

**MINUTES OF THE MEETING OF THE HUMAN RESOURCES SUB-COMMITTEE
PANEL,
HELD ON TUESDAY, 19TH JULY, 2022 AT 9.45 AM
IN THE ESSEX HALL, TOWN HALL, CLACTON-ON-SEA, CO15 1SE**

Present:	Councillors Chapman BEM (Chairman), Calver and C Guglielmi
In Attendance:	Ian Davidson (Chief Executive), Lisa Hastings (Deputy Chief Executive & Monitoring Officer), Anastasia Simpson (Assistant Director (Partnerships)) and Ian Ford (Committee Services Manager) (except item 11 (part))

8. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

There were no apologies for absence submitted, or substitutions appointed, on this occasion.

9. DECLARATIONS OF INTEREST

As a point of information for the public record, Councillors and Officers present stated that they knew one of the candidates to be interviewed due to their existing, professional role within the Council.

10. EXCLUSION OF PRESS AND PUBLIC

It was moved by Councillor G V Guglielmi, seconded by Councillor Calver and:-

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 4 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A, as amended, of the Act.

11. INTERVIEWS OF CANDIDATE(S) FOR, AND APPOINTMENT OF, THE POSTS OF HEAD OF LEGAL SERVICES AND CORPORATE PROCUREMENT & CONTRACTS MANAGER

Having interviewed the candidates for the posts of:-

- (1) Head of Legal Services; and
- (2) Corporate Procurement & Contracts Manager.

It was moved by Councillor G V Guglielmi, seconded by Councillor Calver and unanimously:

RESOLVED that:

- (i) the Assistant Director (Partnerships) be notified of the name of the person to whom the aforementioned post of Head of Legal Services is to be offered;

- (ii) the Assistant Director (Partnerships) be notified of the name of the person to whom the aforementioned post of Corporate Procurement & Contracts Manager is to be offered; and
- (iii) Council Procedure Rule 20.1 be suspended in order to delegate authority to the Deputy Chief Executive & Monitoring Officer to approve the draft minutes as an accurate record of the meeting, after consultation with the Members of the Sub-Committee Panel.

NOTE: The Sub-Committee Panel was aware that no formal offers of appointment could be made until the provisions of Officer Employment Procedure Rule 5 had been complied with. Rule 5(b) allowed for a three working day period in which the Leader of the Council, on behalf of the Cabinet, could object to the proposed appointment. If such an objection was lodged the Sub-Committee Panel would be required to reconvene and satisfy itself that such objection was neither material nor well-founded for the appointments to proceed.

The meeting was declared closed at 12.40 pm

Chairman