

Public Document Pack

TENDRING DISTRICT COUNCIL

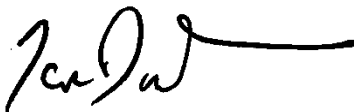
Committee Services
Room 33
Town Hall
Station Road
Clacton-on-Sea
Essex
CO15 1SE

6 February 2023

Dear Councillor

I HEREBY SUMMON YOU to attend the budget and council tax setting meeting of the Tendring District Council to be held at 7.30 p.m. on Tuesday 14 February 2023 when the business specified in the accompanying Agenda is proposed to be transacted. The meeting will be held in the Princes Theatre, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Ian Davidson', followed by a horizontal line extending to the right.

Ian Davidson
Chief Executive

To: All members of the
Tendring District Council

TENDRING DISTRICT COUNCIL

AGENDA

For the meeting to be held on Tuesday, 14 February 2023

Prayers

1 Apologies for Absence

The Council is asked to note any apologies for absence received from Members.

2 Minutes of the Last Meeting of the Council (Pages 1 - 14)

The Council is asked to approve, as a correct record, the minutes of the ordinary meeting of the full Council held on Tuesday 24 January 2023.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 Announcements by the Chairman of the Council

The Council is asked to note any announcements made by the Chairman of the Council.

5 Announcements by the Chief Executive

The Council is asked to note any announcements made by the Chief Executive.

6 Statements by the Leader of the Council

The Council is asked to note any statements made by the Leader of the Council.

Councillors may then ask questions of the Leader on his statements.

7 Statements by Members of the Cabinet

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

Councillors may then ask questions of the Portfolio Holders on their statements.

8 Report of the Cabinet - A.1 - Executive's Proposals - General Fund Budget and Council Tax 2023/2024 (Pages 15 - 114)

To present to Council the Executive's General Fund budget proposals for 2023/24.

9 Report of the Cabinet - A.2 - Executive's Proposals - Housing Revenue Account Budget 2023/2024 (Pages 115 - 132)

To present to Council the Executive's Housing Revenue Account budget proposals for 2023/24.

10 Urgent Matters for Debate

The Council will consider any urgent matters submitted in accordance with Council Procedure Rule 2(viii).

Date of the Next Scheduled Meeting of the Council

Thursday, 2 March 2023 at 7.30 pm - Princes Theatre - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

INFORMATION FOR VISITORS

PRINCES THEATRE FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it. Your calmness and assistance is greatly appreciated.

PUBLIC ATTENDANCE AT TENDRING DISTRICT COUNCIL MEETINGS

Welcome to this evening's meeting of Tendring District Council.

This is an open meeting which members of the public can attend to see Councillors debating and transacting the business of the Council. However, please be aware that, unless you are included on the agenda to ask a public question, members of the public are not entitled to make any comment or take part in the meeting. You are also asked to behave in a respectful manner at all times during these meetings.

Members of the public do have the right to film or record council meetings subject to the provisions set out below:-

Rights of members of the public to film and record meetings

Under The Openness of Local Government Bodies Regulations 2014, which came into effect on 6 August 2014, any person is permitted to film or record any meeting of the Council, a Committee, Sub-Committee or the Cabinet, unless the public have been excluded from the meeting for the consideration of exempt or confidential business.

Members of the public also have the right to report meetings using social media (including blogging or tweeting).

The Council will provide reasonable facilities to facilitate reporting.

Public Behaviour

Any person exercising the rights set out above must not disrupt proceedings. Examples of

what will be regarded as disruptive, include, but are not limited to:

- (1) Moving outside the area designated for the public;
- (2) Making excessive noise;
- (3) Intrusive lighting/flash; or
- (4) Asking a Councillor to repeat a statement.

In addition, members of the public or the public gallery should **not** be filmed as this could infringe on an individual's right to privacy, if their prior permission had not been obtained.

Any person considered being disruptive or filming the public will be requested to cease doing so by the Chairman of the meeting and may be asked to leave the meeting. A refusal by the member of the public concerned will lead to the Police being called to intervene.

**MINUTES OF THE MEETING OF THE COUNCIL,
HELD ON TUESDAY, 24TH JANUARY, 2023 AT 7.30 PM
PRINCES THEATRE, TOWN HALL, STATION ROAD, CLACTON-ON-SEA, CO15
1SE**

Present:	Councillors Harris (Chairman), V Guglielmi (Vice-Chairman), Alexander, Allen, Amos, Baker, Barry, Bray, Bush, Calver, Casey, Cawthron, Chapman BEM, Chittock, Codling, Coley, Davidson, Davis, Fairley, Fowler, Griffiths, C Guglielmi, I Henderson, J Henderson, P Honeywood, S Honeywood, Knowles, Land, McWilliams, Miles, Morrison, Porter, Scott, Skeels, Steady, G Stephenson, M Stephenson, Stock OBE, Talbot, Turner, White, Wiggins and Winfield
In Attendance:	Ian Davidson (Chief Executive), Lisa Hastings (Deputy Chief Executive & Monitoring Officer), Lee Heley (Corporate Director (Place & Economy)), Richard Barrett (Assistant Director (Finance and IT) & Section 151 Officer), Keith Simmons (Head of Democratic Services and Elections), Ian Ford (Committee Services Manager), William Lodge (Communications Manager), Madeline Adger (Leadership Support Manager) and Keith Durran (Committee Services Officer)

61. SILENT TRIBUTE - VICTIMS OF THE 1953 FLOOD

The Chairman of the Council led all persons present in a silent tribute to the memory of the victims of the Flood on the night of 31st January/1st February 1953.

62. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Clifton, King, Newton and Placey.

63. MINUTES OF THE LAST MEETING OF THE COUNCIL

It was moved by Councillor Stock OBE, seconded by Councillor G V Guglielmi and:-

RESOLVED that the minutes of the ordinary meeting of the Council held on Tuesday 22 November 2022 be approved as a correct record and be signed by the Chairman.

64. DECLARATIONS OF INTEREST

With reference to Agenda Item 16 the Monitoring Officer reminded Members that, under Section 7.3 of Part 2 of the Members' Code of Conduct, they did not have to declare an Interest in relation to the review of the Scheme of Members' Allowances (as considered under Minute 77 below). Therefore, Members had a 'blanket' dispensation to participate in the consideration of that item.

Councillor Baker declared a Personal Interest in relation to Agenda Item 8 (Green Space Petition) insofar as he knew the petitioner.

65. ANNOUNCEMENTS BY THE CHAIRMAN OF THE COUNCIL

The Chairman of the Council (Councillor Harris) made the following announcements:-

The League of TDC Chairmen Group

The Chairman announced that this Group had been launched on Wednesday 11 January 2023 with its first ever meeting held in the Town Hall, attended by past chairmen Val Guglielmi, Jeff Bray, Dan Land, Jayne Chapman BEM, Nick Turner, John White, Peter De Vaux Balbirnie, Alan Goggin, Rosemary Smith, Fred Nicholls, Danny Mayzes and Pat Manning, who had all been presented with a lapel badge.

The purpose of the Group was to grow into a support mechanism for future Chairmen and to assist in fundraising activities to support residents and businesses in the District.

Annual Pride of Tendring Awards

The Chairman informed Council that this event, which was one of the highlights of the civic year, would be taking place on Wednesday 9 February. He thanked all those who had submitted nominations and he hoped that as many Members as possible would be present as it was an opportunity to thank all those unsung heroes who did so much good in the local community.

Chairman's Charity Boxing Event

The Chairman stated that this would be a Black Tie event to be held in the Princes Theatre on Thursday 16 March in aid of his nominated charity UK Homes for Heroes. The event had been organised by Seconds Out Boxing Club in Clacton-on-Sea and would be run by Gareth Bayford. More details of this event would be sent out in the near future.

Tendring Stars Annual Celebration of TDC Staff

The Chairman announced that he had been delighted to attend this event on Thursday 19 January and he extended his special congratulations to Kieran Charles for winning the Employee of the Year Award.

Holocaust Memorial Day

The Chairman informed Council that he would be attending the Holocaust remembrance service in the Sunken Rose Garden on Clacton Seafront on Friday 27 January. He invited all Members and residents to join him.

66. ANNOUNCEMENTS BY THE CHIEF EXECUTIVE

There were no announcements made by the Chief Executive on this occasion.

67. STATEMENTS BY THE LEADER OF THE COUNCIL

Updates on: (1) the Levelling Up Fund bid for Clacton-on-Sea; and (2) Freeport East

"Members will already be already aware of the hugely exciting announcement made by Government last week that we – on behalf of Clacton – were successful in a bid for almost £20 million from the Levelling Up Fund.

Our bid focused on plans for redevelopment of Carnarvon Terrace – currently made up of Carnarvon House and the Clacton library building, two sites which are ageing, of their time, and certainly do not inspire a warm welcome to the town for visitors either arriving at the nearby railway station, or following the A133 to the seafront.

The vision is to replace these buildings with new, modern facilities, visually welcoming as a gateway to Clacton. On the site would be a new library and adult skills space, some commercial space, housing, and of course the opportunity to re-design the public realm and part of the High Street car park too.

Now we have secured this funding – and lest we miss the scale of this award, let's not forget this grant is more than our annual general fund revenue budget as a Council – more detailed plans can be worked up. Some work is already underway, with the demolition of Carnarvon House which has been supported by a separate funding award.

I was reflecting just the other day at how wide-ranging a project this will be for us. It will touch upon every portfolio in our Cabinet: proper and better use of our assets; housing; a major planning application; business opportunity and town centre gateway; quality public space; a more attractive appeal for tourists visiting our resort; and of course partnerships will be crucial as we work closely with Essex County Council, the University of Essex and others to deliver this scheme.

Of course, the announcement last week was not a total success, with our separate bid made for £6 million for projects in Harwich and Dovercourt not being successful in this round. When the Clacton bid did not succeed in round one we received some really useful feedback from the Department for Housing, Levelling Up and Communities to refine our proposals the next time which we did, so I hope we will get the same opportunity for Harwich.

Mr Chairman, on the subject of Harwich, I have the pleasure of updating Members on more good news on Freeport East which has occurred since we last convened. Earlier this month the Government – again the Department for Housing, Levelling Up and Communities – approved the final business case for Freeport East. This, alongside allocation of initial customs and tax sites, means the Freeport is now in the delivery phase. Crucially this unlocks £25 million of Government funding for infrastructure enhancement.

I attended the launch of Freeport East in Parliament, and one of the key speakers from the University of Essex made the point that Freeport East is the largest project they have been involved in since the founding of the university in the early 1960s. I concur with that opinion. The project is in my view the most significant in the whole eastern region for a generation if not a lifetime. As the Freeport East vision is realised this huge opportunity will realise benefits not only for Harwich but the whole District – centred on jobs, skills and regeneration.

Both of these projects will take time to be fully realised. We are not at the beginning of the end, but at the end of the beginning to paraphrase our Chief Executive who was in turn paraphrasing a certain someone else. Much hard work from our dedicated officers and partners has gone into taking us to this point. And much more will be needed to bring those projects to fruition. I expect that all Members here – and future Members, whoever sits in this chamber after the May elections – can see the opportunity and benefits for Tendring, and will support these two major investments in our District.”

The Leader of the Council then responded to questions put to him by Councillors I J Henderson and Steady.

68. STATEMENTS BY MEMBERS OF THE CABINET

Action on Climate Change Update

The Environment and Public Space Portfolio Holder (Councillor Talbot) made the following statement:-

“Good evening, Colleagues,

There is value in reminding ourselves of the actual calendar dealing with Climate Change matters for TDC.

- It is 3 years 5 months from our Leaders Motion declaring a Climate Emergency in August 2019*
- It is only 7 years and 11 months until our own aim to be ‘Net Zero Carbon’ by the end of 2030 arrives.*
- And our current Climate Action plan come to an end this year 2023.*

Recognising that this is January of a New Year, I would like to give Members a flavour of the actions planned in the year ahead, subject to formal decision, and a recognition that our local elections take place on 4th May.

I have been pressing to see delivered those items reported and discussed at Lee Heley’s Climate Change meetings with responsible officers, which can be progressed without major building or engineering works being required.

One of these is to reduce the heat loss in our Leisure Centre swimming pools, by fitting covers that can be drawn over the pools when not in use, thereby reducing current heat loss. This work can be started the moment it is formally agreed.

We also expect to fit new LED timer lighting in the three Leisure Centres this Spring, not only a climate change objective but a saving in running costs.

We are expecting to employ a building surveyor whose role will be to put forward recommendations for improvements to our Council buildings to reduce carbon emissions.

Lee informs me that he would expect solar panels to be part of the proposals for our buildings, but we must remind ourselves as always, that funding must be available before projects can be implemented.

As we reach procurement milestones for electricity during 2023, the Council will continue to ensure the electricity used across our various sites is delivered from carbon neutral sources.

The Government has recently published an Electric Vehicle Infrastructure Strategy. No one can deny that the move to battery electric vehicles and plug in electric vehicles is gaining pace. Alex Porter and myself have engaged on an EV strategy being drafted by

officers, with particular reference to EV charge points in our car parks, ahead of it coming to Cabinet.

James Hill deals 'Inter Alia' with the vehicles and motorised equipment we use. Any alternative to Petrol or Diesel fuelled vehicles, is considered, but currently the market is very thin and very pricey. This means we are continuing with Diesel and Petrol.

James advised me only yesterday that arising from Urban Tree Fund money we will be planting on the:-

Burrs Road, Clacton-on-Sea Open Space – 600 trees, Due to start 30/1/2023

Jubilee Field, Parkeston – 60 trees, started 16/1/2023

Lotus Way, Jaywick – 100 trees, Due to start – soon.

For the sake of the record we will publish when available, the Carbon Emissions data for TDC, our Council.

As I said when I began this report, the Climate Change Action Plan, drawn up by Tim Clarke and Alan Coley's working party, ends this year, so a new plan must be developed to run from 2024 onwards. Expect more on this later!

I am still having no success in meeting with ECC as our Highway Authority, to speak about our special highway needs for EV charging points as a tourist destination. We need these sited on their highways, close to our beach areas. The last date given for us to meet was 14th December, but unfortunately this was cancelled due to sickness at the County end."

Councillor Talbot then responded to a question put to him by Councillor Bush.

69. REPORT OF THE CHIEF EXECUTIVE - A.1 - PETITION TO COUNCIL: GREEN SPACE DEVELOPMENT

Earlier on in the meeting Councillor Baker had declared a Personal Interest in relation to this item insofar as he knew the petitioner.

In accordance with the Council's approved scheme for dealing with petitions, the Chief Executive formally reported the receipt of an e-petition submitted by Caroline Saye, as lead petitioner, on 15 November 2022. The petition had been signed by 432 persons and stated:-

"We the undersigned petition the council to take no further action in respect of exploring the potential for development /disposal for each of the 69 proposed areas of land reported to Cabinet on 15 July 2022 until such time as a public meeting or meetings have been held to provide all residents with the ability to express their views."

In accordance with the Council's approved scheme for dealing with petitions, this matter would now be investigated and a report would be prepared and presented to the Cabinet on the basis that it contained between 30 and 500 signatures and related to a matter that was an Executive function under the law.

Members were aware that the next practicable ordinary meeting of the Cabinet was on 17 February 2023.

At that meeting, and in accordance with the Council's approved scheme, Caroline Saye, as lead petitioner, would be invited to address the Cabinet, explain the petition and outline the action that the petitioners would like the Council to take. Members would then discuss the petition and decide what action, if any, should be taken. Cabinet's decision would be confirmed in writing to Ms Saye and the decision would be published on the Council's website via the Minutes of that meeting.

It was moved by Councillor Stock OBE, seconded by Councillor G V Guglielmi and:-

RESOLVED that the receipt of the Petition and the contents of the report be noted.

70. REPORT OF THE CHIEF EXECUTIVE - A.2 - PETITION TO COUNCIL: RE-INSTATEMENT OF TOILETS ON MIDDLE PROMENADE BELOW CONNAUGHT GARDENS EAST, CLACTON-ON-SEA

In accordance with the Council's approved scheme for dealing with petitions, the Chief Executive formally reported the receipt of an e-petition submitted by Colin Underwood, as lead petitioner, on 18 November 2022. The petition had been signed by 41 persons and stated:-

"We the undersigned petition the council to re-instate public toilets in the vicinity of the demolished toilets on the middle promenade below Connaught Gardens East".

In accordance with the Council's approved scheme for dealing with petitions, this matter would now be investigated and a report would be prepared and presented to the Cabinet on the basis that it contained between 30 and 500 signatures and related to a matter that was an Executive function under the law.

Members were aware that the next practicable ordinary meeting of the Cabinet was on 17 February 2022.

At that meeting, and in accordance with the Council's approved scheme, Colin Underwood, as lead petitioner, would be invited to address the Cabinet, explain the petition and outline the action that the petitioners would like the Council to take. Members would then discuss the petition and decide what action, if any, should be taken. Cabinet's decision would be confirmed in writing to Mr. Underwood and the decision would be published on the Council's website via the Minutes of that meeting.

It was moved by Councillor Stock OBE, seconded by Councillor G V Guglielmi and:-

RESOLVED that the receipt of the Petition and the contents of the report be noted.

71. QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE 10.1

No Questions pursuant to Council Procedure Rule 10.1 had been submitted by members of the public for this meeting.

72. REPORT OF THE LEADER OF THE COUNCIL - A.3 - EXECUTIVE DECISION(S) TAKEN AS A MATTER OF URGENCY

In accordance with the requirements of Rule 16.2 of the Access to Information Procedure Rules and Rule 18(i) of the Overview and Scrutiny Procedure Rules, Council

received a report from the Leader of the Council which notified Members of any recent Executive Decision(s) taken in the circumstances set out in Rule 15 of the Access to Information Procedure Rules and/or Rule 18(i) of the Overview and Scrutiny Procedure Rules and/or Rule 6(b) of the Budget and Policy Framework Procedure Rules.

Acceptance of the allocation of £1.18m from the UK Shared Prosperity Fund

It was reported that, in December 2022, the Corporate Director (Economy & Place), in view of the urgency of the issue concerned, and in accordance with Rule 18(i) of the Overview & Scrutiny Procedure Rules, had sought and subsequently obtained the Chairman of the Resources and Services Overview and Scrutiny Committee's consent, that his decision relating to the acceptance of the Council's allocation of money from the UK Shared Prosperity Fund, should be exempted from the call-in procedure.

The Corporate Director's decision had been as follows:-

"To accept the allocation of £1.18m plus resourcing allocation from the Government's UK Shared Prosperity Fund (UKSPF), as applied for in July 2022."

It had been felt that any delay likely to be caused by the call-in process would have seriously prejudiced the Council's and the public's interest for the following reason:-

"The Government notified TDC Officers of the application's success and gave a deadline of Friday 16th December 2022 to sign and return a MoU and associated documents to accept the allocation. A Cabinet report on the subject, including the projects proposed, is on the agenda for Cabinet's meeting on the 16th December in order to gain approval to commence spend of the Year 1 allocation (which must be spent by 31 March 2023).

An exemption from call-in is sought due to the overlapping deadline, which would otherwise mean Tendring District Council would not be able to receive the allocation through the UKSPF."

It was moved by Councillor Stock OBE and:-

RESOLVED that the contents of the report be noted.

73. MINUTES OF COMMITTEES

It was moved by Councillor Stock OBE and:-

RESOLVED that the minutes of the following Committees, as circulated, be received and noted:-

- (a) Resources and Services Overview & Scrutiny of Tuesday 15 November 2022;
- (b) Community Leadership Overview & Scrutiny of Tuesday 22 November 2022; and
- (c) Audit of Thursday 15 December 2022.

74. MOTIONS TO COUNCIL

No motions on notice, pursuant to Council Procedure Rule 12, had been submitted by members of the Council for this meeting.

75. JOINT REPORT OF THE MONITORING OFFICER AND THE CABINET - A.4 - ANNUAL REVIEW OF THE COUNCIL'S CONSTITUTION

In accordance with the provisions of Article 15.02 (a) and (c) of the Council's Constitution, full Council was requested to approve the recommended changes to the Constitution put forward by the Monitoring Officer and the Cabinet in their joint report following a review undertaken by the Corporate Finance and Governance Portfolio Holder through a Working Party constituted for that purpose.

Members were aware that, on 16 December 2022, Cabinet had considered a report of the Corporate Finance and Governance Portfolio Holder, which had requested it to approve the recommended changes to the Constitution for referral onto Full Council.

It was reported that the main proposals covered a number of miscellaneous amendments to the Council Procedure Rules, Articles of the Constitution, Overview and Scrutiny Procedure Rules, the Property Dealing Procedure, the Procurement Procedure Rules, the Financial Procedure Rules and Delegated Powers in order to ensure the Council's Constitution remained effective, efficient and consistent at an operational level.

Members were aware that a summary of the proposed changes compared to the existing Parts of the Constitution was provided under each heading in the background section of the joint report and in each case, the content had been revised to provide greater clarity, ensure effectiveness and efficient up to date working practices for both Members and Officers and also to ensure it was in accordance with legislation, where necessary.

Councillors Turner, Stock OBE and Baker addressed the Council during the debate on this matter.

Having considered the outcome of the annual review of the Constitution and the Cabinet's recommendations arising therefrom, and in order to enable those recommendations to be approved and adopted:-

It was moved by Councillor G V Guglielmi and:-

RESOLVED that –

- (a) the Council's Constitution be amended to reflect the proposed changes as set out in Appendices A to M attached hereto this report and that those changes come into immediate effect;
- (b) Council notes and endorses the Monitoring Officer's firmly reiterated advice that Members using the "Approval of the previous Minutes" item on agendas as a way of raising matters from that previous meeting, whether loosely connected or not, is not acceptable as such actions did not comply with the need to give the requisite public notice of matters that would be discussed at a committee etc. meeting i.e. it breached local government law;

-
- (c) Council further notes and endorses the proposed change to Article 7.08 (Cabinet Procedure Rule 1.5), as set out in Appendix N; and
- (d) Council additionally notes that:-
- (i) the Centre for Governance and Scrutiny, Lawyers in Local Government and the Association of Democratic Services Officers are proposing to issue guidance in the area of “call-ins” of Executive decisions and so it is likely that this Council will need to look further at this in 2023 (and particularly its implications for Overview and Scrutiny Procedure Rules 17 and 18) once that guidance is issued;
 - (ii) the practice guides prepared by the Head of Democratic Services & Elections to assist members of Overview and Scrutiny Committees and support officers to develop appropriate approaches to individual enquiries would be reviewed in Autumn 2023;
 - (iii) the Council’s Procurement Strategy and the Procurement Procedure Rules will need to be reviewed once the Procurement Bill (HL) currently at Report Stage in the House of Lords is enacted and come into effect; and
 - (iv) the review of the Council’s procedure for Planning Committee Site Visits as set out in the Members’ Planning Code and Protocol (in Part 6 of the Constitution) is still ongoing although at this current time no constitutional changes have been highlighted as being necessary.

76. REPORTS SUBMITTED TO THE COUNCIL BY AN OVERVIEW AND SCRUTINY COMMITTEE

No reports from an overview and scrutiny committee had been submitted for Council’s consideration and determination at this meeting.

77. REPORT OF THE HEAD OF DEMOCRATIC SERVICES AND ELECTIONS - A.5 - REVIEW OF THE SCHEME OF MEMBERS’ ALLOWANCES BY THE INDEPENDENT REMUNERATION PANEL (IRP)

Council considered the report of the Independent Remuneration Panel and had regard to the Panel’s recommendations therein in determining the uplift to be applied to the Basic and Special Responsibility Allowances in the scheme for 2022/23 and in approving the Scheme of Allowances for Members for 2023/24 (and until 2027/28).

Members were aware that the Council’s Independent Remuneration Panel had been meeting over the past few months as it considered the separate, but related, elements of the Scheme of Allowances for Members of the Council. Those elements were, firstly, what uplift should be applied to the Basic and Special Responsibility Allowances for Councillors in 2022/23 following the pay award for Council staff approved in late 2022. The second element was the entire Scheme of Members’ Allowances that should be put in place for 2023/24 (and for the period to 2027/28 with an index link). In concluding the Panel’s work, it had produced a report, which was set out as the Appendix to item A.5 of the Report of the Head of Democratic Services and Elections. It was a legal requirement that the Council could only make (changes to) its Scheme of Members’ Allowances after receiving a report from its Independent Remuneration Panel (IRP).

It was moved by Councillor Stock OBE and seconded by Councillor M E Stephenson that –

- (a) *the report of the Independent Remuneration Panel (set out in the Appendix to this report), following that Panel's review of the appropriate uplift to be applied to Basic and Special Responsibility Allowances in the scheme for 2022/23 and the Scheme of Allowances for Councillors for 2023/24 (and until 2027/28) be welcomed and duly noted;*
- (b) *that the recommendations from the Independent Remuneration Panel set out on pages 10-13 of the Appendix be agreed in full;*
- (c) *that Members appointed to the role of Chairman of the Tendring Colchester Borders Garden Community Joint Committee and the role of being appointed by the Council as a Director of a Company, be categorised as level A allowance and Members of the Tendring Colchester Borders Garden Community Joint Committee be categorised as level C allowance, understanding the additional responsibilities and obligations that places, in accordance with the recommendations of the Independent Remuneration Panel on pages 11 and 12 of the appendix;*
- (d) *that, having determined uplift to be applied to Basic and Special Responsibility Allowances in the scheme for 2022/23 and the Scheme of Allowances for Councillors for 2023/24 (and until 2027/28), authority be given to update Part 7 of the Council's Constitution accordingly; and*
- (e) *that the Chief Executive be authorised, in exceptional circumstances, to designate as approved duties such events for travel claim purposes where attendance by (a) Councillor(s) would be in the interests of the Council and the event otherwise has not been so designated.*

Councillor Stock's reasons for moving an amendment to the recommendations made by the Independent Remuneration Panel were as follows:-

"In order to address the very examples identified by the IRP in their report for allocating allowances to special responsibility where no allowance is currently provided for (as those responsibilities were new after the 2020 review by the IRP). The Tendring/Colchester Border Garden Community Joint Committee only had its first meeting 11 months ago and decision to authorise the Council to join the Freeport East Company as a founding Member (and to have a Director of the Company) is only three months old. As such, there was limited evidence for the IRP to consider in 2022/23 about those responsibilities and the IRP has provided the Council with the mechanism to allocate such allowances in these circumstances."

The following advice of the Monitoring Officer had been circulated to Members prior to the commencement of the meeting:-

"The Scheme of Allowances for Councillors for 2023/24 (and until 2027/28) recommended by the Independent Remuneration Panel (IRP), if adopted by Full Council, introduces a new categorisation table for Special Responsibilities to allow the Council to respond to new and amended responsibilities over the lifetime of the Scheme. Within their recommendations they have specifically stated that this could include the roles of the Chairman and/or Members of the Tendring Colchester Borders

Garden Community Joint Committee and the role of being appointed by the Council as a Director of a Company, understanding the additional responsibilities and obligations that places.

The additional wording suggested through the amendment, does not depart from the Scheme recommended by the IRP but allows Full Council to categorise these roles now, at the same time as adopting the Scheme. If adopted, this will ensure that Members appointed, post elections, to all relevant existing positions, will receive the identified Special Responsibility Allowances for their roles.”

The following advice of the Section 151 Officer had been circulated to Members prior to the commencement of the meeting:-

“The financial implications to categorise the roles, suggested by the Independent Remuneration Panel, at the level proposed would increase the Members’ Allowances by £12,144, should Tendring District Council retain the Chairmanship of the TCBGC Joint Committee for 2023/24, if not the amount would be reduced to £9,072. As indicated in the covering report for the Review of the Scheme of Allowances for Councillors, following the decision of Council, the overall budget for Members’ Allowances will be incorporated into the Council’s budget for 2023/24.”

Councillors I J Henderson and Baker addressed the meeting on the subject matter of Councillor Stock’s motion.

Councillor I J Henderson opined that the procedure for determining a Councillor’s request to receive a third or subsequent Special Responsibility Allowance should be altered. The procedure as currently proposed by the IRP was:-

“...However, if they make the specific case and lodge this with the Council’s Chief Executive (who may seek the views of the Independent Remuneration Panel) that/those further Allowances may be paid with the approval of the Chief Executive.”

Councillor Henderson felt that this placed an undue, and potentially politically controversial, burden on the Chief Executive and he therefore suggested the following alternative:-

“...However, if they make the specific case and lodge this with the Council’s Chief Executive (who will then seek the views of the Independent Remuneration Panel) that/those further Allowances may be paid with the approval of the Full Council, who will have had regard to the views of the IRP in making its decision.”

Councillor Stock OBE and Councillor M E Stephenson both concurred with Councillor Henderson’s suggestion and agreed to incorporate it within the original motion pursuant to the provisions of Council Procedure Rule 16.6(b) (Alteration of Motion).

Councillor Stock’s motion, as now amended, on being put to the vote was declared **CARRIED**.

78. **QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE 11.2**

Subject to the required notice being given, Members of the Council could ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees.

One question on notice had been submitted by a Member for this meeting as set out hereunder.

Councillor Mick Barry asked Councillor Alex Porter, the Portfolio Holder for Leisure and Tourism:

“As part of his submission to the Resources and Services Overview and Scrutiny Committee at their budget scrutiny meeting on 11th January 2023 the Portfolio Holder for Leisure and Tourism said in a written answer to a question from Cllr Barry: ‘You will be aware that the Council has already taken the difficult decision to no longer invest in joint use facilities, owned by an external organisation. A decision on how to allocate respective budgets for these facilities has yet to be taken.’

Members will be aware that funding for the joint use sports centre facilities at Brightlingsea and Harwich was withdrawn following a Cabinet decision in December 2021. The rationale for this decision was to make a straightforward cost saving, in respect of both revenue spending and capital investment.

Since the withdrawal of TDC funding 13 months ago the Sigma Trust have invested well over £1million into the sports facilities at Brightlingsea, and after a period of closure the centre started to provide limited public access again from September 2022.

Can Councillor Porter confirm whether there are any plans to allocate the £60,000 estimated savings from Brightlingsea Sports Centre to provide funding for future sports development in the town as part of the new District Sports Strategy?

Finally can he also confirm when the strategy will be delivered for consultation to reassure residents that the needs of Brightlingsea will be fully considered and addressed within this strategy?”

The Leisure and Tourism Portfolio Holder replied as follows:-

“Thank you Councillor Barry for your question and for your update to Full Council on the community use of the Sigma Trust sports facilities in Brightlingsea.

It is excellent news that the Sigma Trust have invested so heavily in their own facilities and continue to provide public access, which is what they said they would do when the joint agreements came to an end.

When the Sports Strategy comes forward in the summer, it will consider the needs of the whole District, including Brightlingsea.

As part of our support of the Sigma Trust facilities in Brightlingsea and Harwich, from last July we allocated £25,000 to support the setup of sports groups.

I am also pleased to let you know that a further new grant scheme to support increasing levels of physical activity in the District is due to be brought forward shortly. This is being funded through the UK Shared Prosperity Fund and will be eligible to local clubs

and organisations around the District. Once further information is available, we will be updating Members and the local community.”

Councillor Barry then asked a question of clarification to which Councillor Porter responded.

79. URGENT MATTERS FOR DEBATE

No urgent matters had been submitted in accordance with Council Procedure Rules 3(xv), 11.3(b) and/or 13(p) for this meeting.

The Meeting was declared closed at 8.28 pm

Chairman

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COUNCIL

14 FEBRUARY 2023

REPORT OF THE CABINET

A.1 EXECUTIVE'S PROPOSALS – GENERAL FUND BUDGET AND COUNCIL TAX – 2023/24

(Report prepared by Richard Barrett)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To present to Council the Executive's General Fund budget proposals for 2023/24.

EXECUTIVE SUMMARY

- The information and recommendations set out in this report reflect the financial forecast considered by Cabinet on 27 January 2023, along with a limited number of subsequent changes.
- The limited number of changes required are set out **Appendix A and B** along with further comments within the main body of this report, which together result in a revised deficit position for the year of **£1.528m** (from £2.487m that was presented to Cabinet on 27 January 2023).
- In line with the approach set out in previous reports, the revised deficit of **£1.528m** will be funded via refocusing existing budgets / reserves long with a limited number of changes to income budgets.
- It is important to highlight that although the deficit has reduced since Cabinet's meeting on 27 January 2023, the deficit remains significant against the context of the Council's overall net budget. However, it does provide additional flexibility in terms of developing the required framework in which to identify the necessary savings to support an on-going financially sustainable position over the next few years.
- Given the impact of the various changes to the forecast across the remaining forecast period and reflecting the sensitivity analysis included within **Appendix B**, it remains prudent to continue the approach of transferring the remaining balance of funding of **£2.576m** as set out within **Appendix A** to the Forecast Risk Fund.
- As recommended by Cabinet on 27 January 2023, the Executive's budget proposals set out a Band D Council Tax of **£188.11** in 2023/24, an increase of 3% (£5.47), with a Council Tax requirement of **£9.603m**.
- Taking into account the changes to the budget required since Cabinet met on 27 January 2023, the total net General Fund revenue budget for 2023/24 is **£14.142m** along with a General Fund capital programme totalling **£0.827m**.
- The budget recommended by Cabinet for approval by Council includes only the District and Parish elements of the Council Tax rather than those from the major precepting

authorities. The formal approval of the 'full' Council Tax levy for the year, including the precepts from Essex County Council, Police and Fire, is delegated to the Human Resources and Council Tax Committee which is due to meet on later in February 2023.

RECOMMENDATION(S)

- a) That having had regard to the Chief Finance Officer's (S151 Officer) report on the Robustness of Estimates and Adequacy of Reserves in accordance with the requirements under Section 25 of the Local Government Act 2003, and having taken account of any responses to the budget consultation process the Council approves the budget proposals (based on a 3% (£5.47) Band D council tax increase for district services) and agrees:
- i) That the total General Fund net revenue budget for 2023/24 be set at £14.142m (a council tax requirement of £9.603m excluding parish precepts);
 - ii) that the General Fund capital programme be approved totalling £0.827m in 2023/24;
 - iii) the detailed General Fund budget for 2023/24 as set out in Appendix C;
 - iv) the calculation of the Council's Council Tax requirement, Special Expenses and Parish/Town Council precepts, as set out at Appendix E;
 - v) the Council Tax for District and Parish/Town Councils' services as at Appendix H and that these are the amounts to be taken into account for the year in respect of the categories of dwellings listed in different valuation bands; and
 - vi) that subject to the above, if budget adjustments are required such as those necessary to reflect the late notification of external / grant funding, then in consultation with the Corporate Finance and Governance Portfolio Holder, budgets are adjusted accordingly with no net impact on the overall budget or capital programme set out above.

REASON(S) FOR THE RECOMMENDATION(S)

To enable the Council's budget for 2023/24 along with the necessary associated decisions to be approved. The Council is required to set a balanced budget which is reflected in this report and recommendations.

ALTERNATIVE OPTIONS CONSIDERED

This is broadly covered in the main body of this report.

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

The forecasting and budget setting process will have direct implications for the Council's ability to deliver on its objectives and priorities. The current 10-year approach to the forecast seeks to establish a sound and sustainable budget year on year through maximising income whilst limiting reductions in services provided to residents, business and visitors. The approach set out in this report continues to be set against this wider context.

OUTCOME OF CONSULTATION AND ENGAGEMENT

Internal consultation is carried out via the Council's approach to developing the budget as set out within the Constitution. External consultation also forms part of developing the budget, and is carried out early in the year as part of finalising the position for reporting to Full Council in February.

The Resources and Services Overview and Scrutiny were consulted on the budget proposals at their meeting on 11 January 2023, which their comments considered by Cabinet on 27 January 2023.

At the time of finalising this report, the required consultation with Business Ratepayers remained on-going and any comments will either be provided ahead of the meeting or directly at the meeting of Full Council on 14 February 2023.

LEGAL REQUIREMENTS (including legislation & constitutional powers)

Is the recommendation a Key Decision (see the criteria stated here)	YES	If Yes, indicate which by which criteria it is a Key Decision	<input checked="" type="checkbox"/> Significant effect on two or more wards <input checked="" type="checkbox"/> Involves £100,000 expenditure/income <input type="checkbox"/> Is otherwise significant for the service budget
		And when was the proposed decision published in the Notice of forthcoming decisions for the Council (must be 28 days at the latest prior to the meeting date)	This item has been included within the Forward Plan for a period in excess of 28 days.

The arrangements for setting and agreeing a budget and for the setting and collection of council tax are defined in the Local Government Finance Act 1992. The previous legislation defining the arrangements for charging, collecting and pooling of Business Rates was contained within the Local Government Finance Act 1988. These have both been amended as appropriate to reflect the introduction of the Local Government Finance Act 2012.

The Local Government Finance Act 2012 provided the legislative framework for the introduction of the Business Rates Retention Scheme and the Localisation of Council Tax Support.

The Calculation of Council Tax Base Regulations 2012 set out arrangements for calculation of the council tax base following implementation of the Local Council Tax Support Scheme. The revised arrangements mean that there are lower tax bases for the district council, major

preceptors and town and parish councils.

The Localism Act 2012 introduced legislation providing the right of veto for residents on excessive council tax increases.

In-line with the Government guidance, the Council Tax Support Fund Scheme proposals set out elsewhere in this report are required to be agreed using discretionary powers under S13A(1)(c) of the Local Government Finance Act 1992.

Subject to Government guidance, Business Rate Reliefs may be provided using powers under S47 of the Local Government Finance Act 1988, which require a local scheme to be developed and approved. Where reimbursed by the Government, this is done via S31 of the Local Government Act 2003.

The provisions for business rates retention were brought in under Schedule 1 of the Local Government Finance Act 2012. Agreeing the budget for 2023/24 effectively confirms / approves the NNDR1 return that sets out the various 'technical' aspects that have been reflected in the budget for submission to the Government.

Under Section 25 of the Local Government Act 2003, the Chief Finance Officer (S151 Officer) must report to Council, as part of the budget process, on the robustness of estimates and adequacy of reserves. The proposed approach can deliver this requirement if actively managed and will be an issue that remains 'live' over the course of the forecast period and will be revisited in future reports to members as part of developing / approving the budget.

In respect of special expenses that form part of the budget setting process, expenditure is classed as a Special Expense if it satisfies the requirements of the Local Government Finance Act 1992, Section 35. The only category relevant to this Council is contained within Section 35(2)(d) relating to concurrent functions with Parish and Town Councils. Under the Local Government Finance Act 1992, the Council must identify as its Special Expense, proposed expenditure on those functions which the Council performs in part of the District but which Parish or Town Councils perform elsewhere in the District. If, in the Council's view, a special expense should properly be charged over the whole of the District's area, the Council may pass an express resolution to this effect (known as a **contrary resolution**).

In order for expenditure to be a Special Expense, there are two conditions that must be fulfilled:

1. Expenditure is estimated to be incurred by the District Council in the whole or part of its area on the provision of a function;
2. Expenditure on the provision of the same function is to be incurred by at least one parish/town council elsewhere in the District.

The proposals set out in this report are in accordance with the Council's budget and policy framework.

Yes	The Monitoring Officer confirms they have been made aware of the above and any additional comments from them are below:
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Although there are no additional comments above those set out in this report, it is important to highlight that further decisions may be necessary to take a number of actions forward, such as those associated with the items set out in **Appendix A**.

FINANCE AND OTHER RESOURCE IMPLICATIONS	
<p>The financial implications are set out in the body of the report.</p> <p>Although the availability of financial resources is a key component in the delivery of services there will also need to be appropriate input of other resources such as staffing, assets and IT.</p> <p>The general approach to developing the budget for 2023/24 has been discussed with the Council's External Auditor, albeit informally. There were no major concerns raised and they will undertake a more detailed review as part of their usual commentary on the Council's use of resources.</p>	
Yes	The Section 151 Officer confirms they have been made aware of the above and any additional comments from them are below:
The S151 Officer is the author of this report.	
USE OF RESOURCES AND VALUE FOR MONEY	
The following are submitted in respect of the indicated use of resources and value for money indicators:	
A) Financial sustainability: how the body plans and manages its resources to ensure it can continue to deliver its services;	This is addressed in the body of the report.
B) Governance: how the body ensures that it makes informed decisions and properly manages its risks, including; and	
C) Improving economy, efficiency and effectiveness: how the body uses information about its costs and performance to improve the way it manages and delivers its services.	
MILESTONES AND DELIVERY	
This reports forms part of the Council's wider budget setting processes, with final budget proposals required to be considered by Full Council in the February immediately preceding the year that they relate to.	
ASSOCIATED RISKS AND MITIGATION	
<p>There are significant risks associated with forecasting such as cost pressures, inflation and changes to other assumptions that form part of the financial planning process. Wider economic risks have also increased in 2022/23, which are likely to continue into 2023/24. These could have an impact on income streams such as from Council Tax and Business Rates along with the 'cost' of the Local Council Tax Support Scheme. The Council's initial / short-term response was set out in earlier reports as part of the development of the forecast and budget for 2023/24, which will continue to be addressed as part of the future financial reports.</p> <p>The approach of refocusing existing budgets and reserves also adds additional risks as it reduces the ability of the Council to access such funding to underwrite further risks etc. going forward.</p> <p>As set out in Appendix B, the Forecast Risk Fund remains a key element of the long-term plan approach. However, it is important to note that the Council still prudently maintains reserves to respond to significant / specific risks in the forecast such as £1.758m (NDR Resilience Reserve) and £1.000m (Benefits Reserve), which can be taken into account during the period</p>	

of the forecast if necessary. The Council also holds **£4.000m** in uncommitted reserves, which reflects a best practice / risk based approach to support its core financial position.

As highlighted in earlier reports, money has been set aside to mitigate cost pressures associated with the repair and maintenance of Council assets. When they arise, they are usually significant and the approach taken aims to 'protect' the underlying revenue budget from such items. **£1.019m** remains in an Asset Refurbishment Reserve for this purpose and the use of this fund can be considered as part of and/or outside of the annual budget setting cycle via separate decision making processes.

As highlighted within earlier reports, the Chief Executive continues to chair the regular Budget, Performance and Delivery meeting of Senior Managers where any emerging issues are highlighted / discussed.

EQUALITY IMPLICATIONS

There are no direct implications that significantly impact on the financial forecast at this stage. However, the ability of the Council to appropriately address such issues will be strongly linked to its ability to fund relevant schemes and projects and determination of the breadth and standard of service delivery to enable a balanced budget to be agreed.

An impact assessment will be undertaken as part of any separate budget decisions such as those that will be required to deliver savings.

Special expenses are based on the principle of ensuring there is equality across the district in levying Council Tax to residents based on services and facilities provided by Town and Parish Councils in specific areas that are also provided by the District Council.

SOCIAL VALUE CONSIDERATIONS

There are no direct implications that significantly impact on the financial forecast at this stage.

However, such issue will be considered as part of separate elements of developing the budget as necessary.

IMPLICATIONS FOR THE COUNCIL'S AIM TO BE NET ZERO BY 2030

There are no direct implications that significantly impact on the financial forecast at this stage.

However, such issue will be considered as part of separate elements of developing the budget as necessary.

OTHER RELEVANT CONSIDERATIONS OR IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder	Please see comments above
Health Inequalities	
Area or Ward affected	

PART 3 – SUPPORTING INFORMATION

BACKGROUND AND BUDGET PROPOSALS 2023/24

On 27 January 2023 Cabinet considered the following report:-

A.4 UPDATED GENERAL FUND FINANCIAL FORECAST INCLUDING PROPOSED BUDGET CHANGES IN 2022/23 ALONG WITH BUDGET PROPOSALS FOR 2023/24

It was resolved that Cabinet:

- a) approves the updated Financial Forecast including a revised position for 2022/23 and proposed position for 2023/24, as set out in the Portfolio Holder's report and Appendices (A.4) and recommends to Full Council a Band D Council Tax for district services of £188.11 for 2023/24 (a £5.47 increase), along with the associated council tax requirement of £9.603m;*
- b) agrees a delegation to the Portfolio Holder for Corporate Finance and Governance to agree the 'technical' appendices and resolutions for the budget proposals for recommending to Full Council on 14 February 2023;*
- (c) approves that, in consultation with the Leader of the Council and the Corporate Finance and Governance Portfolio Holder, the Chief Executive reports directly to Council in respect of the formal resolutions necessary to implement the Executive's budget proposals along with any late information or notifications received from the Government;*
- (d) approves a delegation to the Portfolio Holder for Corporate Finance and Governance to agree / adopt a Retail, Hospitality and Leisure mandatory business rate relief scheme for 2023/24;*
- (e) approves a delegation to the Portfolio Holder for Corporate Finance and Governance to agree any associated expenditure from the £250,000 Climate Change budget set out in Appendix A to his report;*
- (f) approves / adopts the proposed Council Tax Support Fund Scheme as set out within the Portfolio Holder's report (A.4) and that any remaining balance be transferred to the existing Council Tax Hardship scheme; and*
- (g) agrees a delegation to the Portfolio Holder for Corporate Finance and Governance to approve the draft Treasury Strategy 2023/24 for consultation with the Resources and Services Overview and Scrutiny Committee.*

In respect of item (b), this report's recommendations and appendices form the 'technical' and formal budget resolutions required to be considered by Full Council to determine the level of Council Tax and Budget for 2023/24. As agreed in (a) above, the Band D Council Tax for district services of **£188.11** for 2023/24 (a £5.47 increase), along with the associated council tax requirement of **£9.603m** remain unchanged to the position considered and agreed by Cabinet on 27 January 2023.

CHANGES SUBSEQUENT TO THE CABINET'S PROPOSALS OF 27 JANUARY 2023

There has only been a limited number of changes since 27 January, which are highlighted in green within **Appendix A** and in Column 5 of **Appendix B**, with a summary as follows:

- **Growth in Business Rates / Council Tax – general property growth – additional income of £0.500m has been included in the forecast. (Line 5 – Appendix B)**

Following the completion of the final business rate 'property base' calculations for 2022/23, additional underlying income growth of **£0.500m** is forecast for the year. However, 2023/24 is the first year following the national cycle of rateable value revaluations, which introduces a level of uncertainty going forwards. The revaluation process inherently creates 'winners' and 'losers' across Local Authorities nationally and the Government propose to adjust any gain or loss over the next three years. With this in mind, the amount has been treated on a one-off basis in 2023/24, as any 'growth' created by the revaluation exercise may be subject to adjustments / 'clawback' during 2023/24 and beyond. At the time of finalising this report, the final Local Government Finance Settlement had yet to be confirmed by the Government, which may provide clarity around this issue for further consideration. This issue will also be revisited as part of updating the financial forecast in 2023/24.

The additional income of **£0.500m** set out above comprises a number of elements such as section 31 grants from the government, which aim to reimburse Local Authorities for the cost of any reliefs that they introduced as part of their budget announcements. Full details are set out in an associated and 'technical' NNDR1 return that is submitted to the Government at the start of each year. The latest forecast and budget proposals therefore reflect the information set out in the NNDR1 return for 2023/24.

- **Other Adjustments – additional net income of £0.458m has been included in the forecast. (Line 16 – Appendix B)**

This figure comprises a number of adjustments, with the main change reflecting the final recharges between the General Fund and HRA. Additional recharges have been made to the HRA in 2023/24 that reflect a number of issues such as the significant inflationary pressures included with the General Fund, some of which would be charged to the HRA via general overheads etc.

In addition to the above, increased income of **£0.016m** is included in Section 3 of **Appendix A** that reflects further fees and charges agreed for 2023/24. A number of fees and charges remain subject to final approval but the budget will be adjusted accordingly subject to the delegation set out in the recommendations above where necessary. Although they are agreed separately, for completeness a full schedule of fees and charges is planned to be provided to members in advance of the Full Council meeting on 14 February 2023.

After taking account of the above, **Appendix B**, sets out the revised forecast against which the detailed budgets for 2023/24 have been finalised. The net impact of the changes results in a deficit position for the year of **£1.528m** (from £2.487m that was presented to Cabinet on 27 January 2023). In line with the approach set out in previous reports, the revised deficit of **£1.528m** will be funded via refocusing existing budgets / reserves long with a limited number of changes to income budgets in 2023/24.

However, it is important to highlight that although the deficit has reduced since Cabinet's meeting on 27 January 2023, the deficit remains significant against the context of the overall

net budget. However it does provide additional flexibility in terms of developing the required framework in which to identify the necessary savings to support a financially sustainable position over the coming years.

Appendices C to I set out the 'technical' budget / financial information required to be presented to Full Council to enable it to consider and agree the level of Council Tax and Budget for 2023/24.

As highlighted in earlier reports, the Council will continue to be a member of the Council Tax Sharing Agreement and Essex Business Rates Pool along with ECC and other participating Essex Local Authorities in 2023/24.

The budgets also includes the provisional New Homes Bonus Grant due to the Council in 2023/24. A total of **£1.224m** will be receivable in 2023/24 and it is proposed that his money remains uncommitted to ensure that it remains available to the New Administration from May this year to support the delivery of the long-term forecast / priorities going forward.

As highlighted earlier, at the time of finalising this report, the final Local Government Finance Settlement had yet to be confirmed by the Government. It is acknowledged that the Council may still receive notification of amended / additional grants from the Government or other funding bodies. A recommendation is set out above that provides a delegation to include such amounts in the budget as necessary.

Sensitivity testing has been undertaken with the outcomes set out in Table 1 within **Appendix B**. It is worth highlighting that the forecast is sensitive to relatively minor changes to assumptions, with for example, only minor changes to inflation depleting the forecast risk fund over a short period of time. This supports the prudent approach of transferring the remaining balance of funding of **£2.576m** as set out within **Appendix A** to the Forecast Risk Fund, which can be reviewed as part updating the forecast during 2023/24.

GENERAL FUND BUDGET SUMMARIES

The 2023/24 revenue budget and capital programme are summarised below. In respect of the revenue budget, this reflects the proposed Band D Council Tax increase of 3% (£5.47) for this Council's services in 2023/24.

Table 1 – General Fund Revenue Budget

	2022/23 Original £m	2023/24 Original £m
Net Cost of Services	20.107	22.235
Revenue support for capital investment	0.082	0.070
Financing items	(7.389)	(6.963)
Net Expenditure	12.799	15.343
Net Use of Earmarked Reserves	(3.402)	(1.201)
Total Net Budget*	9.398	14.142
Business Rates (<i>excl. S31 Govt. Grant funding</i>)	(3.033)	(3.058)
Revenue Support Grant	(0.444)	(0.696)
Collection Fund (Surplus) / Deficit*	3.191	(0.784)
Council Tax Requirement (for Tendring District Council)	9.112	9.603
Parish Precepts	2.273	2.378
Council Tax Requirement (as per Requisite Calculations)	11.385	11.981

*The significant changes between years primarily reflect the continuing 'technical' accounting treatment of business rate reliefs.

Table 2 – General Fund Capital Programme

	2023/24 £m
EXPENDITURE	0.827
FINANCING	
Government Grants	(0.757)
Direct Revenue Contributions	(0.070)
Total Financing	(0.827)

ROBUSTNESS OF THE ESTIMATES AND ADEQUACY OF RESERVES

Appendix J sets out the Chief Finance Officer's (S151 Officer) report on the Robustness of the Estimates and the Adequacy of the Reserves as required by section 25 of the Local Government Act 2003.

Taking into account all the relevant issues the estimates can be considered as robust and are supported by adequate reserves.

The formulation of the budget for 2023/24 is set against the context of the longer-term

forecast. Taking the most up to date position set out in this report, the expected annual position for each remaining year of the forecast is as follows:

Year	Net Budget Position*	Forecast Risk Fund - Estimated Surplus Balance at the end of the year
2024/25	£3.823m deficit	£2.569m
2025/26	£0.132m deficit	£2.687m
2026/27	£0.225m deficit	£2.711m

**includes removal of the prior year use of reserves etc. to balance the budget and initial savings 'targets' (Line 15 of Appendix B)*

The above is after taking into account the contribution to the Forecast Risk Fund of **£2.576m** highlighted earlier. A framework against which to identify and secure the necessary on-going savings will need to be considered during 2023/24. The level of savings required will also need to continue to act as the 'safety valve' with the overall position being subject to further updates as part of reporting the quarterly position going forward as any increases in net costs will likely require a corresponding increase in the savings required.

PREVIOUS RELEVANT DECISIONS

Finance Update Report – General Update 2022/23 and 2023/24 – Item A.2 Cabinet 7 October 2022.

Financial Performance Report 2022/23 and 2023/24 – General Update at the end of Q2 – Item A.5 Cabinet 4 November 2022.

Updated General Fund Financial Forecast Including Proposed Budget Changes in 2022/23 along with Budget Proposals for 2023/24 – Items A.3 Cabinet 16 December 2022.

Updated General Fund Financial Forecast Including Proposed Budget Changes in 2022/23 along with Budget Proposals for 2023/24 – Items A.4 Cabinet 27 January 2023.

BACKGROUND PAPERS AND PUBLISHED REFERENCE MATERIAL

None

APPENDICES

Appendix A - Cost Increases / Corporate Investment Plan Items 2022/23 and 2023/24

Appendix B - Updated Long Term Financial Forecast

Appendix C - Detailed General Fund Revenue Estimates, Capital Programme and Reserves 2023/24

Appendix D - Special Expenses 2023/24

Appendix E - Requisite Budget Calculations 2023/24

Appendix F - Calculation of District and Parish / Town Council Taxes for All Areas 2023/24

Appendix G - Precepts on the Collection Fund 2023/24

Appendix H - District and Parish/Town Council Tax Amounts 2023/24. *(excludes Council Tax amounts for County, Fire and Police services 2023/24 which will form part of the final Council Tax setting process via the Human Resources and Council Tax Committee)*

Appendix I - Calculation of Estimated Surplus on the Collection Funds for 2023/24

Appendix J - Chief Finance Officer's (S151 Officer) report on the Robustness of the Estimates and the Adequacy of the Reserves

REPORT CONTACT OFFICER(S)

Name	Richard Barrett
Job Title	Assistant Director (Finance and IT)
Email/Telephone	rbarrett@tendringdc.gov.uk (01255) 686521

Cost Increases / Corporate Investment Plan Items - 2022/23 and 2023/24

Description	Updated Position January 23 2022/23 £	Updated Position February 23 2022/23 £	Updated Position January 23 2023/24 £	Updated Position February 23 2023/24 £	Comments
	(1)	(2)	(3)	(4)	
1. GENERAL / CORPORATE ITEMS					
Employee Cost Inflation	863,900	863,900	2,116,920	2,116,920	This adjustment reflects the pay award agreed for 2022/23 and a further estimated inflationary increase of 4% in 2023/24 and other necessary changes to reflect the most up to date position, including restructures and other detailed salary changes.
Waste & Street Cleaning Contract Inflation	356,070	356,070	988,470	988,470	Increases in contract costs are linked to inflation, which could be as high as 13% to 14% when the next annual uplift is applied (January / February 2023). The figures reflect the most up to date inflation forecasts.
Business Rates payable on the Council's Own Properties	0	0	22,000	22,000	The Government have now confirmed that there will be no general inflationary uplift on business rates in 2023/24. However there has been a general business rates revaluation which will have an impact on the amount payable. The figure has not been changed from that previously reported following the most recent review.
General Underlying changes in the Forecast (excluding Government Grant funding below)	0	0	(1,647,000)	(2,604,950)	This reflects the sum of other lines within the forecast. The revised figure for 2023/24 reflects a number of changes within the forecast that are set out in Appendix B and the main body of the report.
NEW - Increased Government Grant Funding receivable as announced as part of Local Government Financial Settlement	0	0	(441,260)	(441,260)	This amount is primarily made up of revenue support grant along with a funding guarantee grant. The total grant funding receivable in 2023/24 is £1.461m, with the figure included reflecting the change across years given a grant of £1.020m was receivable in 2022/23.
NEW - 'Passporting' Revenue Support Grant funding to Town and Parish Councils.	0	0	3,840	3,840	This adjustment reflects the existing commitment to award grant funding to Town and Parish Council based on the Council's own revenue support grant position. Therefore grant funding will be paid to Town and Parish Council's in 2023/24, which has been uplifted by the same percentage increase the Council has received.
Total General / Corporate Items	1,219,970	1,219,970	1,042,970	85,020	

Description	Updated Position January 23 2022/23 £	Updated Position February 23 2022/23 £	Updated Position January 23 2023/24 £	Updated Position February 23 2023/24 £	Comments
2. GENERAL OPERATIONAL ITEMS					
Crematorium - Loss of Income	740,000	740,000	0	0	This reflects the estimated net position following the crematorium remaining non-operational for the first half of 2022/23. The Crematoriums are now operational with income expected to return to previous levels over time.
Weeley Council Offices	60,000	60,000	50,000	50,000	A number of costs remain payable until the property is disposed off and liability for costs of ownership cease.
Skyguard Subscriptions - Lone worker safety devices	25,000	25,000	0	0	A number of additional devices have been required to reflect current working practices. No costs have been included in 2023/24 at the present time as a review will be undertaken to see if there are any alternative options
Street Cleansing	96,000	96,000	0	0	This reflects increased beach / town centre cleaning. The position for 2023/24 remains under review to identify alternative options.
Office Transformation Project	130,000	130,000	0	0	Additional costs are expected in 2022/23 to finalise this major project.
Baseline - VAT Payable	74,540	74,540	0	0	An additional payment of VAT is due to be paid to HMRC following the incorrect VAT indicator being applied to associated fees and charges. A final figure has been agreed with HMRC, with no additional penalty payment levied.
Career Track - Net Costs	45,000	45,000	25,000	25,000	Although the Service remains committed to progressing towards a break even position, there is likely to be a higher net cost than currently budgeted for in the short term. An adjustment has been included in 2023/24 to reflect the expected on-going net cost of the service whilst the work continues towards a breakeven position, which may also be challenging in the longer term.
Carnarvon House	60,000	60,000	0	0	Costs continue to be incurred until such time as the property is demolished.

Description	Updated Position January 23 2022/23 £	Updated Position February 23 2022/23 £	Updated Position January 23 2023/24 £	Updated Position February 23 2023/24 £	Comments
Air Show	47,970	47,970	50,000	50,000	Additional costs were incurred that reflect the use of the in-house Engineering Team to support the delivery of the annual show in 2022. Following an initial review of the position in 2023, the Council remains committed to continuing to deliver this successful show looking ahead to 2023 and beyond, but it is recognised that this needs to be balanced against the financial challenges faced by the Council. With this in mind, a more detailed review will be undertaken to explore options to secure the longer term future of the show. However, in the interim period and given the relatively long lead in time to deliver a show in 2023 (which will be its 30th anniversary), additional funding has been included in the 2023/24 budget to support the cost of this year's show.
Insurance Premiums	22,610	22,610	45,220	45,220	The figures reflect the impact of the latest renewal prices, with any further potential increases not known until the renewal terms are received from the insurers in the Autumn of 2023.
Waste and Recycling Bins and Boxes	0	0	20,000	20,000	Additional costs for 2022/23 were agreed by Cabinet at its 7 October meeting. The figure included for 2023/24 reflects the underlying need to supply bins / boxes to new properties within the District - this amount will therefore be an on-going item in the base budget.
Leisure Centre - Net Costs	150,000	150,000	150,000	150,000	Over recent years the net costs across the various Leisure Centres have been in excess of the base budget. As part of the emerging Leisure Strategy, opportunities to increase income will be explored but it is likely that it will take time to improve the net position when compared to the underlying base budget. The figures included therefore reflect the estimated impact in the shorter term.
Transport - Diesel Costs	27,700	27,700	27,700	27,700	The Government have restricted the use of red diesel, with this cost reflecting the necessary move across to 'regular' diesel, which is more expensive.
Transport - General Fuel Costs	20,000	20,000	20,000	20,000	In addition to the item above, the figures included reflect the general increase in fuel costs currently being experienced. Although the adjustment will be on an on-going basis, the position will be kept under review as part of future financial performance / budget reports.
External Audit Fees	25,000	25,000	25,000	25,000	This reflects expected increases from 2022/23. Following a retender of the External Auditor Contract by PSAA Ltd, it has been suggested that Council's should expect to see increases close to 150% from 2024/25 - this will therefore be kept under review as part of developing the forecast in future years.

Description	Updated Position January 23 2022/23 £	Updated Position February 23 2022/23 £	Updated Position January 23 2023/24 £	Updated Position February 23 2023/24 £	Comments
Homelessness Costs	450,000	450,000	150,000	150,000	This reflects the current demand for temporary accommodation. The Service is committed to exploring options to reduce costs along with the use of any available Government Funding going forward. The position for 2023/24 is supported by additional grant funding made available by the Government.
Legal Costs - Benefit Fraud Case	35,000	35,000	0	0	This reflects the additional one-off costs incurred in pursuing fraud cases.
Replacement HR / Payroll System	80,000	80,000	24,500	24,500	The systems referred to 'expire' shortly with replacement systems therefore required. The costs included reflect estimated increased set up and on-going annual costs that will become clearer via the associated procurement processes that will commence in 2023.
Credit / Debit Card Payments System	24,250	24,250	4,250	4,250	This project was included within the potential phase 3 IT projects presented to Cabinet in March 2022. A replacement system is required to keep pace with Payment Card Industry Data Security Standards (PCI/DSS). A preferred option has been agreed, which enables the Council to be compliant with the relevant industry standards.
Contact Centre IT System - Increased Lines / Licences	14,500	14,500	14,500	14,500	This forms part of the project included within the potential phase 3 IT projects presented to Cabinet in March 2022, and will enable the Council to maintain adequate 'front line' capacity within the Contact Centre.
Northgate IT System Replacement	0	0	78,000	78,000	The current contract for the primary IT system used by Revenues and Benefits and Housing 'expires' at the end of 2022/23. A replacement system / new contract is therefore necessary from 1 April 2023 and Officers are currently working with the current supplier to develop the options available. The amount included is over and above the existing annual base budget of £195,000. The position has been revised since December to include additional modules that support the wider 'self-service' approach which cannot be delivered via the existing customer 'portal'. The proposed system supplier has indicated that if the additional modules are purchased then they would 'fix' the overall contract price for up to 5 years. Although the actual decision to purchase the replacement system will be subject to a separate report, the alternative option of not purchasing additional modules will attract annual RPI increases, so the proposed approach is expected to provide value for money within this context.

Description	Updated Position January 23 2022/23 £	Updated Position February 23 2022/23 £	Updated Position January 23 2023/24 £	Updated Position February 23 2023/24 £	Comments
Increase in Energy Costs	0	0	600,000	600,000	This has been included within the budget to reflect the potential on-going impact of energy price increases. Work remains in progress to identify the impact from the Government's recent announcement to extend energy support payments to businesses. Therefore this figure may be subject to change during 2023/24 as part of the regular financial performance reports.
Careline Net Costs	0	0	100,000	100,000	Although the service continues to work towards a break even position via a mix of increased demand and reviewing future fees and charges in the medium to longer term, there is likely to be additional net costs in the interim period, which is expected to extend into 2023/24 and potentially longer.
<div style="display: flex; align-items: center;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg); font-weight: bold; margin-right: 10px;">Page 31</div> <div> <p>EW - District Election Expenses</p> </div> </div>	0	0	60,000	60,000	Existing budgets reflect an annual contribution of £30k to a reserve to fund the District elections, which results in a total of £120k being available to meet the cost of the election every four years. Although this budget is supported by new burdens funding from the Government, following a recent review, it is recognised that the underlying cost of holding elections has increased. The figure included therefore reflects the necessary inflationary uplift along with the cost of the various activities that are required to successfully deliver District Elections every four years. Although this budget adjustment reflects the estimated additional cost of the 2023 elections, the longer term position remains under review to inform the necessary increase to the annual contribution to the associated reserve each year to fund the 2027 District Elections.
Total General Operational Items	2,127,570	2,127,570	1,444,170	1,444,170	
TOTAL OF SECTIONS 1 AND 2 ABOVE	3,347,540	3,347,540	2,487,140	1,529,190	

Description	Updated Position January 23 2022/23 £	Updated Position February 23 2022/23 £	Updated Position January 23 2023/24 £	Updated Position February 23 2023/24 £	Comments
3. Proposed Approach to Funding the items in Section 1 and 2 Above (on a one-off basis in 2022/23 and 2023/24)					
Carry Forwards from 2021/22 Withdrawn / Not Approved	(336,980)	(336,980)	0	0	Following a review by the Portfolio Holder for Corporate Finance and Governance, in consultation with Services, a number of items originally requested by Services have not been agreed or have been withdrawn.
Draw down remaining balance on the Crematorium Reserve	(154,252)	(154,252)	0	0	This reflects the use of the remaining amount held in this reserve which helps offset the net loss of income highlighted above.
Savings - (for 2023/24 this is the amount over and above the £450k 'allowance' already included in the Forecast)	(609,000)	(609,000)	(201,598)	(201,598)	This adjustment primarily reflects increased investment income in both years, following recent / projected increases in interest rates.
Page 32 Council Tax Sharing Agreement - income recovery	(222,230)	(222,230)	0	0	In terms of 2022/23, this largely reflects deferred income during COVID, with income now recovering back. In terms of the position for 2023/24, the agreement with the Major Preceptors has been amended that 'shifts' more funding that becomes available via the agreement to a fixed amount rather than a variable amount linked to collection performance etc. Although this is a positive change, no adjustment has been made in 2023/24 at the present time given collection performance risks, such as the current cost of living issues.
Increased Parking Income	(40,000)	(40,000)	(40,000)	(40,000)	This reflects achievable income over and above the adjustment in section 4 below.
Increased Recycling Credit income	(25,000)	(25,000)	(25,000)	(25,000)	This reflects the annual increase in the 'poundage' rate rather than an increase in recycle at the present time.
Vacancy Provision	(100,000)	(100,000)	0	0	This reflects accrued vacancies including the on-going difficulties in recruiting to a number of posts across the Council.
Balance of Back 2 Business 'Reserve'	(217,608)	(217,608)	(39,392)	(39,392)	This is the remaining / uncommitted balance held within this reserve
Reduce the Garden Communities Budget	(500,000)	(500,000)	0	0	The current budget supporting this project is £1.3m. Based on the current project delivery approach, it is felt reasonable to reduce this by £500k to £800k
Balance of Corporate Investment Plan 'Reserve'	0	0	(1,433,000)	(1,433,000)	This is the remaining / uncommitted balance held within this reserve. There would be no money remaining in this reserve to support further projects at the present time.
Remove Rural and Urban Infrastructure Fund Budget	(1,184,000)	(1,184,000)	0	0	Its proposed to 'redirect' this budget to support to wider financial challenge faced by the Council.

Description	Updated Position January 23 2022/23 £	Updated Position February 23 2022/23 £	Updated Position January 23 2023/24 £	Updated Position February 23 2023/24 £	Comments
Draw down money held in the Building for the Future Reserve	0	0	(2,339,710)	(2,339,710)	This reserve has historically been used to fund upfront pension fund deficit payments that generate on-going revenue savings. It is currently expected that following the latest triennial review, no deficit payments will be required for 2023/24, 2024/25 and 2025/26. This reserve therefore becomes available to support the overall financial position in 2022/23 and 2023/24, but in the knowledge that it will therefore not be available if pension deficit payments arise in the future, which would have to be met from within the underlying budget.
Income from Fees and Charges	0	0	(10,200)	(26,200)	Although a number of fees and charges for 2023/24 remain subject to approval in consultation with the relevant Portfolio Holders, this figure reflects the net additional income forecast in 2023/24 from those fees that have now been approved.
Total Funding Identified	(3,389,070)	(3,389,070)	(4,088,900)	(4,104,900)	
NET TOTAL of SECTIONS 1,2 and 3 Above	(41,530)	(41,530)	(1,601,760)	(2,575,710)	

Description	Updated Position January 23 2022/23 £	Updated Position February 23 2022/23 £	Updated Position January 23 2023/24 £	Updated Position February 23 2023/24 £	Comments
4. Additional Items that can be Funded From Specific Existing Budgets / Fees and Charges					
Council tax court costs income reduced			100,000	100,000	This primary reflects deferred income as recovery action continues to recover from the COVID 19 period. It is proposed to use the money made available by the Government to support the two items above, which fall within the scope of recovering from the COVID 19 pandemic.
Use of COVID 19 New Burdens Grant to fund above			(100,000)	(100,000)	
Increase in Parking Merchant Acquirer Fees			36,000	36,000	This reflects the cost of taking card payments as an alternative to cash payments, which can be met from increased income.
Increased parking income being achieved			(36,000)	(36,000)	
Total of Additional Items in Section 4 Above	0	0	0	0	

UPDATED LONG TERM FINANCIAL FORECAST

APPENDIX B

Line	Budget 2022/23	Estimate 2023/24	Estimate 2023/24	Estimate 2023/24	Estimate 2023/24 Change Between January and February	Estimate 2024/25	Estimate 2025/26	Estimate 2026/27
	£	£	£	£	£	£	£	£
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Underlying Funding Growth in the Budget								
1	(0.176)	(0.181)	(0.181)	(0.181)	0.000	(0.185)	(0.189)	(0.192)
2	(0.073)	(0.068)	(0.068)	(0.068)	0.000	(0.065)	(0.061)	(0.057)
2a	0.000	(0.024)	(0.024)	(0.024)	(0.000)	0.000	0.000	0.000
3	(0.139)	(0.134)	0.000	0.000	0.000	(0.138)	(0.071)	(0.096)
4	(0.259)	(0.217)	(0.217)	(0.217)	0.000	(0.106)	(0.109)	(0.111)
5	(0.362)	(0.031)	(0.031)	(0.531)	(0.500)	0.464	(0.041)	(0.046)
6	(0.324)	(0.477)	(0.477)	(0.477)	0.000	(0.100)	(0.100)	(0.100)
7	3.516	(0.307)	(0.307)	(0.307)	0.000	0.000	0.000	0.000
	2.183	(1.439)	(1.305)	(1.806)	(0.501)	(0.129)	(0.571)	(0.602)
Net Cost of Services and Other Adjustments								
8	(0.589)	1.020	(0.441)	(0.441)	0.000	1.461	0.000	0.000
9	0.000	(0.352)	(0.352)	(0.352)	0.000	0.000	0.000	0.000
10	(6.018)	(3.192)	(3.192)	(3.192)	0.000	0.784	0.100	0.100
11	(0.045)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
12	0.001	(0.037)	0.004	0.004	0.000	(0.041)	0.000	0.000
13	0.008	(0.012)	(0.012)	(0.012)	0.000	0.000	0.000	0.000
14	2.622	3.233	3.233	3.233	0.000	0.073	0.000	0.000
15	(0.223)	(0.450)	(0.450)	(0.450)	0.000	(1.150)	(4.250)	(4.450)
16	0.023	0.000	0.000	(0.458)	(0.458)	0.000	0.000	0.000
	(4.221)	0.210	(1.211)	(1.669)	(0.458)	1.127	(4.150)	(0.350)
Cost Increases / Corporate Investment Plan Items								
17	0.605	2.031	2.117	2.117	0.000	0.776	0.570	0.579
18	0.198	0.903	1.011	1.011	0.000	0.271	0.210	0.216
19	0.618	1.296	1.444	1.444	0.000	0.250	0.250	0.250
	1.421	4.230	4.572	4.572	0.000	1.297	1.030	1.045
	1.048	0.431	0.431	0.431	0.000	0.000	3.823	0.132
	0.000	0.000	0.000	0.000	0.000	1.528	0.000	0.000
	0.431	3.433	2.487	1.528	(0.959)	3.823	0.132	0.225
	0.000	(3.433)	(2.487)	(1.528)	0.959	0.000	0.000	0.000
	0.431	(0.000)	0.000	0.000		3.823	0.132	0.225
	(0.431)	0.000	(0.000)	(0.000)		(3.823)	(0.132)	(0.225)

Use of Forecast Risk Fund to Support the Net Budget Position Above

	Budget 2022/23	Estimate 2023/24 Reported to Cabinet 16 December 22	Estimate 2023/24 Reported to Cabinet January 23	Estimate 2023/24 Proposed Final Position February 23		Estimate 2024/25	Estimate 2025/26	Estimate 2026/27
	£	£	£	£		£	£	£
Outturn b/fwd from prior years	(3.205)	(3.274)	(3.316)	(3.316)		(6.142)	(2.569)	(2.687)
Applied in year as set out in the forecast above	0.431	0.000	0.000	0.000		3.823	0.132	0.225
Additional contributions generated / required in year	(0.500)	(0.250)	(0.250)	(0.250)		(0.250)	(0.250)	(0.250)
Additional contributions via the Financial Strategy Process 2023/24	(0.042)	0.000	(1.602)	(2.576)		0.000	0.000	0.000
Balance to Carry Forward	(3.316)	(3.524)	(5.168)	(6.142)		(2.569)	(2.687)	(2.711)

FORECAST SENSITIVITIES - TABLE 1					
Impact on Forecast Risk Fund - Year End Balance					
			2024/25 £	2025/26 £	2026/27 £
Forecast Year End Balance from table above (BASE Position)			(2.569)	(2.687)	(2.711)
Property Growth does not grow over the life of the forecast			(2.463)	(2.367)	(2.066)
Property Growth is lower than the forecast by £100k per year compared to the base			(2.363)	(2.067)	(1.466)
Employee Inflation increases at a rate of +1% faster than the base			(2.350)	(2.018)	(1.349)
Employee Inflation increases at a rate of +2% faster than the base			(2.132)	(1.346)	0.030
General Inflation increases at a rate of 1% faster than the base			(2.499)	(2.403)	(1.988)
General Inflation increases at a rate of 2% faster than the base			(2.429)	(2.117)	(1.256)
Unmitigated Cost Pressures are greater by £100k per annum compared to the base			(2.469)	(2.388)	(2.113)
Unmitigated Cost Pressures are greater by £250k per annum compared to the base			(2.319)	(1.938)	(1.213)
Unmitigated Cost Pressures are greater by £500k per annum compared to the base			(2.069)	(1.188)	0.287

General Fund Revenue Estimates 2023/24

The Portfolio/Departmental estimates that follow reflect the items included in the Updated Financial Forecast but translated to a more detailed level within the overall budget.

The comments below relate to items that are common to all departments, with any remaining matters being set out separately in the following departmental analysis.

DIRECT EXPENDITURE/INCOME

Salaries/Employees Expenses

This reflects the latest position in terms of any restructures agreed to date, along with the pay award/increments and on-going pension contribution changes.

Other Movements

A number of virements/budget transfers have been included within the budget to address any on-going matters but do not have an impact on the overall net position.

Transfer Payments

The payments included within the budget relate to Rent Allowances and Rent Rebates (Housing Benefit). These are subject to change over the course of the year and adjustments have been reflected in the budgets as appropriate, with expenditure being supported by an associated grant from the government.

INDIRECT INCOME/EXPENDITURE

Internal Recharges

Indirect Income/Expenditure, which includes Service Unit and Central Costs and Recharged Income, reflect the latest organisational position.

Capital Financing Costs

These reflect required accounting adjustments and relate to the annual provision for depreciation and are based on the asset value and the estimated life of an asset. Asset values are reviewed annually by the Council's external valuer. Although there may be significant changes between years, these only relate to accounting entries which are reversed out resulting in a nil overall effect on the budget.

Pension Current Costs and Other Related Pension Adjustments

Similarly to Capital Financing costs above, these are required accounting adjustments that are reversed out resulting in a nil overall effect on the budget.

General Fund Revenue Estimates 2023/24

Portfolio Summary	2022/23 Original Estimate £	2023/24 Original Estimate £
Leader	2,359,310	2,291,880
Corporate Finance and Governance	(1,549,720)	(2,194,050)
Environment and Public Space	7,742,980	8,622,230
Housing	3,227,480	3,954,520
Partnerships	693,650	780,960
Business and Economic Growth	569,260	614,580
Leisure and Tourism	6,437,990	7,381,450
Budgets Relating to Non Executive Functions	625,930	783,120
Net Cost of Services	20,106,880	22,234,690
Revenue Support for Capital Investment	82,100	70,480
Financing Items	(7,389,490)	(6,962,650)
Budget Before Use of Reserves	12,799,490	15,342,520
Contribution to/from Earmarked Reserves	(3,401,750)	(1,200,950)
Total Net Budget	9,397,740	14,141,570
<i>Financed by:</i>		
Business Rates (including Tariff and Levy) excluding Section 31 funding for rate relief which is set out in 'Net Cost of Services' above	(3,032,660)	(3,058,440)
Revenue Support Grant	(444,210)	(696,440)
Collection Fund Surplus	3,191,440	(783,670)
Council Tax Requirement for Tendring District Council	9,112,310	9,603,020
Parish Precepts	2,273,122	2,378,146
Council Tax Requirement per Requisite Calculations	11,385,432	11,981,166

Department Summary	2022/23 Original Estimate £	2023/24 Original Estimate £
Chief Executive, Finance, IT, Governance and Partnerships	(18,879,890)	(20,664,150)
Operations and Delivery	12,112,200	13,266,720
Place and Economy	6,767,690	7,397,430
Total	(0)	(0)

General Fund Revenue Estimates

Chief Executive, Finance, IT, Governance and Partnerships

<u>Analysis by Type of Spend</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	10,603,580	12,058,680	
Premises Related Expenditure	378,810	422,760	
Transport Related Expenditure	106,550	113,360	
Supplies & Services	5,307,870	5,529,610	
Third Party Payments	0	54,300	
Transfer Payments	45,115,060	38,721,800	
Interest Payments	10,510	9,340	
Total Direct Expenditure	61,522,380	56,909,850	
Direct Income			
Government Grants	(53,029,600)	(46,660,250)	
Other Grants, Reimbursements and Contributions	(1,241,030)	(1,131,200)	
Sales, Fees and Charges	(1,290,300)	(1,324,730)	
Rents Receivable	(3,800)	(1,050)	
Interest Receivable	(306,690)	(923,920)	
RSG, Business Rates and Council Tax	(9,397,740)	(14,141,570)	
Total Direct Income	(65,269,160)	(64,182,720)	
Net Direct Costs	(3,746,780)	(7,272,870)	
Indirect Income/Expenditure			
FRS17/IAS19 Pension Costs	(4,339,690)	(4,209,540)	
Service Unit and Central Costs	10,992,620	11,718,630	
Capital Financing Costs	(2,633,630)	(2,922,060)	
Recharged Income	(15,750,660)	(16,777,360)	
Total Indirect Income/Expenditure	(11,731,360)	(12,190,330)	
Net Contribution to/(from) Reserves	(3,401,750)	(1,200,950)	
Total for Chief Executive, Finance, IT, Governance and Partnerships	(18,879,890)	(20,664,150)	

Chief Executive, Finance, IT , Governance and Partnerships

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Office of Chief Executive Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 224,740 (224,740) 0	 376,450 (376,450) 0	
Total for Chief Executive and Administration	0	0	
Finance and IT Management <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 101,200 (101,200) 0	 106,670 (106,670) 0	
Total for Finance and IT Management and Administration	0	0	
Accountancy Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 480,210 (480,210) 0	 551,470 (551,470) 0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Audit Services Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 178,930 (178,930) 0	 197,410 (197,410) 0	
Fraud & Risk Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 149,250 (2,670) (146,580) 0	 203,660 (2,670) (200,990) 0	
Payroll & Payments <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 191,180 (60) (191,120) 0	 227,500 (60) (227,440) 0	£15,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Health & Safety <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 60,270 (60,270) 0	 64,270 (64,270) 0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Procurement <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 92,210 (92,210) 0	 220,280 (220,280) 0	
Total for Finance	0	0	
Bar Code, Credit & Debit Card Charges <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 146,700 (146,700) 0	 159,430 (159,430) 0	£5,950 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Other Apportionable Overheads <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 (232,660) (2,070) 234,730 0	 (234,730) (2,000) 236,730 0	
Other Apportionable Overheads - Corporate Support <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 44,310 (44,310) 0	 45,490 (45,490) 0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Insurance Recharge Account <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 603,930 (10,930) (593,000) 0	 649,150 (10,930) (638,220) 0	 £45,220 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Other Democratic Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 35,250 738,610 773,860	 34,070 720,020 754,090	
Corporate Management - General <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 118,230 259,130 377,360	 143,230 293,270 436,500	 £25,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Treasury Management <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 9,380 24,290 33,670	 9,380 15,150 24,530	 £6,050 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Non-Distributed Costs - Unused Assets <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 3,140 3,140	 2,680 2,680	
Pension Fund Contributions <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 122,000 122,000	 77,000 77,000	
Garden Communities Project <i>Portfolio/ Committee: Leader</i> Indirect Income/Expenditure Net Total	 23,060 23,060	 33,470 33,470	
Climate Emergency Initiatives <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 41,300 41,300	 48,860 48,860	
Other Corporate Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Net Total	 2,731,770 (3,800) 2,727,970	 1,565,880 (1,050) 1,564,830	£959,730 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. This budget includes the 2023/24 New Homes Bonus grant of £1,223,770

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Council Tax Sharing Agreement with Major Preceptors <i>Portfolio/ Committee: Housing</i> Direct Income Net Total	 (630,770) (630,770)	 (444,090) (444,090)	£186,680 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Other Non-Specific Grants <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Income Net Total	 (6,892,330) (6,892,330)	 (7,131,270) (7,131,270)	£253,070 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. This budget includes the technical Business Rates adjustments with corresponding changes set out elsewhere in the budget.
Other Corporate Costs - Parish Council Grants <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Net Total	 37,680 37,680	 41,520 41,520	£3,840 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Contingency <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Net Total	 0	 600,000	 £600,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Interest Payable and similar charges <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Expenditure Net Total	 16,170	 21,340	 £3,170 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Investment Property Income <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Income Net Total	 (223,950)	 (228,310)	 £4,360 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Interest & Investment Income <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Income Net Total	 (82,740) (82,740)	 (695,610) (695,610)	 £612,870 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Pensions net interest/return on assets <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 818,000 818,000	 667,000 667,000	
Total for Finance - Other Corporate Costs	(2,855,580)	(4,227,460)	
Contribution to Housing Pooled Capital Receipts <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 90,000 90,000	 90,000 90,000	
MIRS Contributions to/(from) Earmarked Reserves <i>Portfolio/ Committee: Finance - Corporate</i> Contributions to/(from) reserves Net Total	 (3,401,750) (3,401,750)	 (1,200,950) (1,200,950)	 £2,200,800 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
MIRS Revenue Financing of Capital (RCCO) <i>Portfolio/ Committee: Finance - Capital Investment</i> Indirect Income/Expenditure Net Total	82,100 82,100	70,480 70,480	£11,620 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
MIRS Minimum Revenue Provision <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	200,290 200,290	192,820 192,820	£7,470 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
MIRS Capital Charges made to GF <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	(3,941,920) (3,941,920)	(4,020,360) (4,020,360)	
MIRS Transfer from Usable Capital Receipts Reserve <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	(90,000) (90,000)	(90,000) (90,000)	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
MIRS - Contributions Payable to the Pension Scheme <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Expenditure Indirect Income/Expenditure Net Total	 2,647,070 (83,020) 2,564,050	 3,142,180 0 3,142,180	
MIRS - Total IAS 19 Adjustments <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (6,739,390) (6,739,390)	 (6,041,710) (6,041,710)	
Total for Finance - Financing Items	(11,236,620)	(7,857,540)	
Parish Precepts <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 2,273,122 2,273,122	 2,378,146 2,378,146	
Revenue Support Grant <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (444,210) (444,210)	 (696,440) (696,440)	£41,820 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. The Revenue Support Grant now includes grant funding that was previously shown elsewhere within the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Business Rates Tariff and Levy <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 6,739,250 6,739,250	 8,652,600 8,652,600	 £1,913,350 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Business Rates <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (9,771,910) (9,771,910)	 (11,711,040) (11,711,040)	 £1,939,130 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Income from Council Taxpayers (inc Parish Precept) <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (11,385,432) (11,385,432)	 (11,981,166) (11,981,166)	 £595,734 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Collection Fund Balance - Council Tax <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (324,020) (324,020)	 (477,000) (477,000)	£152,980 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Collection Fund Balance - NDR <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 3,515,460 3,515,460	 (306,670) (306,670)	£3,822,130 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget. This budget includes the technical Business Rates adjustments with corresponding changes set out elsewhere in the budget.
Total for Finance - RSG, Business Rates and Council Tax	(9,397,740)	(14,141,570)	
Benefits & Revenues Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,912,480 (327,020) (1,585,460) 0	 2,099,220 (227,020) (1,872,200) 0	£177,420 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Rent Allowances <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 38,694,080 (38,991,000) 913,900 616,980	 32,853,760 (33,150,680) 953,470 656,550	
Rent Rebates <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 6,628,150 (6,668,430) 59,250 18,970	 6,048,300 (6,088,580) 59,030 18,750	
Local Council Tax Support Scheme <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 (10,000) (210,410) 364,040 143,630	 (10,000) 0 372,480 362,480	The Government have rolled this grant into the Revenue Support Grant which is included elsewhere within the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Cost Of NDR Collection <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (267,430) 323,570 56,140	 (289,720) 284,280 (5,440)	 £22,290 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Cost Of Council Tax Collection <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (170,740) 1,157,050 986,310	 (359,960) 1,481,810 1,121,850	 £189,220 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Hardship Fund <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 23,830 (20,940) 26,050 28,940	 50,740 (44,730) 15,540 21,550	 £3,120 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Revenues and Benefits	1,850,970	2,175,740	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
TDC Website and Intranet <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 21,940 (21,940) 0	 15,440 (15,440) 0	
IT and Corporate Resilience Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 889,030 (889,030) 0	 1,173,540 (1,173,540) 0	
IT Resilience and Cyber Security <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 54,300 (54,300) 0	For 2023/24 some budget lines have been moved from the 'IT Direct Service Costs' Budget below.
IT Direct Service Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 856,900 (856,900) 0	 727,970 (727,970) 0	£14,500 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Central Telephone Service <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 94,560 (94,560) 0	 103,560 (103,560) 0	
Emergency Planning <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 67,240 45,460 112,700	 73,230 89,930 163,160	
Total for IT, Emergency Planning and Business Continuity	112,700	163,160	
Governance Management <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 109,000 (109,000) 0	 114,490 (114,490) 0	
Total for Governance Management and Administration	0	0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Governance and Legal Services Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 343,860 (28,330) (315,530) 0	 453,460 (51,670) (401,790) 0	 £10,200 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Legal	0	0	
Leadership Support Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 99,780 (99,780) 0	 108,150 (108,150) 0	
Elections Management Service Unit <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 164,880 (164,880) 0	 178,600 (178,600) 0	
Committee Services Management Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 172,290 (172,290) 0	 229,560 (229,560) 0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Members Allowance <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 477,840 16,360 494,200	 512,930 32,420 545,350	
Members - Other Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 45,720 357,120 402,840	 50,420 390,050 440,470	
Democratic Services - Other Democratic Costs <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Net Total	 21,800 21,800	 21,800 21,800	
Civic Ceremonial Expenses <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 12,440 78,470 90,910	 12,440 76,380 88,820	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Election Expenses <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 14,000 137,750 151,750	 194,000 142,640 336,640	 £180,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Electoral Registration Expenses <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 80,830 (2,520) 178,050 256,360	 80,830 (2,520) 162,960 241,270	
Total for Democratic Services	1,417,860	1,674,350	
Partnerships Management <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 88,170 (88,170) 0	 95,310 (95,310) 0	
Total for Partnerships Management and Administration	0	0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
People, Performance and Projects Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 343,310 (343,310) 0	 373,970 (373,970) 0	
Qualification and Other Training <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 57,000 (57,000) 0	 57,000 (57,000) 0	
HR Direct Service Costs <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 118,780 (118,780) 0	 128,280 (128,280) 0	£9,500 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Career Track <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 185,060 (188,080) 112,680 109,660	 204,110 (163,080) 132,880 173,910	£25,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for HR and OD	109,660	173,910	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Wellbeing Hub and other Health Partner Schemes <i>Portfolio/ Committee: Partnerships</i> Indirect Income/Expenditure Net Total	 30,260 30,260	 63,900 63,900	
COVID 19 - Compliance and Enforcement <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 0 0	 4,850 4,850	
Essex Family Needs Project <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 43,420 15,810 59,230	 47,430 15,590 63,020	
Community Safety Projects <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 2,220 950 3,170	 2,220 1,020 3,240	
Health Partner Initiatives <i>Portfolio/ Committee: Partnerships</i> Indirect Income/Expenditure Net Total	 0 0	 26,550 26,550	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Community Safety <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 140,770 144,010 284,780	 162,770 88,850 251,620	
Health Inequalities Initiatives <i>Portfolio/ Committee: Partnerships</i> Indirect Income/Expenditure Net Total	 0 0	 26,460 26,460	
Total for Community Partnerships	377,440	439,640	
Communications Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 77,260 (77,260) 0	 89,560 (89,560) 0	
Total for Communications	0	0	
Customer and Commercial Services Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 100,580 (100,580) 0	 109,910 (109,910) 0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Operational Services Finance & Procurement SU <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 177,250 (177,250) 0	 166,310 (166,310) 0	
Customer & Commercial Strategy & Management SU <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 212,190 (212,190) 0	 195,510 (195,510) 0	
Print and Post Hub Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 161,730 (43,800) (117,930) 0	 205,310 (43,800) (161,510) 0	
Licensing Service Unit Account <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 190,130 (190,130) 0	 197,170 (197,170) 0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Contact Centre Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 405,020 (405,020) 0	 458,360 (458,360) 0	
Careline / CCTV Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 661,650 (661,650) 0	 944,150 (944,150) 0	£100,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Careline <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 151,670 (819,520) 1,190,350 522,500	 152,070 (819,520) 1,355,480 688,030	
CCTV <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 17,030 (1,000) 100,750 116,780	 17,030 (1,000) 109,280 125,310	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Licensing <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 21,300 (276,340) 340,910 85,870	 21,300 (276,340) 344,930 89,890	
Tourist Information Centres <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 11,370 (6,540) 11,440 16,270	 10,690 (6,540) 28,240 32,390	
Total for Customer and Commercial	741,420	935,620	
Total for Chief Executive, Finance, IT , Governance and Partnerships	(18,879,890)	(20,664,150)	

General Fund Revenue Estimates

Operations and Delivery

<u>Analysis by Type of Spend</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	6,409,860	6,333,750	
Premises Related Expenditure	2,008,930	1,619,960	
Transport Related Expenditure	477,150	497,810	
Supplies & Services	1,680,800	1,972,040	
Third Party Payments	5,722,780	6,691,710	
Transfer Payments	191,340	235,750	
Total Direct Expenditure	16,490,860	17,351,020	
Direct Income			
Government Grants	(871,230)	(944,180)	
Other Grants, Reimbursements and Contributions	(1,296,630)	(1,355,520)	
Sales, Fees and Charges	(3,749,980)	(3,835,610)	
Rents Receivable	(208,580)	(220,360)	
Direct Internal Income	(909,570)	(73,580)	
Total Direct Income	(7,035,990)	(6,429,250)	
Net Direct Costs	9,454,870	10,921,770	
Indirect Income/Expenditure			
FRS17/IAS19 Pension Costs	1,264,650	813,960	
Service Unit and Central Costs	8,142,080	8,272,240	
Capital Financing Costs	2,796,760	2,908,880	
Recharged Income	(9,546,160)	(9,650,130)	
Total Indirect Income/Expenditure	2,657,330	2,344,950	
Total for Operations and Delivery	12,112,200	13,266,720	

Operations and Delivery

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Corporate Directorate Management - Operations & Delivery <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 302,410 (302,410) 0	 163,660 (163,660) 0	
Total for CD Operations and Delivery Management and Administration	0	0	
Building and Public Realm Management <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 82,830 (82,830) 0	 89,840 (89,840) 0	
Total for Building and Public Realm Management and Administration	0	0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Building and Engineering Services Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 569,800 (569,800) 0	 (0) 0 (0)	 These budgets have now been moved to the Housing Revenue Account rather than being recharged via the General Fund.
Office Accommodation Expenses <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 571,680 (3,630) (568,050) 0	 552,940 (3,630) (549,310) 0	 £50,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Dangerous Structures <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 30 14,750 14,780	 30 2,230 2,260	
Office Cleaning <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 126,920 (126,920) 0	 140,270 (140,270) 0	
Total for Building and Surveyors	14,780	2,260	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Engineering Services Management <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 350,320 (72,350) (277,970) 0	 386,720 (72,350) (314,370) 0	
Coast Protection - General <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 558,100 2,153,970 2,712,070	 339,910 2,527,560 2,867,470	The 2023/24 budget reflects a technical change relating to the recharges associated with the work undertaken by the in-house Engineering Team.
Land Drainage - General Maintenance <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 11,370 15,910 27,280	 11,370 18,310 29,680	
Highways TDC - Private Street Lighting <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 10,910 3,730 14,640	 10,910 10,510 21,420	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Highways TDC - General <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 27,740 (69,000) 36,890 (4,370)	 15,560 (69,000) 44,540 (8,900)	
Town Centre Enhancement Project <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 47,960 69,740 117,700	 45,790 129,140 174,930	
Engineering Services <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 843,920 (835,990) (7,930) 0	 882,040 (0) (882,040) 0	The 2023/24 budget reflects a technical change relating to the recharges associated with the work undertaken by this in-house team for other services within the Council.
Total for Engineering	2,867,320	3,084,600	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Transport <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 420,750 (420,750) 0	 475,660 (475,660) 0	 £47,700 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Public Realm Service Unit <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 549,010 (549,010) 0	 790,140 (790,140) 0	
Public Realm Operations SU <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 164,320 (164,320) 0	 0 0 0	 This budget has now been merged with the 'Public Realm Service Unit ' budget above.
Cemeteries <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 60,600 (326,550) 332,360 66,410	 60,660 (326,550) 358,930 93,040	 £60 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Crematorium <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 377,730 (1,385,220) 343,890 (663,600)	 375,150 (1,385,220) 358,370 (651,700)	
Public Conveniences <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 545,740 (24,360) 361,610 882,990	 542,810 (24,360) 399,300 917,750	£2,980 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Open Spaces <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 62,020 (36,760) 1,227,690 1,252,950	 62,370 (36,760) 1,257,220 1,282,830	£5,020 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Memorial Seats <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 23,460 (23,000) 37,150 37,610	 23,460 (23,000) 40,210 40,670	
Nature Conservation <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 52,610 (21,480) 45,070 76,200	 56,620 (21,480) 29,840 64,980	
Recreation Grounds <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 47,390 (105,440) 162,500 104,450	 47,390 (106,240) 143,740 84,890	£800 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Playgrounds <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 33,770 0 223,090 256,860	 36,270 (1,500) 269,890 304,660	 £1,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Shelters - General <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 17,970 54,510 72,480	 17,970 66,890 84,860	
Public Halls <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 4,260 (39,290) 51,000 15,970	 4,260 (45,690) 56,110 14,680	 £6,400 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Car Parks - Off St <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 415,530 (773,130) 347,750 (9,850)	 450,120 (851,260) 338,930 (62,210)	 £33,740 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Horticultural Services <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 991,510 (1,230) (990,280) 0	 1,126,720 (1,230) (1,125,490) 0	
Total for Public Realm	2,092,470	2,174,450	
Street Scene Service Unit <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 190,880 (190,880) 0	 209,460 (209,460) 0	
Abandoned Vehicles <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 2,970 33,570 36,540	 2,970 22,220 25,190	
Dog Warden <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 81,370 (18,630) 74,560 137,300	 75,450 (5,260) 63,620 133,810	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Recycling & Waste Collection <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,475,040 (1,236,650) 559,970 2,798,360	 4,186,300 (1,314,530) 603,690 3,475,460	£633,380 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Garden Waste Collection Service <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 773,120 (910,000) 110,730 (26,150)	 773,120 (910,000) 111,480 (25,400)	
Clinical Waste Collection Service <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 10,000 0 1,700 11,700	 18,100 (8,100) 4,230 14,230	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Street Sweeping <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,782,390 (4,430) 107,250 1,885,210	 2,056,030 (4,430) 38,080 2,089,680	 £275,980 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Waste Management	4,842,960	5,712,970	
Property Services Management Service Unit <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 194,800 (194,800) 0	 213,390 (213,390) 0	
Community Asset Off Setting Scheme <i>Portfolio/ Committee: Corporate Finance and Governance</i> Direct Expenditure Indirect Income/Expenditure Net Total	 93,660 2,300 95,960	 98,310 13,700 112,010	 £4,650 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Climate Emergency Initiatives - Property Projects <i>Portfolio/ Committee: Corporate Finance and Governance</i> Indirect Income/Expenditure Net Total	 10,260 10,260	 0 0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Open Space Maintenance Contributions <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Net Total	 13,500 13,500	 13,500 13,500	
Total for Assets	119,720	125,510	
Private Sector Housing - EHO Team SU <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 246,730 (246,730) 0	These costs are now shown separately rather than part of other existing budgets as was the case in prior years.
Housing & Environment Management <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 148,700 (3,750) (144,950) 0	 160,710 (3,750) (156,960) 0	
Total for Housing and Environment Management and Administration	0	0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Housing Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 540,060 (540,060) 0	 371,190 (371,190) 0	 £129,520 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Houses in Multiple Occupation <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (3,200) 152,810 149,610	 (3,200) 128,310 125,110	
Private Sector Housing - Licensing <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 88,010 88,010	 80,270 80,270	
Private Sector Housing MH Support Pilot <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 3,460 3,460	 0 0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Housing Disrepair <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,070 125,630 126,700	 1,070 120,030 121,100	
Home Improvement Agency <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 8,280 78,760 87,040	 8,280 68,820 77,100	
Private Sector Innovation & Enforcement Grant <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 5,770 5,770	 0 0	
Improvement Grants - Admin <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 237,350 237,350	 161,120 161,120	
Home Energy Conservation Act <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 400 25,920 26,320	 400 23,890 24,290	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Non Statutory Properties <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 120 (20,490) 8,090 (12,280)	 120 (22,940) 19,080 (3,740)	 £2,450 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Homelessness <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 268,330 (4,950) 264,840 528,220	 445,770 (4,950) 295,570 736,390	 £150,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Homelessness - Grant Funded Activities <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 953,070 (1,062,570) 54,010 (55,490)	 1,017,030 (1,129,930) 45,990 (66,910)	 This budget reflects the continuation of Government support via the 'Homelessness Prevention Grant' funding.
Total for Housing and Homelessness	1,184,710	1,254,730	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Environmental Services Service Unit <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 579,240 (579,240) 0	 635,240 (635,240) 0	
Licensing - Environmental <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,150 (10,480) 141,280 131,950	 1,150 (10,480) 124,650 115,320	
Fast Food Initiative <i>Portfolio/ Committee: Environment and Public Space</i> Indirect Income/Expenditure Net Total	 0 0	 15,840 15,840	
Port Health <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 8,870 (7,880) 72,250 73,240	 8,870 (7,880) 68,020 69,010	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Public Health <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 31,120 (3,290) 475,190 503,020	 31,910 (3,290) 429,860 458,480	
Defective Drains <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,470 20,250 21,720	 1,470 21,920 23,390	
Environmental Protection <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 4,470 (12,240) 218,640 210,870	 4,470 (12,240) 161,350 153,580	
Public Health - Improvement Projects <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 51,650 (20,000) 12,060 43,710	 56,870 (20,000) 35,240 72,110	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Rodent & Pest Control			
<i>Portfolio/ Committee: Environment and Public Space</i>			
Direct Expenditure	4,470	4,470	
Indirect Income/Expenditure	1,260	0	
Net Total	5,730	4,470	
Total for Environment Health Services	990,240	912,200	
Total for Operations and Delivery	12,112,200	13,266,720	

General Fund Revenue Estimates

Place and Economy

<u>Analysis by Type of Spend</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Direct Expenditure			
Employee Expenses	5,097,380	5,637,850	
Premises Related Expenditure	1,064,980	1,110,060	
Transport Related Expenditure	44,930	42,150	
Supplies & Services	1,833,960	1,944,400	
Third Party Payments	45,870	45,870	
Total Direct Expenditure	8,087,120	8,780,330	
Direct Income			
Other Grants, Reimbursements and Contributions	(29,400)	(29,400)	
Sales, Fees and Charges	(5,210,600)	(5,240,970)	
Rebills Receivable	(235,710)	(245,890)	
Total Direct Income	(5,475,710)	(5,516,260)	
Net Direct Costs	2,611,410	3,264,070	
Indirect Income/Expenditure			
FRS17/IAS19 Pension Costs	990,270	678,910	
Service Unit and Central Costs	7,078,810	7,352,890	
Capital Financing Costs	939,100	960,670	
Recharged Income	(4,851,900)	(4,859,110)	
Total Indirect Income/Expenditure	4,156,280	4,133,360	
Total for Place and Economy	6,767,690	7,397,430	

Place and Economy

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Corporate Directorate Management - Place and Economy <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 160,180 (160,180) 0	 133,070 (133,070) 0	
Community Housing Trust Grant <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 2,310 2,310	 2,630 2,630	
Total for Place and Economy Management and Administration	2,310	2,630	
Planning Management <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 88,170 (88,170) 0	 95,310 (95,310) 0	
Total for Planning Management and Administration	0	0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Planning Service Unit <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,752,650 (300) (1,752,350) 0	 1,913,650 (300) (1,913,350) 0	
Development Control - Chargeable Account <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 86,150 (1,182,580) 1,457,650 361,220	 86,150 (1,182,580) 1,186,480 90,050	
Development Control - Non Chargeable Account <i>Portfolio/ Committee: Leader</i> Indirect Income/Expenditure Net Total	 635,620 635,620	 799,980 799,980	
Total for Development	996,840	890,030	
Planning and Enforcement <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 26,000 26,000	 26,000 26,000	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Planning Enforcement <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 16,100 (2,320) 437,810 451,590	 16,100 (2,320) 457,240 471,020	
Dangerous Trees <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 430 430	 430 430	
Total for Enforcement	478,020	497,450	
Building Control Management <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 252,500 (252,500) 0	 234,200 (234,200) 0	
Building Regulations-Non Chargeable/Other Activities Account <i>Portfolio/ Committee: Leader</i> Indirect Income/Expenditure Net Total	 141,960 141,960	 18,180 18,180	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Building Regulations-Chargeable Account <i>Portfolio/ Committee: Leader</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 4,120 (240,640) 325,740 89,220	 4,120 (256,640) 447,860 195,340	 £16,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Building Control	231,180	213,520	
Economic Growth & Leisure Management <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Indirect Income/Expenditure Net Total	 88,170 (88,170) 0	 97,160 (97,160) 0	
Total for Economic Growth and Leisure Management and Administration	0	0	
Regeneration Service Unit <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Indirect Income/Expenditure Net Total	 326,990 (326,990) 0	 313,980 (313,980) 0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Tendring CAB <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 167,000 4,120 171,120	 167,000 0 167,000	
Public Halls-Jaywick Community Centre <i>Portfolio/ Committee: Environment and Public Space</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,390 3,850 8,240	 4,390 4,900 9,290	
Youth Initiatives <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 5,450 8,190 13,640	 5,450 0 5,450	
Enabling Fund <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Net Total	 8,460 8,460	 8,460 8,460	
Community Rail Partnership <i>Portfolio/ Committee: Partnerships</i> Direct Expenditure Indirect Income/Expenditure Net Total	 2,100 8,190 10,290	 2,100 0 2,100	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Industrial Units and Properties <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,440 (29,080) 34,630 8,990	 3,440 (31,080) 30,760 3,120	 £2,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Jaywick Enterprise Centre (Starter Units) <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 21,250 (6,670) 16,210 30,790	 21,250 (9,670) 21,270 32,850	 £3,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Business Investment and Growth <i>Portfolio/ Committee: Business and Economic Growth</i> Direct Expenditure Indirect Income/Expenditure Net Total	 15,250 460,280 475,530	 15,250 442,760 458,010	
Jaywick Sands Team <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 105,570 55,050 160,620	 114,240 35,670 149,910	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Junior Ambassador Projects <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	 5,580 5,580	 0 0	
Tendring 4 Growth Events <i>Portfolio/ Committee: Business and Economic Growth</i> Indirect Income/Expenditure Net Total	 53,950 53,950	 114,800 114,800	
Freeports Project Group <i>Portfolio/ Committee: Business and Economic Growth</i> Indirect Income/Expenditure Net Total	 0 0	 5,800 5,800	
Total for Economic Growth	947,210	956,790	
Tourism, Arts & Events Management SU <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 216,420 (216,420) 0	These costs are now shown separately rather than part of other existing budgets as was the case in prior years.
Sport and Leisure Service Unit <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 230,420 (230,420) 0	 167,100 (167,100) 0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Management Of Sport & Leisure Facilities <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 292,480 1,307,250 1,599,730	 424,310 947,270 1,371,580	 £182,190 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Beach Hut Sites <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 112,570 (947,940) 199,050 (636,320)	 135,880 (947,940) 220,910 (591,150)	
Miscellaneous Seafront Activities <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 284,110 (34,660) 622,950 872,400	 323,410 (34,660) 681,100 969,850	
First Aid Posts <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,260 5,830 7,090	 1,260 390 1,650	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Shops & Kiosks <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 13,160 (159,510) 102,230 (44,120)	 13,160 (161,690) 88,240 (60,290)	 £2,180 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Princes Theatre <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 865,140 (739,440) 251,290 376,990	 889,800 (739,440) 332,150 482,510	
Skate Park Clacton <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 280 70 350	 280 80 360	
Tourism Publicity Marketing Promotion <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Indirect Income/Expenditure Net Total	 24,820 52,440 77,260	 24,820 144,850 169,670	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
TDC Events - Council Owned Land <i>Portfolio/ Committee: Leisure and Tourism</i> Indirect Income/Expenditure Net Total	 11,490 11,490	 6,000 6,000	
Air Show <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 167,220 (96,890) 109,350 179,680	 217,220 (96,890) 144,500 264,830	£50,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Tour De Tendring & Other Cycling Events <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,700 (1,250) 10,070 10,520	 1,700 (1,250) 5,680 6,130	
Dovercourt Swimming Pool & All Weather Facilities <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 594,420 (402,930) 80,110 271,600	 684,170 (405,830) 190,280 468,620	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Frinton & Walton Swimming Pool <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 633,440 (369,220) 89,080 353,300	 670,180 (372,020) 188,870 487,030	
Leisure Centre Clacton <i>Portfolio/ Committee: Leisure and Tourism</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,411,570 (1,081,980) 190,060 519,650	 1,417,950 (1,093,650) 453,440 777,740	£3,000 has been adjusted in the 2023/24 Estimates to show the net changes required between years included in the latest Long Term Financial Forecast for 2023/24 set out in Appendix A and B. Therefore in effect these adjustments reflect the translation of the items set out in the long term forecast into the detailed lines of the budget.
Total for Sport, Leisure, Tourism, Heritage and Culture	3,599,620	4,354,530	
Strategic Planning and Place Shaping Management <i>Portfolio/ Committee: Leader</i> Direct Expenditure Indirect Income/Expenditure Net Total	 86,400 (86,400) 0	 97,160 (97,160) 0	
Total for Local Plan and Place Shaping Management and Administration	0	0	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Heritage and Conservation - General <i>Portfolio/ Committee: Leader</i>			
Direct Expenditure	3,210	3,210	
Net Total	3,210	3,210	
Planning Policy and Conservation <i>Portfolio/ Committee: Leader</i>			
Direct Expenditure	175,000	175,000	
Direct Income	(1,340)	(1,340)	
Indirect Income/Expenditure	330,490	302,370	
Net Total	504,150	476,030	
Law Charges <i>Portfolio/ Committee: Leader</i>			
Direct Expenditure	44,930	44,930	
Direct Income	(178,960)	(178,960)	
Indirect Income/Expenditure	128,560	126,650	
Net Total	(5,470)	(7,380)	
Total for Strategic Planning	501,890	471,860	
Suffolk Coastal AONB Contribution <i>Portfolio/ Committee: Leader</i>			
Direct Expenditure	7,650	7,650	
Net Total	7,650	7,650	

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £	Notes
Dedham Vale AONB <i>Portfolio/ Committee: Leader</i>			
Direct Expenditure	740	740	
Net Total	740	740	
Tree Planting <i>Portfolio/ Committee: Leader</i>			
Direct Expenditure	2,230	2,230	
Net Total	2,230	2,230	
Total for Place	10,620	10,620	
Total for Place and Economy	6,767,690	7,397,430	

General Fund Capital Programme

	Proposed Source of Financing	2023/24 Budget £	2024/25 Budget £	2025/26 Budget £	2026/27 Budget £
Expenditure					
<i>Corporate Finance and Governance Portfolio</i>					
Information and Communications Technology Core Infrastructure	R1	70,480	70,480	70,480	70,480
		70,480	70,480	70,480	70,480
<i>Housing Portfolio</i>					
Disabled Facilities Grants	G3	757,000	757,000	757,000	757,000
		757,000	757,000	757,000	757,000
Total General Fund Capital Programme		827,480	827,480	827,480	827,480
Financing					
<i>Specific Financing</i>					
Disabled Facilities Grant	G3	(757,000)	(757,000)	(757,000)	(757,000)
		(757,000)	(757,000)	(757,000)	(757,000)
<i>General Financing</i>					
Direct Revenue Contributions	R1	(70,480)	(70,480)	(70,480)	(70,480)
		(70,480)	(70,480)	(70,480)	(70,480)
Total Funding of General Fund Capital Programme		(827,480)	(827,480)	(827,480)	(827,480)

RESERVES

	Balance 31 March 2022 £	Contribution from Reserves 2022/23 £	Contribution to Reserves 2022/23 £	Balance 31 March 2023 £	Contribution from Reserves 2023/24 £	Contribution to Reserves 2023/24 £	Balance 31 March 2024 £
Earmarked Reserves							
Revenue Commitments Reserve	14,745,325	(14,440,260)	1,572,870	1,877,935	(1,645,840)	0	232,095
Capital Commitments Reserve	3,877,210	(3,877,210)	0	0	0	0	0
Forecast Risk Fund	3,204,610	(430,960)	41,530	2,815,180	0	2,575,620	5,390,800
Asset Refurbishment / Replacement Reserve	1,269,288	(250,000)	0	1,019,288	0	0	1,019,288
Benefit Reserve	999,790	0	0	999,790	0	0	999,790
Building for the Future Reserve	1,654,240	0	685,470	2,339,710	(2,339,710)	0	0
Business Rate Resilience Reserve	4,998,092	(3,528,170)	0	1,469,922	0	288,500	1,758,422
Commuted Sums Reserve	506,702	(21,800)	0	484,902	(19,520)	0	465,382
Crematorium Reserve	154,252	(154,252)	0	0	0	0	0
Election Reserve	60,000	0	30,000	90,000	(120,000)	30,000	0
Haven Gateway Partnership Reserve	75,000	0	0	75,000	0	0	75,000
Leisure Capital Projects Reserve	51,310	(17,000)	50,000	84,310	0	50,000	134,310
Planning Inquiries and Enforcement Reserve	59,000	(20,000)	0	39,000	(20,000)	0	19,000
Section 106 Agreements Reserve	2,416,410	(538,420)	0	1,877,990	0	0	1,877,990
	34,071,229	(23,278,072)	2,379,870	13,173,027	(4,145,070)	2,944,120	11,972,077
Uncommitted Reserve	4,000,000	0	0	4,000,000	0	0	4,000,000
Total Reserves	38,071,229	(23,278,072)	2,379,870	17,173,027	(4,145,070)	2,944,120	15,972,077

Special Expenses 2023/24

	Open Spaces	Recreation Areas	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax
	(A)	(B)	(C)	(D)	(E)	(F)
	(£)	(£)	(£)		(£)	(£)
Clacton	294,356	104,199	398,555	17,682.1	22.54	9.93
Frinton and Walton	88,257	59,705	147,962	8,345.3	17.73	5.12
Harwich	80,160	16,966	97,126	5,620.7	17.28	4.67
Lawford	5,887	0	5,887	1,721.4	3.42	(9.19)
Manningtree	(5,855)	0	(5,855)	347.9	(16.83)	(29.44)
All other Parishes	-	-	-	-	-	(12.61)
	462,805	180,870	643,675			

The total value of Special Expenses of £643,675 reduces the General Council Tax by £12.61

Column (E) shows the special expenses tax amount which will be applicable to different parts of the District
 Column (F) indicates the net impact on the aggregate amount of Council Tax payable

FOR INFORMATION - Comparison of 2023/24 Special Expenses with 2022/23

	2022/23				2023/24				Change in net impact on total Band D Tax ⁽¹⁾	% Change in Special Expenses levy (Col. G compared to Col. C)
	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax		
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		
	(£)		(£)	(£)	(£)	(£)	(£)	(£)	(£)	%
Clacton	354,386	17,423.1	20.34	8.88	398,555	17,682.1	22.54	9.93	1.05	10.82
Frinton and Walton	131,718	8,222.1	16.02	4.56	147,962	8,345.3	17.73	5.12	0.56	10.67
Harwich	86,157	5,565.7	15.48	4.02	97,126	5,620.7	17.28	4.67	0.65	11.63
Lawford	5,197	1,649.7	3.15	(8.31)	5,887	1,721.4	3.42	(9.19)	(0.88)	8.57
Manningtree	(5,856)	338.9	(17.28)	(28.74)	(5,855)	347.9	(16.83)	(29.44)	(0.70)	(2.60)
All other Parishes	-	-	-	(11.46)	-	-	-	(12.61)	(1.15)	-
	571,602				643,675					

Note

1. An amount in brackets is a reduction in levy between the two years.

REQUISITE BUDGET CALCULATIONS 2023/24

- (a) It be noted that on 22nd November 2022 the Council determined in accordance with the Local Government Act 2003 Section 75, the discounts for second homes and long term empty properties. On 15th December 2022 the Corporate Finance and Governance Portfolio Holder agreed in accordance with delegated power 3.37(8) the following amounts for the year 2023/24 in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992 and taking into account the discounts determined by Council on 22nd November 2022.
- (i) 51,050.0 being the amount calculated by the Council, in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 2012, as its council tax base for the year.
 - (ii) Part of the Council's area
The amounts set out in Appendix F column (2) against each area set out in column (1), being the amounts calculated by the Council, in accordance with regulation 6 of the said regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items may relate.
- (b) Using the criteria below it is felt that the Council would be justified in passing a contrary resolution in respect of the special expenses which results in a special expenses total of £643,675.

Consideration of Determining the Contrary Resolution

In judging whether the contrary resolution should be passed in respect of any special expenses, the following matters are relevant:

- (i) Whether in respect of this Council's expenditure the function is to be provided generally for the whole district or is to be restricted to a part or parts of the district?
- (ii) To what extent, if any, are restrictions placed on any part of the district as to the accessibility of the function?
- (iii) The use of the facility/activity to which the Special Expense relates.

These matters must each be considered and a view taken as to whether it would be appropriate to pass the contrary resolution in respect of some of the budgeted expenditure on Special Expenses. Budgeted costs have been analysed between Special Expenses and General Expenses areas using the same methodology as that used last year.

- (c) That the tax bases for calculating the burden of special expenses will be as shown in Appendix F column (2)

(d) That the following amounts be calculated by the Council for the year 2023/24 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992:

- (i) £103,704,306 Being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act.
- (ii) £91,723,140 Being the aggregate of the amounts that the Council estimates for the items set out in Sections 31A(3)(a) to (d) of the Act.
- (iii) £11,981,166 Being the amount by which the aggregate at d(i) above exceeds the aggregate at d(ii) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its Council Tax Requirement for the year.
- (iv) £234.69 Being the amount at d(iii) above divided by the amount at a(i) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its council tax for the year.
- (v) £3,021,821 Being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- (vi) £175.50 Being the amount at d(iv) above less the result given by dividing the amount at d(v) above by the amount at a(i) above, calculated by the Council, in accordance with section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in the parts of its area to which no special items apply.

(viii) Part of the Council's area

The amounts set out in Appendix F column (10) for the areas as set out in column (1), being the amounts given by adding to the amount at d(vi) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount a(ii) above calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

CALCULATION OF DISTRICT AND PARISH/TOWN 2023/24 COUNCIL TAX FOR ALL AREAS

Parished or Unparished Areas	Tax Base for Tax Setting Purpose	Parish Precepts	Council Tax Amount	District Special Expense	Council Tax Amount	Total Special Items	For all Special Items	Council Tax For General Expenses	Total
(1)	(2)	£ (3)	£ (4)	£ (5)	£ (6)	£ (3) + (5) (7)	£ (4) + (6) (8)	£ (9)	£ (8) + (9) (10)
Unparished Area:									
Clacton	17,682.1			398,555	22.54	398,555	22.54	175.50	198.04
Parishes of:									
Alresford	979.1	88,230	90.11			88,230	90.11	175.50	265.61
Ardleigh	1,095.5	73,170	66.79			73,170	66.79	175.50	242.29
Beaumont-cum-Moze	130.5	4,400	33.72			4,400	33.72	175.50	209.22
Great Bentley	1,019.9	133,000	130.40			133,000	130.40	175.50	305.90
Little Bentley	116.3	3,345	28.76			3,345	28.76	175.50	204.26
Bradfield	495.9	70,800	142.77			70,800	142.77	175.50	318.27
Brightlingsea	2,997.5	201,327	67.16			201,327	67.16	175.50	242.66
Great Bromley	436.8	25,250	57.81			25,250	57.81	175.50	233.31
Little Bromley	101.5	1,700	16.75			1,700	16.75	175.50	192.25
Little Clacton	1,062.4	85,000	80.01			85,000	80.01	175.50	255.51
Elmstead	806.8	54,807	67.93			54,807	67.93	175.50	243.43
Frating	278.9	11,400	40.87			11,400	40.87	175.50	216.37
Frinton and Walton	8,345.3	653,533	78.31	147,962	17.73	801,495	96.04	175.50	271.54
Harwich	5,620.7	212,406	37.79	97,126	17.28	309,532	55.07	175.50	230.57
Lawford	1,721.4	172,550	100.24	5,887	3.42	178,437	103.66	175.50	279.16
Manningtree	347.9	27,764	79.80	(5,855)	(16.83)	21,909	62.97	175.50	238.47
Mistley	1,176.1	95,615	81.30			95,615	81.30	175.50	256.80
Great Oakley	396.1	27,460	69.33			27,460	69.33	175.50	244.83
Little Oakley	378.8	20,125	53.13			20,125	53.13	175.50	228.63
Ramsey and Parkeston	730.9	74,168	101.47			74,168	101.47	175.50	276.97
St Osyth	1,950.9	162,602	83.35			162,602	83.35	175.50	258.85
Tendring	301.1	15,000	49.82			15,000	49.82	175.50	225.32
Thorpe-le-Soken	894.5	61,250	68.47			61,250	68.47	175.50	243.97
Thorrington	569.7	27,000	47.39			27,000	47.39	175.50	222.89
Weeley	874.9	45,170	51.63			45,170	51.63	175.50	227.13
Wix	338.3	24,992	73.88			24,992	73.88	175.50	249.38
Wrabness	200.2	6,082	30.38			6,082	30.38	175.50	205.88
	<u>51,050.0</u>	<u>2,378,146</u>		<u>643,675</u>		<u>3,021,821</u>			

PRECEPTS ON THE COLLECTION FUND

2022/23			2023/24		
49,892.2		Council Tax Base	51,050.0		
Amount	Council Tax		Amount	Council Tax	Change in Tax
£'000	£		£'000	£	%
9,398	188.37	Total Net Budget	14,142	277.02	
(3,477)	(69.69)	Less Government Support/Business Rates	(3,755)	(73.55)	
5,921	118.68	Net District Council Expenditure	10,387	203.47	
3,191	63.96	Less Collection Fund deficit	(784)	(15.36)	
9,112	182.64	District Council Services	9,603	188.11	2.99%
8,540	171.18	District General Expenses	8,959	175.50	2.52%
572	11.46	District Special Expenses	644	12.61	10.03%
9,112	182.64	Council Tax Requirement (TDC)	9,603	188.11	2.99%
2,273	45.56	Parish Council Services	2,378	46.58	2.24%
11,385	228.20	Council Tax Requirement (incl. parishes)	11,981	234.69	2.84%

DISTRICT AND PARISH/TOWN COUNCIL TAX AMOUNTS 2023/24

Band	A	B	C	D	E	F	G	H
Multiplier	(6/9)	(7/9)	(8/9)	(9/9)	(11/9)	(13/9)	(15/9)	(18/9)
Parished or Unparished Area								
Unparished Area:								
Clacton	132.03	154.03	176.04	198.04	242.05	286.06	330.07	396.08
Parishes of :								
Alresford	177.07	206.59	236.10	265.61	324.63	383.66	442.68	531.22
Ardleigh	161.53	188.45	215.37	242.29	296.13	349.97	403.82	484.58
Beaumont-cum-Moze	139.48	162.73	185.97	209.22	255.71	302.21	348.70	418.44
Great Bentley	203.93	237.92	271.91	305.90	373.88	441.86	509.83	611.80
Little Bentley	136.17	158.87	181.56	204.26	249.65	295.04	340.43	408.52
Bradfield	212.18	247.54	282.91	318.27	389.00	459.72	530.45	636.54
Brightlingsea	161.77	188.74	215.70	242.66	296.58	350.51	404.43	485.32
Great Bromley	155.54	181.46	207.39	233.31	285.16	337.00	388.85	466.62
Little Bromley	128.17	149.53	170.89	192.25	234.97	277.69	320.42	384.50
Little Clacton	170.34	198.73	227.12	255.51	312.29	369.07	425.85	511.02
Elmstead	162.29	189.33	216.38	243.43	297.53	351.62	405.72	486.86
Frating	144.25	168.29	192.33	216.37	264.45	312.53	360.62	432.74
Frinton and Walton	181.03	211.20	241.37	271.54	331.88	392.22	452.57	543.08
Harwich	153.71	179.33	204.95	230.57	281.81	333.05	384.28	461.14
Lawford	186.11	217.12	248.14	279.16	341.20	403.23	465.27	558.32
Manningtree	158.98	185.48	211.97	238.47	291.46	344.46	397.45	476.94
Mistley	171.20	199.73	228.27	256.80	313.87	370.93	428.00	513.60
Great Oakley	163.22	190.42	217.63	244.83	299.24	353.64	408.05	489.66
Little Oakley	152.42	177.82	203.23	228.63	279.44	330.24	381.05	457.26
Ramsey and Parkeston	184.65	215.42	246.20	276.97	338.52	400.07	461.62	553.94
St Osyth	172.57	201.33	230.09	258.85	316.37	373.89	431.42	517.70
Tendring	150.21	175.25	200.28	225.32	275.39	325.46	375.53	450.64
Thorpe-le-Soken	162.65	189.75	216.86	243.97	298.19	352.40	406.62	487.94
Thorrington	148.59	173.36	198.12	222.89	272.42	321.95	371.48	445.78
Weeley	151.42	176.66	201.89	227.13	277.60	328.08	378.55	454.26
Wix	166.25	193.96	221.67	249.38	304.80	360.22	415.63	498.76
Wrabness	137.25	160.13	183.00	205.88	251.63	297.38	343.13	411.76

CALCULATION OF ESTIMATED SURPLUS ON THE COLLECTION FUND FOR 2023/24

In January each year the Council (as billing authority) must assess the balance that will be in the Collection Fund on 31 March.

The Council Tax surplus/deficit has to be divided between this Council and the three major precepting authorities in proportion to their original budget requirements. The Business Rates surplus/deficit has to be allocated according to the statutory proportions applicable under business rates retention which are 40% Tendring District Council, 9% Essex County Council, 1% Essex Fire and the remaining 50% to Central Government.

The figures below shows this results in a net surplus for Tendring of **£0.784m (£0.477m surplus on Council Tax and a £0.307m surplus on Business Rates)**. This surplus must be taken into account when setting the 2023/24 budget.

	COUNCIL TAX		BUSINESS RATES	
	Original Estimate £'000	Latest Estimate £'000	Original Estimate £'000	Latest Estimate £'000
Income for the Year	(95,950)	(97,692)	(24,173)	(22,615)
Expenditure				
Precepts/Share of Income				
- Essex County Council	69,905	69,905	2,120	2,120
- Essex Fire	3,758	3,758	236	236
- Essex Police	10,902	10,902	-	-
- Tendring District Council	11,385	11,385	9,422	9,422
- Central Government			11,777	11,777
Balances				
- Essex County Council	1,966	1,966	(791)	(791)
- Essex Fire	108	108	(88)	(88)
- Essex Police	306	306	-	-
- Tendring District Council	324	324	(3,515)	(3,515)
- Central Government	-	-	(4,394)	(4,394)
Other Business Rate Payments	-	-	617	625
(Surplus)/Deficit for Year	2,704	962	(8,789)	(7,223)
Add (Surplus)/Deficit Brought Forward	(2,704)	(4,981)	8,789	6,456
(Surplus)/Deficit Carried Forward	-	(4,019)	-	(767)
Allocated to:		£'000		£'000
- Essex County Council		(2,928)		(69)
- Essex Fire		(157)		(8)
- Essex Police		(457)		-
- Tendring District Council		(477)		(307)
- Central Government		-		(383)
(Surplus)/Deficit		(4,019)		(767)

Report under Section 25 of the Local Government Act 2003 - Robustness of Estimates and Adequacy of Reserves

As part of the requirements set out in legislation, the Chief Finance Officer (S151 Officer) must report to Council, as part of the budget process, the robustness of the estimates and the adequacy of the reserves.

In preparing this report, the Chief Finance Officer has considered the financial management / governance arrangements that are in place, budget assumptions, the financial risks facing the Council in future years and its overall financial standing / level of reserves, with each one discussed below:

Robustness of the Estimates

Financial Management / Governance Arrangements

During 2017/18, the Council introduced a new long term approach to budgeting / forecasting which saw a long term financial forecast prepared covering an initial ten year period, which is updated on a quarterly basis throughout the year.

The long term forecast and budget setting processes continue to be 'built' on a number of key strands, which include, increases to underlying income, controlling net expenditure inflationary pressure, savings and efficiencies, cost pressure mitigation, delivering a favourable outturn position each year.

Although annual budget deficits are forecast across the remaining years of the plan, the overall financial forecast risks are underwritten by the use of a dedicated forecast risk fund, which is estimated to remain in a surplus position over the life of the current 10-year plan.

The need to continue to deliver against the 10-year forecast is clearly recognised within the Council and will remain a key focus in 2023/24. Self-sufficiency also continues to underpin the Council's 10-year forecast along with maximising opportunities through investment and maximising savings opportunities over a longer time period. Taking a longer-term view of the forecast also enables the Council to respond to any significant financial impacts over several years rather than as part of an annual budget cycle, which strengthens financial resilience in the long term. This has been brought into even sharper focus as part of developing the budget for 2023/24 given the significant global / national events that have had a major impact on the Council's financial position, with further comments set out later on in this statement.

Given the scale of the financial challenges that the Council faces, additional engagement with members was undertaken as early as possible in this year's budget setting / forecasting process to add resilience to the Council's financial position heading into 2023 and beyond. In addition to the above, all staff briefings were recently held to set out the Council's financial position. Continued transparency and communication will play a major role going forward to support the Council in delivering a long term financially sustainable position.

In addition to the above it is also worth highlighting that within the Financial Strategy framework, there is Cabinet involvement at various stages in addition to a comprehensive review and associated input from the Resources and Services Overview and Scrutiny Committee.

Key financial issues are routinely considered as part of the preparation of the Council's Annual Governance Statement with the required leadership demonstrated at the most senior level. As part of an immediate and direct response to the challenging outturn position for 2021/22 and to future financial challenges, the Chief Executive established a regular cycle of Budget, Performance and Delivery Review meetings with Management Team and other Senior Officers

across the Council. These meetings aim to cover a range of issues such as taking a high level review of the in-year budget position for each Directorate / Department to draw out any potential financial issues ahead of the associated impact on the budget, to promote and oversee any associated decision making / governance processes, to identify financial pressures that may impact on the Council's long term financial plan and to review the in-year performance against the Council's key aims and objectives and other key delivery targets.

A Corporate Investment Plan approach was adopted in 2022 and it will play an integral part of the financial planning process going forward. It is worth highlighting that the Corporate Investment Plan approach includes the identification of issues emerging from departmental resource delivery plans along with supporting operational needs, which reflect a large number of the costs emerging during the 2023/24 budget cycle. However, as reported earlier in the year, further reporting of the Corporate Investment Plan would be delayed until such time as the Council had a clearer position on the potential financial impacts faced by the Council in 2022/23 and 2023/24 and beyond. It is planned to re-engage with the Corporate Investment approach during 2023/24.

Another important element of the long term forecast is the delivery of on-going savings, which also need to act as a 'safety valve' in terms of offsetting increases in cost pressures or other unavoidable increases in expenditure. Based on the most up to date forecast, savings in excess of £5m are currently included in the forecast across 2024/25 to 2026/27.

The scale of the savings are therefore significant set against the Council's overall net budget and will present a major challenge for the Council. It is important to highlight that the savings need to be broadly secured before the start of the relevant year, which means that a framework to explore and identify potential options will need to be underway as early as possible in 2023. Work will therefore need to commence on this major piece of work shortly.

As set out in earlier reports, zero based budgeting was planned to be further developed during 2022/23. The key principles behind zero based budgeting will play a key role going forward and will form part of developing the forecast. However, it was recognised that the immediacy of the financial challenge the Council faces will influence the impact this approach will have in the short term.

The Council continues to play a key role in a number of activities such as engaging with cross authority working and maximising commercial opportunities wherever possible, all of which are important elements in supporting the Council's longer term financial strength. Significant transformation activities including office rationalisation, channel shift and digital transformation projects continue to support the Council's overall financial position going forward.

It is currently proposed to review the long term forecast in 2023, which would see 3 years to go until the end of the original 10-year plan. This will provide an opportune time to review the Council's financial position going forward and reflect on any longer term impact from the current challenging financial environment. It is also worth highlighting that a New Homes Bonus grant is receivable in 2023/24. This has been set aside to provide additional financial flexibility to the New Administration from May this year to support the delivery of the long-term forecast / priorities going forward.

Regular and comprehensive monitoring of the budget will continue to be undertaken during 2023/24 as part of the well-established and comprehensive financial performance reporting process, so issues can be identified and action taken at the earliest opportunity if and when appropriate.

In terms of capital investment and treasury management, the Council is responding to the

publication of revised prudential and treasury management codes, with a revised Annual Capital and Treasury Strategy planned to be presented to Cabinet and Full Council before the start of 2023/24. Although subject to a number of changes, any associated activities will continue to be based on a robust and overall risk aware approach.

Reflecting on the above, it is recognised that there are risks inherent within the Council's financial framework and corresponding detailed estimates. However, action has been taken to mitigate these risks as far as possible. The budgets have been prepared against the background of a difficult economic environment, which will undoubtedly take time to return to more historic levels as the Council starts to look ahead to 2024/25 and beyond.

Budget Assumptions

This year has seen a number of emerging issues both nationally and globally that will have a significant impact on the Council's own financial position e.g. inflation, supply chain disruption, energy cost increases, commodity price increases along with associated secondary impacts. This is in addition to more local pressures on net costs such as the Crematorium remaining non-operational for the first half of 2022/23. The scale and speed of how some of these issues emerged / developed during 2022/23 added a significant level of difficulty in terms of responding in the short term.

Given the scale of the financial issues emerging during 2022 and the estimated impact in 2023/24 and beyond, an initial two year approach was adopted in terms of securing a balanced position in both 2022/23 and 2023/24.

Taking both years together provided the basis against which to consider the refocusing of existing reserves and budgets to ensure a robust yet prudent response. Throughout the budget cycle for 2023/24, a number of existing budgets and reserves were identified that could be refocused to support the Council's overall financial position. These have been complemented by income budgets where increases are expected in 2023/24, such as from fees and charges and investment income.

The overall forecast is based on robust and prudent estimates with no optimistic bias included. Each element of the forecast and how it has been derived and developed over time is clearly set out within regular reports to Management Team and Members.

The detailed budget for 2023/24 has been prepared within the above context and clear rationale has been stated in respect of the formulation of the financial forecast and how it has been translated into the detailed budgets. This has been supported by a risk assessment of each line of the forecast.

The budget presented for 2023/24 sets out a balanced position, although it includes the use of one-off funding in the short term. However, the long term forecast still provides an effective method of managing financial risks. The on-going impact from various financial challenges is still evolving and it is therefore important to highlight that the money set aside in the Forecast Risk fund reflects a balanced and realistic approach and provides the flexibility and time to consider the longer term plan and savings that will be required in a more informed way rather than having to potentially taking quick / short term decisions.

Delivering a positive outturn position each year

In previous years the Council has refrained from using one-off money and reserves to support the on-going budget. Given the scale of the current financial challenges faced by the Council, this principle can no longer be applied as highlighted above.

The support the long term approach via the Forecast Risk Fund, the forecast includes in-year

savings targets of **£250k**. This remains an important element of the overall financial forecast which will be reviewed as part of the regular financial performance reports during the year along with the outturn position at the end of each year.

As highlighted earlier, a number of emerging issues in 2022/23 have been considered as part of the initial two year approach to respond to the immediate issues that have arisen. This approach aims to support the delivery of the budget in 2022/23 by the timely refocusing / review of existing budgets and reserves to avoid adverse issues later in the year, where they would become inherently more challenging to resolve if close to the end of the financial year.

Cost pressures continue to present one of the more significant risks to the forecast, especially given the amount of unavoidable cost pressures identified in recent years and the significant issues that have emerged during 2022/23. Although on-going revenue items remain the most difficult items to respond to, one-off items, such as those associated with repairing / refurbishing assets could also have a significant impact on the forecast. However in respect of the latter, one-off funding remains available elsewhere in the budget to support these costs which 'protects' the underlying revenue budget from the associated risk.

As acknowledged in prior years, the long term approach to the forecast requires a compromise in terms of the speed at which the Council can spend money on items where it has a choice to do so or not. This may involve areas where the additional expenditure may support income growth, the delivery of the Council's priorities or both. A hard but fair and considered approach continues to be taken in terms of how much additional expenditure by way of cost pressures can be accommodated within the long term forecast.

As has been the case in previous years, to support the management of risk, the Council continues to resist using the New Homes Bonus grant to support the on-going base budget. As highlighted earlier, the grant receivable in 2023/24 has been set aside for consideration by the New Administration from May 2023 as part of developing the financial forecast from 2024/25 and beyond.

It is also important to highlight that the Council has 'cash backed' a number of key schemes and projects so their delivery is secured, rather than relying on projected savings or future forecasts to fund them. This 'protects' the underlying revenue budget, as investment in priorities can still be progressed without relying on generating the necessary funds via the long term forecast.

The financial forecasting / budget setting process continues to remain alert to government announcements and the impact of external issues such as funding receivable from elsewhere within the public sector. The forecast also continues to aim to reflect the outturn position from the previous year along with emerging issues, which allow it to also remain alert to potential changes to its financial position.

Financial Risks

The financial forecasting process continues to include a risk assessment of each line of the long term plan. The future financial settlement arrangements with the Government remains a key risk along with cost pressures and savings and together they represent the highest rated risks within the long term forecast.

One of the previous primary risks to the forecast related to the COVID 19 pandemic, which have been replaced in 2022/23 and beyond with wider global / national economic challenges, which have increased the level of financial risk to the Council's long term financial sustainability. The Financial Performance reports presented during the year have set out more details around these challenges.

The initial two year approach taken, as highlighted above, has enabled the significant risks in 2022/23 to be addressed along with any associated impact in 2023/24.

It is recognised that the one-off money such as reserves to balance the budget is not sustainable in the long term. However, by balancing the use of existing budgets / reserves along with the use of available Forecast Risk Fund, it provides the necessary time to explore options to deliver the required on-going savings from 2024/25, which was part of the flexibility that the longer term approach to the forecast was intended to deliver.

As set out in the main body of the report, although the deficit has reduced since Cabinet's meeting on 27 January 2023, the deficit remains significant against the context of the Council's overall net budget. However, it does provide additional flexibility in terms of developing the required framework in which to identify the necessary savings to support an on-going financially sustainable position over the next few years.

Set against the position highlighted above, it is therefore important that the Council establishes a framework as early as possible in 2023/24 against which the longer term savings 'targets' can be secured.

Adequacy of the Reserves / Financial Standing

An integral part of the Council's overall strategy is that the level of reserves is sufficient to support identified risks along with supporting a sustainable budget position in the longer term.

The report to Cabinet in December 2022 set out a review of reserves, which is undertaken annually as part each year's budget setting cycle.

As part of delivering a balanced budget in 2022/23 and 2023/24, a number of one-off budgets / reserves have been refocused / transferred. However a number of important reserves are still maintained, with the following key reserves still held that support the Council's underlying financial resilience:

- As mentioned above, a Forecast Risk Fund has been established to 'underwrite' the 10-year forecast. Surplus balances are forecast to remain within this reserve over the remaining years of the plan;
- the Council has prudently set aside money for other significant risks in the forecast such as **£1.758m** (NDR Resilience Reserve) and **£1.000m** (Benefits Reserve), which can be taken into account during the period of the forecast if necessary;
- **£1.019m** remains set side to mitigate cost pressures associated with the repair and maintenance of Council assets along with supporting the Council's commitment to carbon neutrality; and

In addition to the above, the level of uncommitted reserves forecast at 31 March 2022 is **£4.000m**.

The above along with the on-going / annual review of reserves continue to help the Council demonstrate that the current level of reserves remain adequate / prudent to 'underwrite' risks and uncertainties that are inherent within the forecasting process. No significant adjustments have been required in 2023/24 that weaken the overall long term approach to the forecast.

The proposed budget for 2023/24 resulting from the above processes and governance arrangements is therefore robust / deliverable, and underwritten / supported by reserves.

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COUNCIL

14 FEBRUARY 2023

REPORT OF THE CABINET

A.2 EXECUTIVE'S PROPOSALS – HOUSING REVENUE ACCOUNT BUDGET 2023/24

(Report prepared by Richard Barrett)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To present to Council the Executive's Housing Revenue Account (HRA) budget proposals for 2023/24.

EXECUTIVE SUMMARY

- The information and recommendations set out in this report reflect the Executive's HRA budget proposals, which were approved for submission to Council at their meeting on 27 January 2023.
- There have been only a very limited number of changes since Cabinet on 27 January 2023, which have been reflected in **Appendices A to E** as necessary. The outcome being a marginally reduced deficit of **£0.280m** in 2023/24 compared with the figure of **£0.296m** reported to Cabinet in January.
- For 2023/24, the Executive's budget proposals set out an increase in dwelling rents of 7% along with a total HRA expenditure budget of **£15.546m** and a capital programme totalling **£7.978m**.
- The 7% increase in dwelling rents results in an average weekly rent of **£93.68** in 2023/24. (*£87.55 in 2022/23*)
- The proposed budget reflects the continued repayment of debt, with the total level of existing debt falling to **£33.949m** at the end of 2023/24.
- The HRA general balance is forecast to total **£3.770m** at the end of 2023/24, which retains a strong financial position against which the associated HRA 30 year Business Plan can continue to be delivered / developed.
- The HRA balances, together with the proposed rent increase for 2023/24 are important elements of delivering a sustainable HRA in the longer term, which was discussed in more detail in the associated report considered by Cabinet on 16 December 2022.

RECOMMENDATION(S)

That Council approves:

- (a) a 7% increase in dwelling rents in 2023/24; and
- (b) subject to (a) above, the Housing Revenue Account Budget for 2023/24 as set out

in Appendix B, along with the Scale of Charges, HRA Capital Programme and the movement in HRA Balances / Reserves as set out in Appendix C to Appendix E respectively.

REASON(S) FOR THE RECOMMENDATION(S)

To enable the Council to consider for approval the most up to date HRA Business Plan and proposed HRA budget for 2023/24.

ALTERNATIVE OPTIONS CONSIDERED

Not applicable as this report reflects the budget setting requirements that are set out within the Council's Constitution

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

The HRA budget and Business Plan play a significant role in the delivery of affordable and decent housing in the district and the Council's responsibilities as a landlord has direct implications for the Council's ability to deliver on its objectives and priorities.

OUTCOME OF CONSULTATION AND ENGAGEMENT

A consultation exercise with the Tenant's panel is scheduled to take place on 7 February 2023. Any comments arising from this consultation will be provided to Members, either ahead of the Full Council meeting on 14 February 2023 or directly at that meeting.

LEGAL REQUIREMENTS (including legislation & constitutional powers)

Is the recommendation a Key Decision (see the criteria stated here)	Yes	If Yes, indicate which by which criteria it is a Key Decision	<input checked="" type="checkbox"/> Significant effect on two or more wards <input checked="" type="checkbox"/> Involves £100,000 expenditure/income <input type="checkbox"/> Is otherwise significant for the service budget
		And when was the proposed decision published in the Notice of forthcoming decisions for the Council (must be 28 days at the latest prior to the meeting date)	This item has been included within the Forward Plan for a period in excess of 28 days.

It is a statutory requirement on a local authority to determine its Housing Revenue Account budget before the upcoming financial year and to ensure that its implementation will not result in an overall debit balance on the Account.

The self-financing regime for the Housing Revenue Account that came into effect from April 2012 was enabled by the Localism Act 2011.

The Regulator of Social Housing and its predecessor bodies have, at the Direction of

Government, issued requirements and guidance to registered providers of social housing (which includes Local Authorities) in respect of rents. This has included the maximum levels of rent they can charge and annual increases in rents.

In 2016, Parliament passed the Welfare Reform and Work Act, which, together with Regulations made under it, created a legislation-based regime of rent reduction across the sector by 1% per year until 2020. Therefore, over this 4-year period, providers were required to reduce rents by 1% per year across its housing stock.

In October 2017, the Government announced that at the end of the 4 year rent reduction period it intended to return to annual rent increases of up to CPI + 1%, implemented through the regulator's Rent Standard rather than through legislation.

The Secretary of State for Housing, Communities and Local Government published on 26 February 2019 a 'Direction to the Regulator' to set a Rent Standard that will apply from 1 April 2020. That Direction was published alongside the Government's Policy Statement on Rents (the Policy Statement) and the regulator is required to have regard to this when setting its Rent Standard.

The regulator may under section 194(2A) of the Housing and Regeneration Act 2008 set standards for registered providers requiring them to comply with specified rules about their levels of rent (and the rules may, in particular, include provision for minimum or maximum levels of rent or levels of increase or decrease of rent).

The Regulator of Social Housing has confirmed rents can be increased by up to CPI+1% per year for a period of 5 years starting from 1 April 2020. However, the Government have intervened for 2023/24 due to the current level of CPI and will issue a Directive, which sets a 'ceiling' of 7% to rent increases for the upcoming year. Further details, including the impact on the HRA are set out later on in this report.

The rent standard does not apply to properties let to high-income social tenants, so rather than this being a mandatory requirement that the Government had previously looked to implement, it is now a voluntary decision taken at a local level. In continuing with the approach agreed last year, given the very challenging administrative issues associated with charging higher rents to high-income tenants, it is not proposed to introduce this in 2023. However, it is acknowledged that this flexibility may be subject to review in future years, for example, as part of developing future policy decisions within the HRA.

The Housing and Planning Act 2016 introduced a number of changes that had an impact on social housing, which via associated regulations are reflected in the HRA estimates as necessary.

The original HRA 30 Year Business Plan was agreed as part of the self-financing reforms and associated borrowing agreed by Full Council in February 2012 and the budget proposed for 2023/24 reflects the latest / updated forecast position set out in **Appendix A**.

YES	The Monitoring Officer confirms they have been made aware of the above and any additional comments from them are below:
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Although there are no additional comments above those set out in this report, it is important to highlight that further decisions may be necessary to take actions forward that are reflected in the business plan / budget.

FINANCE AND OTHER RESOURCE IMPLICATIONS	
The financial implications are set out in this report and its appendices.	
Although the availability of financial resources is a key component in the delivery of HRA services, there will also be a need for appropriate input of other resources such as staffing, assets, IT etc.	
YES	The Section 151 Officer confirms they have been made aware of the above and any additional comments from them are below:
The Section 151 Officer is the author of this report.	
USE OF RESOURCES AND VALUE FOR MONEY	
The following are submitted in respect of the indicated use of resources and value for money indicators:	
A) Financial sustainability: how the body plans and manages its resources to ensure it can continue to deliver its services;	This is addressed in the body of the report.
B) Governance: how the body ensures that it makes informed decisions and properly manages its risks, including; and	
C) Improving economy, efficiency and effectiveness: how the body uses information about its costs and performance to improve the way it manages and delivers its services.	
MILESTONES AND DELIVERY	
This reports forms part of the Council's wider budget setting processes, with final budget proposals required to be considered by Full Council in the February immediately preceding the year that they relate to.	
ASSOCIATED RISKS AND MITIGATION	
There are significant risks associated with forecasting such as cost pressures, inflation and changes to other assumptions that form part of the financial planning process. These have been brought into even sharper relief given the current challenging economic environment. The Council's initial / short-term response is set out in the body of this report and will continue to be addressed as part of the future financial update reports.	
There are inherent risks associated with the forecast such as:	
<ul style="list-style-type: none"> Changes in income achieved and future rent setting policy Emergence of additional areas of spend Emergence of new or revised guidance New legislation / burdens Changing stock condition requirements Adverse changes in interest rates National welfare reforms 	
In view of the above, it is important that a sufficient level of balances / reserves is available to support the HRA. HRA General Balances are currently forecast to be £3.770m at the end of 2023/24. This is after drawing down money in both 2022/23 and 2023/24 from balances to support the Council through the difficult financial position faced by the Council in the immediate	

term. The remaining balance continues to be available to support the delivery of the HRA business plan in the medium to longer term.

A 30 year HRA Business Plan is maintained on an on-going basis that continues to demonstrate the sustainability and resilience of the HRA within a self-financing environment and the ability to provide opportunities for housing investment and associated housing services in the future, although it is acknowledged that the longer-term view always remains subject to the Government's housing policies.

EQUALITY IMPLICATIONS

See comments below within the 'Other Relevant Considerations or Implications' section.

SOCIAL VALUE CONSIDERATIONS

See comments below within the 'Other Relevant Considerations or Implications' section.

IMPLICATIONS FOR THE COUNCIL'S AIM TO BE NET ZERO BY 2030

See comments below within the 'Other Relevant Considerations or Implications' section.

OTHER RELEVANT CONSIDERATIONS OR IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

In carrying out its functions as a social landlord, the Council has regard to the need to reduce the potential for criminal activity by improving the security of dwellings as part of maintenance and repair programmes and for combating anti-social behaviour through effective management procedures.

Although there are no direct equality and diversity issues, the overall HRA and associated financial planning and decision making processes will recognise and include such issues where appropriate and relevant.

Whilst this report does not have a direct impact on the Council's commitment to carbon neutrality, any work undertaken within the HRA and associated capital programme will take into account any opportunities to contribute to this key priority where possible. The planned stock condition survey will also support this approach.

Crime and Disorder	Please see comments above
Health Inequalities	
Area or Ward affected	

PART 3 – SUPPORTING INFORMATION

BACKGROUND AND FINAL HRA BUSINESS PLAN AND BUDGET PROPOSALS 2023/24

On 27 January 2023 Cabinet considered the following report:-

A.6 UPDATED HOUSING REVENUE ACCOUNT BUSINESS PLAN AND BUDGET PROPOSALS 2023/24

It was resolved that Cabinet:

- (a) approves the updated HRA 30 year Business Plan, which includes the proposed position for 2022/23 and 2023/24, as set out in Appendix A to item A.6 of the Joint Report of the Housing Portfolio Holder and the Corporate Finance & Governance Portfolio Holder;
- (b) authorises the Assistant Director (Finance & IT), in consultation with the Housing Portfolio Holder, to adjust the forecast / budget, including the use of reserves, if the financial position changes prior to Council considering the HRA budget on 14 February 2023; and
- (c) endorses and approves for submission to Full Council on 14 February 2023 a 7% increase in dwelling rents in 2023/24 along with the detailed HRA Budget proposals for 2023/24, as set out in Appendices B to E to the Joint Report of the Housing Portfolio Holder and the Corporate Finance & Governance Portfolio Holder (A.6).

There have been only a limited number of charges required since 27 January 2023, which primarily reflect the final recharges from the General Fund. The changes required are highlighted in Column 7 within **Appendix A**. The net change totals **£0.016m**, with the deficit reported to Cabinet in January now reducing from **£0.296m** to **£0.280m**. **Appendices A to E** have been updated to reflect this change, which includes a corresponding reduced contribution required from HRA balances.

In respect of **Appendix A**, Column 6 sets out the forecast against which the detailed budgets have been finalised.

Summaries of the proposed budgets for 2023/24 are as follows:

Table 1 – HRA Fund Revenue Budget

	2022/23 Original Budget £m	2023/24 Original Budget £m
Direct Expenditure	7,072	8.089
Direct Income	(14.312)	(15,266)
Indirect Income / Expenditure including Financing Costs	7.240	7.457
NET (SURPLUS) / DEFICIT	0	0.280
Contribution to / (from) Reserves	0	(0.280)

Table 2 – HRA Capital Programme 2023/24

	2023/24 Original Budget £m
EXPENDITURE	7.978
FINANCING	
Capital Receipts	4.050

Major Repairs Reserve	3.314
Direct Revenue Contribution	0.614
Total Financing	7.978

As highlighted in the report to Cabinet on 27 January 2023, the redevelopment of the Honeycroft site along with the redevelopment of Spendells House have now been included in the Capital Programme above, which reflects separate Cabinet decisions earlier in the year.

HRA 30 YEAR BUSINESS PLAN / ROBUSTNESS OF THE HRA ESTIMATES

The formulation of the budget for 2023/24 is set against the context of the longer-term business plan. As highlighted within budget reports from previous years, one area that is important to note as it may have a bearing on the overall financial position of the HRA in future years is the regulatory regime emerging from the Hackett review, which followed the Grenfell fire incident. This is in addition to the national trend of increases in housing disrepair claims made against local authorities. Regardless of this latter point, the Council has always been committed to providing good quality housing whilst also recognising the ambition of building / acquiring new homes for local people. Given the financial issues the Council faces, this balance is becoming increasingly more challenging in the short term.

However, the Council remains alert to any changes that may be required in managing its housing stock, which are reflected in the 30 year business plan as necessary. The business plan will continue to be subject to updates during 2023/24 with the on-going aim of delivering the long term financial sustainability of the HRA.

Taking into account all relevant issues including the background to future years of the business plan highlighted above, the estimates for 2023/24 can be considered as robust.

PREVIOUS RELEVANT DECISIONS

Updated Housing Revenue Account Business Plan and Budget Proposals 2023/24 – Item A.6 Cabinet 16 December 2022.

Update on Spendells House and Review of the Budget – Item A.4 Cabinet 16 December 2022.

Proposed Re-Development of the Former Honeycroft Sheltered Accommodation Site, Waldegrave Way, Lawford – Item A.5 Cabinet 27 January 2023.

Updated Housing Revenue Account Business Plan and Budget Proposals 2023/24 – Item A.6 Cabinet 27 January 2023.

BACKGROUND PAPERS AND PUBLISHED REFERENCE MATERIAL

None

APPENDICES

Appendix A	Updated HRA Business Plan
Appendix B	Detailed HRA Budget Proposals 2023/24
Appendix C	HRA Proposed Service Charges / Fees and Charges 2023/24
Appendix D	HRA Capital Programme
Appendix E	HRA Reserves 2023/24

REPORT CONTACT OFFICER(S)	
Name	Richard Barrett
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Email/Telephone	rbarrett@tendringdc.gov.uk (01255) 686521

Line	RAG Rating	Year 11	Year 11	Year 11	Year 12 Dec	Year 12	Year 12 Feb	Year 12
		Original	Revised	Change	22	Revised Jan 23	23 Final	Change Jan 23 v Feb 23
		2022/23	2022/23	2022/23	2023/24	2023/24	2023/24	2023/24
		(1)	(2)	(3)	(4)	(5)	(6)	(7)
		£	£	£	£	£	£	£
	Expenditure							
1	Maintenance incl. stock reduction factor	3,287,140	3,287,140	0	3,673,650	3,673,650	3,291,150	(382,500)
2	Depreciation - Capital Programme	2,906,670	2,906,670	0	2,906,670	2,906,670	2,906,670	0
3	Revenue Contribution to MRA	269,740	269,740	0	407,570	407,570	407,570	0
4	Management Costs (incl Sweeping and RTB Admin)	1,606,500	1,630,370	23,870	2,363,830	2,373,130	2,376,130	3,000
5	Utilities	224,730	366,590	141,860	504,860	504,860	504,860	0
6	Provision for Bad Debts	55,440	55,440	0	55,440	55,440	55,440	0
7	Council Tax In Empty Properties	130,090	130,090	0	130,090	130,090	130,090	0
8	Debt Management Expenses	65,750	69,038	3,288	71,799	71,799	71,799	0
9	HRA Interest Repayments on Debt	1,305,510	1,275,910	(29,600)	1,205,860	1,205,860	1,205,860	0
10	Principal Payments on Debt - MRP	1,427,630	1,414,300	(13,330)	1,414,300	1,414,300	1,414,300	0
11	Revenue Contribution to the Capital Programme*	613,630	613,630	0	613,630	613,630	613,630	0
12	Recharges (Including Insurance and Pension Costs)	2,418,980	2,539,930	120,950	2,206,690	2,204,440	2,568,290	363,850
		14,311,809	14,558,848	247,038	15,554,389	15,561,439	15,545,789	(15,650)
	Income							
13	Dwelling Rents (incl.stock reduction factor)	(13,492,620)	(13,492,620)	0	(14,288,790)	(14,288,790)	(14,288,790)	0
14	Service Charges (incl.stock reduction factor)	(522,380)	(522,380)	0	(557,380)	(542,490)	(542,490)	0
15	Garage Rents (incl. stock reduction factor)	(155,980)	(155,980)	0	(166,430)	(166,430)	(166,430)	0
16	Non Dwelling Rents	(81,570)	(81,570)	0	(81,570)	(81,570)	(81,570)	0
17	Misc. Income	(32,910)	(28,620)	4,290	(28,620)	(28,620)	(28,620)	0
18	Investment Income	(13,350)	(69,130)	(55,780)	(138,260)	(138,260)	(138,260)	0
19	Capital Receipts (to cover Admin Costs of RTB's)	(13,000)	(13,000)	0	(19,500)	(19,500)	(19,500)	0
		(14,311,810)	(14,363,300)	(51,490)	(15,280,550)	(15,265,660)	(15,265,660)	0
	Surplus (-)/Deficit (+) on HRA Balance	(1)	195,548	195,548	273,839	295,779	280,129	(15,650)

Revenue Estimates 2023/24

Housing Revenue Account (HRA)

<u>Analysis by Type of Spend</u>	2022/23 Original Estimate £	2023/24 Original Estimate £
Direct Expenditure		
Employee Expenses	1,340,470	2,116,770
Premises Related Expenditure	3,798,780	4,065,410
Transport Related Expenditure	23,870	37,870
Supplies & Services	585,410	645,110
Third Party Payments	1,030	1,030
Transfer Payments	17,000	17,000
Interest Payments	1,305,510	1,205,860
Total Direct Expenditure	7,072,070	8,089,050
Direct Income		
Other Grants, Reimbursements and Contributions	(8,440)	(8,440)
Sales, Fees and Charges	(559,850)	(586,460)
Rents Receivable	(13,730,170)	(14,532,500)
Interest Receivable	(13,350)	(138,260)
Total Direct Income	(14,311,810)	(15,265,660)
Net Direct Costs	(7,239,740)	(7,176,610)
Indirect Income/Expenditure		
FRS17/IAS19 Pension Costs	(744,740)	(754,010)
Service Unit and Central Costs	2,701,060	2,971,070
Capital Financing Costs	5,283,420	5,413,970
Recharged Income	0	(174,390)
Total Indirect Income/Expenditure	7,239,740	7,456,640
Contributions to/(from) reserves		
Contributions to/(from) Reserves	0	(280,030)
Total Contributions to/(from) reserves	0	(280,030)
Net Contribution to/(from) Reserves	0	(280,030)
Total for HRA	0	0

Housing Revenue Account (HRA)

<u>Analysis by Section/Function</u>	2022/23 Original Estimate £	2023/24 Original Estimate £
HRA - I&E - Capital Grants		
Indirect Income/Expenditure	0	0
Net Total	0	0
HRA - CIES Donated Assets		
Indirect Income/Expenditure	0	0
Net Total	0	0
HRA - MIRS Items to be excluded from HRA balance		
Indirect Income/Expenditure	821,370	959,200
Net Total	821,370	959,200
HRA - MIRS Reversal of Capital Grant		
Indirect Income/Expenditure	0	0
Net Total	0	0
HRA - MIRS Reversal of Donated Assets		
Indirect Income/Expenditure	0	0
Net Total	0	0
HRA - MIRS HRA - Contributions Payable to the Pension Scheme		
Direct Expenditure	462,660	525,520
Net Total	462,660	525,520
HRA - MIRS Total IAS 19 Adjustments		
Indirect Income/Expenditure	(898,610)	(945,290)
Net Total	(898,610)	(945,290)
HRA - MIRS Minimum Revenue Provision		
Indirect Income/Expenditure	1,427,630	1,414,300
Net Total	1,427,630	1,414,300
Total for Finance - Financing Items	1,813,050	1,953,730
HRA - Policy & Management		
Direct Expenditure	53,940	53,940
Direct Income	0	0
Indirect Income/Expenditure	215,430	550,720
Net Total	269,370	604,660

HRA - Tenancy Management & Rent Collection		
Direct Expenditure	872,750	979,570
Direct Income	(8,440)	(8,440)
Indirect Income/Expenditure	641,060	519,740
Net Total	1,505,370	1,490,870
HRA - Tenant Relations		
Direct Expenditure	64,750	66,450
Direct Income	(2,200)	(2,200)
Indirect Income/Expenditure	41,910	54,140
Net Total	104,460	118,390
HRA - Right to Buy Administration		
Direct Expenditure	39,420	41,710
Direct Income	(13,000)	(19,500)
Indirect Income/Expenditure	61,760	55,890
Net Total	88,180	78,100
HRA - Unapportionable Central Overheads Contribution		
Indirect Income/Expenditure	275,720	275,720
Net Total	275,720	275,720
HRA - Pumping Stations		
Direct Expenditure	5,660	6,570
Direct Income	(2,620)	(2,710)
Indirect Income/Expenditure	8,280	5,360
Net Total	11,320	9,220
HRA - Sewerage Expenses		
Direct Expenditure	18,900	22,200
Direct Income	(20,670)	(21,340)
Indirect Income/Expenditure	9,810	5,170
Net Total	8,040	6,030
HRA - Communal Central Heating		
Direct Expenditure	105,190	249,500
Direct Income	(79,940)	(85,540)
Indirect Income/Expenditure	6,790	0
Net Total	32,040	163,960
HRA - Sheltered Units		
Direct Expenditure	361,020	343,770
Direct Income	(171,290)	(171,290)
Indirect Income/Expenditure	138,370	73,810
Net Total	328,100	246,290

HRA - Sheltered Units ECC Grant Funded Pilots		
Direct Expenditure	0	3,000
Net Total	0	3,000
HRA - Estate Sweeping		
Direct Expenditure	88,560	104,500
Net Total	88,560	104,500
HRA - Communal Cleaning		
Direct Expenditure	85,250	85,250
Direct Income	(32,720)	(35,010)
Indirect Income/Expenditure	1,640	0
Net Total	54,170	50,240
HRA - Communal Electricity		
Direct Expenditure	103,110	224,200
Direct Income	(72,660)	(78,470)
Indirect Income/Expenditure	10,210	3,510
Net Total	40,660	149,240
HRA - Estate Lighting		
Direct Expenditure	10,060	19,120
Net Total	10,060	19,120
HRA - Maintenance Of Grounds		
Direct Expenditure	22,620	22,620
Direct Income	(80,750)	(86,400)
Indirect Income/Expenditure	250,460	220,970
Net Total	192,330	157,190
HRA - Repair & Maintenance		
Direct Expenditure	3,287,140	3,291,150
Direct Income	0	0
Indirect Income/Expenditure	1,193,490	1,092,900
Net Total	4,480,630	4,384,050
HRA - Repairs & Maintenance - Surveyors		
Direct Expenditure	0	658,590
Indirect Income/Expenditure	0	112,400
Net Total	0	770,990
HRA - Tenants Rentals		
Direct Income	(13,702,090)	(14,508,710)
Net Total	(13,702,090)	(14,508,710)

HRA - Rents & Other Charges		
Direct Expenditure	130,090	130,090
Net Total	130,090	130,090
HRA - Rent Income		
Direct Income	(28,080)	(23,790)
Net Total	(28,080)	(23,790)
HRA - Interest Receivable		
Direct Income	(13,350)	(138,260)
Net Total	(13,350)	(138,260)
HRA - Rent Arrears Provision		
Direct Expenditure	55,440	55,440
Net Total	55,440	55,440
HRA - Interest Charges		
Direct Expenditure	1,305,510	1,205,860
Net Total	1,305,510	1,205,860
HRA - Capital Charges		
Indirect Income/Expenditure	3,034,420	3,040,470
Net Total	3,034,420	3,040,470
HRA - Use of Balances		
Contributions to/(from) reserves	0	(280,030)
Net Total	0	(280,030)
Total for Housing and Homelessness	(1,729,050)	(1,887,360)
HRA - Lease Holders Charges		
Direct Income	(84,000)	(84,000)
Indirect Income/Expenditure	0	17,630
Net Total	(84,000)	(66,370)
Total for Customer and Commercial	(84,000)	(66,370)
Total for HRA	0	0

Housing Portfolio - HRA

Scale of Charges 2023/24

		(A) 2022/23	(B) 2022/23	(C) 2023/24	(D) 2023/24	
	Date last revised	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	VAT Ind
Effective from		01/04/2022 £	01/04/2022 £	01/04/2023 £	01/04/2023 £	
<u>GARAGE RENTS AND ACCOMMODATION CHARGES</u>						
Guest room accommodation at sheltered units per night:						
With en-suite facilities (St Marys Court, Groom House, Greenfields, Ironside Walk, Belmans Court)	Apr-18	25.00	30.00	25.00	30.00	V
Without en-suite facilities (Vyntoner House, Kate Daniels House, Mead House, Crooked Elms)	Apr-18	20.00	25.00	20.00	25.00	V
Garage rents HRA (not subject to VAT unless separately let to non-council tenants)	Apr-18	9.60	9.60	10.27	10.27	*
<u>QUESTIONNAIRES</u>						
Second mortgage enquiries (per enquiry)	Apr-18	158.33	190.00	158.33	190.00	V
Solicitors enquiries on resale of council flats	Apr-18	158.33	190.00	158.33	190.00	V
<u>SERVICE CHARGES (per week)</u>						
Sewerage charges (not subject to VAT) (See Note 1):						
Treatment Works:						
Goose Green, Tendring	Apr-18	8.60	8.60	9.00	9.00	Z
Coronation Villas, Beaumont	Apr-18	8.55	8.55	9.00	9.00	Z
Whitehall Lane, Thorpe	Apr-18	5.78	5.78	6.18	6.18	Z
Shop Road, Little Bromley	Apr-16	9.00	9.00	9.00	9.00	Z
Horsley Cross, Mistley	Apr-08	9.00	9.00	9.00	9.00	Z
Bio Systems	Apr-18	8.05	8.05	8.61	8.61	Z
Septic Tanks	Apr-18	3.06	3.06	3.27	3.27	Z
Pumping Stations (not subject to VAT)	Apr-18	5.58	5.58	5.97	5.97	Z
Sewerage charge cap where tenant in receipt of benefit	Apr-08	5.00	5.00	5.00	5.00	Z
Communal central heating charges (not subject to VAT) (see note 1):						
Heating and hot water:						
Single units	Apr-18	7.45	7.45	7.98	7.98	N
Double units	Apr-18	8.59	8.59	9.19	9.19	N
Belmans Court	Apr-18	1.74	1.74	1.86	1.86	N
Other Service Charges (not subject to VAT):						
Sheltered Housing:						
Grounds Maintenance	Apr-18	1.61	1.61	1.73	1.73	X
Communal Electricity	Apr-18	2.81	2.81	3.01	3.01	N
Non Sheltered Housing:						
Grounds Maintenance	Apr-18	1.22	1.22	1.30	1.30	N
Communal Electricity	Apr-18	1.07	1.07	1.15	1.15	N
Communal Cleaning (not subject to VAT) (See Note 1):						
Langham Drive, Clacton	Apr-18	2.91	2.91	3.11	3.11	N
Nayland Drive, Clacton	Apr-18	2.89	2.89	3.09	3.09	N
Boxted Ave (3 Storey) , Clacton	Apr-18	2.84	2.84	3.04	3.04	N
Boxted Ave (2 Storey) , Clacton	Apr-18	1.61	1.61	1.73	1.73	N
Polstead Way, Clacton	Apr-18	1.61	1.61	1.73	1.73	N
Porter Way, Clacton	Apr-18	1.37	1.37	1.46	1.46	N
Tanner Close, Clacton	Apr-18	1.28	1.28	1.37	1.37	N
Mason Road, Clacton	Apr-18	1.45	1.45	1.56	1.56	N
Maldon Way, Clacton	Apr-20	1.46	1.46	1.56	1.56	N
Groom Park, Clacton	Apr-18	1.51	1.51	1.61	1.61	N
Leas Road , Clacton	Apr-18	1.51	1.51	1.61	1.61	N
Rivers House, Walton	Apr-18	1.28	1.28	1.37	1.37	N
Rochford House, Walton	Apr-18	1.28	1.28	1.37	1.37	N
D'arcy House , Walton	Apr-18	1.28	1.28	1.37	1.37	N
Churchill Court, Dovercourt	Apr-18	1.66	1.66	1.77	1.77	N
Cliff Court, Dovercourt	Apr-18	1.94	1.94	2.07	2.07	N
Nichols Close, Lawford	Apr-20	2.56	2.56	2.74	2.74	N
Grove Avenue Walton	Apr-18	0.80	0.80	0.86	0.86	N
<u>SHELTERED UNITS SERVICE CHARGES (Not subject to VAT) (see Note 2):</u>						
Housing Related Support Charge	Apr-17	6.34	6.34	6.34	6.34	X
Landlord Costs	Apr-15	13.60	13.60	13.60	13.60	X
Careline Alarm	Apr-17	2.00	2.00	2.00	2.00	X

Notes

Housing Portfolio - HRA

Scale of Charges 2023/24

	Date last revised	(A) 2022/23		(B) 2022/23		(C) 2023/24		(D) 2023/24		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2022	01/04/2022	01/04/2022	01/04/2022	01/04/2023	01/04/2023	01/04/2023	01/04/2023	
		£	£	£	£	£	£	£	£	
(1)	These charges are based on the principle of full cost recovery.									
(2)	Only applies to tenants who are not in receipt of Housing Benefit									

*	Garage Rent - VAT:									
	Parking:									
	Council Tenant	N		Storage:						N
	Non-Council Tenant	V		Homeless persons goods						V
				Premises suitable for parking						X
				Premises unsuitable for parking						

<u>HRA Capital Programme</u>						
	2022/23 Base	2022/23 Revised	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget
	£	£	£	£	£	£
<i>EXPENDITURE</i>						
Improvements, enhancement & adaptation of the Council's housing stock	2,696,410	2,955,430	3,447,870	3,447,870	3,447,870	3,447,870
Spendells House Project		450,640	800,000			
Disabled adaptations for Council Tenants	400,000	492,170	400,000	400,000	400,000	400,000
Information Technology upgrade and replacement	20,000	20,000	20,000	20,000	20,000	20,000
Jaywick Sands Flexible Workspace Project		4,443,480				
HRA - New Build & Acquisitions (To Be Allocated)	613,630	1,473,300				
HRA - Acquisitions (Council Dwellings)		494,380				
Honeycroft New Build Scheme			3,250,000			
Cash Incentive Scheme	60,000	60,000	60,000	60,000	60,000	60,000
	3,790,040	10,389,400	7,977,870	3,927,870	3,927,870	3,927,870
<i>FINANCING</i>						
External Contributions	0	3,778,020	0	0		0
Capital Receipts	0	64,400	4,050,000			
Section 106	0	333,380	0	0		0
Major Repairs Reserve	3,176,410	3,978,240	3,314,240	3,314,240	3,314,240	3,314,240
Direct Revenue Financing of Capital	613,630	2,235,360	613,630	613,630	613,630	613,630
	3,790,040	10,389,400	7,977,870	3,927,870	3,927,870	3,927,870

HRA RESERVES

APPENDIX E

	Balance 31 March 2022	Contribution from Reserves 2022/23	Contribution to Reserves 2022/23	Est. Balance 31 March 2023	Contribution from Reserves 2023/24	Contribution to Reserves 2023/24	Est. Balance 31 March 2024
	£	£	£	£	£	£	£
HRA Reserves							
HRA General Balance	4,245,722	(195,548)	0	4,050,174	(280,030)	0	3,770,144
HRA Commitments	956,270	(956,270)	0	0	0	0	0
Major Repairs Reserve	5,536,342	(3,978,240)	3,176,410	4,734,512	(3,314,240)	3,314,240	4,734,512
Total Reserves	10,738,334	(5,130,058)	3,176,410	8,784,686	(3,594,270)	3,314,240	8,504,656