



CABINET

DATE:	Friday, 14 November 2025
TIME:	10.30 am
VENUE:	Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

MEMBERSHIP:

Councillor M Stephenson	- Leader of the Council; Portfolio Holder for Corporate Finance & Governance
Councillor I Henderson	- Deputy Leader; Portfolio Holder for Economic Growth, Regeneration & Tourism
Councillor A Baker	- Portfolio Holder for Housing & Planning
Councillor M Barry	- Portfolio Holder for Leisure & Public Realm
Councillor P Kotz	- Portfolio Holder for Assets & Community Safety
Councillor G Placey	- Portfolio Holder for Partnerships
Councillor G Scott	- Portfolio Holder for Arts, Culture & Heritage
Councillor A Smith	- Portfolio Holder for Environment & ICT

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DATE OF PUBLICATION: THURSDAY, 6 NOVEMBER 2025

AGENDA

1 **Apologies for Absence**

The Cabinet is asked to note any apologies for absence received from Members.

2 **Minutes of the Last Meeting (Pages 7 - 18)**

To confirm and sign as a correct record the minutes of the meeting of the Cabinet held on Friday 26 September 2025.

3 **Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests of Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

4 **Announcements by the Leader of the Council**

The Cabinet is asked to note any announcements made by the Leader of the Council.

5 **Announcements by Cabinet Members**

The Cabinet is asked to note any announcements made by Members of the Cabinet.

6 **Matters Referred to the Cabinet by the Council**

There are no matters referred to the Cabinet by the Council on this occasion.

7 **Matters Referred to the Cabinet by a Committee**

There are no matters referred to the Cabinet by a Committee on this occasion.

8 **Cabinet Members' Items - Report of the Environment & ICT Portfolio Holder - A.1 - Approving Award of the Waste & Recycling Collection and Street Cleaning Contract following Evaluation of Tenders (Pages 19 - 40)**

To provide an update to Cabinet following receipt of final detailed submissions from bidders at the Invitation to Submit Final Tenders ("ISFT") stage of the procurement process, to set out details of the tender proposed for award of contract and subject to funding requirements seek approval to appoint the successful bidder to deliver a waste & recycling collection and street cleaning contract for three years with effect from 1st April 2026 with an option to extend for up to two years.

The report highlights the financial implications of entering into the contract to ensure the Council can deliver its statutory duties and comply with the requirements of the Environment Act 2021.

Subject to Cabinet's approval an implementation and communications plan will be necessary to ensure the residents of the District are aware of the changes coming into effect on 1st April 2026.

9 Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder - A.2 - Financial Performance Report 2025/26 - General Update at the end of September 2025 (Pages 41 - 86)

To provide a general update and overview of the Council's financial position against the 2025/26 budget as at the end of September 2025 and looking ahead to 2026/27 and beyond.

10 Leader of the Council's Items - A.3 - (1) Highlight Priority Actions 2025/26 - Monitoring Report at the Half Year Point and Proposed Priorities to 31 March 2028 and (2) Pride in Place Programme (Pages 87 - 116)

To provide the Cabinet with the positive progress over the first six months with the Highlight Priority Actions adopted for 2025/26 towards the Council's Corporate Plan Themes 2024/28. In view of the need to refocus the Council's priorities for the remaining 28 months, until a new unitary council takes on delivery of functions and services currently delivered by Essex County Council and this Council, this report invites the Cabinet to establish those new priorities.

One of the proposed priorities concerns the Clacton Town Board's emerging 10-Year Vision and 4-Year Investment Plan. Further text on these is set out in the Executive Summary and Recommendations in respect of the Council's 'in principle' approach to those emerging Vision and Plan.

11 Cabinet Members' Items - Report of the Economic Growth, Regeneration & Tourism Portfolio Holder - A.4 - Community Regeneration Partnership (CRP2) - Programme Update and Reallocation of Funding (Pages 117 - 140)

To update Cabinet on progress on the Community Regeneration Partnership (CRP2) programme and recommend Cabinet agree the reallocation of funding within the programme including:-

- 1) removal of Ten_13 Town Centre Building from the programme scope;
- 2) rescoping of Ten_05 Tudor Fields – Jaywick walking route and reduction of funding;
- 3) increasing the budget to the following projects:

Ten_04 Sunspot Solar Panels;
Ten_07 Clacton Town Centre and Seafront Public Realm;
Ten_08 Jaywick and Clacton Shopfront Improvements;
Ten_09 Jaywick Sands Public Open Space;
Ten_10 Seafront Arts/Community Micro Venue;
Ten_11 Repurposing Martello Tower E;
Ten_12 Active Wellbeing Centre Phase 1 and inclusive cycling facility;

- 4) approval of an alternative approach to Ten_06 Expanding the Housing Work of the Healthy Homes Initiative.

12 Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder - A.5 - The Local Council Tax Support Scheme, Discretionary Council Tax Exemptions / Discounts / Premiums for 2026/27 and Annual Minimum Revenue Provision Policy Statement 2026/27 (Pages 141 - 194)

To enable Cabinet to consider and agree for recommending to Full Council the following:

- Local Council Tax Support Scheme 2026/27;
- Exceptional Hardship Policy;
- Discretionary Council Tax Exemptions, Discounts and Premiums for 2026/27; and
- Annual MRP Policy Statement for 2026/27.

13 Cabinet Members' Items - Report of the Environment & ICT Portfolio Holder - A.6 - Adoption of the Essex Wide Air Quality Strategy (Pages 195 - 362)

Following the Portfolio Holder for Environment's & ICT agreement to be part of the draft consultation process to adopt the Essex Wide Air Quality Strategy in November 2024, the proposed strategy was presented to the Essex Chief Executives' Forum (ECEEF) recently, where plans for finalising the strategy were set out.

The ECEEF supported the proposed strategy unanimously, and agreement to publish the final strategy on the EssexAir website at the end of October 2025 was given the green light to proceed.

Essex County Council took the final strategy to its Cabinet on Tuesday 9th September 2025 when it was formally adopted.

This report seeks the agreement of Cabinet to endorse the adoption of the Essex Wide Air Quality Strategy for Essex 2025-2029, in accordance with the Portfolio Holder's agreement to participate in the consultation process.

14 Management Team Items

There are no Management Team items on this occasion.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Cabinet is to be held in the Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 10.30 am on Friday, 19 December 2025.

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