



## CABINET

<b>DATE:</b>	<b>Friday, 31 January 2025</b>
<b>TIME:</b>	<b>10.30 am</b>
<b>VENUE:</b>	<b>Town Hall, Station Road, Clacton-on-Sea, CO15 1SE</b>

<b>MEMBERSHIP:</b>	
Councillor M Stephenson	- Leader of the Council; Corporate Finance & Governance Portfolio Holder
Councillor I Henderson	- Deputy Leader; Economic Growth, Regeneration & Tourism Portfolio Holder
Councillor A Baker	- Housing & Planning Portfolio Holder
Councillor M Barry	- Leisure & Public Realm Portfolio Holder
Councillor P Kotz	- Assets & Community Safety Portfolio Holder
Councillor G Placey	- Partnerships Portfolio Holder
Councillor G Scott	- Arts, Culture & Heritage Portfolio Holder
Councillor A Smith	- Environment & ICT Portfolio Holder

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**DATE OF PUBLICATION: THURSDAY, 23 JANUARY 2025**

## AGENDA

### 1 **Apologies for Absence**

The Cabinet is asked to note any apologies for absence received from Members.

### 2 **Minutes of the Last Meeting (Pages 7 - 28)**

To confirm and sign the minutes of the last meeting of the Cabinet held on Friday 20 December 2024.

### 3 **Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests of Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

### 4 **Announcements by the Leader of the Council**

The Cabinet is asked to note any announcements made by the Leader of the Council.

### 5 **Announcements by Cabinet Members**

The Cabinet is asked to note any announcements made by Members of the Cabinet.

### 6 **Matters Referred to the Cabinet by the Council**

There are no matters referred to the Cabinet by the Council on this occasion.

### 7 **Matters Referred to the Cabinet by a Committee - Reference from the Resources and Services Overview & Scrutiny Committee - A.1 - Scrutiny of the Initial Budget Proposals for 2025/26 (Pages 29 - 30)**

To enable the Cabinet to consider the recommendations submitted to it by the Resources and Services Overview & Scrutiny Committee following that Committee's scrutiny of the Cabinet's initial budget proposals at its meeting held on 13 January 2025.

### 8 **Matters Referred to the Cabinet by a Committee - Reference from the Community Leadership Overview & Scrutiny Committee - A.2 - Grant Funding by the Council and Others and its Appropriateness Given the Needs of the District (Pages 31 - 34)**

To enable Cabinet to consider recommendations made by the Community Leadership Overview & Scrutiny Committee following its scrutiny of grant funding by the Council and others at its meeting held on 14 January 2025.

### 9 **Leader of the Council's Items**

There are no matters referred to the Cabinet by the Leader of the Council on this occasion.

### 10 **Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder - A.3 - Updated General Fund Financial Forecast / Budget 2025/26 (Pages 35 - 58)**

To seek Cabinet's approval of:

- (i) the latest financial forecast / budget proposals and council tax amount for 2025/26 for recommending to Full Council;
- (ii) a delegation to the Portfolio Holder for Corporate Finance and Governance to agree the detailed budget proposals and formal draft resolutions / 'technical' appendices required for Full Council on 11 February 2025; and
- (iii) a delegation to the Portfolio Holder for Finance and Governance, to agree / adopt a Retail, Hospitality and Leisure mandatory business rate relief scheme for 2025/26 along with any other changes to reliefs that may be announced by the Government.

**11 Cabinet Members' Items - Report of the Housing & Planning Portfolio Holder - A.4 - Adoption of Six Conservation Area Appraisal and Management Plans (Pages 59 - 442)**

To inform Cabinet on the progress of updating the District's Conservation Area Appraisal and Management Plans.

To seek agreement from Cabinet that the final versions of six Conservation Area Appraisals and Management Plans be adopted by the Council. The six Conservation Area Appraisals for adoption are:-

Clacton Seafront;  
Brightlingsea Hall and All Saints Church;  
Great Clacton;  
Lawford;  
Kirby-le-Soken; and  
Great Oakley.

**12 Cabinet Members' Items - Report of the Partnerships Portfolio Holder - A.5 - Procurement of information and support service (Pages 443 - 486)**

To seek approval from Cabinet to provide an information and advice service to local residents with revised requirements via an associated specification and procurement process, with the new arrangements commencing on 1 October 2025.

To approve the allocation of **£0.072m** to Citizen's Advice Tending to continue to contribute to the existing information and advice guidance service through direct funding for the interim period up to 30 September 2025 in accordance with a subsidy scheme.

**13 Cabinet Members' Items - Joint Report of the Housing & Planning Portfolio Holder and the Corporate Finance & Governance Portfolio Holder - A.6 - Updated Housing Revenue Account Business Plan and Budget Proposals 2025/26 (Pages 487 - 508)**

To seek Cabinet's approval of the updated HRA Business Plan for 2023/24 along with final HRA budget proposals 2025/26 (including fees and charges, capital programme and movement in HRA Balances) for recommendation to Council on 11 February 2025.

**14 Management Team Items**

There are no matters referred to the Cabinet by the Council's Management Team on this occasion.

### **Date of the Next Scheduled Meeting**

*The next scheduled meeting of the Cabinet is to be held in the Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 10.30 am on Friday, 21 February 2025.*

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