

RECORD OF EXECUTIVE DECISION (THE DECISIONS LIST)

Date:	Decision Maker:	Subject to Call-in*
17 March 2023	Cabinet	Yes

SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Planning Portfolio Holder - A.1- Ardleigh Neighbourhood Plan – Proposal for Public Consultation

Decision:

RESOLVED that Cabinet -

- a) notes the contents of the submitted documentation at Appendix 1 (The Neighbourhood Development Plan), Appendix 2 (Ardleigh Consultation Statement) and Appendix 3 (Ardleigh Basic Condition Statement); and
- b) authorises the Director (Planning) to carry out a six week public consultation on the Neighbourhood Plan and other related documents, in accordance with Regulation 16 of the Neighbourhood Planning Regulations 2012, following the District and Town/Parish Council elections in May 2023.

Reasons for Decision:

Having duly considered the contents of the submitted documentation and in order to allow this matter to move forward.

Alternative Options Considered:

To not approve the Neighbourhood Plan as currently submitted.

Conflicts of Interest Declared (and Dispensations Granted by the Monitoring Officer)

None

Consultation with Ward Member:

Yes

Contact Officer:

Gary Guiver, Director (Planning)

Date:	Decision Maker:	Subject to Call-in*
17 March 2023	Cabinet	Yes

SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Corporate Finance and Governance Portfolio Holder - A.2 - The Shared Procurement Partnership

Decision:

RESOLVED that Cabinet –

- (a) notes the progress of the existing partnership arrangement with Essex County Council for the delivery of procurement functions under the Service Level Agreement;
- (b) agrees that Tendring District Council (TDC) form part of a wider partnership of Councils to explore the Shared Procurement Service for parts of Essex;
- (c) authorises the Portfolio Holder for Corporate Finance and Governance, (as the Executive member responsible for procurement) to represent this Council at the Member Advisory Group;
- (d) requests the Chief Executive to appoint the appropriate Officer to serve on the Strategic Officer Group;
- (e) authorises the contribution of £45,000 from existing vacancies to the shared procurement project for the development of activities as set out in the Portfolio Holder's report;
- (f) authorises the Chief Executive, in consultation with the Portfolio Holder for Corporate Finance and Governance, to agree the Partnership Agreement for the Shared Procurement Service;
- (g) requests the Portfolio Holder for Corporate Finance and Governance to review the Shared Procurement Service progress prior to any decision at the expiration of the existing Service Level Agreement with Essex County Council;
- (h) instructs Officers to ensure that the Council's Contract Register and Procurement Project Pipeline was kept up to date to ensure TDC matters could be included within the Shared Service prioritisation; and
- (i) welcomes the work identified for a joint approach to Social Value for procurement purposes, for a further report to be presented at a Cabinet meeting later in 2023.

Reasons for Decision:

Having taken into consideration that:-

- (1) TDC had an ongoing vacancy at a senior level for Corporate Procurement and Contract Management and reinvestment through a contribution going into the wider procurement

partnership would build further resilience and support to the organisation, in addition to the existing and successful arrangement with Essex County Council;

- (2) the Shared Procurement Service was a partnership between several Councils in Essex which brought a number of benefits. Through joining the shared service and closer partnership approach, TDC would be able to ensure a high quality, resilient procurement service to support its needs and have influence over the direction of the Shared Procurement Service;
- (3) TDC was providing a client side contact to manage the existing partnership agreement (SLA) with ECC; and that
- (4) Social value considerations had been a requirement since 2012, however, policies were emerging on revised approaches for procurement, strengthening the opportunities to be achieved.

Alternative Options Considered:

Alternative options considered were:

- Alternative Option 1 - The Council could simply extend the existing partnership agreement (SLA) with Essex County Council beyond October 2023. This would continue to provide a resilient procurement service. However, it was not considered as attractive as the recommended option as it did not enable Tendring District Council to help inform the future structure and direction of a wider shared service. The Council would also not be able to benefit from any shared procurement income, which might be generated.
- Alternative Option 2 – Beyond October 2023, the Council would undertake procurement activity on its own. In doing this the Council would have full control over procurement resource and its use. Recruitment of procurement human resource was difficult as had been demonstrated through a recent process, with a competitive procurement resource market. This option would also not provide the additional benefits of resilience, access to wider expertise and collaborative savings.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A

Contact Officer:

Lisa Hastings, Deputy Chief Executive & Monitoring Officer

Date:	Decision Maker:	Subject to Call-in*
17 March 2023	Cabinet	No

SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Corporate Finance and Governance Portfolio Holder - A.3 - Financial Performance Report - In Year Performance against the Budget at the end of Quarter 3 2022/23 and Long Term Financial Forecast Update

Decision:

RESOLVED that Cabinet –

- (a) notes the Council's in-year financial position at the end of December 2022 along with the updated financial forecast;
- (b) approves the proposed in-year adjustments to the budget, as set out in Appendix H to the Portfolio Holder's report;
- (c) accepts the £19.960m awarded to the Council following a successful bid to the Government's Levelling Up Grant Fund Scheme, and authorises the Section 151 Officer to sign the associated Memorandum of Understanding, in consultation with the Corporate Director (Place & Economy) and the Portfolio Holder for Business and Economic Growth;
- (d) subject to c) above, agrees the use of up to £0.250m from the existing Levelling Up Fund Budget of £2.291m to support the development of the scheme for Clacton and authorises the Corporate Director (Place & Economy), in consultation with the Portfolio Holder for Business and Economic Growth to agree any associated expenditure;
- (e) requests Officers to seek on-going assurances from the North Essex Parking Partnership Lead Authority on how they are managing the emerging financial risks of the partnership, with updates to be provided to Management Team and Members accordingly, along with their inclusion within quarterly financial performance reports during 2023/24;
- (f) notes the revised arrangements relating to the £0.750m of grant funding from the Council's Local Health Partners, as set out within the Portfolio Holder's report with the schemes now being delivered as part of wider joint partnership arrangements rather than directly by the Council;
- (g) agrees to the acceptance of grant funding from the Council's Local Health Partners of £0.200m and that the authorisation of associated expenditure from that funding is delegated to the Assistant Director (Partnerships), in consultation with the Portfolio Holder for Partnerships;
- (h) agrees to the establishment of a King's Coronation Members' Small Grant Scheme with £200 being made available to each Member and requests the Section 151 Officer to undertake the necessary steps to implement the scheme including the provision of the necessary information / guidance to enable Members to access this funding as soon as

possible; and

- (i) requests that the Resources and Service Overview and Scrutiny Committee be consulted on the latest financial position of the Council.

Reasons for Decision:

In order to set out the latest financial position for the Council and in order to respond to emerging issues in 2022/23 whilst providing an update to the long term forecast.

Alternative Options Considered:

Broadly covered in the main body of the Portfolio Holder's report.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A

Contact Officer:

Richard Barrett, Assistant Director (Finance and IT) & Section 151 Officer

Date:	Decision Maker:	Subject to Call-in*
17 March 2023	Cabinet	No

SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Corporate Finance and Governance Portfolio Holder - A.4 - Timetable of Meetings: 2023/2024 Municipal Year

Decision:

RESOLVED that –

- (a) the timetable of meetings for the Council and Committees, as set out in the Appendix to the Portfolio Holder's report, be agreed, in principle, and be submitted to the Annual Meeting of the Council for formal approval, subject to the following amendments:-
 - (1) the inclusion of a meeting of the Licensing and Registration Committee to be held on Thursday 22 June 2023; and
 - (2) moving a meeting of the Audit Committee from Thursday 14 December 2022 to Thursday 25 January 2024; and
- (b) that the proposed dates for All Members' Briefings and Councillor Development Sessions be noted.

Reasons for Decision:

Having considered the timetable of meetings proposed by the Corporate Finance & Governance Portfolio Holder and in order to enable the timetable of meetings to be submitted to the Annual Meeting of the Council for approval and adoption, in accordance with the Council's Constitution.

Alternative Options Considered:

- (1) Not to approve the timetable of meetings;
- (2) To amend or substitute some or all of the proposed dates.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A

Contact Officer:

Ian Ford, Committee Services Manager

* The call-in procedure will not apply to a decision where the Chairman of the relevant overview and scrutiny committee's agreement has been obtained that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interest, (Rule 16 (h) of the Overview and Scrutiny Procedure Rules) or any decision made where such decision is to be referred to the Council or one of the overview and scrutiny committees for their consideration.