

**MINUTES OF THE MEETING OF THE HUMAN RESOURCES SUB-COMMITTEE
PANEL,
HELD ON THURSDAY, 24TH SEPTEMBER, 2020 AT 11.50 AM
IN THE TOWN HALL, STATION ROAD, CLACTON-ON-SEA, CO15 1SE**

Present:	Councillors Chapman (Chairman), Calver and C Guglielmi
In Attendance:	Keith Simmons (Head of Democratic Services and Elections) and Marcia Fuller (HR Consultant)

4. APOLOGIES FOR ABSENCE

There were no apologies for absence submitted on this occasion.

5. EXCLUSION OF PRESS AND PUBLIC

It was moved by Councillor C Guglielmi seconded by Councillor Calver and:-

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 3 on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A, as amended, of the Act.

6. APPOINTMENT OF AN ASSISTANT DIRECTOR

Having interviewed the candidate for the post of Assistant Director (Building and Public Realm):

It was moved by Councillor Calver, seconded by Councillor C Guglielmi and unanimously:

RESOLVED that:

- (i) the Acting Head of People, Performance and Projects be notified of the name of the person to whom the aforementioned post of Assistant Director is to be offered; and
- (ii) Council Procedure Rule 20.1 be suspended in order to delegate authority to the Assistant Director (Governance) & Monitoring Officer to approve the draft minutes as an accurate record of the meeting, after consultation with the Members of the Sub-Committee Panel.

NOTE: The Sub-Committee Panel was aware that no formal offers of appointment could be made until the provisions of Officer Employment Procedure Rule 5 had been complied with. Rule 5(b) allowed for a three working day period in which the Leader of the Council, on behalf of the Cabinet, could object to the proposed appointment. If such an objection was lodged the Sub-Committee Panel would be required to reconvene and satisfy itself that such objection was neither material nor well-founded for the appointments to proceed.

The meeting was declared closed at 11.52 am

Chairman