**TENDRING DISTRICT COUNCIL**

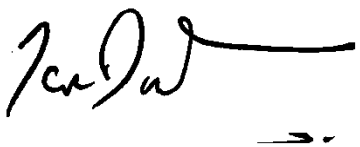
Committee Services
Room 29
Town Hall
Station Road
Clacton-on-Sea
Essex
CO15 1SE

23 March 2026

Dear Councillor

I HEREBY SUMMON YOU to attend the meeting of the Tendring District Council to be held at 7.30 p.m. on Tuesday 31 March 2026 when the business specified in the accompanying Agenda is proposed to be transacted. The meeting will be held in the Princes Theatre, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE.

Yours faithfully



Ian Davidson
Chief Executive

To: All members of the
Tendring District Council

TENDRING DISTRICT COUNCIL

AGENDA

For the meeting to be held on Tuesday, 31 March 2026

**Prayers**

**1 Apologies for Absence**

The Council is asked to note any apologies for absence received from Members.

**2 Minutes of the Last Meeting of the Council (Pages 7 - 20)**

The Council is asked to approve, as a correct record, the minutes of the budget and council tax setting meeting of the Council held on 17 February 2026.

**3 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

**4 Announcements by the Chairman of the Council**

The Council is asked to note any announcements made by the Chairman of the Council.

**5 Announcements by the Chief Executive**

The Council is asked to note any announcements made by the Chief Executive.

**6 Statements by the Leader of the Council**

The Council is asked to note any statements made by the Leader of the Council.

*Councillors may then ask questions of the Leader on his statements.*

**7 Statements by Members of the Cabinet**

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

*Councillors may then ask questions of the Portfolio Holders on their statements.*

**8 Petitions to Council**

To report any 'live' petitions that have been submitted in accordance with the Scheme approved by the Council.

## 9 Questions Pursuant to Council Procedure Rule 10.1

Subject to the required notice being given, members of the public can ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The Chairman shall determine the number of questions to be tabled at a particular meeting in order to limit the time for questions and answers to 21 minutes.

## 10 Report of the Leader of the Council - A.1 - Urgent Cabinet or Portfolio Holder Decisions (Pages 21 - 24)

To notify Members of recent Executive Decision(s) taken in the circumstances set out in the Council's Constitution in:-

(a) Rule 15 of the Access to Information Procedure Rules (Special Urgency); and/or

(b) Rule 18(i) of the Overview and Scrutiny Procedure Rules (Call-in and Urgency); and/or

(c) Rule 6(b) of the Budget and Policy Framework Procedure Rules.

## 11 Minutes of Committees (Pages 25 - 138)

The Council will receive the minutes of the following Committees:

(a) Resources and Services Overview & Scrutiny of Wednesday 14 January 2026;

(b) Community Leadership Overview & Scrutiny of Thursday 15 January 2026;

(c) Planning Policy & Local Plan of Thursday 22 January 2026;

(d) Tendring Colchester Borders Garden Community Joint of Monday 26 January 2026;

(e) Community Leadership Overview & Scrutiny of Tuesday 10 February 2026;

(f) Audit of Thursday 19 February 2026;

(g) Human Resources & Council Tax of Monday 2 March 2026; and

(h) Resources and Services Overview & Scrutiny of Tuesday 10 March 2026.

NOTES:

(1) The above minutes are presented to Council **for information only.** Members can ask questions on their contents to the relevant Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the relevant minutes are approved as a correct record; and

(2) If any recommendations to Council have been made by those Committees, these are included within separate reports for Council to decide upon (i.e. by noting the minutes those recommendations are not approved at this stage of the proceedings).

## 12 Motions to Council pursuant to Council Procedure Rule 12

Council will consider motions, notice of which have been given pursuant to Council Procedure Rule 12.

**13 Reference from the Cabinet - A.2 - Adoption of the Annual Capital and Treasury Strategy 2026-27 (Pages 139 - 184)**

To enable Council to adopt the annual Capital and Treasury Strategy, as required by the Council's Policy Framework.

**14 Reports submitted to the Council by an Overview and Scrutiny Committee**

Council will consider any reports submitted to it by an Overview and Scrutiny Committee.

**15 Reference from the Human Resources and Council Tax Committee - A.3 - Pay Policy Statement 2026/27 (Pages 185 - 210)**

To invite the Council to consider the recommendations submitted by the Human Resources & Council Tax Committee in relation to the draft Pay Policy for 2026/27.

**16 Report of the Chief Executive - A.4 - Approval of non-attendance at meetings (Pages 211 - 214)**

To consider approval of the reason for Councillor Anne Davis's non-attendance at meetings of the Council etc. for the period of six months commencing 30 October 2025 (if she does not attend such a meeting before 29 April 2026).

**17 Report of the Corporate Director (Finance & IT) - A.5 - Independent Person Recruitment (Audit Committee) (Pages 215 - 250)**

To approve the recommendations from the Interview Selection Panel (Audit Committee meeting 25 June 2025 minute no. 6 refers) to appoint Mrs Sue Gallone as the Council's Independent Person to the Audit Committee for a term of two years.

The recommended appointment is to be for the period expiring 31 March 2028.

**18 Questions Pursuant to Council Procedure Rule 11.2**

Subject to the required notice being given, Members of the Council can ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The time allocated for receiving and disposing of questions shall be a maximum of 30 minutes. Any question not disposed of at the end of this time shall be the subject of a written response, copied to all Members the following working day unless withdrawn by the questioner.

**19 Urgent Matters for Debate**

The Council will consider any urgent matters submitted in accordance with Council Procedure Rules 3(xv), 11.3(b) and/or 13(p).

**Date of the Next Scheduled Meeting of the Council**

Annual Meeting - Tuesday, 19 May 2026 at 7.30 pm - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

# INFORMATION FOR VISITORS

## PRINCES THEATRE FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it. Your calmness and assistance are greatly appreciated.

## PUBLIC ATTENDANCE AT TENDRING DISTRICT COUNCIL MEETINGS

Welcome to this evening's meeting of Tendring District Council.

This is an open meeting which members of the public can attend to see Councillors debating and transacting the business of the Council. However, please be aware that, unless you are included on the agenda to ask a public question, members of the public are not entitled to make any comment or take part in the meeting. You are also asked to behave in a respectful manner at all times during these meetings.

Members of the public do have the right to film or record council meetings subject to the provisions set out below:-

### Rights of members of the public to film and record meetings

Under The Openness of Local Government Bodies Regulations 2014, which came into effect on 6 August 2014, any person is permitted to film or record any meeting of the Council, a Committee, Sub-Committee or the Cabinet, unless the public have been excluded from the meeting for the consideration of exempt or confidential business.

Members of the public also have the right to report meetings using social media (including blogging or tweeting).

The Council will provide reasonable facilities to facilitate reporting.

### Public Behaviour

Any person exercising the rights set out above must not disrupt proceedings. Examples of what will be regarded as disruptive, include, but are not limited to:

(1) Moving outside the area designated for the public;

(2) Making excessive noise;

(3) Intrusive lighting/flash; or

(4) Asking a Councillor to repeat a statement.

In addition, members of the public or the public gallery should **not** be filmed as this could infringe on an individual's right to privacy, if their prior permission had not been obtained.

Any person considered being disruptive or filming the public will be requested to cease doing so by the Chairman of the meeting and may be asked to leave the meeting. A refusal by the member of the public concerned will lead to the Police being called to intervene.

**Filming by the Council**

This meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items, and the footage will be on the website for up to 24 months (the Council retains one full year of recordings and the relevant proportion of the current Municipal Year). The Council will seek to avoid/minimise footage of members of the public in attendance at, or participating in, the meeting.