



RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE

AGENDA

DATE:	Tuesday, 15 September 2026
TIME:	7.30 pm
VENUE:	Committee Room, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

MEMBERSHIP:

Councillor P Honeywood (Chairman)	Councillor Goldman
Councillor Amos (Vice-Chairman)	Councillor J Henderson
Councillor Bensilum	Councillor Newton
Councillor Bush	Councillor Steady
Councillor Casey	

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DATE OF PUBLICATION: Tuesday, 8 September 2026

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 5 - 6)

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on Tuesday, 16 June 2026.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests of Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

4 Questions on Notice pursuant to Council Procedure Rule 38

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District and which falls within the terms of reference of the Committee.

5 Report of the Assistant Director (Housing & Environment) - A.1 - Waste and Street Cleaning Contract Roll Out Update (Pages 7 - 10)

To support the Committee with its enquiry in respect of the roll out of the Council's waste collection and street cleaning contract.

6 Report of the Assistant Director (Corporate Policy & Support) - A.2 - Review of the Work Programme (Pages 11 - 26)

The report provides the Committee with its approved Work Programme for 2026/27, including progress with enquiries set out in its Work Programme, feedback to the Committee on the decisions relating to previous recommendations from the Committee in respects of enquiries undertaken and a list of forthcoming decisions for which public notice has been given.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Resources and Services Overview and Scrutiny Committee is to be held in the Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 7.30 pm on Tuesday, 1 December 2026.

Information for Visitors

FIRE EVACUATION PROCEDURE

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Your calmness and assistance is greatly appreciated.

**MINUTES OF THE MEETING OF THE RESOURCES AND SERVICES OVERVIEW
AND SCRUTINY COMMITTEE,
HELD ON TUESDAY, 16TH JUNE, 2026 AT 7.30 PM
IN THE COMMITTEE ROOM, TOWN HALL, STATION ROAD, CLACTON-ON-SEA,
CO15 1SE**

Present:	Councillors P Honeywood (Chairman), Amos (Vice-Chairman), Bensilum, Bush, Casey, Goldman, J Henderson, Newton and Steady
In Attendance:	Keith Simmons (Assistant Director (Corporate Policy & Support) & Deputy Monitoring Officer), Katie Koppenaal (Democratic Services Officer) and Bethany Jones (Democratic Services Officer)

8. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

There were no apologies for absence submitted nor substitutions made on this occasion.

9. MINUTES OF THE LAST MEETING

It was moved by Councillor Amos, seconded by Councillor Goldman and **RESOLVED** that the minutes of the last meeting of the Committee held on Thursday, 21 May 2026 be confirmed as a correct record and signed by the Chairman subject to the following alteration and amendment to Minute 6 that:

"The approach currently being taken is not the result of a decision made by this Cabinet, and I am not in a position today to state what our future course of action will be. I will therefore take this information aware, consider it collectively with Cabinet, and provide a written response once a decision has been reached" to change to say The Chairman, Councillor P Honeywood, advised that the response on page 23 of the agenda, it is stated *"The approach currently being taken is not the result of a decision made by this Cabinet, and I am not in a position today to state what our future course of action will be. I will therefore take this information aware, consider it collectively **with my Cabinet colleagues at an Informal Cabinet meeting due to be held on Friday 29 May 2026,** and provide a written response once a decision has been reached"*

The Chairman noted that the minutes recorded a written response would be provided by the Portfolio Holder for Housing and Planning and requested that this be followed up.

10. DECLARATIONS OF INTEREST

There were no Declarations of Interest made by Members on this occasion.

11. QUESTIONS ON NOTICE PURSUANT TO COUNCIL PROCEDURE RULE 38

No Questions on Notice pursuant to Council Procedure Rule 38 had been submitted by Members for this meeting.

12. **REPORT OF THE ASSISTANT DIRECTOR (CORPORATE POLICY & SUPPORT) -
A.1 - REVIEW OF THE WORK PROGRAMME**

The Assistant Director (Corporate Policy & Support) presented the Committee, where relevant with an overview of its approved Work Programme for 2025/26, feedback to the Committee on the decisions taken in respect of previous recommendations from the Committee arising from enquiries undertaken, and a list of forthcoming decisions for which public notice had been given.

It was reported that as part of the preparation for the 2026/27 Work Programme, a consultation had been conducted to invite Councillors, partner agencies and members of the public to suggest topics for the Scrutiny Committees' consideration.

A joint informal meeting of the Council's two Scrutiny Committees had been held on Thursday 4 June 2026 whereby consultation feedback had been considered.

The Committee heard that the Democratic Services Team had also been in communication with both Chairmen on the Overview and Scrutiny Committees regarding the creation of the Scrutiny Annual Report for 2025/26. That report was presented to the Committee at the meeting as a 'to follow' item as Appendix E to the report (A.1).

It was proposed that a provisional date of Wednesday, 29 July 2026 be set for the Task and Finish Group's Temporary Accommodation Enquiry Day, subject to the availability of those required to participate in the inquiry.

It was unanimously **RESOLVED** that the Committee:

- (a) the Resources and Services Overview and Scrutiny Committee's Work Programme for 2026/27 be submitted to Full Council for approval; and
- (b) notes its updated Work Programme for 2025/26 (Appendix A), feedback to the Committee on the decisions in respect of previous recommendations (Appendix C) and the list of forthcoming decisions (Appendix D).

It was further **RESOLVED**, also having been moved and seconded by Councillors Bensilum and Newton, that the Assistant Director (Corporate Policy & Support) be authorised, following consultation with the Committee's Chairman, to:

- (a) finalise the review of the year 2025/26 Overview and Scrutiny Report to be submitted to Full Council.

The meeting was declared closed at 8.25 pm

Chairman

RESOURCES & SERVICES OVERVIEW AND SCRUTINY COMMITTEE

15 SEPTEMBER 2026

REPORT OF ASSISTANT DIRECTOR FOR HOUSING & ENVIRONMENT

A.1 WASTE AND STREET CLEANING CONTRACT ROLLOUT UPDATE

PURPOSE OF THE REPORT/INQUIRY

To support the Committee with its enquiry in respect of the roll out of the Council's waste collection and street cleaning contract.

SCOPE - THE AIMS AND OBJECTIVES OF THE REPORT

To enable the Committee to undertake the enquiry set out in its approved work programme for 2026/27 in respect of the Council's waste collection and street cleaning service from 1 April 2026. The Committee is provided with an update on the rollout of the services associated with the new contract from 1 April 2026.

INVITEES

The Portfolio Holder for the Environment & ICT (Cllr Adrian Smith)
The Corporate Director for Operations and Delivery (Mr Damian Williams)
The Assistant Director for Housing & Environment (Mr Tim R Clarke)
The Waste & Recycling Manager (Mr Jon Hamlet)
Oliver Hammond – Regional Project Manager – Veolia

BACKGROUND

The Committee's agreed Work Programme includes an item that the Committee consider an update on the rollout of the new waste and recycling contract.

The Council's contract for waste and recycling collection and street cleaning commenced on 1 April 2026.

At its meeting on 14 November 2025, Cabinet approved the award of the contract to Veolia Environmental Services. The contract specification was based upon a set of principles, which translated into a detailed specification.

RELEVANT CORPORATE PLAN THEME/ANNUAL CABINET PRIORITY

The relevant Corporate Plan themes are:

- Pride in our area and services to residents
- Championing of local environment

- Financial sustainability and openness

DESIRED OUTCOME OF THE CONSIDERATION OF THIS ITEM/INQUIRY

As set out in the Work Programme the desired outcome is to identify any areas for improvement and to make recommendations thereon.

DETAILED INFORMATION

Background information on the procurement of the contract can be found in previous reports to Cabinet:

On 26 July 2024, Cabinet considered a report entitled Update on Future Waste and Recycling Collection and Street Sweeping Options:

<https://tdcdemocracy.tendringdc.gov.uk/documents/s68923/A6%20Report%20-%20Future%20options%20for%20kerbside%20waste%20and%20recycling%20collection%20and%20street%20sweeping.pdf>

On 23 May 2025, Cabinet considered a report entitled Update on the Waste and Recycling Collection and Street Sweeping Contract Procurement:

<https://tdcdemocracy.tendringdc.gov.uk/documents/s75841/A2%20Report%20-%20Waste%20Management%20Contract.pdf>

On 14 November 2025, Cabinet approved the award of the contract:

<https://tdcdemocracy.tendringdc.gov.uk/documents/s78757/A1%20Report%20-%20Award%20of%20new%20waste%20mgt%20and%20recycling%20contract%20and%20funding%20thereof.pdf>

The new contract commenced on 1 April 2026 and to support the operational delivery and smooth roll out of the contract an officer working group has been established, meeting initially fortnightly and moving to monthly as the project has progressed. A basic implementation plan has been developed, supported by a separate communications plan.

The Portfolio Holder Working Party has been re-established and has met on two occasions, on 15 June 2026 and most recently on 12 August 2026.

Weekly contract mobilisation meetings have been taking place with the Veolia project manager.

Principle activities and achievements associated with the rollout of the contract include:

Street Cleaning

- Deployment of 238 seasonal blue street litter bins in seafront areas during first week of April. These seafront bins are all emptied twice daily and remain in place until the end of September and will be deployed again in March 2027.
- Additional street cleaning operatives employed for seafront areas and working patterns amended.

- Deployment of two electric/pedal powered carts to facilitate faster responses and easier access for town centre and seafront bin emptying (Clacton and Frinton/Walton)
- Deployment of five vacuum barrows to facilitate faster/more accurate street cleaning in town centre areas.
- Electronic mapping of litter bins and reconciliation with existing records – this will facilitate easier monitoring of emptying schedules.

Waste & Recycling Collection

- Delivery of 1,400 Food waste recycling caddies to street level homes that were not offered food waste collections under the previous contract. The caddies and associated information leaflets were delivered in time for these collections to commence from the beginning of April.
- Review of waste & recycling collection rounds in preparation for 1st October commencement of the new Simpler Recycling compliant recycling collection service. This has aimed at minimising changes for residents with only 900 residents to have a waste and recycling collection day change. Four different versions of information leaflets have been required.
- Commencement on 17th August 2026 of the delivery of an additional green recycling box, lid and information leaflet for all street level households in order to provide additional capacity for the wider range of recycling that will be collected. At the time of writing this delivery programme is 50% complete and on target to deliver all 70,000 by mid-September
- Commencement of public facing media promoting the collection changes taking effect from October.
- Issue of information packs to all ward councillors and town and parish council clerks. The pack includes collection change leaflets relevant to their location and a set of FAQs and was issued to coincide with the commencement of the additional recycling box delivery programme.

General and day to day management

- Development of Veolia's IT (ECHO) systems and interfacing with TDC IT systems to enable smoother reporting of missed collections for residents. From mid-September officers will have direct access to Veolia's ECHO to view collection data and facilitate contractor monitoring. ECHO has been introduced to the street cleaning side of the service.
- Introduction of weekly operational meetings attended by Veolia supervisors and TDC officers aimed at ensuring greater day to day communication over issues. These supplement more comprehensive monthly operational meetings.
- Introduction of twice daily (morning and evening) situation reports so TDC officers are aware of issues and can alert contact centre staff where collections may be delayed or missed.
- Replacement of ageing vehicle fleet
- Veolia have undertaken improvement works at the Fowler Road depot
- Improvement works are planned to one seafront barrow store in Clacton

Key future activities include:

- Employment of temporary agency staff to assist with phone enquiries associated with the collection changes during October.

- Employment of temporary agency staff to assist with on the ground monitoring of recycling collections and to visit all blocks of flats to update labelling on communal recycling bins and assess for suitability for food waste collections.
- Food waste recycling promotional activity to be undertaken with support of ECC

It should be noted that the award of the contract was made very close to the start date. Usually, a contract of this significance would have a 9 – 12 month lead in period. Consequently, enhancements to IT and operating practices are being made during the contract period with the expectation that these will all be complete and in place by October.

The first bi-annual contract partnership board meeting will take place in October where Veolia will present the first six months performance data for review by the Council.

RECOMMENDATION

That the Resources and Services Overview and Scrutiny Committee considers the previous relevant Cabinet reports and information provided within this report and determines whether it has any recommendations it wishes to put forward to Cabinet and/or the relevant Portfolio Holders.

PREVIOUS RELEVANT DECISIONS

As set out in the detailed information section above.

BACKGROUND PAPERS AND PUBLISHED REFERENCE MATERIAL

None

APPENDICES

None

REPORT/INQUIRY CONTACT OFFICER(S)

Name	Tim Clarke
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RESOURCES & SERVICES OVERVIEW AND SCRUTINY COMMITTEE

15 SEPTEMBER 2026

REPORT OF ASSISTANT DIRECTOR (CORPORATE POLICY AND SUPPORT)

A.2 WORK PROGRAMMING – INCLUDING MONITORING OF PREVIOUS RECOMMENDATIONS AND SUMMARY OF FORTHCOMING DECISIONS

PURPOSE OF THE REPORT

The report provides the Committee with its approved Work Programme for 2026/27, including progress with enquiries set out in its Work Programme, feedback to the Committee on the decisions relating to previous recommendations from the Committee in respects of enquiries undertaken and a list of forthcoming decisions for which public notice has been given.

SCOPE - THE AIMS AND OBJECTIVES OF THE REPORT

To support the overview and scrutiny function of the Council, this report seeks to confirm the Committee's focus, through its work programme, for 2026/27 and related information to ensure the Committee can actively address issues within its terms of reference.

INVITEES

None.

BACKGROUND

The then Government Department for Levelling Up, Housing and Communities (DLUHC) issued updated Overview and Scrutiny Statutory Guidance on 22 April 2024, replacing the previous 2019 guidance. The revised document reinforces the central role of scrutiny in ensuring that Local Authorities operate transparently, make evidence-based decisions, and remain accountable to their communities. It emphasises that effective scrutiny is a cornerstone of good governance and should be embedded as a core function rather than treated as an adjunct to executive decision-making.

The 2024 guidance places renewed focus on the culture and behaviours that enable scrutiny to thrive. It highlights the importance of constructive relationships between Senior Officers and Scrutiny Members, underpinned by mutual respect and a shared commitment to democratic accountability. The guidance stresses that scrutiny must be independent, Member-led, and adequately resourced, with councils expected to ensure that committees have access to the information, officer support, and specialist advice necessary to carry out their functions effectively.

A key theme in the updated guidance is the need for scrutiny work programmes to be strategically focused and aligned with the authority's priorities, risks, and performance challenges. Committees are encouraged to adopt a forward-looking, outcome-driven approach, selecting topics that will add demonstrable value for residents. The guidance also reiterates the importance of public engagement, transparency, and clear reporting, ensuring that scrutiny activity is visible and accessible to local communities.

The 2024 update further clarifies expectations around the scrutiny of external partners, including those delivering commissioned or shared services. It reinforces the principle that scrutiny has a legitimate role in examining the effectiveness, value for money, and governance of partnership arrangements, while maintaining a proportionate and collaborative approach. Overall, the revised guidance aims to strengthen the impact of scrutiny across the sector by promoting good practice, improving consistency, and supporting councils to deliver high-quality, accountable public services.

The inclusion of the matters set out in the “purpose of this report” section above seeks to further re-enforce the inter-relationship of the matters referred to. As such, it is designed to support consideration of work programming of the Committee and contribute to addressing progress with the Corporate Plan.

RELEVANT CORPORATE PLAN THEME/ANNUAL CABINET PRIORITY

In considering the Work Programme of enquiries, the Committee must have regard to the Corporate Plan 2024-28 and the themes of that Corporate Plan are:

- Pride in our area and services to residents
- Raising aspirations and creating opportunities
- Championing our local environment
- Working with partners to improve quality of life
- Promoting our heritage offer, attracting visitors and encouraging them to stay longer
- Financial Sustainability and openness

DESIRED OUTCOME OF THE CONSIDERATION OF THIS ITEM

To enable the Committee to effectively plan and review priorities in scrutiny matters for the current 2026/27 scrutiny year, ensuring alignment with the Corporate Plan and maximising impact through focused enquiries. The Committee should confirm the membership of its Task and Finish Groups, consider feedback on previous recommendations, and review forthcoming decisions to inform its strategic direction and oversight responsibilities.

DETAILED INFORMATION

WORK PROGRAMME 2026/27

The details relating to the following matters are set out in the relevant Appendix identified:

- (1) Work Programme for 2026/267 approved by Full Council on 1 September 2026 – See Appendix A;
- (2) a list of previous recommendations made by the Committee and any updates relating to those recommendations – See Appendix B; and
- (2) a list of forthcoming decisions for which notice has been given since publication of the agenda for the Committee’s last meeting – See Appendix C.

In considering work programming matters, the Committee is reminded of the following key points arising from the CfGS review undertaken in 2021:

“Considering greater use of task and finish groups – This more informal type of O&S can allow improved cross-party working and detailed investigation of a single issue focussed on producing substantive recommendations.

Improved agenda planning and management - Committees should focus on one or two substantive items per agenda to allow for cross-cutting themes to be properly identified and explored, and different insights brought to bear on critical issues.

Considering how to engage the public in the work of O&S - This could include O&S going on more site visits in the community, inviting the public to offer ideas for work programmes, and greater use of social media channels for resident input and communicating the progress and impact of scrutiny work.

A clearer focus on democratic accountability - Scrutiny of Cabinet Members should form a key part of the work programme, providing an opportunity to hold the Leader and portfolio holders to account for delivery of the corporate plan and any other issues O&S feel is important.”

The Resources and Services Overview and Scrutiny Committee is one of two overview and scrutiny committees established by the Council to specifically focus on the following areas of Council work (as detailed in Article 6.02(i) of the Council's Constitution):

“To perform the role of Overview and Scrutiny and its functions in relation to:

- The Chairman and the Vice-Chairman of the Committee will normally be Members of a political group that is not represented on the Cabinet. The Committee will hold 8 scheduled meetings per year but with the Chairman able to call additional formal meetings. Meetings of Task and Finish Groups can be called as required, following the terms of reference being agreed by the Committee.*
- To perform the role of Overview and Scrutiny and its functions in relation to the effective use of the Council's resources including approval of discrete researched and evidenced reviews on the effectiveness.*

Financial Forecast Budget setting and monitoring (including General Fund & Housing Revenue Account)

- Colchester/Tendring Borders Garden Community*
- Housing Strategy and Homelessness Service*
- Service Delivery and Performance (where not delegated to the Community Leadership Overview and Scrutiny Committee)*
- Procurement and Contract Management*
- Transformation and Digital Strategies*
- Customer Service and Standards*

The Constitution provides for the two overview and scrutiny committees to submit a work programme to full Council for approval. Rule 7 of the Overview and Scrutiny Procedure Rules sets out the position as follows:

“Each Overview and Scrutiny Committee will submit a work programme for the year ahead and a review of the previous year's activities to the full Council for approval. In addition it will be responsible for co-ordinating and prioritising its work programme on an ongoing basis.

In preparing, co-ordinating and prioritising its programme, each Overview and Scrutiny Committee will take into account:-

- *The General Role and Principles of undertaking its functions, as set out in Part 2 Article 6;*
- *The planned work on the preparation of elements of the Budget and Policy Framework, as set out in the Council's Business Plan;*
- *The need for statutory timetables to be met;*
- *The wishes of all members of the committee;*
- *Requests from the Cabinet to carry out reviews; and*
- *Requests from Group Leaders in accordance with Rule 8."*

A review of the Committee's Work Programme, in the context of the next steps for Local Government Re-organisation, such as Parliament's anticipated approval of the Structural Changes Order will continue to be monitored as an ongoing item of business.

RECOMMENDATION(S)

That the Committee:-

- a) considers its updated Work Programme 2026/27 (Appendix A), feedback to the Committee on the decisions made in respect of its previous recommendations (Appendix B) and the list of relevant forthcoming decisions (Appendix C);**
- b) notes the remaining contents of the report.**

PREVIOUS RELEVANT DECISIONS

Full Council – 1 September 2026 – adoption of the Work Programme for the Committee

BACKGROUND PAPERS AND PUBLISHED REFERENCE MATERIAL

- **Department for Levelling Up, Housing and Communities (2024), Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities. Published 22 April 2024.**
- **Local Government Act 2000 (as amended) – Legislative framework establishing Overview and Scrutiny functions.**
- **Localism Act 2011 – Relevant provisions relating to governance, transparency, and local accountability.**
- **Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017 – Statutory requirements for scrutiny in combined authorities.**
- **Centre for Governance and Scrutiny (CfGS) – Overview & Scrutiny Development Review (2021)**
- **Tendring District Council Constitution – Article 6 and Overview and Scrutiny Procedure Rules**
- **Corporate Plan 2024–2028**

➤ **Full Council Minutes – 1 September 2026**

APPENDICES

Appendix A – Work Programme 2025/26

Appendix B – Recommendations Monitoring

Appendix C – Forthcoming Decisions

REPORT CONTACT OFFICER(S)

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A.1 - APPENDIX A

RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE **ENQUIRIES TO BE UNDERTAKEN IN 2026/27**

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
Waste and street cleaning contract rollout update including an update from the Portfolio Holder Working Party for the Waste and Street Cleaning Contract Implementation.	Programmed for a meeting of the Committee due to be held on 15 September 2026.	- Pride in our area and services to residents - Championing our local environment - Financial sustainability and openness	Notes of the meetings of the Portfolio Holder Working Party.	Portfolio Holder for Environment & ICT Corporate Director for Operations and Delivery Assistant Director for Housing and Environment Veolia	To identify any possible areas for improvement and to make recommendations thereon.
Overview of The Financial Outturn 2025/26 and Proposed Allocation of the General Fund Variance For The Year and Other In-Year Budget Adjustments 2026/27	At Committee on 1 December 2026	- Financial sustainability and openness	Financial Outturn Report 2025/26 and In-Year Budget Adjustments 2026/27	Portfolio Holder for Corporate Finance & Governance Corporate Director (Finance & IT)	Provide reassurance and challenge the financial arrangements of the Council.
Pre-Budget Scrutiny Consider long-term forecasts. Challenging assumptions/testing zero base budgeting. Consider repeated overspends/underspends Addressing performance/budget requirements.	At Committee on 13 January 2026 [Pre-meeting 5 January 2026]	- Championing our local environment - Pride in our area and services to residents - Working with Partners to improve quality of life - Raising aspirations and creating opportunities - Promoting our heritage offer, attracting visitors and encouraging them to stay longer - Financial sustainability and openness	The 2026/27 Budget and update the end of Q3, draft budget for 2027/28 and the financial strategy plus details of significant overspend and underspend over the last five financial years. Consideration will be given to providing some additional local government finances training ahead of the Pre-Budget Scrutiny.	All Portfolio Holders All Members of Management Team	
Quarter 2 2026/27 Financial Performance Update	Programmed for a meeting of the Committee due to be held on 13 January 2026.	- Financial sustainability and openness	Financial Outturn Report 2025/26 and In-Year Budget Adjustments 2026/27	Portfolio Holder for Corporate Finance & Governance	Provide reassurance and challenge the financial arrangements of the Council.

A.1 - APPENDIX A

				Corporate Director (Finance & IT)	
Capital & Treasury Strategy for 2027/28	At a meeting of the Committee due to be held on 2 March 2027.	- Financial sustainability and openness	The Capital & Treasury Strategy for 2027/28	Portfolio Holder for Corporate Finance & Governance Corporate Director (Finance & IT)	To identify any possible areas for improvement and to make recommendations thereon.
To examine the Asset management arrangements of the Council and consider the extent to which asset acquisition and disposal is strongly linked to the ambitions of the corporate plan. The enquiry will look at land assets and their use/value to the Council and community properties, investment in them and the use to which they are put, and Beach Hut (bases). [This matter will not look at Human Resources or matters in the Housing Revenue Account]. [carried over from 2025/26]	Through A Task and Finish Group A meeting of the Task and Finish Group was held on 3 September 2025 to consider property matters. The T&F Group was authorised to be reconstituted by the Committee at its meeting held on 4 November 2025. The membership was formally appointed on 4 February 2026 via a decision made by the Assistant Director (Corporate Policy & Support), in consultation with the Chairman of the Committee. The Group's first reconvened meeting had been due to take place on 17 June 2026, but has now been rescheduled for a date to be confirmed in due course.	- Championing our local environment - Pride in our area and services to residents - Working with Partners to improve quality of life - Raising aspirations and creating opportunities - Promoting our heritage offer, attracting visitors and encouraging them to stay longer - Financial sustainability and openness	A complete list of TDC assets (specifically property & land) and the ward they are located in. Repairing obligations (for this Council) costings in relation to maintenance for land & property asset. The enquiry will look at unused assets (e.g. toilet block at the junction of Coppins Road and Old Road, Clacton).	Portfolio Holder Assets Corporate Director Finance & IT Appropriate other Portfolio Holders and Officers Corporate Director Planning & Community Property & Projects Manager	The enable the examination of asset management and utilisation with a view to supporting delivery of the corporate plan 2024-2028 and recommendations to release assets that do not contribute to that plan or otherwise rationalise assets to improve effectiveness and efficiency of those assets.
The Clacton Airshow and LGR	To be the subject of an off-agenda Briefing Note.	- Pride in our area and services to residents - Working with Partners to improve quality of life - Promoting our heritage offer, attracting visitors and encouraging them to stay longer			

A.1 - APPENDIX A

Joint Working with scrutiny counterparts at Colchester City Council and Braintree District Council will continue throughout the 2026/27 scrutiny year to develop a joined-up system of scrutiny in preparation for LGR. The next meeting is due to be held in the coming months where Braintree District Council will take the administrative lead.

The Committee will continue its ongoing recognition of the Council's LGR work and its implications, and through actively considering its work programme at each meeting, it will adjust its work programme and meeting schedule accordingly, to include LGR scrutiny, as it may deem necessary.

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Resources and Services Overview and Scrutiny Committee – 15 September 2026

RECOMMENDATIONS MONITORING REPORT – 2026/27

Recommendation(s) Including Date of Meeting and Minute Number	Actions Taken and Outcome	Completed, follow-up work required or added to Work Programme
<u>POTENTIAL USE PROPERTY IN CLACTON TOWN CENTRE FOR TEMPORARY EMERGENCY ACCOMMODATION</u> <u>21 MAY 2026 MEETING</u> RESOLVED that (a) a Task and Finish Group be formally appointed to undertake and enquiry day on Temporary Accommodation, with membership comprising the Full Resources and Services Overview and Scrutiny Committee; (b) the Assistant Director (Corporate Policy and Support), following consultation with the Committee's Chairman, be authorised to amend the membership of the Task and Finish Group as necessary to reflect Members' availability; (c) Officers provide the Committee with detailed financial information, specifically: a. The average spend per unit per night incurred by the Council for private sector temporary accommodation,	An update will be provided at the meeting due to be held on 15 September 2026.	

both gross and net of Government Grant. b. Data on the number of households entering and leaving Temporary Accommodation over a defined period. (d) the Committee be supplied with figures relating to escalation and move-ons, noting the continued importance of this information for understanding service pressures and outcomes; (e) a clear specification of standards for Temporary Accommodation be developed, setting out: - The standards expected of all temporary accommodation used by the Council. - The characteristics of a well-managed temporary accommodation provider. - This specification should be prepared in advance of the forthcoming procurement exercise; (f) the Committee be provided with the standards contained within the Homelessness Code of Guidance for Local Authorities, insofar as they relate to Temporary Accommodation; (g) the minutes of the Temporary Accommodation Task and Finish Group be supplied to the Committee in advance of the enquiry day, on the basis that those minutes remain private and confidential; (h) the Freedom of Information request submitted by Councillor P Honeywood be provided to all members of the Committee,		
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A.1 - APPENDIX B

(i) arranged in chronological order to support clarity and ease of understanding; and Officers' acknowledgement of the need to reflect upon and improve the process be formally noted, together with confirmation that a new process has now been put in place.		
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Recommendations monitoring for those recommendations from earlier meetings of the Committee have been previously reported to the Committee and, as such, are not repeated here as there is no further update to be provided on them.

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Resources and Services Overview and Scrutiny Committee – 15 September 2026

OVERVIEW AND SCRUTINY PROCEDURE RULE 13 – SCRUTINY OF PROPOSED DECISIONS

In presenting the following, the Committee's attention is drawn to the agenda item notes in respect of Overview and Scrutiny Procedure Rule 13.

DESCRIPTION OF DECISION	KEY DECISION – YES/NO	DECISION MAKER	Decision Due Date
Recommended changes to the Constitution for referral onto Full Council following a fundamental review undertaken by Officers of the delegated powers relating to planning matters	NO	Cabinet	25/09/26
Financial Performance Update Quarter 1 (2026/27)	YES	Cabinet	25/09/26
Annual Housing Complaints Performance and Service Improvement Report including Self-Assessment against the Housing Ombudsman's Complaint Handling Code	NO	Cabinet	25/09/26
Housing Succession and Assignment Policy	NO	Cabinet	25/09/26
Highlight Priorities In-Year Reporting	NO	Cabinet	25/09/26
Financial Performance Update Quarter 2 (2026/27)	YES	Cabinet	13/11/26
LCTS and Council Tax Discounts/Premiums, Local Business Rate Relief Schemes and MRP Policy Statement 2027/28	YES	Cabinet	13/11/26
Updated GF Financial Forecast and Initial Budget Proposals 2027/28	YES	Cabinet	11/12/26
Housing Revenue Account Estimates 2027/28	YES	Cabinet	11/12/26
General Fund Budget 2027/28	YES	Cabinet	29/01/27

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Housing Revenue Account Estimates 2027/28	YES	Cabinet	29/01/27
Financial Performance Update Q3 2026/27	YES	Cabinet	19/03/27
Annual Capital & Treasury Strategy 2027/28	YES	Cabinet	19/03/27
Annual Capital & Treasury Strategy 2027/28	YES	Leader of the Council and Corporate Finance & Governance Portfolio Holder	Not before 15/01/27
Business Rates Base 2027/28 (NDR1)	YES	Leader of the Council and Corporate Finance & Governance Portfolio Holder	Not before 15/01/27
Council Tax Base 2027/28	YES	Leader of the Council and Corporate Finance & Governance Portfolio Holder	Not before 15/01/27
New Lease over Kiosk 2, Lower Promenade, Marine Parade West, Clacton-on-Sea	NO	Assets & Community Safety Portfolio Holder	Not before 20/04/26
Conversion of former Cash Office Building to a Two-Bedroom Accessible Housing Property, 14a Waddeson Road, Harwich	NO	Housing & Planning Portfolio Holder	Not before 09/04/26
Revised Homelessness Prevention Policy	YES	Housing & Planning Portfolio Holder	Not before 23/04/26
Potential purchase of a freehold house in Great Bromley	KEY	Housing & Planning Portfolio Holder	Not before 27/04/26