



HUMAN RESOURCES SUB-COMMITTEE PANEL

DATE: Tuesday, 19 July 2022
TIME: 9.05 am
VENUE: Essex Hall, Town Hall, Station Road,
Clacton-on-Sea, CO15 1SE

MEMBERSHIP:

Councillor Chapman BEM (Chairman) **Councillor C Guglielmi**
Councillor Calver

If you have any queries regarding this meeting, please contact Ian Ford on 01255 686584 or email: iford@tendringdc.gov.uk.

DATE OF PUBLICATION: Monday, 11 July 2022

AGENDA

1 Chairman's Opening Remarks

The Chairman will formally open the meeting with their opening remarks including welcoming the Councillors and Officers present and informing all persons present of any "house keeping" arrangements et cetera.

2 Apologies for Absence and Substitutions

The Sub-Committee is asked to note any apologies for absence and substitutions received from Members.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 Exclusion of Press and Public

The Sub-Committee is asked to consider the following resolution:

"That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 4 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A, as amended, of the Act."

5 Interviews of Candidate(s) for, and Appointment of, the posts of Head of Legal Services and Corporate Procurement & Contracts Manager

Following the interviews of the candidate(s), the Sub-Committee Panel will notify the Assistant Director (Partnerships) of the names of the persons to whom the following posts are to be offered and any other matter relevant to those appointments, in accordance with the Officer Employment Procedure Rules and the Council's Scheme of Delegation:

(1) Head of Legal Services; and

(2) Corporate Procurement & Contracts Manager

Date of the Next Scheduled Meeting

The next meeting of the Human Resources Sub-Committee Panel will be held as and when required.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the Hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.