S151 Officer on cost recovery basis		N
UK DATA PROTECTION ACT 2018						
Access to Personal Information - per registration application	Apr-19	No charge		No charge		N

Corporate Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
ELECTIONS AND ELECTORAL REGISTRATION (Statutory Fee)						
Register of Electors:						
Written confirmation of inclusion on current years register	Apr-19	No charge		10.00	10.00	N
Written confirmation of inclusion on previous years register	Apr-19	No charge		20.00	20.00	N
Supply of street and postcode index (per side)	Apr-18	1.50	1.50	1.50	1.50	N
Sale of Register - Data Copy:						
Standard Charge	Dec-03	20.00	20.00	20.00	20.00	N
Cost per 1,000 entries in addition to Standard Charge	Dec-03	1.50	1.50	1.50	1.50	N
Sale of Register - Hard Copy:						
Standard Charge	Dec-03	10.00	10.00	10.00	10.00	N
Cost per 1,000 entries in addition to Standard Charge	Dec-03	5.00	5.00	5.00	5.00	N
Sale of Overseas Electors List - Data Copy						
Standard Charge	Apr-16	20.00	20.00	20.00	20.00	N
Cost per 100 entries (or part there of) in addition to Standard Charge	Apr-16	1.50	1.50	1.50	1.50	N
Sale of Overseas Electors List - Hard Copy:						
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Cost per 100 entries (or part there of) in addition to Standard Charge	Apr-16	5.00	5.00	5.00	5.00	N
Sale of Marked Register and Absent Voting Lists - Data Copy:						
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Cost per 1,000 entries (or part there of) in addition to Standard Charge	Apr-16	1.00	1.00	1.00	1.00	N
Sale of Marked Register and Absent Voting Lists - Hard Copy:						
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Cost per 1,000 entries (or part there of) in addition to Standard Charge	Apr-16	2.00	2.00	2.00	2.00	N
Copies of Candidate spending returns and accompanying documents:						
Charge per side	Apr-16	0.20	0.20	0.20	0.20	N
Endorsement of foreign pension certificates (Proof of Life)	New	-	-	25.00	25.00	N

Corporate Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
FREEDOM OF INFORMATION						
(Statutory Fee)						
Enquiries utilising 18 or more hours of officer time						
If information can be obtained from the Council only:						
Initial charge for 18 Hours	Apr-06	450.00	450.00	450.00	450.00	N
Each additional hour	Apr-06	25.00	25.00	25.00	25.00	N
Enquiries exceeding 49 pages of information						
If information can be obtained from the Council only:						
Initial charge for first 50 pages	Apr-06	5.00	5.00	5.00	5.00	N
Each additional page	Apr-06	0.10	0.10	0.10	0.10	N

Operational Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/2020						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
			Inclusive of		Inclusive of	
			VAT where		VAT where	
			applicable		applicable	
			@ 20%		@ 20%	
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* Holland East Seafront Other refers to the following areas:-

Brighton Road, Holland Haven, Fernwood Avenue, Hazelmere Road,
Kings Avenue, Southview Drive, York Road, Cliff Road

Operational Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/2021						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
			Inclusive of		Inclusive of	
			VAT where		VAT where	
			applicable		applicable	
			@ 20%		@ 20%	
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Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
GARAGE RENTS						
Non-statutory (subject to VAT if separately let to non-council tenants) (see note 1)	Apr-18	8.84	8.84	9.08	9.08	*
QUESTIONNAIRES						
House Renovation Grants - Enquiries on sale or repossession of property (see Note 2)	Apr-18	98.00	117.60	100.00	120.00	V
MANDATORY LICENSING SCHEME FOR HMO'S						
Licence Fee (first licence)	Apr-18	700.00	700.00	718.90	718.90	N
Licence Fee (renewal of licence)	Apr-18	700.00	700.00	718.90	718.90	N
Charge per additional room for HMO over 6 units	Apr-18	20.00	20.00	20.54	20.54	N
HOUSING ACT 2004 NOTICES						
Improvement Notice (see note 3)	Apr-18	400.00	400.00	410.80	410.80	N
Prohibition Notice (see note 3)	Apr-18	500.00	500.00	513.50	513.50	N
Emergency Remedial Action Notice (see note 3)	Apr-18	400.00	400.00	410.80	410.80	N
SMOKE & CARBON MONOXIDE ALARM (ENGLAND) REGULATIONS 2015						
First Offence	Apr-18	1,300.00	1,300.00	1,335.10	1,335.10	N
Failure to Comply or pay Fine	Apr-17	5,000.00	5,000.00	5,000.00	5,000.00	N
Subsequent Offences	Apr-17	5,000.00	5,000.00	5,000.00	5,000.00	N
ENERGY REGULATION FINES 2015 (see note 4)						
Breaches in relation to Regulation 23 in a domestic property						
Less than 3 months	New	-	-	2,000.00	2,000.00	N
3 months or more	New	-	-	4,000.00	4,000.00	N
False or misleading information - Regulation 36(2)	New	-	-	1,000.00	1,000.00	N
Failure to comply with a compliance notice - Regulation 37(4)(a)	New	-	-	2,000.00	2,000.00	N

Notes:1) Garage Rents

These are reviewed as part of the associated Housing Revenue Account Budgets.

2) Questionnaires

The charge to private finance companies for responding to enquiries in respect of private sector renovation grants on the sale or repossession of properties.

3) Housing Act 2004 Notices

Plus any additional costs reasonably incurred in determining whether to serve notice and the action(s) specified therein e.g. gas and electrical costs.

4) Energy Regulation Fines 2015

The proposed fees are the maximum allowable under the regulations. Where imposed the total financial penalties cannot be more than £5,000.

* Garage Rent - VAT:

Parking V

Storage:

Homeless persons goods N

Premises suitable for parking V

Premises unsuitable for parking

Operational Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/20						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
			Inclusive of		Inclusive of	
			VAT where		VAT where	
			applicable		applicable	
			@ 20%		@ 20%	
	</					

* Please note:

12 month advance paying memberships are calculated at 11 months multiplied by the Direct Debit charge.

Cash monthly memberships are subject to a £7 surcharge on the Direct Debit charge

** Please note that VAT is charged depending on Hall Hire usage:

Sports use only - Standard Rate

Any other use - Exempt

Special VAT rules may apply for sports use block bookings

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
All Weather Pitch						
Full Pitch Adult	Apr-16	52.50	63.00	52.50	63.00	V
Full Pitch Junior/School	Apr-16	36.67	44.00	36.67	44.00	V
Half Pitch	Apr-16	35.00	42.00	35.00	42.00	V
Half Pitch - Junior/School	Apr-16	25.00	30.00	25.00	30.00	V
Quarter Pitch (Clacton Leisure Centre only)	Apr-16	23.33	28.00	23.33	28.00	V
Quarter Pitch (Clacton Leisure Centre only) - Junior/School	Apr-16	15.83	19.00	15.83	19.00	V
Dovercourt Pitch only	Apr-16	45.83	55.00	45.83	55.00	V
Multi Sports Adult (Clacton Leisure Centre only)	Apr-11	15.42	18.50	15.42	18.50	V
Multi Sports Junior/School (Clacton Leisure Centre only)	Apr-11	10.83	13.00	10.83	13.00	V
Grass Pitches (50% discount applies to Juniors)						
Athletics - Vista Road Day	Apr-11	31.15	37.38	31.15	37.38	V
Cricket/Softball Day	Apr-11	44.68	53.62	44.68	53.62	V
Cricket/Softball Evening	Apr-11	39.15	46.98	39.15	46.98	V
Football with changing facilities	Apr-11	39.15	46.98	39.15	46.98	V
Football without changing	Apr-11	33.53	40.24	33.53	40.24	V
Football at Old Road	Apr-11	34.55	41.46	34.55	41.46	V
Mini Football - Juniors only	Apr-11	19.57	23.48	19.57	23.48	V
Rugby with changing facilities	Apr-11	39.15	46.98	39.15	46.98	V
Rugby without changing	Apr-11	33.53	40.24	33.53	40.24	V
Recreation Sessions						
Junior	Apr-11	3.20	3.20	3.20	3.20	X
Active 4 Life	Apr-11	4.50	4.50	4.50	4.50	X
Ladies Morning	Apr-11	3.90	3.90	3.90	3.90	X
Bonus Card holders	Apr-11	1.50	1.50	1.50	1.50	X
Miscellaneous						
Equipment Hire	Apr-11	1.67	2.00	1.67	2.00	V
Equipment Hire Bonus Card holders	Apr-11	0.83	1.00	0.83	1.00	V
Health and Fitness						
Exercise Classes Adult (Level 1)	Apr-11	5.50	5.50	5.50	5.50	X
Exercise Classes Concession (Level 2)	Apr-16	4.15	4.15	4.15	4.15	X
Exercise Classes Means Tested (Level 3)	Apr-16	2.75	2.75	2.75	2.75	X
Lifestyles Fitness Suite - Clacton Leisure Centre						
Gym Adult (Level 1)	Apr-11	4.58	5.50	4.58	5.50	V
Gym Concession (Level 2)	Apr-16	3.46	4.15	3.46	4.15	V
Gym Means Tested (Level 3)	Apr-16	2.29	2.75	2.29	2.75	V
Spa Adult (Level 1)	Apr-11	4.88	5.85	4.88	5.85	V
Spa Concession (Level 2)	Apr-11	3.92	4.70	3.92	4.70	V
Spa Means Tested (Level 3)	Apr-11	2.92	3.50	2.92	3.50	V

Operational Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/20						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
			Inclusive of		Inclusive of	
			VAT where		VAT where	
			applicable		applicable	
			@ 20%		@ 20%	

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
LICENCES (Annual Fee unless otherwise stated)						
Hackney Carriage and Private Hire:						
Hackney Carriage and Private Hire Vehicle	Apr-13	334.00	334.00	334.00	334.00	N
Large/Long vehicle that cannot be accommodated at Councils' mechanical test station	Apr-08	Standard charge less actual cost of mechanical test undertaken by Council		Standard charge less actual cost of mechanical test undertaken by Council		N
Retest fee after failure with 3 or less minor faults	Apr-13	32.00	32.00	32.00	32.00	N
Retest fee after failure with more than 3 faults / vehicle to be 'ramped'	Apr-13	55.00	55.00	55.00	55.00	N
Test fee after accident	Apr-13	55.00	55.00	55.00	55.00	N
Meter fare check	Apr-13	43.00	43.00	43.00	43.00	N
Replacement plate (full set)	Apr-13	55.00	55.00	55.00	55.00	N
Replacement plate fixing bracket	Apr-13	25.00	25.00	25.00	25.00	N
Replacement flat bracket	Apr-13	30.00	30.00	30.00	30.00	N
Replacement flexi plate	Apr-13	25.00	25.00	25.00	25.00	N
Replacement bracket key	Apr-13	5.50	5.50	5.50	5.50	N
Hackney Carriage and Private Hire Vehicle Drivers:						
Initial - 3 years	Apr-13	274.00	274.00	274.00	274.00	N
Renewal - 3 years	Apr-13	150.00	150.00	150.00	150.00	N
Initial - 2 years	Apr-13	230.00	230.00	230.00	230.00	N
Renewal - 2 years	Apr-13	125.00	125.00	125.00	125.00	N
Initial - 1 year	Apr-13	197.00	197.00	197.00	197.00	N
Renewal - 1 year	Apr-13	98.00	98.00	98.00	98.00	N
Replacement ID Card	Apr-13	12.50	12.50	12.50	12.50	N
Replacement paper licence	Apr-13	12.50	12.50	12.50	12.50	N
Change of name and/or address	Apr-13	12.50	12.50	12.50	12.50	N
Administration charge for supply of forms for grant of licence (offset against application fee when application submitted)	Sep-02	30.00	30.00	30.00	30.00	N

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
Private Hire Vehicle Operators - 5 years:						
1 vehicle	Apr-13	367.00	367.00	367.00	367.00	N
Additional vehicle during period of licence	Apr-13	153.00	153.00	153.00	153.00	N
Temporary Plate Issue	Apr-13	80.00	80.00	80.00	80.00	N
Failure to attend Vehicle Inspection	Apr-13	28.00	28.00	28.00	28.00	N
Sex Establishments *						
Grant	Apr-13	989.00	989.00	989.00	989.00	N
Renewal	Apr-13	989.00	989.00	989.00	989.00	N
Transfer	Apr-13	377.00	377.00	377.00	377.00	N
Street Trading Consent *	Apr-13	530.00	530.00	530.00	530.00	N
Boating - Boats and Boatmen *						
Boat licence fee	Apr-13	54.00	54.00	54.00	54.00	N
Boatman's licence:						
Initial	Apr-13	54.00	54.00	54.00	54.00	N
Renewal	Apr-13	54.00	54.00	54.00	54.00	N
Scrap Metal Dealers Licence						
Site Licence						
Grant	Sep-13	320.00	320.00	320.00	320.00	N
Renewal	Sep-13	190.00	190.00	190.00	190.00	N
Variation	Sep-13	30.00	30.00	30.00	30.00	N
Mobile Collectors Licence						
Grant	Sep-13	200.00	200.00	200.00	200.00	N
Renewal	Sep-13	130.00	130.00	130.00	130.00	N
Variation	Sep-13	30.00	30.00	30.00	30.00	N
* These Fees and Charges are determined on the basis of cost recovery.						
LICENSING						
(Fees Under the Gambling Act 2005 Determined by Officers Under Delegated Powers)						
ADULT GAMING CENTRE LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
BETTING PREMISES (OTHER) LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	
		Exclusive	Inclusive of	Exclusive	Inclusive of	
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	VAT Ind
		£	£	£	£	
BETTING PREMISES (TRACK) LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
BINGO PREMISES LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
FAMILY ENTERTAINMENT CENTRE PREMISES LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
TEMPORARY LICENSES (PREMISES)						
Temporary Use Notices	Apr-12	214.00	214.00	214.00	214.00	N
Motor Vehicle Salvage Operators Application	Apr-13	110.00	110.00	110.00	110.00	N
Motor Vehicle Salvage Operators Renewal	Apr-13	80.00	80.00	80.00	80.00	N
THE REDRESS SCHEME FOR LETTING AGENCY WORK AND PROPERTY MANAGEMENT SCHEME (ENGLAND) ORDER 2014)						
Failure to belong to Scheme	Apr-17	5,000.00	5,000.00	5,000.00	5,000.00	N

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
Effective from	Date last revised	Charge	Charge	Charge	Charge	VAT Ind
		Exclusive of VAT	Inclusive of VAT where applicable @ 20%	Exclusive of VAT	Inclusive of VAT where applicable @ 20%	
		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
LICENSING						
(Statutory Fees under The Licensing Act 2003)						
PREMISES						
Grant or Variation:						
BAND A*	Jan-05	100.00	100.00	100.00	100.00	N
BAND B*	Jan-05	190.00	190.00	190.00	190.00	N
BAND C*	Jan-05	315.00	315.00	315.00	315.00	N
BAND D*	Jan-05	450.00	450.00	450.00	450.00	N
BAND E*	Jan-05	635.00	635.00	635.00	635.00	N
Annual Fee to Licensing Authority:						
BAND A*	Jan-05	70.00	70.00	70.00	70.00	N
BAND B*	Jan-05	180.00	180.00	180.00	180.00	N
BAND C*	Jan-05	295.00	295.00	295.00	295.00	N
BAND D*	Jan-05	320.00	320.00	320.00	320.00	N
BAND E*	Jan-05	350.00	350.00	350.00	350.00	N
Minor Variation of a License	Jul-09	89.00	89.00	89.00	89.00	N
Theft/Loss etc of Premises Licence or Summary	Jan-05	10.50	10.50	10.50	10.50	N
Application for provisional statement whilst premises being built	Jan-05	315.00	315.00	315.00	315.00	N
Notification of change of name or address of Licence Holder	Jan-05	10.50	10.50	10.50	10.50	N
Application to vary Licence to specify individual as Premises Supervisor	Jan-05	23.00	23.00	23.00	23.00	N
Application for Transfer of Premises Licence	Jan-05	23.00	23.00	23.00	23.00	N
Interim Authority Notice following death etc., of licence holder	Jan-05	23.00	23.00	23.00	23.00	N
Theft, loss of Certificate or Summary	Jan-05	10.50	10.50	10.50	10.50	N
Notification of change of name or alteration of rules of club	Jan-05	10.50	10.50	10.50	10.50	N
Change of Relevant registered address of Club	Jan-05	10.50	10.50	10.50	10.50	N
Temporary Event Notice	Jan-05	21.00	21.00	21.00	21.00	N
Loss of Temporary Event Notice	Jan-05	10.50	10.50	10.50	10.50	N
Right of Freeholder to be notified of licensing matters	Jan-05	21.00	21.00	21.00	21.00	N
* RATEABLE VALUES AND BANDS OF PREMISES:						
A - Zero rateable value to £4,300						
B - £4,301 TO £33,000						
C - £33,001 TO £87,000						
D - £87,001 TO £125,000						
E - £125,001 and above						

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
		Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
PERSONAL						
Grant	Jan-05	37.00	37.00	37.00	37.00	N
Renewal	Jan-05	37.00	37.00	37.00	37.00	N
Theft, loss etc., of Personal Licence	Jan-05	10.50	10.50	10.50	10.50	N
Duty to notify change of name or address	Jan-05	10.50	10.50	10.50	10.50	N
LICENSING						
(Statutory Fees Under the Gambling Act 2005)						
UNLICENSED FAMILY ENTERTAINMENT CENTRE						
PREMISES LICENCE						
New Operator	Sep-07	300.00	300.00	300.00	300.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal	Sep-07	300.00	300.00	300.00	300.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
PRIZE GAMING						
New Operator	Sep-07	300.00	300.00	300.00	300.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal	Sep-07	300.00	300.00	300.00	300.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
LOTTERY PREMISES						
Grant	Sep-07	40.00	40.00	40.00	40.00	N
Renewal	Sep-07	20.00	20.00	20.00	20.00	N
CLUB GAMING AND CLUB MACHINE PERMIT						
New Operator	Sep-07	200.00	200.00	200.00	200.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal of Permit	Sep-07	200.00	200.00	200.00	200.00	N
Variation of Permit	Sep-07	100.00	100.00	100.00	100.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
Annual Fee	Sep-07	50.00	50.00	50.00	50.00	N
LICENSED PREMISES (PUBS)						
New Operator	Sep-07	150.00	150.00	150.00	150.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Variation of Permit	Sep-07	100.00	100.00	100.00	100.00	N
Transfer of Permit	Sep-07	25.00	25.00	25.00	25.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
Annual Fee	Sep-07	50.00	50.00	50.00	50.00	N
Notice of Intention to make gaming machines available on premises with a premises alcohol licence. Two or less Category D Gaming Machines	Sep-07	50.00	50.00	50.00	50.00	N

Operational Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/20						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
			Inclusive of		Inclusive of	
			VAT where		VAT where	
			applicable		applicable	
			@ 20%		@ 20%	
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Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	VAT
	Date last	Exclusive	Inclusive of	Exclusive	Inclusive of	Ind
	revised	of VAT	VAT where	of VAT	VAT where	
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
DOG WARDEN						
Charge for dog if collected by owner before kennelling:						
Dog wearing collar and tag	Sep-11	25.00	25.00	25.00	25.00	N
Dog without collar and tag	Sep-11	50.00	50.00	50.00	50.00	N
Charges for dog if collected by owner after kennelling:						
Statutory Fee	Sep-11	25.00	25.00	25.00	25.00	N
Admin/Transport charge	Sep-11	25.00	25.00	25.00	25.00	N
Daily Kennelling Fee	Apr-19	17.50	17.50	17.50	17.50	N
Optimum charge for micro chipping fee on return of dog	Sep-11	15.00	15.00	15.00	15.00	N
Return dog to owners home	Apr-14	15.00	15.00	15.00	15.00	N
Owners intentionally not claiming their dog after seizure. 7 days kennelling charge £122.50, plus administration fee £25, plus statutory fee £25	Apr-19	172.50	172.50	172.50	172.50	N
The cost of any veterinary treatment including care administered by the kennels is in addition to the above charges and will be recharged in full.						
LICENSING AND REGISTRATION						
Annual Fees:						
Hiring Out Horses	Apr-14	210.00	210.00	250.00	250.00	N
Dangerous Wild Animals	Apr-14	210.00	210.00	250.00	250.00	N
Boarding Kennels	Apr-14	185.00	185.00	210.00	210.00	N
Selling Animals as Pets	Apr-14	185.00	185.00	210.00	210.00	N
Home Boarding of Dogs	Apr-13	150.00	150.00	170.00	170.00	N
Dog Breeders	Apr-14	185.00	185.00	210.00	210.00	N
Zoos	Apr-14	480.00	480.00	550.00	550.00	N
Keeping Animals for Exhibition	Apr-19	72.00	72.00	210.00	210.00	N
Cat Boarding Establishments	Apr-19	185.00	185.00	210.00	210.00	N
Joint Cat and Dog Boarding	Apr-19	259.00	259.00	295.00	295.00	N
Dog Day Care	Apr-19	150.00	150.00	170.00	170.00	N
Variation to Licence / Re-evaluation of Risk Score	New	-	-	95.00	95.00	N
Inspection appeal of a risk rating score	New	-	-	120.00	120.00	N
Acupuncturist	Apr-13	120.00	120.00	135.00	135.00	N
Tattooist / Skin Piercing	Apr-14	170.00	170.00	190.00	190.00	N
Electrolysis	Apr-13	120.00	120.00	135.00	135.00	N
Ear Piercing	Apr-13	120.00	120.00	135.00	135.00	N
Amendment to Acupuncturist, Tattooist, Skin Piercing, Electrolysis or Ear Piercing Licence	Apr-13	90.00	90.00	95.00	95.00	N

The following conditions apply:

- Hiring out of Horses and Dangerous Wild Animals are inspected by a vet.
- All other establishments inspected by a vet where necessary.
- Where Veterinary Inspections are deemed necessary, all costs will be charged to the Licence Holder

These Fees and Charges are determined on the basis of cost recovery.

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
Effective from	Date last revised	Charge	Charge	Charge	Charge	VAT Ind
		Exclusive of VAT	Inclusive of VAT where applicable @ 20%	Exclusive of VAT	Inclusive of VAT where applicable @ 20%	
		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
MOBILE HOMES SITE LICENCES						
Mobile Homes Act 2013						
Application for New Site Licence						
Number of Caravans						
200+	Apr-19	673.63	673.63	691.81	691.81	N
100 to 199	Apr-19	571.95	571.95	587.39	587.39	N
25 to 99	Apr-19	465.19	465.19	477.75	477.75	N
6 to 24	Apr-19	396.55	396.55	407.26	407.26	N
1 to 5	Apr-19	376.22	376.22	386.38	386.38	N
Annual Site Licence						
Number of Caravans						
200+	Apr-19	508.40	508.40	522.13	522.13	N
100 to 199	Apr-19	406.72	406.72	417.70	417.70	N
25 to 99	Apr-19	279.62	279.62	287.17	287.17	N
6 to 24	Apr-19	190.65	190.65	195.80	195.80	N
1 to 5	Apr-19	142.35	142.35	146.19	146.19	N
Transfer of Site Licence	Apr-19	198.28	198.28	203.64	203.64	N
Amendment of Site Licence	Apr-19	198.28	198.28	203.64	203.64	N
Checking and Registering Site Rules	Apr-19	174.60	174.60	179.31	179.31	N
PRIVATE WATER SUPPLY REGULATIONS						
Hourly Charge for risk assessments, investigations, granting of authorisations	Apr-19	An hourly charge of £25.42 up to a maximum of £500 for risk assessment and £100 for investigation and authorisation		An hourly charge of £30.60 up to a maximum of £500 for risk assessment and £100 for investigation and authorisation		N
Sample Collection Charge (not including Analysis Costs)	Apr-19	An hourly charge of £25.42 up to a maximum of £100		An hourly charge of £30.60 up to a maximum of £100		N
Analysis costs	Apr-10	Analysis cost only		Analysis cost only		N
Certification of inventory of condemned food	Apr-14	45.00	45.00	45.00	45.00	N
Export Certificate - Food (per certificate)	Apr-14	25.00	25.00	25.00	25.00	N
FOOD PREMISES REGULATIONS						
Copies of Public Register:						
Per Sheet (or part thereof)	Apr-13	25.00	30.00	25.00	30.00	V
Entire Register	Apr-13	400.00	480.00	400.00	480.00	V
PORT HEALTH						
Attendance of a Port Health Officer 'Outside Hours' of normal duty for EEC foodstuffs/ Third Country non animal products	Apr-17	£70.00 per hour with a minimum of £70.00 per visit		£70.00 per hour with a minimum of £70.00 per visit		N

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
REFUSE COLLECTION						
Seagull proof Bags (per bag)	Apr-17	8.33	10.00	8.33	10.00	V
Food Caddy Liners (per roll of 52)	Apr-17	1.25	1.50	1.25	1.50	V
Dog Waste Bags (per roll of 50)	Apr-17	0.42	0.50	0.42	0.50	V
Black Refuse Sacks (per roll of 26)	Apr-17	1.95	2.34	2.00	2.40	V
GARDEN WASTE COLLECTION						
Joining Fee (inc Brown Wheeled Bin)	Apr-14	25.00	25.00	25.00	25.00	N
Annual Subscription	Apr-14	50.00	50.00	50.00	50.00	N
REQUESTS FOR INFORMATION						
Provision of information involving a search of records including statutory public records, not covered by the Freedom of Information Act	Apr-17	£41.67 per hour with a minimum of £83.34 per search	£50.00 per hour with a minimum of £100.00 per search	£41.67 per hour with a minimum of £83.34 per search	£50.00 per hour with a minimum of £100.00 per search	V
Provision of factual statements under the Health and Safety at Work etc Act 1974	Apr-15	105.00	126.00	105.00	126.00	V
CEMETERIES						
Full Burial						
<u>Full Burial Section - Over 18 Years</u>						
First Interment (Single Depth)						
Exclusive Right of Burial	Apr-19	885.00	885.00	885.00	885.00	N
Digging & Turf Carpeting	Apr-19	630.00	630.00	630.00	630.00	N
Chapel (Optional)	Apr-19	165.00	165.00	165.00	165.00	X
First Interment (Double Depth)						
Exclusive Right of Burial	Apr-19	885.00	885.00	885.00	885.00	N
Digging & Turf Carpeting	Apr-19	720.00	720.00	720.00	720.00	N
Chapel (Optional)	Apr-19	165.00	165.00	165.00	165.00	X
<u>Full Burial Section - 0 to 18 Years</u>						
First Interment (Single or Double Depth)						
Exclusive Right of Burial	Apr-19	No Charge		No Charge		N
Digging & Turf Carpeting	Apr-19	No Charge		No Charge		N
Chapel (Optional)	Apr-19	No Charge		No Charge		X
<u>Baby & Infant Section</u>						
Maximum coffin length for this section 3'6"						
Exclusive Right of Burial	Apr-19	No Charge		No Charge		N
Digging & Turf Carpeting	Apr-19	No Charge		No Charge		N
Chapel (Optional)	Apr-19	No Charge		No Charge		X

Operational Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/2020						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
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			VAT where		VAT where	
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Operational Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/20						
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Operational Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/20						
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			£		£	
			£		£	
			£		£	
			£		£	
			£		£	
			£		£	
			£		£	
			£		£	
			£		£	
			£		£	
			£		£	

Additional fees & charges for memorials, remembrance and other optional requirements are based on cost plus overheads. A schedule of current charges will be available from the Public Realm Manager upon request (N.B. VAT will be applicable on these charges).

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge	Charge	Charge	Charge	
		Exclusive	Inclusive of	Exclusive	Inclusive of	
		of VAT	VAT where	of VAT	VAT where	
			@ 20%		@ 20%	
Effective from	Date last revised	01/04/2019	01/04/2019	01/04/2020	01/04/2020	VAT Ind
		£	£	£	£	
SHIPS WATER TESTING						
<u>Call Out for Water Test</u>						
Standard Ships						
First Sample	Apr-19	141.17	141.17	141.17	141.17	N
Subsequent Samples	Apr-19	60.50	60.50	60.50	60.50	N
Legionella Ships						
First Sample	Apr-19	160.00	160.00	160.00	160.00	N
Subsequent Samples	Apr-19	73.50	73.50	73.50	73.50	N
<u>Water Test associated with Ship Sanitation Inspection</u>						
Standard Water Test	Apr-19	85.17	85.17	85.17	85.17	N
Legionella Water Test	Apr-19	104.70	104.70	104.70	104.70	N
The Water Testing and Inspection Services shown above are also subject to an Officer Mileage Charge.						
PEST CONTROL						
(determined in accordance with Contract)						
Cost per treatment of private households:						
Rats*	Apr-11	21.67	26.00	21.67	26.00	V
Mice*	Apr-11	21.67	26.00	21.67	26.00	V
Cockroaches	Apr-11	33.10	39.72	33.10	39.72	V
Fleas	Apr-11	33.10	39.72	33.10	39.72	V
Bed Bugs	Apr-11	33.10	39.72	33.10	39.72	V
Wasps	Apr-11	33.10	39.72	33.10	39.72	V
Ants	Apr-11	33.10	39.72	33.10	39.72	V
Insect Pests of stored food products	Apr-11	33.10	39.72	33.10	39.72	V
* £7.50 to residents in receipt of benefit						

Operational Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/20						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
			Inclusive of		Inclusive of	
			VAT where		VAT where	
			applicable		applicable	
			@ 20%		@ 20%	

Operational Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/20						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
			Inclusive of		Inclusive of	
			VAT where		VAT where	
			applicable		applicable	
			@ 20%		@ 20%	

Operational Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
LOCAL AUTHORITY INDUSTRIAL POLLUTION PREVENTION AND CONTROL CHARGES						
(Determined by Defra)						
Installations and Waste Incineration Plant Permit						
Application Fee	Apr-18	3,363.00	3,363.00			N
Additional Fee for operating without a permit	Apr-18	1,188.00	1,188.00			N
Annual Subsistence Charge						
Low Risk	Apr-18	1,446.00	1,446.00	Local air pollution prevention and control charges for 2020/21 have not yet been published by DEFRA		N
Medium Risk	Apr-18	1,610.00	1,610.00			N
High Risk	Apr-18	2,333.00	2,333.00			N
Late Payment Fee	Apr-18	52.00	52.00			N
Substantial Variation	Apr-18	202.00	202.00			N
Transfer	Apr-18	235.00	235.00			N
Partial transfer	Apr-18	698.00	698.00			N
Surrender	Apr-18	698.00	698.00			N
SHIP INSPECTION CHARGES						
(Determined by The Association of Port Health Authorities)						
Gross Tonnage of Vessel						
Up to 1,000	Apr-19	95.00	95.00	100.00	100.00	N
1,001 - 3,000	Apr-19	130.00	130.00	135.00	135.00	N
3,001 - 10,000	Apr-19	200.00	200.00	205.00	205.00	N
10,001 - 20,000	Apr-19	255.00	255.00	265.00	265.00	N
20,001 - 30,000	Apr-19	330.00	330.00	340.00	340.00	N
Over 30,000 tonnes	Apr-19	390.00	390.00	400.00	400.00	N
With the exception of:						
Vessels with the capacity to carry between 50 and 1,000 persons	Apr-19	390.00	390.00	400.00	400.00	N
Vessels with the capacity to more than 1,000 persons	Apr-19	665.00	665.00	680.00	680.00	N
PARKING PENALTY CHARGE NOTICE RATES						
(Fees set by Central Government)						
Higher	Apr-08	70.00	70.00	70.00	70.00	N
if paid within 14 days	Apr-08	35.00	35.00	35.00	35.00	N
Lower	Apr-08	50.00	50.00	50.00	50.00	N
If paid within 14 days	Apr-08	25.00	25.00	25.00	25.00	N
FIXED PENALTY CHARGES						
Littering	Apr-11	75.00	75.00	75.00	75.00	N
Dog Fouling	Apr-17	50.00	50.00	50.00	50.00	N
Duty of Care	Apr-14	300.00	300.00	300.00	300.00	N

Operational Services - General Fund

Scale of Charges 2020/21

		(B)	(D)	
		2019/20	2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2020 £	
CAR PARKS				
Determined by Portfolio Holder. Charges as advertised in the Legal Orders.				
High Street (A), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-06	1.30	1.30	V
Up to 2 hours	Apr-19	2.50	2.50	V
Up to 4 hours	Apr-12	4.60	4.60	V
Over 4 hours	Apr-08	6.00	6.00	V
Commercial Vehicles (after 6 pm only)	Apr-06	7.00	7.00	V
Over 2 hours upper levels Multi storey only	Apr-04	4.00	4.00	V
Alton Park Road (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.00	1.00	V
Up to 2 hours	Apr-19	1.50	1.50	V
Up to 4 hours	Apr-19	2.50	2.50	V
Up to 6 hours	Apr-07	4.00	4.00	V
Over 6 hours	Apr-07	4.50	4.50	V
Hastings Avenue (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-19	3.00	3.00	V
Up to 4 hours	Apr-19	5.00	5.00	V
Over 4 hours	Apr-05	6.00	6.00	V
Martello Bay Coach Park, Marine Parade West, Clacton				
Coaches and Double Decker Buses only:				
Up to 8 hours	Apr-19	8.00	8.00	V
Over 8 hours - up to 24 hours	Apr-05	10.00	10.00	V
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-19	3.00	3.00	V
Up to 4 hours	Apr-19	5.00	5.00	V
Over 4 hours	Apr-15	6.00	6.00	V
Agate Road (A), Clacton (short stay)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.50	1.50	V
Up to 2 hours	Apr-19	3.00	3.00	V
Up to 3 hours	Apr-06	4.00	4.00	V
Over 3 hours	Apr-06	10.00	10.00	V

Operational Services - General Fund

Scale of Charges 2020/21

		(B) 2019/20	(D) 2020/21	
		Charge Inclusive of VAT where applicable @ 20% 01/04/2019 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2020 £	VAT Ind
Effective from	Date last revised			
Wellesley Road (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.20	1.20	V
1 to 2 hours	Apr-19	2.20	2.20	V
2 to 4 hours	Apr-05	4.00	4.00	V
Over 4 hours	Apr-11	5.00	5.00	V
York Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Brighton Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Hazelmere Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Ipswich Rd (B), Holland on Sea				
Cars, Motorcycles and Motorcycle combinations:				
Up to 30 minutes	Apr-19	No Charge	No Charge	V
Up to 1 hour	Apr-19	No Charge	No Charge	V
1 to 3 hours	Apr-19	No Charge	No Charge	V
Up to 4 hours	Apr-19	No Charge	No Charge	V
Over 4 hours	Apr-19	No Charge	No Charge	V
Evening Tariff 6pm to 8am	Apr-19	No Charge	No Charge	V
Holland Haven and the Naze (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.50	1.50	V
Up to 2 hours	Apr-19	2.50	2.50	V
Up to 4 hours	Apr-12	4.00	4.00	V
Up to 24 hours	Apr-12	5.00	5.00	V
Beach Hut Owner Permit	Apr-04	20.00	20.00	V
Evening Tariff 6pm to 8am	Apr-08	1.00	1.00	V
The concession rate for residents for the Tendring District to park free until 10.30am remains unchanged				

Operational Services - General Fund

Scale of Charges 2020/21

		(B)	(D)	
		2019/20	2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2020 £	
Station Yard (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-19	2.50	2.50	V
Up to 4 hours	Apr-19	4.00	4.00	V
Over 4 hours	Apr-12	5.00	5.00	V
Buses and Commercial vehicles				
Up to 4 hours	Apr-06	4.50	4.50	V
Over 4 hours	Apr-04	6.50	6.50	V
Church Road (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-19	2.50	2.50	V
Up to 4 hours	Apr-19	4.00	4.00	V
Over 4 hours	Apr-19	6.00	6.00	V
High Street (A), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.20	1.20	V
Up to 2 hours	Apr-19	2.00	2.00	V
Up to 4 hours	Apr-19	4.00	4.00	V
Over 4 hours	Apr-12	6.00	6.00	V
Frinton and Walton Swimming Pool Car Park, Walton				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours (Pool Users only. Refundable on day of issue)	Apr-11	4.00	4.00	V
3 to 5 hours	Apr-06	6.00	6.00	V
Mill Lane (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.00	1.00	V
Up to 3 hours	Apr-19	2.50	2.50	V
Over 3 hours	Apr-12	5.00	5.00	V
Coronation (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.50	1.50	V
Up to 3 hours	Apr-11	4.00	4.00	V
Over 3 hours	Apr-11	6.00	6.00	V
Coaches up to 8 hours	Apr-12	7.00	7.00	V
Coaches up to 24 hours	Apr-12	10.00	10.00	V
Milton Road (A), Dovercourt				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.00	1.00	V
Up to 2 hours	Apr-19	2.00	2.00	V
Up to 4 hours	Apr-11	3.00	3.00	V
Over 4 hours	Apr-11	5.00	5.00	V

Operational Services - General Fund

Scale of Charges 2020/21

		(B) 2019/20	(D) 2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
	Date last revised	01/04/2019 £	01/04/2020 £	
Effective from				
Lower Marine Parade (B), Dovercourt (April to September)				
Cars, Motorcycles and Motorcycle combinations:				
All Day	Apr-16	1.00	1.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
The Quay (Time Restricted Permits Only)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.20	1.20	V
Up to 2 hours	Apr-19	2.40	2.40	V
Up to 4 hours	Apr-19	4.00	4.00	V
Over 4 hours	Apr-05	5.00	5.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Wellington Road (B), Harwich				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-11	0.50	0.50	V
1 to 4 hours	Apr-11	2.00	2.00	V
Over 4 hours	Apr-11	3.00	3.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Tower Street (B), Brightlingsea				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-19	2.00	2.00	V
Up to 4 hours	Apr-19	4.00	4.00	V
Over 4 hours	Apr-05	6.00	6.00	V
Up to 72 hours (weekend)	Apr-12	12.00	12.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Promenade Way (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.00	1.00	V
Up to 2 hours	Apr-19	2.00	2.00	V
Up to 4 hours	Apr-19	3.00	3.00	V
Over 4 hours	Apr-05	5.00	5.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V

Operational Services - General Fund

Scale of Charges 2020/21

		(B) 2019/20	(D) 2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
	Effective from	01/04/2019 £	01/04/2020 £	
Western Promenade Grass (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	1.00	1.00	V
Up to 2 hours	Apr-19	2.00	2.00	V
Up to 4 hours	Apr-19	3.00	3.00	V
Over 4 hours	May-10	4.00	4.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-07	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
Oyster Tank Road (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	0.80	0.80	V
1 to 4 hours	May-10	1.50	1.50	V
Over 4 hours	May-10	3.00	3.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-07	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
Jaywick Beach (B), Jaywick				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.00	1.00	V
Up to 2 hours	Apr-12	2.00	2.00	V
Up to 4 hours	Apr-12	3.80	3.80	V
Over 4 hours	Apr-04	5.00	5.00	V
Seafront Bays, (B) Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-19	0.50	0.50	V
1 to 4 hours	Apr-19	2.50	2.50	V
Over 4 hours	Apr-07	5.00	5.00	V
Dovercourt Swimming Pool Car Park, Dovercourt				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours (Pool Users only. Refundable on day of issue)	Apr-08	1.50	1.50	V
Over 3 hours	Apr-08	6.00	6.00	V
Victoria Place, (B) Brightlingsea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-08	0.50	0.50	V
1 to 2 hours	Apr-08	1.00	1.00	V
2 to 4 hours	Apr-08	2.00	2.00	V
4 to 6 hours	Apr-08	3.00	3.00	V
Over 6 hours	Apr-08	5.00	5.00	V
Time restricted permit (Yearly) Before 9am and after 4pm	Apr-08	10.00	10.00	V

Operational Services - General Fund

Scale of Charges 2020/21

		(B)	(D)	
		2019/20	2020/21	
		Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2020 £	
Season Tickets:				
Category (A)	Apr-19	350.00	350.00	V
Category (B)	Apr-19	200.00	200.00	V
On Street Dispensation Permit:				
1st day	Apr-12	10.00	10.00	N
Each following day up to one week	Apr-06	5.00	5.00	N
Tendring District Council Householder Parking Permit Scheme				
Initial Permit		No charge	No charge	N
Second Permit	Apr-16	20.00	20.00	V
Further Permits	Apr-16	50.00	50.00	V
Non Resident Permit	Apr-16	50.00	50.00	V
Change of Registration Fee	Apr-16	5.00	5.00	V
The above Permits are valid from September to June, a separate permit will need to be purchased for the months of July and August				
Monthly Parking Permits				
July - August (per Month)	Apr-16	20.00	20.00	V

In addition to the above fee paying car parks, the Council operates a number of free car parks.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from	Date last revised	01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
DEVELOPMENT CONTROL						
Copy planning permissions (including extraction)						
Scanned and emailed	Apr-12	No charge		No charge		
Printed and posted	Apr-12	Cost of postage *		Cost of postage *		V
* possible additional charge at the discretion of the Head of Department depending on number of copies requested.						
Plan printing - dyeline machine (exclusive of postage):						
By size:						
A0	Nov-13	8.33	10.00	8.33	10.00	V
A1	Nov-13	6.67	8.00	6.67	8.00	V
A2	Nov-13	5.00	6.00	5.00	6.00	V
Provision of complex statistical or planning information:						
Per hour	Nov-13	37.50	45.00	37.50	45.00	V
ENFORCEMENT						
High Hedges - processing formal complaint (Anti-Social Behaviour Act 2003 - Part VIII)	Apr-11	450.00	450.00	495.00	495.00	N
Release of stored illegal advertisements removed from land, buildings and street furniture in the district	Jun-17	25.00	25.00	25.00	25.00	N
SECTION 106 MONITORING FEES						
<u>Monitoring Fee</u>						
Minimum Charge	Apr-11	300.00	300.00	300.00	300.00	N
<u>Physical Monitoring</u>						
Per obligation for each year that monitoring is required.	Apr-09	400.00	400.00	400.00	400.00	N
<u>Other Monitoring Fee</u>						
Administration charge or simple agreements - minimum charge	Apr-09	100.00	100.00	100.00	100.00	N
<u>Unilateral Undertaking Preparation Fee</u>						
Work to be done in preparation for a Unilateral Undertaking	Apr-11	100.00	100.00	100.00	100.00	N

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
LOCAL PLAN (All fees are excluding the cost of post and packaging)						
Tendring District Local Plan	Apr-17	70.00	70.00	70.00	70.00	N
Common Strategic Part 1 for Local Plans:						
Environmental Report (June 2016)	Apr-17	10.00	10.00	10.00	10.00	N
Non-Technical Summary (June 2016)	Apr-17	3.00	3.00	3.00	3.00	N
Annex A Plans and Programmes (June 2016)	Apr-17	5.00	5.00	5.00	5.00	N
Annex B Baseline Information (June 2016)	Apr-17	6.00	6.00	6.00	6.00	N
Part 2 Local Plan (June 2016)	Apr-17	15.00	15.00	15.00	15.00	N
Boundary definition for Proposed Extension to the Suffolk Coasts and Heaths AONB on the South Side of the Stour Estuary (June 2003)	Apr-17	20.00	20.00	20.00	20.00	N
TOWN AND COUNTRY PLANNING						
Pre-Application Advice Service Fees						
Small Scale Proposals	Aug-13	35.00	35.00	35.00	35.00	N
Dwellings (new developments and conversions of existing buildings)						
1 to 4 units	Aug-13	100.00	100.00	100.00	100.00	N
5 to 9 units	Aug-13	400.00	400.00	400.00	400.00	N
10 to 49 units	Aug-13	750.00	750.00	750.00	750.00	N
50+ units	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Changes of use/operation development	Aug-13	100.00	100.00	100.00	100.00	N
Business and commercial development/additional floor space						
Extensions and alterations less than 100	Aug-13	100.00	100.00	100.00	100.00	N
Extensions and alterations 100 - 499 sq.m	Aug-13	250.00	250.00	250.00	250.00	N
Extensions and alterations 500 - 999 sq.m	Aug-13	1,000.00	1,000.00	1,000.00	1,000.00	N
Extensions and alterations of 1000 sq.m or more	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Major development	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Further Pre App Meetings	Aug-13	50.00	50.00	50.00	50.00	N
All Other Categories	Aug-13	200.00	200.00	200.00	200.00	N

Please note that certain exemptions and concessions may be available on the above Planning Application Fees and Charges.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
LOCAL LAND CHARGES *						
REGISTER						
Official search (including issue of official certificate of search) in respect of one parcel of land -						
(a) in any one part of the register	Sep-08	7.00	7.00	7.00	7.00	N
(b) in the whole of the register from 1/1/2011						
(i) where the requisition is made by electronic means in accordance with rule 16 of the Local Land Charges Rules 1977; and	Apr-15	14.00	14.00	14.00	14.00	N
(ii) in any other case	Apr-15	14.00	14.00	14.00	14.00	N
and in addition, in respect of each additional parcel of land, where under rule 11(3) of the Local Land Charges Rules 1977 more than one parcel is included in the same requisition (whether the requisition is for a search in the whole or any part of the register)	Apr-07	1.00	1.00	1.00	1.00	N
Registration of a charge in Part 11 of the register (light obstruction notices)	Apr-09	45.00	45.00	45.00	45.00	N
Filing a definitive certificate of the Lands Tribunal under rule 10(3) of the Local Land Charges Rules 1977	Apr-09	45.00	45.00	45.00	45.00	N
Filing a judgment, order or application for the variation or cancellation of any entry in Part 11 of the register (light obstruction charges)	Apr-09	45.00	45.00	45.00	45.00	N
Inspection of documents filed under rule 10 of the Local Land Charges Rules 1977 in respect of each parcel of land	Apr-09	45.00	45.00	45.00	45.00	N
CON29						
Basic enquiry (Includes the Essex County Council fee) +	Apr-17	47.50	57.00	47.50	57.00	V
Con 29 questions (Questions 4-21)	Apr-17	10.00	12.00	10.00	12.00	V
Con 29 questions (Question 22)	Apr-08	16.67	20.00	16.67	20.00	V
Each additional property (excl. statutory fee)	Apr-17	13.33	16.00	13.33	16.00	V
Each additional question	Apr-08	10.00	10.00	10.00	10.00	N
Copy of search	Apr-08	13.00	13.00	13.00	13.00	N

* In accordance with statutory regulations these fees have to be set on a cost recovery basis.

+ The fee will be amended if there is any change in the Essex County Council Fee

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
BUILDING CONTROL TABLE A - NEW DWELLINGS						
DWELLING HOUSES AND FLATS NOT EXCEEDING 300m²						
FULL PLANS APPLICATION - PLAN CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	150.00	180.00	165.00	198.00	V
2 Plots	Apr-11	225.00	270.00	247.50	297.00	V
3 Plots	Apr-11	302.50	363.00	332.50	399.00	V
4 Plots	Apr-11	350.00	420.00	385.00	462.00	V
5 Plots	Apr-11	397.50	477.00	437.50	525.00	V
Flats						
1	Apr-11	150.00	180.00	165.00	198.00	V
2	Apr-11	225.00	270.00	247.50	297.00	V
3	Apr-11	302.50	363.00	332.50	399.00	V
4	Apr-11	350.00	420.00	385.00	462.00	V
5	Apr-11	397.50	477.00	437.50	525.00	V
Conversion to						
Single Dwelling-House	Apr-11	130.00	156.00	143.33	172.00	V
Single Flat	Apr-11	130.00	156.00	143.33	172.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	29.17	35.00	32.50	39.00	V
FULL PLANS APPLICATION - INSPECTION CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	331.67	398.00	364.17	437.00	V
2 Plots	Apr-11	533.33	640.00	586.67	704.00	V
3 Plots	Apr-11	711.67	854.00	782.50	939.00	V
4 Plots	Apr-11	890.00	1,068.00	979.17	1,175.00	V
5 Plots	Apr-11	1,068.33	1,282.00	1,175.00	1,410.00	V
Flats						
1	Apr-11	302.50	363.00	332.50	399.00	V
2	Apr-11	475.00	570.00	522.50	627.00	V
3	Apr-11	600.00	720.00	660.00	792.00	V
4	Apr-11	795.83	955.00	875.00	1,050.00	V
5	Apr-11	960.83	1,153.00	1,056.67	1,268.00	V
Conversion to						
Single Dwelling-House	Apr-11	331.67	398.00	364.17	437.00	V
Single Flat	Apr-11	320.83	385.00	352.50	423.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	89.17	107.00	98.33	118.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2019	01/04/2019	01/04/2020	01/04/2020	
		£	£	£	£	
BUILDING CONTROL TABLE A - NEW DWELLINGS						
DWELLING HOUSES AND FLATS NOT EXCEEDING 300m²						
BUILDING NOTICE CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	512.50	615.00	563.33	676.00	V
2 Plots	Apr-11	806.67	968.00	887.50	1,065.00	V
3 Plots	Apr-11	1,052.50	1,263.00	1,157.50	1,389.00	V
4 Plots	Apr-11	1,300.00	1,560.00	1,430.00	1,716.00	V
5 Plots	Apr-11	1,527.50	1,833.00	1,680.00	2,016.00	V
Flats						
1	Apr-11	475.00	570.00	522.50	627.00	V
2	Apr-11	711.67	854.00	782.50	939.00	V
3	Apr-11	972.50	1,167.00	1,070.00	1,284.00	V
4	Apr-11	1,216.67	1,460.00	1,338.33	1,606.00	V
5	Apr-11	1,411.67	1,694.00	1,552.50	1,863.00	V
Conversion to						
Single Dwelling-House	Apr-11	504.17	605.00	555.00	666.00	V
Single Flat	Apr-11	465.00	558.00	511.67	614.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	120.83	145.00	132.50	159.00	V
REGULARISATION CHARGE						
Houses less than 4 storeys or Bungalows						
1 Plot	Oct-10	625.00	625.00	688.00	688.00	N
2 Plots	Oct-10	985.00	985.00	1,083.00	1,083.00	N
3 Plots	Oct-10	1,278.00	1,278.00	1,405.00	1,405.00	N
4 Plots	Oct-10	1,572.00	1,572.00	1,729.00	1,729.00	N
5 Plots	Oct-10	1,878.00	1,878.00	2,065.00	2,065.00	N
Flats						
1	Oct-10	580.00	580.00	638.00	638.00	N
2	Oct-10	865.00	865.00	951.00	951.00	N
3	Oct-10	1,178.00	1,178.00	1,296.00	1,296.00	N
4	Oct-10	1,472.00	1,472.00	1,619.00	1,619.00	N
5	Oct-10	1,769.00	1,769.00	1,946.00	1,946.00	N
Conversion to						
Single Dwelling-House	Oct-10	625.00	625.00	688.00	688.00	N
Single Flat	Oct-10	570.00	570.00	627.00	627.00	N
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Oct-10	160.00	160.00	176.00	176.00	N

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
Effective from	Date last revised	Charge	Charge	Charge	Charge	VAT Ind
		Exclusive of VAT	Inclusive of VAT where applicable @ 20%	Exclusive of VAT	Inclusive of VAT where applicable @ 20%	
		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING						
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
FULL PLANS SUBMISSIONS - PLAN FEES						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m²	Apr-11	108.33	130.00	119.17	143.00	V
Separate single storey extension with floor area exceeding 40m² but not exceeding 100m²	Apr-11	131.67	158.00	145.00	174.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m²	Apr-11	108.33	130.00	119.17	143.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m² but not exceeding 100m²	Apr-11	144.17	173.00	158.33	190.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m²	Apr-11	90.83	109.00	100.00	120.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m²	Apr-11	96.67	116.00	106.67	128.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	145.83	175.00	160.00	192.00	V
Other work (e.g. garage conversions)	Apr-11	70.83	85.00	78.33	94.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	29.17	35.00	32.50	39.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	29.17	35.00	32.50	39.00	V
Cost of work not exceeding £1,000	Apr-12	58.33	70.00	64.17	77.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	76.67	92.00	84.17	101.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	89.17	107.00	98.33	118.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	150.00	180.00	165.00	198.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	29.17	35.00	32.50	39.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
Effective from	Date last revised	Charge	Charge	Charge	Charge	VAT Ind
		Exclusive of VAT	Inclusive of VAT where applicable @ 20%	Exclusive of VAT	Inclusive of VAT where applicable @ 20%	
		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING						
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
FULL PLANS SUBMISSIONS - INSPECTION FEES						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	287.50	345.00	316.67	380.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	400.00	480.00	440.00	528.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Apr-11	325.00	390.00	357.50	429.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	416.67	500.00	458.33	550.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Apr-11	182.50	219.00	200.83	241.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Apr-11	218.33	262.00	240.00	288.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	245.83	295.00	270.00	324.00	V
Other work (e.g. garage conversions)	Apr-11	108.33	130.00	119.17	143.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	70.83	85.00	78.33	94.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	70.83	85.00	78.33	94.00	V
Cost of work not exceeding £1,000	Apr-12	75.00	90.00	82.50	99.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	83.33	100.00	91.66	109.99	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	179.17	215.00	197.50	237.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	279.17	335.00	307.50	369.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	89.17	107.00	98.33	118.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/20						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
			Inclusive of		Inclusive of	
			VAT where		VAT where	
			applicable		applicable	VAT
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In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
Effective from	Date last revised	Charge	Charge	Charge	Charge	VAT Ind
		Exclusive of VAT	Inclusive of VAT where applicable @ 20%	Exclusive of VAT	Inclusive of VAT where applicable @ 20%	
		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
BUILDING CONTROL TABLE B - WORK TO A SINGLE DWELLING						
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
REGULARISATION CHARGE						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m²	Oct-10	500.00	500.00	550.00	550.00	N
Separate single storey extension with floor area exceeding 40m² but not exceeding 100m²	Oct-10	660.00	660.00	726.00	726.00	N
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m²	Oct-10	550.00	550.00	605.00	605.00	N
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m² but not exceeding 100m²	Oct-10	700.00	700.00	770.00	770.00	N
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m²	Oct-10	340.00	340.00	374.00	374.00	N
Detached non-habitable domestic building with total floor area not exceeding 50m²	Oct-10	400.00	400.00	440.00	440.00	N
Conversions						
First floor and second floor loft conversions	Oct-10	500.00	500.00	550.00	550.00	N
Other work (e.g. garage conversions)	Oct-10	250.00	250.00	275.00	275.00	N
Alterations (including underpinning)						
Renovation of a thermal element	Oct-10	130.00	130.00	143.00	143.00	N
Replacement of windows, roof lights, roof windows or external glazed doors	Oct-10	130.00	130.00	143.00	143.00	N
Cost of work not exceeding £1,000	Apr-12	180.00	180.00	198.00	198.00	N
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Oct-10	210.00	210.00	231.00	231.00	N
Cost of work exceeding £5,000 and not exceeding £25,000	Oct-10	350.00	350.00	385.00	385.00	N
Cost of work exceeding £25,000 and not exceeding £100,000	Oct-10	545.00	545.00	600.00	600.00	N
Notifiable Electrical work in addition to the above, (where applicable).						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Oct-10	160.00	160.00	176.00	176.00	N

Multiple work reductions. Where the proposed works consist of more than one of the above elements then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
Effective from	Date last revised	Charge	Charge	Charge	Charge	VAT Ind
		Exclusive of VAT	Inclusive of VAT where applicable @ 20%	Exclusive of VAT	Inclusive of VAT where applicable @ 20%	
		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
BUILDING CONTROL TABLE C - ALL OTHER NON DOMESTIC WORK						
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
FULL PLANS SUBMISSIONS - PLAN FEES						
Extensions and New Build						
Separate single storey extension with floor area not exceeding 40m²	Apr-11	125.00	150.00	137.50	165.00	V
Separate single storey extension with floor area exceeding 40m² but not exceeding 100m²	Apr-11	150.00	180.00	165.00	198.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m²	Apr-11	141.67	170.00	155.83	187.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m² but not exceeding 100m²	Apr-11	179.17	215.00	197.50	237.00	V
Alterations						
Cost of work not exceeding £5,000	Apr-11	83.33	100.00	91.67	110.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Apr-11	83.33	100.00	91.67	110.00	V
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Apr-11	83.33	100.00	91.67	110.00	V
Installation of new shop front	Apr-11	83.33	100.00	91.67	110.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	116.67	140.00	128.33	154.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Apr-11	116.67	140.00	128.33	154.00	V
Renovation of thermal elements	Apr-11	116.67	140.00	128.33	154.00	V
Installation of a raised storage platform within an existing building	Apr-11	116.67	140.00	128.33	154.00	V
Cost of works exceeding £25,000 and not exceeding £100,000	Apr-11	179.17	215.00	197.50	237.00	V
Fit out of building up to 100mm²	Apr-11	179.17	215.00	197.50	237.00	V
In accordance with statutory regulations these fees have to be set on a cost recovery basis.						

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
Effective from	Date last revised	Charge	Charge	Charge	Charge	VAT Ind
		Exclusive of VAT	Inclusive of VAT where applicable @ 20%	Exclusive of VAT	Inclusive of VAT where applicable @ 20%	
		01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £	
BUILDING CONTROL TABLE C - ALL OTHER NON DOMESTIC WORK						
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL						
FULL PLANS SUBMISSIONS - INSPECTION FEES						
Separate single storey extension with floor area not exceeding 40m²	Apr-11	291.67	350.00	320.83	385.00	V
Separate single storey extension with floor area exceeding 40m² but not exceeding 100m²	Apr-11	408.33	490.00	449.17	539.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m²	Apr-11	331.67	398.00	365.00	438.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m² but not exceeding 100m²	Apr-11	433.33	520.00	476.67	572.00	V
Alterations						
Cost of work not exceeding £5,000	Apr-11	108.33	130.00	119.17	143.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Apr-11	108.33	130.00	119.17	143.00	V
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Apr-11	108.33	130.00	119.17	143.00	V
Installation of new shop front	Apr-11	108.33	130.00	119.17	143.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	183.33	220.00	201.67	242.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Apr-11	183.33	220.00	201.67	242.00	V
Renovation of thermal elements	Apr-11	183.33	220.00	201.67	242.00	V
Installation of a Raised Storage Platform within an existing building	Apr-11	183.33	220.00	201.67	242.00	V
Cost of works exceeding £25,000 and not exceeding £100,000	Apr-11	331.67	398.00	365.00	438.00	V
Fit out of building up to 100mm²	Apr-11	331.67	398.00	365.00	438.00	V
In accordance with statutory regulations these fees have to be set on a cost recovery basis.						

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

Schedule of Charges 2019/2020						
		(A)	(B)	(C)	(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->		
			Charge		Charge	
			Inclusive of		Inclusive of	
			VAT where		VAT where	
			applicable		applicable	
			@ 20%		@ 20%	

Multiple work reductions. Where the proposed works consist of more than one of the above elements then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)		
		<----- 2019/20 ----->	<----- 2020/21 ----->				
			Charge Inclusive of VAT where applicable @ 20%		Charge Inclusive of VAT where applicable @ 20%	VAT Ind	
	Date last revised	Charge Exclusive of VAT	01/04/2019 £	Charge Exclusive of VAT	01/04/2020 £		
	Effective from	01/04/2019 £	01/04/2019 £	01/04/2020 £	01/04/2020 £		
TOWN AND COUNTRY PLANNING							
(Statutory Fees)							
<u>OUTLINE PLANNING APPLICATIONS</u>							
1	Dwellings and other types of building, including agricultural buildings - per 0.1 hectare of part thereof up to 2.5 hectare of site area	Jan-18	462.00	462.00	462.00	462.00	N
	Exceeds 2.5 Hectares of Site Area	Jan-18	11,432.00	11,432.00	11,432.00	11,432.00	N
	Dwellings and other types of building - an additional fee for each 0.1 hectare over 2.5 hectares	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	150,000.00	150,000.00	150,000.00	150,000.00	N
2	On land allocated for development in Brownfield Register, Development Plan or Neighbourhood Plan						
	(a) Stage 1 - PIP (Permission in Principle, per 0.1 hectare of site area)	Jan-18	402.00	402.00	402.00	402.00	N
	(b) Stage 2 - TDC (Technical detail consent)	Jan-18	Same as planning application		Same as planning application		N
<u>FULL APPLICATIONS AND RESERVED MATTERS</u>							
3	New dwellings - per dwelling up to 50	Jan-18	462.00	462.00	462.00	462.00	N
	New dwellings - Exceeds 50 Dwellings	Jan-18	22,859.00	22,859.00	22,859.00	22,859.00	N
	New dwellings: per dwelling over 50 dwellings	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N
4	Householder alterations or extensions to a dwelling including works within the curtilage	Jan-18	206.00	206.00	206.00	206.00	N
5	Alteration or extensions to 2 or more dwellings including works within the curtilage of a dwelling	Jan-18	407.00	407.00	407.00	407.00	N
6	Conversion of buildings into houses/flats each additional unit up to a maximum of 50	Jan-18	462.00	462.00	462.00	462.00	N
	Conversion of buildings into houses/flats - Exceeds 50 houses/flats	Jan-18	22,859.00	22,859.00	22,859.00	22,859.00	N
	Conversion of buildings into houses/flats - additional payment for each unit exceeding 50 houses/flats	Jan-18	138.00	138.00	138.00	138.00	N
7	Change of use of land	Jan-18	462.00	462.00	462.00	462.00	N
	Maximum fee for the above categories	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)	(B)	(C)	(D)		
		<----- 2019/20 ----->		<----- 2020/21 ----->			
	Effective from	Charge Exclusive of VAT 01/04/2019 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2019 £	Charge Exclusive of VAT 01/04/2020 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2020 £	VAT Ind	
8	Full Planning Permission for the erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than Category 10) (And First Reserved Matters Applications)						
	(a) Gross external floor space created does not exceed 465m ²	Jan-18	96.00	96.00	96.00	96.00	N
	(b) Gross external floor space exceeds 465m ² but not 540m ²	Jan-18	462.00	462.00	462.00	462.00	N
	(c) Gross external floor space created exceeds 540m ² but not 4215m ² , £462 for 540m ² , plus £462 for each 75m ² thereafter	Jan-18	462.00	462.00	462.00	462.00	N
	(d) Gross external floor space created exceeds 4215m ²	Jan-18	22,859.00	22,859.00	22,859.00	22,859.00	N
	(e) Each 75m ² over 4215m ²	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N
9	Agricultural Glasshouses and polytunnels up to 465m ²	Jan-18	96.00	96.00	96.00	96.00	N
	Agricultural Glasshouses and polytunnels exceeds 465m ²	Jan-18	2,580.00	2,580.00	2,580.00	2,580.00	N
10	<u>Other Buildings:</u>						
	a) No floor space created, e.g. shop front	Jan-18	234.00	234.00	234.00	234.00	N
	b) Up to 40m ²	Jan-18	234.00	234.00	234.00	234.00	N
	c) Over 40m ² but up to 75m ²	Jan-18	462.00	462.00	462.00	462.00	N
	d) Over 75m ² and per 75m ² or part thereof up to 3750m ²	Jan-18	462.00	462.00	462.00	462.00	N
	e) Over 3750m ²	Jan-18	22,859.00	22,859.00	22,859.00	22,859.00	N
	f) Per additional 75m ² over 3750m ²	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N
11	Erection, alteration of plant and machinery - 0.1 hectare or part thereof up to 5 hectares	Jan-18	462.00	462.00	462.00	462.00	N
	Erection, alteration of plant and machinery - for each additional 0.1 hectare over 5 hectares	Jan-18	138.00	138.00	138.00	138.00	N
	Exceeds 5 hectares	Jan-18	22,859.00	22,859.00	22,859.00	22,859.00	N
	For each additional 0.1 hectare in excess of 5 hectares.	Jan-18	138.00	138.00	138.00	138.00	N
	Maximum fee for the above categories	Jan-18	300,000.00	300,000.00	300,000.00	300,000.00	N
12	Car parks, service roads and other accesses	Jan-18	234.00	234.00	234.00	234.00	N

Planning and Regeneration Services - General Fund

Scale of Charges 2020/21

		(A)		(B)		(C)		(D)	
		<----- 2019/20 ----->		<----- 2020/21 ----->					
	Effective from	Date last revised	Charge Exclusive of VAT 01/04/2019 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2019 £	Charge Exclusive of VAT 01/04/2020 £	Charge Inclusive of VAT where applicable @ 20% 01/04/2020 £	VAT Ind		
<u>ADVERTISEMENTS</u>									
16	On business premises or 'advance signs'	Jan-18	132.00	132.00	132.00	132.00	N		
17	Advanced signs, not situated on or visible from the site	Jan-18	132.00	132.00	132.00	132.00	N		
18	Other advertisements	Jan-18	462.00	462.00	462.00	462.00	N		
<u>DETERMINATIONS</u>									
19	Prior approval of details required for agricultural or forestry permitted development	Jan-18	96.00	96.00	96.00	96.00	N		
20	Prior approval of details required for telecommunications equipment	Jan-18	462.00	462.00	462.00	462.00	N		
21	Whether prior approval of details required for demolition of building	Jan-18	96.00	96.00	96.00	96.00	N		
22	Householder Prior Notifications	Jan-18	No Charge		No Charge		N		
23	Change of Use Prior Notifications	Jan-18	96.00	96.00	96.00	96.00	N		
24	Change of Use Prior Notifications and associated building operations	Jan-18	206.00	206.00	206.00	206.00	N		
<u>LAWFUL DEVELOPMENT /USE CERTIFICATE</u>									
25	Lawful Existing Use/Development of Land, Buildings or Operations (Sections 191(1)(a) or (b)) - Same fee as if it was a planning application	Jan-18	Same fee as if it was a planning application		Same fee as if it was a planning application		N		
26	Failure to comply within a Condition (Section 191(1)(c))	Jan-18	234.00	234.00	234.00	234.00	N		
27	Lawful Proposed Use/Development of Land, Buildings or Operations (Sections 192(1) (a) or (b))	Jan-18	Same fee as if it was a planning application		Same fee as if it was a planning application		N		
<u>NON MATERIAL AMENDMENT</u>									
28	Permission in Category 4 above	Jan-18	34.00	34.00	34.00	34.00	N		
29	Any other category	Jan-18	234.00	234.00	234.00	234.00	N		

General Fund Capital Programme

	Proposed Source of Financing	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £	2023/24 Budget £
Expenditure					
<i>Corporate Finance and Governance Portfolio</i>					
Information and Communications Technology Core Infrastructure	R1/R2	55,000	55,000	55,000	55,000
Enhanced Equipment replacement - Printing and Scanning	R1/R2	-	3,610	-	-
Office Rationalisation	R1/R2	31,760	-	-	-
		86,760	58,610	55,000	55,000
<i>Environment and Public Space Portfolio</i>					
Laying Out Cemetery	R2	168,470	-	-	-
		168,470	-	-	-
<i>Housing Portfolio</i>					
Replacement Scan Stations	R2	12,000	-	-	-
Disabled Facilities Grants	G3	757,000	757,000	757,000	757,000
		769,000	757,000	757,000	757,000
<i>Leisure and Tourism Portfolio</i>					
Replacement of beach hut supports - The Walings	R2	-	-	11,620	-
		-	-	11,620	-
Total General Fund Capital Programme		1,024,230	815,610	823,620	812,000
Financing					
<i>Specific Financing</i>					
Disabled Facilities Grant	G3	(757,000)	(757,000)	(757,000)	(757,000)
		(757,000)	(757,000)	(757,000)	(757,000)
<i>General Financing</i>					
Direct Revenue Contributions	R1	(55,000)	(55,000)	(55,000)	(55,000)
Capital Commitments Reserve	R2	(212,230)	(3,610)	(11,620)	-
		(267,230)	(58,610)	(66,620)	(55,000)
Total Funding of General Fund Capital Programme		(1,024,230)	(815,610)	(823,620)	(812,000)

RESERVES

	Balance 31 March 2019 £	Contribution from Reserves 2019/20 £	Contribution to Reserves 2019/20 £	Balance 31 March 2020 £	Contribution from Reserves 2020/21 £	Contribution to Reserves 2020/21 £	Balance 31 March 2021 £
Earmarked Reserves							
Revenue Commitments Reserve	11,800,429	(11,579,429)	0	221,000	0	0	221,000
Capital Commitments Reserve	4,868,390	(4,640,930)	0	227,460	(212,230)	0	15,230
Forecast Risk Fund	3,497,114	(890,612)	76,870	2,683,372	0	393,240	3,076,612
Asset Refurbishment / Replacement Reserve	134,777	0	1,134,511	1,269,288	0	0	1,269,288
Beach Recharge Reserve	1,500,000	0	0	1,500,000	0	0	1,500,000
Benefit Reserve	999,790	0	0	999,790	0	0	999,790
Building for the Future Reserve	1,332,580	0	1,277,170	2,609,750	(1,370,940)	0	1,238,810
Business Rate Resilience Reserve	1,758,422	0	0	1,758,422	0	0	1,758,422
Careline System Replacement Reserve	37,215	(37,215)	0	0	0	0	0
Commutated Sums Reserve	297,722	(28,000)	0	269,722	(28,000)	0	241,722
Crematorium Reserve	154,252	0	0	154,252	0	0	154,252
Election Reserve	90,000	(120,000)	30,000	0	0	30,000	30,000
Haven Gateway Partnership Reserve	75,000	0	0	75,000	0	0	75,000
Leisure Capital Projects Reserve	100,000	(574,500)	575,000	100,500	0	50,000	150,500
Planning Inquiries and Enforcement Reserve	259,000	(160,000)	0	99,000	(20,000)	0	79,000
Residents Free Parking Reserve	221,000	0	0	221,000	0	0	221,000
Specific Revenue Grants Reserve - Homelessness	81,551	(81,551)	0	0	0	0	0
	27,207,242	(18,112,237)	3,093,551	12,188,556	(1,631,170)	473,240	11,030,626
Uncommitted Reserve	4,000,000	0	0	4,000,000	0	0	4,000,000
Total Reserves	31,207,242	(18,112,237)	3,093,551	16,188,556	(1,631,170)	473,240	15,030,626

Special Expenses 2020/21

	Open Spaces	Recreation Areas	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax
	(A)	(B)	(C)	(D)	(E)	(F)
	(£)	(£)	(£)		(£)	(£)
Clacton	268,600	96,033	364,633	17,167.3	21.24	9.07
Frinton and Walton	80,748	55,026	135,774	7,982.0	17.01	4.84
Harwich	73,492	15,636	89,128	5,501.7	16.20	4.03
Lawford	5,271	-	5,271	1,582.9	3.33	(8.84)
Manningtree	(5,838)	-	(5,838)	336.1	(17.37)	(29.54)
All other Parishes	-	-	-	-	-	(12.17)
	422,273	166,695	588,968			

The total value of Special Expenses of £588,968 reduces the General Council Tax by £12.17

Column (E) shows the special expenses tax amount which will be applicable to different parts of the District

Column (F) indicates the net impact on the aggregate amount of Council Tax payable

FOR INFORMATION - Comparison of 2020/21 Special Expenses with 2019/20

	2019/20				2020/21				Change in net impact on total Band D Tax ⁽¹⁾	% Change in Special Expenses levy (Col. G compared to Col. C)
	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax		
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		
	(£)		(£)	(£)	(£)		(£)	(£)	(£)	%
Clacton	324,456	16,925.2	19.17	8.13	364,633	17,167.3	21.24	9.07	0.94	10.80
Frinton and Walton	121,434	7,844.6	15.48	4.44	135,774	7,982.0	17.01	4.84	0.40	9.88
Harwich	79,014	5,453.0	14.49	3.45	89,128	5,501.7	16.20	4.03	0.58	11.80
Lawford	4,746	1,550.9	3.06	(7.98)	5,271	1,582.9	3.33	(8.84)	(0.86)	8.82
Manningtree	(5,840)	336.2	(17.37)	(28.41)	(5,838)	336.1	(17.37)	(29.54)	(1.13)	0.00
All other Parishes	-	-	-	(11.04)	-	-	-	(12.17)	(1.13)	-
	523,810				588,968					

Note

1. An amount in brackets is a reduction in levy between the two years.

REQUISITE BUDGET CALCULATIONS 2020/21

- (a) It be noted that on 21 January 2020 the Council determined in accordance with the Local Government Act 2003 Section 75, the discounts for second homes and long term empty properties. On 21 January 2020 the Corporate Finance and Governance Portfolio Holder agreed in accordance with delegated power 3.36(8) the following amounts for the year 2020/21 in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992 and taking into account the discounts determined by Council on 21 January 2020.
- (i) 48,392.0 being the amount calculated by the Council, in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 2012, as its council tax base for the year.
 - (ii) Part of the Council's area
The amounts set out in Appendix G column (2) against each area set out in column (1), being the amounts calculated by the Council, in accordance with regulation 6 of the said regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items may relate.
- (b) Using the criteria below it is felt that the Council would be justified in passing a contrary resolution in respect of the special expenses which results in a special expenses total of £588,968.

Consideration of Determining the Contrary Resolution

In judging whether the contrary resolution should be passed in respect of any special expenses, the following matters are relevant:

- (i) Whether in respect of this Council's expenditure the function is to be provided generally for the whole district or is to be restricted to a part or parts of the district?
- (ii) To what extent, if any, are restrictions placed on any part of the district as to the accessibility of the function?
- (iii) The use of the facility/activity to which the Special Expense relates.

These matters must each be considered and a view taken as to whether it would be appropriate to pass the contrary resolution in respect of some of the budgeted expenditure on Special Expenses. Budgeted costs have been analysed between Special Expenses and General Expenses areas using the same methodology as that used last year.

- (c) That the tax bases for calculating the burden of special expenses will be as shown in Appendix G column (2)

(d) That the following amounts be calculated by the Council for the year 2020/21 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992:

- (i) £114,320,747 Being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act.

- (ii) £103,920,680 Being the aggregate of the amounts that the Council estimates for the items set out in Sections 31A(3)(a) to (d) of the Act.

- (iii) £10,400,067 Being the amount by which the aggregate at d(i) above exceeds the aggregate at d(ii) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its Council Tax Requirement for the year.

- (iv) £214.91 Being the amount at d(iii) above divided by the amount at a(i) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its council tax for the year.

- (v) £2,634,645 Being the aggregate amount of all special items referred to in Section 34(1) of the Act.

- (vi) £160.47 Being the amount at d(iv) above less the result given by dividing the amount at d(v) above by the amount at a(i) above, calculated by the Council, in accordance with section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in the parts of its area to which no special items apply.

(viii) Part of the Council's area

The amounts set out in Appendix G column (10) for the areas as set out in column (1), being the amounts given by adding to the amount at d(vi) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount a(ii) above calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

CALCULATION OF DISTRICT AND PARISH/TOWN 2020/21 COUNCIL TAX FOR ALL AREAS

Parished or Unparished Areas	Tax Base for Tax Setting Purpose	Parish Precepts	Council Tax Amount	District Special Expense	Council Tax Amount	Total Special Items (3) + (5) £ (7)	For all Special Items (4) + (6) £ (8)	Council Tax For General Expenses £ (9)	Total (8) + (9) £ (10)
(1)	(2)	£ (3)	£ (4)	£ (5)	£ (6)				
Unparished Area:									
Clacton	17,167.3			364,633	21.24	364,633	21.24	160.47	181.71
Parishes of:									
Alresford	778.9	83,200	106.82			83,200	106.82	160.47	267.29
Ardleigh	963.4	39,400	40.90			39,400	40.90	160.47	201.37
Beaumont-cum-Moze	125.2	4,000	31.95			4,000	31.95	160.47	192.42
Great Bentley	888.8	93,235	104.90			93,235	104.90	160.47	265.37
Little Bentley	118.0	3,300	27.97			3,300	27.97	160.47	188.44
Bradfield	484.0	60,168	124.31			60,168	124.31	160.47	284.78
Brightlingsea	2,866.0	181,365	63.28			181,365	63.28	160.47	223.75
Great Bromley	385.4	21,829	56.64			21,829	56.64	160.47	217.11
Little Bromley	100.4	1,700	16.93			1,700	16.93	160.47	177.40
Little Clacton	1,030.3	80,000	77.65			80,000	77.65	160.47	238.12
Elmstead	721.6	37,840	52.44			37,840	52.44	160.47	212.91
Frating	212.8	9,000	42.29			9,000	42.29	160.47	202.76
Frinton and Walton	7,982.0	595,611	74.62	135,774	17.01	731,385	91.63	160.47	252.10
Harwich	5,501.7	207,909	37.79	89,128	16.20	297,037	53.99	160.47	214.46
Lawford	1,582.9	124,750	78.81	5,271	3.33	130,021	82.14	160.47	242.61
Manningtree	336.1	20,397	60.69	(5,838)	(17.37)	14,559	43.32	160.47	203.79
Mistley	1,043.9	76,000	72.80			76,000	72.80	160.47	233.27
Great Oakley	361.3	22,175	61.38			22,175	61.38	160.47	221.85
Little Oakley	376.7	16,825	44.66			16,825	44.66	160.47	205.13
Ramsey and Parkeston	721.2	71,108	98.60			71,108	98.60	160.47	259.07
St Osyth	1,863.7	136,253	73.11			136,253	73.11	160.47	233.58
Tendring	284.4	13,000	45.71			13,000	45.71	160.47	206.18
Thorpe-le-Soken	768.9	51,893	67.49			51,893	67.49	160.47	227.96
Thorrington	504.6	22,000	43.60			22,000	43.60	160.47	204.07
Weeley	724.3	46,172	63.75			46,172	63.75	160.47	224.22
Wix	300.9	21,002	69.80			21,002	69.80	160.47	230.27
Wrabness	197.3	5,545	28.10			5,545	28.10	160.47	188.57
	48,392.0	2,045,677		588,968		2,634,645			

PRECEPTS ON THE COLLECTION FUND

2019/20			2020/21		
47,455.2		Council Tax Base	48,392.0		
Amount	Council Tax		Amount	Council Tax	Change in Tax
£'000	£		£'000	£	%
13,557	285.67	Total Net Budget	14,582	301.33	
(4,892)	(103.08)	Less Government Support/Business Rates	(4,867)	(100.57)	
8,665	182.59	Net District Council Expenditure	9,715	200.76	
(710)	(14.95)	Less Collection Fund (surplus)/deficit	(1,361)	(28.12)	
7,955	167.64	District Council Services	8,354	172.64	2.98%
7,431	156.60	District General Expenses	7,765	160.47	2.47%
524	11.04	District Special Expenses	589	12.17	10.24%
7,955	167.64	Council Tax Requirement (TDC)	8,354	172.64	2.98%
1,874	39.49	Parish Council Services	2,046	42.27	7.04%
9,829	207.13	Council Tax Requirement	10,400	214.91	3.76%

DISTRICT AND PARISH/TOWN COUNCIL TAX AMOUNTS 2020/21

Band	A	B	C	D	E	F	G	H
Multiplier	(6/9)	(7/9)	(8/9)	(9/9)	(11/9)	(13/9)	(15/9)	(18/9)
Parished or Unparished Area								
Unparished Area: Clacton	121.14	141.33	161.52	181.71	222.09	262.47	302.85	363.42
Parishes of :								
Alresford	178.19	207.89	237.59	267.29	326.69	386.09	445.48	534.58
Ardleigh	134.25	156.62	179.00	201.37	246.12	290.87	335.62	402.74
Beaumont-cum-Moze	128.28	149.66	171.04	192.42	235.18	277.94	320.70	384.84
Great Bentley	176.91	206.40	235.88	265.37	324.34	383.31	442.28	530.74
Little Bentley	125.63	146.56	167.50	188.44	230.32	272.19	314.07	376.88
Bradfield	189.85	221.50	253.14	284.78	348.06	411.35	474.63	569.56
Brightlingsea	149.17	174.03	198.89	223.75	273.47	323.19	372.92	447.50
Great Bromley	144.74	168.86	192.99	217.11	265.36	313.60	361.85	434.22
Little Bromley	118.27	137.98	157.69	177.40	216.82	256.24	295.67	354.80
Little Clacton	158.75	185.20	211.66	238.12	291.04	343.95	396.87	476.24
Elmstead	141.94	165.60	189.25	212.91	260.22	307.54	354.85	425.82
Frating	135.17	157.70	180.23	202.76	247.82	292.88	337.93	405.52
Frinton and Walton	168.07	196.08	224.09	252.10	308.12	364.14	420.17	504.20
Harwich	142.97	166.80	190.63	214.46	262.12	309.78	357.43	428.92
Lawford	161.74	188.70	215.65	242.61	296.52	350.44	404.35	485.22
Manningtree	135.86	158.50	181.15	203.79	249.08	294.36	339.65	407.58
Mistley	155.51	181.43	207.35	233.27	285.11	336.95	388.78	466.54
Great Oakley	147.90	172.55	197.20	221.85	271.15	320.45	369.75	443.70
Little Oakley	136.75	159.55	182.34	205.13	250.71	296.30	341.88	410.26
Ramsey and Parkeston	172.71	201.50	230.28	259.07	316.64	374.21	431.78	518.14
St Osyth	155.72	181.67	207.63	233.58	285.49	337.39	389.30	467.16
Tendring	137.45	160.36	183.27	206.18	252.00	297.82	343.63	412.36
Thorpe-le-Soken	151.97	177.30	202.63	227.96	278.62	329.28	379.93	455.92
Thorrington	136.05	158.72	181.40	204.07	249.42	294.77	340.12	408.14
Weeley	149.48	174.39	199.31	224.22	274.05	323.87	373.70	448.44
Wix	153.51	179.10	204.68	230.27	281.44	332.61	383.78	460.54
Wrabness	125.71	146.67	167.62	188.57	230.47	272.38	314.28	377.14

CALCULATION OF ESTIMATED SURPLUS ON THE COLLECTION FUND FOR 2020/21

In January each year the Council (as billing authority) must assess the balance that will be in the Collection Fund on 31 March.

The Council Tax surplus/deficit has to be divided between this Council and the three major precepting authorities in proportion to their original budget requirements. The Business Rates surplus/deficit has to be allocated according to the statutory proportions applicable under business rates retention which are 40% Tendring District Council, 9% Essex County Council, 1% Essex Fire and the remaining 50% to Central Government.

The figures below shows this results in a net surplus available for Tendring of **£1.361m** (£0.400m surplus on Council Tax and a £0.961m surplus on Business Rates). This surplus must be taken into account when setting the 2020/21 budget.

	COUNCIL TAX		BUSINESS RATES	
	Original Estimate £'000	Latest Estimate £'000	Original Estimate £'000	Latest Estimate £'000
Income for the Year	(82,713)	(85,815)	(26,019)	(27,406)
Expenditure				
Precepts/Share of Income				
- Essex County Council	60,289	60,289	2,310	2,310
- Essex Fire	3,438	3,438	257	257
- Essex Police	9,157	9,157	-	-
- Tendring District Council	9,829	9,829	10,265	10,265
- Central Government	-	-	12,831	12,831
Balances				
- Essex County Council	1,625	1,625	100	100
- Essex Fire	94	94	11	11
- Essex Police	225	225	-	-
- Tendring District Council	264	264	446	446
- Central Government	-	-	557	557
Other Business Rate Payments	-	-	356	354
(Surplus)/Deficit for Year	2,208	(894)	1,114	(275)
Add (Surplus)/Deficit Brought Forward	(2,208)	(2,470)	(1,114)	(2,127)
(Surplus)/Deficit Carried Forward	-	(3,364)	-	(2,402)
Allocated to:	£'000		£'000	
- Essex County Council	(2,452)		(216)	
- Essex Fire	(140)		(24)	
- Essex Police	(372)		-	
- Tendring District Council	(400)		(961)	
- Central Government	-		(1,201)	
	(3,364)		(2,402)	

Extract from Cabinet Report 24 January 2020

Robustness of Estimates and Adequacy of Reserves – Report under Section 25 of the Local Government Act 2003.

As part of the requirements set out in legislation, the Chief Finance Officer (S151 Officer) must report to Council, as part of the budget process, the robustness of the estimates and the adequacy of the reserves, both of which are set out below.

Robustness of the Estimates

As part of the Long Term Financial Sustainability Plan introduced during 2017/18, the forecast and budget setting processes continue to be built on the following 5 key strands:

- Increases to Underlying Income
- Controlling Net Expenditure Inflationary Pressure
- Savings and Efficiencies
- Delivering a Favourable Outturn Position
- Cost Pressure Mitigation

Within each strand, the forecast is based on relatively conservative estimates with no optimistic bias included. Each element of the forecast and how it has been derived and developed over time is clearly set out within regular reports to Management Team and Members.

As mentioned in earlier years of the long term forecast, cost pressures continue to present one of the more significant risks to the long term plan. As part of the development of the long term plan during 2019 a number of on-going cost pressures emerged which resulted in the cost pressure allowance being increased from **£0.150m** to **£0.600m** in 2020/21. Although the final level of cost pressures included in the budget in 2020/21 was slightly lower at **£0.491m**, it was still significantly more than the initial amount allowed for. It is also important to highlight that mitigation actions have been proposed for a number of cost pressures which may not provide a permanent solution and the item may need to be reconsidered for inclusion in the budget over the later years of the forecast.

As acknowledged in prior years, the long term approach to the forecast requires a compromise in terms of the speed at which the Council can spend money on items where it has a choice to do so or not. This may involve areas where the additional expenditure may support income growth or the Council's reputation. A hard but fair and considered approach is being taken in terms of how much additional expenditure by way of cost pressures can be accommodated within the long term forecast. Set against this backdrop and to 'protect' the revenue budget as much as possible, the budget proposals in 2020/21 set out a revised approach to avoidable costs pressures and those relating to the Council's assets. It is proposed to deal with these two classes of cost pressures outside of the annual budget cycle, supported by an initial asset improvement fund of **£1.134m** and via the use of one off money and/or the reprioritisation of existing budgets where necessary. The above approach will also be supported by the Council's newly adopted business case / project initiation processes, which will include the consideration of maximising the use of existing resources or external funding where possible.

In response to the increase in the level of on-going cost pressures included within the 2020/21 budget, the annual savings 'allowance' has been increased from **£0.300m** to **£0.450m** across the remaining 6 years of the forecast period. Savings of **£0.369m [revised to £0.301m]** have been included within the 2020/21 budget and work will shortly be underway to identify further savings opportunities to support the budget position from 2021/22 onwards.

The detailed budget for 2020/21 has been prepared within the above framework. Clear rationale has been stated in respect of the formulation of the financial forecast and how it has been

translated into the detailed budgets for 2020/21. This has been supported by a risk assessment of each line of the forecast.

The on-going review of reserves continues to demonstrate that the Council's current level of reserves remain adequate to 'underwrite' risks and uncertainties that are also inherent within the forecasting process, supported by the specific Forecast Risk Fund. No significant adjustments have been required in 2020/21 that weaken the overall long term approach to the forecast. A specific statement on reserves is set out further on in this section of the report.

The financial forecasting process continues to remain alert to government announcements and the impact of external issues such as funding receivable from elsewhere within the public sector. The forecast also aims to reflect the outturn position from the previous year along with cost pressures which also allow it to remain alert to potential changes to its financial position. The future financial settlement arrangements from the Government remains a key risk along with cost pressures and savings targets discussed earlier and together they represent the highest rated risks within the long term forecast.

Clear actions in respect of financial resilience continue to form part of the Council's Annual Governance Statement that includes amongst other things a number of financial risks and issues that enable the Council to keep a watching brief on significant upcoming matters that may have a financial consequence. Linked to an earlier point above, where the Council makes significant financial commitments, such as to major projects to deliver against its priorities, money is found from within existing budgets wherever possible and set aside accordingly rather than relying on projected savings or future forecasts.

The Council's External Auditor recently highlighted as part of their value for money work that the medium term financial strategy assumptions adequately reflect demographic and inflationary cost pressures, pay awards and other known cost pressures. The assumptions around funding sources are reasonable and reflect published information and Government announcements. The auditor went on to say that they were satisfied that the Council has adequate arrangements for setting and monitoring financial budgets. While they recognised that there was a funding gap in the long term plan, they were satisfied that the Council is making appropriate arrangements to manage this in a way that will ensure it continues to remain financially sustainable.

Financial Resilience remains at the forefront of the financial planning process with money identified where possible to invest in 'spend to save' projects or 'protect' key services that will in turn support the Council in delivering a balanced and sustainable budget in the long term. It is important to highlight that the Council continues to aim to find savings from within its underlying revenue budget rather than rely on potentially time limited income, such as from the New Homes Bonus, to balance the budget.

The need to continue to deliver against the 10 year forecast is clearly recognised within the Council and remains the key focus in 2020/21 and beyond to enable it to continue to provide quality services and invest in its priorities. Self-sufficiency continues to underpin the Council's 10 year forecast along with maximising opportunities through investment and maximising savings opportunities over a longer time period. Taking a longer term view of the forecast also enables the Council to respond to any significant financial impacts over several years rather than as part of an annual budget cycle, which strengthens financial resilience in the long term.

Another aspect to the long term approach to the forecast is the ability to 'flex' the delivery of services rather than cut services. If required by the forecast, the Council could flex the delivery of a service one year but increase it again when money next becomes available, which also provides a key foundation against which the budget is 'built'.

The Council continues to play a key role in a number of activities such as engaging with cross authority working and maximising commercial opportunities wherever possible, all of which are important elements in supporting the Council's longer term financial strength. Significant transformation activities including office rationalisation, channel shift and digital transformation projects, remain in progress within the Council to support the overall financial position going forward.

The Council remains alert to the risks associated with the highly complex area of the budget introduced via the local retention of business rates. A separate Business Rates Resilience Reserve has been established to support the Council through periods where income may be volatile, which provides the Council with a longer recovery period if faced with adverse issues in the years ahead.

It is recognised that there are risks inherent within the Council's financial framework and corresponding detailed estimates. However, action has been taken to mitigate these risks as far as possible. The budgets have been prepared against the background of the continuing difficult economic climate resulting in on-going reviews of significant budgets.

Within the Financial Strategy framework there is Cabinet involvement at various stages in addition to a comprehensive review and associated input from the Resources and Services Overview and Scrutiny Committee.

Regular and comprehensive monitoring of the budget will continue to be undertaken during 2020/21 as part of the well-established and comprehensive financial performance reporting process, so issues can be identified and action taken at the earliest opportunity if and when appropriate. Also any savings identified during the year will continue to be transferred to the Forecast Risk Fund where possible, to further strengthen the approach taken in 'underwriting' the risks associated with a 10 year forecasting period.

The proposed budget resulting from this process is therefore robust and deliverable and is supported by reserves with further details below.

Adequacy of the Reserves

An integral part of the Council's overall strategy is that the level of reserves is sufficient to support identified risks along with supporting a sustainable budget position in the longer term. The level of uncommitted reserves forecast at 31 March 2020 is **£4.000m** including the minimum working balance of **£1.600m**. All of the reserves are regarded as adequate and recognise significant risks such as from potential business rates volatility.

Spend to save initiatives have been supported by reserves with the rate of return on investment being a key consideration when any proposal is considered to be funded this way. One example proposed in 2020/21 being the use of reserves to enable the payment of the 3 year pension deficit amount in one upfront amount, which saves the Council in excess of **£0.093m** over three years (equivalent to a return on investment of 4.3%)

As mentioned elsewhere, a Forecast Risk Fund has been established to 'underwrite' the 10 year forecast.