



HUMAN RESOURCES SUB-COMMITTEE PANEL

DATE:	Thursday, 24 September 2020
TIME:	11.15 am
VENUE:	Essex Hall - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

MEMBERSHIP:

Councillor Chapman (Chairman)
Councillor Calver

Councillor C Guglielmi

Most Council meetings are open to the public and press.

Agendas and Minutes are published on the Council's website www.tendringdc.gov.uk. Agendas are available to view five working days prior to the meeting date and the Council aims to publish Minutes within five working days of the meeting.

Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

For further details and general enquiries about this meeting, contact Keith Simmons Email: ksimmons@tendringdc.gov.uk or Telephone on 01255 686580

DATE OF PUBLICATION: Wednesday, 16 September 2020

AGENDA

1 Apologies for Absence

The Sub-Committee is asked to note any apologies for absence.

2 Exclusion of Press and Public

The Sub-Committee is asked to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 3 on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A, as amended, of the Act.”

3 Appointment of an Assistant Director

Following the interviews of the candidate(s), to enable the Sub-Committee Panel to notify the Acting Head of People, Performance and Projects of the name of the person to whom the following post is to be offered and any other matter relevant to that appointments, in accordance with the Officer Employment Procedure Rules and the Council's Scheme of Delegation:

Assistant Director (Building and Public Realm).

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.