



RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE

DATE: Monday, 21 September 2020

TIME: 7.30 pm

VENUE: Meeting to be held in accordance with SI 2020/392. Link to live stream will be found at <https://www.tendringdc.gov.uk>

MEMBERSHIP:

Councillor M Stephenson
Councillor Scott
Councillor Allen
Councillor Barry
Councillor Bray

Councillor Codling
Councillor Griffiths
Councillor Harris
Councillor Morrison

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Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

For further details and general enquiries about this meeting, contact Keith Simmons Email: democraticservices@tendringdc.gov.uk or Telephone 01255 686580.

DATE OF PUBLICATION: Monday, 14 September 2020

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on 3 September 2020.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 Questions on Notice pursuant to Council Procedure Rule 38

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District and which falls within the terms of reference of the Committee.

5 Recommendations Monitoring Report (Pages 1 - 8)

To present to the Committee the updated Recommendations Monitoring Report, outlining any recommendations the Committee have sent to Cabinet. The Committee is requested to consider the report and determine whether any further action is required on the recommendations submitted.

6 Report of Acting Corporate Director (Operational Services) - A.1 - Scrutiny of the Waste and Recycling Collection Service (Pages 9 - 16)

To submit to the Committee the future ambitions for the waste and recycling service including improving recycling levels (as requested by the Committee at its meeting on 17 February 2020).

The report will also address a proposed site visit to a waste and recycling centre.

7 Report of Corporate Director (Place and Economy) - A.2 - Leisure Provision by the Council in the District (Pages 17 - 20)

To set out the position concerning the emerging District-wide Leisure Strategy, the refurbishment of Clacton Leisure Centre, the sale of land for use by Clacton County High School at the open space adjacent to the Clacton Leisure Centre and the refurbishment of the Skate Park also adjacent to the Centre.

8 Scrutiny of Proposed Decisions (Pages 21 - 22)

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee will review any new and/or amended published forthcoming decisions relevant to its terms of reference and decide whether it wishes to enquire into any such decision before it is taken.

Matters may only be raised on those forthcoming decisions at Committee meetings where the Member has notified the Committee Services Manager in writing (or by personal email) of the question they wish to ask, no later than Midday, two working days before the day of the meeting.

9 Review of the Work Programme (Pages 23 - 26)

To present to the Committee a draft detailed Work Programme 2020/21, to consider the detail and ordering of the Work Programme.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Resources and Services Overview and Scrutiny Committee is to be held at 7.30 pm on Monday, 16 November 2020.

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Resources and Services Overview and Scrutiny Committee
21 September 2020

RECOMMENDATIONS MONITORING REPORT
(Prepared by Keith Simmons)

Recommendation(s) Including Date of Meeting and Minute Number	Actions Taken and Outcome	Completed, follow-up work required or added to Work Programme
<p>Resources and Services Overview and Scrutiny Committee held on 22 June 2020 (Minute 61 refers)</p> <p>SCRUTINY OF DECISIONS OF THE LEADER OF THE COUNCIL DURING THE PEAK OF THE COVID-19 PANDEMIC IN SO FAR AS THEY RELATE TO THE PANDEMIC AND THE RESPONSE TO IT</p> <p>The Committee RECOMMENDED TO THE CABINET that:</p> <p>a) the swift decision to use of part of the Tendring Community Fund to provide for Ward Councillors to nominate organisations to receive grants to enable them to respond to the Covid19 pandemic locally, within an overall limit of £1,000 per Ward Councillor, be recognized as being a success.</p>	<p>On 11 September Cabinet approved that the recommendations of the Resources and Services Overview and Scrutiny Committee and the following comments of the Leader of the Council, in response thereto, be noted:</p> <p><i>“The Leader of the Council welcomes the positivity of the Resources and Services Overview and Scrutiny Committee on their review of the urgent decisions taken during COVID-19 pandemic, which continues with the One Council approach which has been adopted during this time. In particular, the Committee is thanked for their acknowledgement of the success of the £1000 allocation to each Ward Councillor from the Tendring Community Fund to support their local areas. A Portfolio Holder Working Party was being established prior to the COVID-19 outbreak to review the scope of the future use of the Tendring Community Fund and it is important this work resumes as part of the Council’s recovery plans.</i></p>	

<p>b) the approval of the publicly announced intention to write-off the Leisure Centre Membership Fees for June etc. be regularised.</p> <p>c) the waiver of rents for those within the CAROS Scheme be extended to the end of August 2020 at least.</p>	<p><i>It is noted the Resources and Services Overview and Scrutiny Committee met in June however for completeness, it is confirmed that formal decisions were made to approve the write-off of Leisure Centre Membership fees for June and July. In respect of the CAROS Scheme a review can be undertaken as part of the Back to Business Strategy.”</i></p>	
<p>Resources and Services Overview and Scrutiny Committee held on 22 June 2020 (Minute 62 refers)</p> <p>FINANCIAL PERFORMANCE REPORT: IMPACT OF COVID-19</p> <p>The Committee RECOMMENDED TO THE CABINET that:</p> <p>(a) the hard work of Council staff, led by the Chief Executive, community groups, individual Members and individual members of the public locally to support the local communities across Tendring (and particularly those most in need) and sustain businesses with the available grants, be applauded and recognized; including the Council’s Finance and IT teams who created the system to pay those much needed grants at a swift pace.</p> <p>(b) within the allocation of £4,000,000 for cliff stabilisation work, a District wide survey is commissioned this year to identify the implications for the Council of works and</p>	<p>On 11 September Cabinet approved:</p> <p>(a) That the RSOS Committee is thanked for the work they have undertaken; and</p> <p>(b) That Cabinet notes the comments raised, which will be considered as part of associated activities going forward.</p> <p>The Portfolio Holder for Corporate Finance and Governance made the following comments:</p> <p><i>“The Committee’s work is appreciated and I welcome their comments, especially those set out in point (a). It is at times like this that the strength of the Council and our local communities really shines through and I am happy echo and amplify the words of the Committee.</i></p> <p><i>In respect of point (b), a lot of work is undertaken within the framework of the long term forecast in terms of keeping an eye on potential cost pressures that the Council faces, such as cliff stabilisation that the Committee refers to. Such considerations will continue to be an important element of the long term forecast in 2020/21 and</i></p>	

thereby assist in the resource considerations of the Council over the long term.

(c) the offer of the Portfolio Holder for Corporate Finance and Governance to include the Chairman of this Committee in an examination of the subject of Council House voids be welcomed.

beyond. In addition, the Council continues to support the approach of keeping work in-house wherever possible, which has already proved a success with the management of previous cliff stabilisation work that has been completed on time and within budget.

In respect of point (c), I will be requesting the latest update from officers following which I will make the necessary arrangements to review this information with the Chairman of the Committee.

Although 2020/21 will be a very challenging year for various reasons, from a financial perspective the Government have already provided significant funding to the Council along with committing to underwrite the risk of losses in income over the remainder of the year (up to 75% after the first 5%). A further financial update is due to be presented to Cabinet in October which will provide the latest in-year position, which is set against an improved position compared to earlier in the year given this on-going support from the Government. And finally, I will be looking to maximise the flexibility that the long term approach to the forecast was designed to do by exploring the option of relaxing the savings target for 2021/22 given the unprecedented position we face in 2020/21.”

<p>Resources and Services Overview and Scrutiny Committee held on 22 June 2020 (Minute 63 refers)</p> <p>SCRUTINY OF PROPOSED DECISIONS</p> <p>The Committee RECOMMENDED TO THE CABINET that no more funding from this Council should be released to NEGC Ltd until the Budget and Business Plan identified in the forthcoming decisions referred to here has been subject to an enquiry through this Committee.</p>	<p>On 11 September Cabinet approved that the recommendations of the Resources and Services Overview and Scrutiny Committee and the following comments of the Leader of the Council, in response thereto, be noted:</p> <p>“It is noted that the recommendations from Resources and Service Overview and Scrutiny Committee were made in respect of forthcoming decisions, which at the time included the Budget and Business Plan of North Essex Garden Communities Ltd. Events have overtaken this and in July, Cabinet made a decision, acting as Shareholder, that North Essex Garden Communities Ltd ceased trading with effect from 31st August 2020, I can confirm this has taken effect and consequently no further funding will be provided to the Company. There is however still an ambitious work programme in respect of the delivery of Tendring Colchester Borders Garden Community including the partnership working with Colchester Borough Council and Essex County Council, I can confirm the Cabinet Member whom I wish to appoint to take this forward is Councillor G V Guglielmi, the Corporate Finance & Governance Portfolio Holder.”</p>	
<p>Resources and Services Overview and Scrutiny Committee held on 22 June 2020 (Minute 68 refers)</p> <p>OVERVIEW AND SCRUTINY OF HOUSING ISSUES</p>	<p>On 11 September Cabinet noted and endorsed the following comments of the Housing Portfolio Holder’s response to the recommendations of the Resources and Services Overview & Scrutiny Committee.</p> <p>“It is clear that the Committee covered a number of housing related topics at this meeting.</p>	

<p>The Committee RECOMMENDED TO THE CABINET that:</p> <p>(a) Cabinet be recommended to develop a public engagement plan in respect of financial assistance for private sector housing that includes providing information to community groups, health professionals and more widely to ensure that all those who would benefit from adaptations that could be funded through the financial assistance available through the Disabled Facilities Grant arrangements are aware of those arrangements and the process to apply for those Grants;</p> <p>(b) the Chief Executive be advised that this Committee considers that it would be advantageous to report on the public engagement plan at the time that it is prepared and ready to be delivered so that Councillors can support the delivery of that plan across the District;</p> <p>(c) consideration be given to including details of grants available for those in private rented accommodation and in receipt of benefits (at the time of notification of benefit award/change/discontinuance) to support the installation of adaptations to the properties they rent to improve their lives (both related to disability facilities, safety</p>	<p>The discussions highlighted the great work undertaken by our officers in delivering much needed adaptations to our residents and managing and maintaining our own housing stock to a high standard, resulting in high levels of tenant satisfaction that we should be proud of.</p> <p>I therefore accept the recommendations (a)-(c) as proposed above. In respect of (d) the Maintenance contract is tendered as a seven year contract and as such I propose to carry out a review after one year to ensure that the contract is being run properly and to ensure an appropriate balance between the in-house and contracted maintenance delivery.”</p>	
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<p>and to address energy poverty).</p> <p>(d) the maintenance contract currently out for tender not be extended beyond the first year or re-tendered until this Committee has had the opportunity to review the delivery of that contract and the appropriate balance between in-house and contracted maintenance.</p>		
<p>Resources and Services Overview and Scrutiny Committee held on 13 August 2020 (Minute 73 refers)</p> <p>FINANCIAL OUTTURN 2019/20 AND ALLOCATION OF GENERAL FUND VARIANCE FOR THE YEAR</p> <p>the Committee RECOMMENDED TO THE CABINET that it:</p> <p>(a) Implements the invitation from the Portfolio Holder for Corporate Finance and Governance to convene a meeting with the Chairman of this Committee, and other interested Councillors, to examine in detail the financial reserves and provisions to look at progressing further and speedier with those schemes or releasing the funds with a view to the outcome of that meeting being reported to the meeting of this Committee to be held on 21 September 2020</p> <p>(b) Notes that this Committee endorses the decision to allocate £862k from the</p>	<p>On 11 September Cabinet approved:</p> <p>(a) That the Committee is thanked for the work they have undertaken in reviewing the Financial Outturn for 2019/20 and their ongoing support in their overview and scrutiny of the Council’s financial performance, both in-year and future years; and</p> <p>(b) That the Committee’s comments are taken into account as part of developing the Back to Business Action plan, which will include regular and timely updates being presented to the Committee as part of their important overview and scrutiny role in delivering against this key priority for the Council.</p> <p>The Portfolio Holder made the following comment at the time:</p> <p><i>“As with earlier reports, the Committee’s work is always appreciated and their comments welcomed, especially in supporting the allocation of £862k to the Back to Business Initiative.</i></p>	

<p>2019/20 General Fund Outturn variance to 'Back to Business' Initiatives and associated activities; and</p> <p>(c) Considers establishing a corporate dedicated project completion resource, with project management skills, with a direction to progress projects and priorities of corporate significance to the Council, support delivery milestones for those projects and unlock capacity and other issues that could frustrate delivery of those projects and priorities.</p>	<p><i>In respect of point a), this to a large extent overlaps with point c), and together they will be considered as part of our Back to Business initiative and action plan that is currently being developed where there is a need to translate comments and feedback into practical actions that can delivered on the ground and in a timely manner.”</i></p>	
<p>Resources and Services Overview and Scrutiny Committee held on 13 August 2020 (Minute 74 refers) and 3 September (Minute 80 refers)</p> <p>TENDRING BACK TO BUSINESS PRIORITIES AND PROJECTS 2020/21</p> <p>It was RESOLVED:</p> <p>(a) To confirm the Committee’s decisions of 13 August 2020 in respect of the outputs from its discussion of ‘Back to Business’ (and the Outturn 2020/21, Minutes 73 and 74 refer);</p> <p>(b) To recommend that the Cabinet approves the necessary work to assess the various ‘Back to Business’ proposals,</p>	<p>On 11 September Cabinet approved:</p> <p>That the RSOS Committee’s comments are taken into account as part of developing the Back to Business Action plan, which will include regular and timely updates being presented to the Committee as part of their important overview and scrutiny role in delivering against this key priority for the Council.</p> <p>The Portfolio Holder made the following comment at the time:</p> <p><i>“I would like to thank the RSOS Committee for their work on the back to business priorities and projects. I will certainly be looking at how many of these initiatives we can progress within the funds available. I would be keen to focus on the key business and resident support measures we can put in place given that we are not yet clear</i></p>	

proceeds to implement those schemes and services that can be speedily focussed on 'Back to Business', develops an Action Plan of assessed and costed proposals (based on short, medium and long-term measures) and sets about the delivery of that Action Plan.

(c) To further recommend to Cabinet that the themed approach to 'Back to Business' at Appendix B to the report [submitted to the meeting] be adopted.

(d) To record the Committee's intention to monitor the development of the Action Plan referred to in (b) above and its delivery. This will include project management and performance (which itself will include success measures and milestones towards delivery) and to approve that the work programme for this Committee shall be prepared to provide for this.

about where in the Coved cycle we may be and so it is critical that there is longevity to the initiatives and that any spend is done wisely.

To this end Cabinet will focus on putting together an action and delivery plan to focus on short term actions, drawing from the suggestions from RSOS Committee and the other suggestions submitted by other Councillors."

RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE**21ST SEPTEMBER 2020****REPORT OF ACTING CORPORATE DIRECTOR (OPERATIONS & DELIVERY)****A.1 WASTE AND RECYCLING SERVICE**

(Report prepared by Jonathan Hamlet)

PURPOSE OF THE REPORT

To provide the Committee with an update on the Waste and Recycling service.

INVITEES

Councillor Michael Talbot Portfolio Holder for Environment and Public Space, who will be in attendance to answer questions.

BACKGROUND

Following a previous Committee meeting held on the 17th February 2020, the Chairman of the Committee requested an update on the future ambitions of the service to further improve the recycling rates along with the intended site visits to Veolia recycling and processing plants in Essex.

DETAILED INFORMATION**Intended site visits to Veolia recycling and processing plants in Essex:**

Prior to the COVID pandemic, invitations for a select number of Councillors were about to be made by the Portfolio holder for site visits to the Veolia plastic sorting and processing plants based in both Rainham and Degenham Essex, along with a site visit to the ECC transfer site located on the A120 at Ardleigh. With COVID restrictions remaining in place Veolia are currently not offering site visits to any of their sites, policies are under constant review in line with government guidance and once the authority and Veolia are in a position to offer site visits suitable arrangements will be put in place to resurrect the intended site visits.

Photography and video recording is prohibited at their sites and due to this, live streaming or educational video is not an option.

Future ambitions of the service to further improve the recycling rates:

The last of the main delivery of approximately 58,000 wheeled bins was completed by the end of August 2019 and as such the wheeled bin service has been in operation for just over a year now. As set out in the report of the Portfolio Holder for Environment placed before Cabinet on the 16th February 2018 it was anticipated that the fortnightly collection of residual waste from a wheeled bin will reduce the amount of waste sent to landfill by an estimated

16% (4,500 tonnes) whilst increasing recycling by an estimated 3,100 tonnes and increasing the recycling rate by an estimated 8%.

The latest audited data supplied by ECC for the period of April 2019 to March 2020 has reported a reduction of waste sent to landfill by 7363 tonnes, increasing recycling by 2899 tonnes and increasing the recycling rate from the 2018/19 figure of 27.4% to 2019/20 figure of 36.6%; an increase of 9.2%.

These figures not only meet or exceed the predicted ambitions of the new service but with the new waste service not becoming fully operational until the last week in August 2019 indicate that with the first 5 months data based either fully or partially on the old weekly collection service that the future performance of the fortnightly collection service will continue to overachieve the initial targets set for the service.

With the introduction of wheeled bins clearly promoting waste minimisation and increasing participation in recycling, that since the roll out of the 58,000 wheeled bins the authority and Veolia have continued to work towards increasing the wheeled bin participation of households within the District. The initial audit of the properties in the district indicated approximately 11,000 properties which should remain on a weekly bag collection service, TDC Officers continue to reassess and where practicable possible introduce wheeled bins to these 11,000 properties, with numerous blocks of flats and properties in rural locations being transferred over to a fortnightly wheeled bin service. Additional to these properties, as all new build developments become occupied the residents are automatically provided with not just a wheeled bin but also a full set of recycling boxes to promote and assist in the kerbside collection.

The recycling Officer has recently overseen the installation of a new bring site, located at ASDA in Clacton resulting in the installation of 6 additional glass banks, which helps support and increase the network of bring sites across the district. Additionally the community bring site in Brightlingsea has seen a larger capacity tetrapak bank installed to help meet demand.

The Street Scene team have recently taken on a new technical administrator; the purpose of this position will be to provide additional administrative support to the team, which when combined with the increased use by residents and customers of the authorities on line My Tending portal reporting tool will further improve our responses to enquiries and complaints and critically freeing up the Recycling Officer to prioritise their workload in promoting and enhancing recycling within Tending.

As highlighted above the team continue to work and build upon the foundations of the new waste service, continuing to deliver wheeled bins, installing and providing additional bring sites and ensuring all new build properties are provided with a full waste and recycling container set in a timely manner; these efforts can be reflected in the recycling data for September 2019 upto and including the end of April 2020; for this 8 month period which solely reflects the fortnightly collection service has recorded a recycling rate of 39.80%; an increase of 12.4% compared to 2018/19, the below table summarises the changes during the transition to the new waste service, with the 8 month data extrapolated out to a 12 month period for comparative ease.

Year	Residual waste/tonnes	Recycled, reused/composted tonnes	Recycling rate %
2018/19	35,427	13521	27.40
2019/20	28,197	16421	36.60

Sept 2019-April 2020	17,445 (26,168 for 12 month equivalent)	11980 (17,970 for 12 month equivalent)	39.80
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RECOMMENDATION

That the Committee determines whether it has any comments or recommendations it wishes to put forward to the Environment & Public Space Portfolio Holder or Cabinet.

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Resources and Services OVERVIEW AND SCRUTINY COMMITTEE

21st September 2020

Addendum Report of Councillor Michael Talbot

A.1 Waste and Recycling service

Prepared by *Jonathan Hamlet*

Ambitions for the Waste and Recycling service during current contract.

Table of initiatives

Aim	Outcome and aspiration
Working with I.T team to complete 100% functionality of MyTending Portal so residents can report missed collections, sign up for garden waste and access to waste and recycling kerbside collection data	Reduction in customers contacting Officers or customer support team with basic enquires which can be captured by the on line portal, allowing increased Officer time to progress with projects
Working with Customer Support Team to provide adequate resources to deal with service requests in a timely manner.	Reduction in customers contacting Officers with basic enquires which can be captured by the customer support team or by the customer portal, allowing increased Officer time to progress with projects
Provision of a kerbside textile collection scheme to households in Tending district	Investigating the potential for a fortnightly kerbside collection service with a potential start date of 2021. This stand alone service will further complement the current kerbside collection service, providing householders with an easy and convenient method of recycling their textiles and reducing the quantity of textiles sent to landfill.
School recycling participation and educational presentations	Recycling Officer to audit and contact primary and secondary schools to establish additional recycling requirements, combined with the introduction of classroom talks and presentations once restrictions allows to primary schools.
Increase flat recycling and wheeled bin deployment	On going audit of existing flats and other properties currently on a weekly bag service with the target to move where practicable possible on to a fortnightly collection combined with

	enhanced recycling provisions
Increase Bring sites and site improvements.	Introduction of additional bring sites at locations which can lead to improved participation in glass recycling combined with site improvements to increase capacity, reduce fly tipping and provide a positive experience to visitors to those sites
Provision of a kerbside glass collection service	Investigations estimated costs to be approx. £1 million + per annum to provide a kerbside glass collection across the district.
Provision of comingled dry recycling collection to include mixed plastics.	Investigations estimated costs to be approx. £800,000+ per annum to provide a co-mingled plastics collection service across the district.
Research and investigation for next waste and recycling contract	Anticipated start date of 2023 in readiness for 2026/27. Investigate latest technologies, recycling infrastructure and commodities market to achieve contract within budget and meeting recycling targets.
Introduction of subscription bagged garden waste service to supplement current wheeled bin service.	Use of compostable bags for households with smaller gardens or can not afford the cost of a wheeled bin

RECOMMENDATION

That the Committee determines whether it has any comments or recommendations it wishes to put forward to the relevant Portfolio Holder or Cabinet.

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Key Decision Required:	No	In the Forward Plan:	No
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RESOURCES AND SERVICES COMMITTEE

21 SEPTEMBER 2020

SPORT AND LEISURE SERVICE

(Report prepared by Mike Carran)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To update the committee on a number of key Sport and Leisure Projects, as requested.

EXECUTIVE SUMMARY

- The Resources and Services Committee have requested updates on a number of items on the Sport and Leisure work programme. The Assistant Director for Economic Growth and Leisure has provided this background report and will attend the committee meeting on 21 September;
- Updates on each of the items requested are set out in Part 2, including the following:
 - The emerging district-wide Leisure Strategy
 - The refurbishment of the Clacton Leisure Centre
 - The sale of land to Clacton County High School and community access arrangements
 - The refurbishment of the Skate Park at the Leisure Centre – plans and timescales

RECOMMENDATION(S)

That the committee note the contents of the report

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

This work stream will support a number of priorities in the Corporate Plan as set below:

- Modern, high quality buildings and facilities for customers and staff
- Health and wellbeing - foreffective services and improved public health
- Education - for improved outcomes
- Sport England and ActiveEssex- for physical activity and wellbeing
- Balanced annual budget
- 10 year financial plan
- Use assets to support priorities

FINANCE, OTHER RESOURCES AND RISK

Finance and other resources

The budget cost for the refurbishment of Clacton Leisure Centre is £520,267 for the works to both the swimming pool changing area and health suite. It takes into consideration professional fees and allows for a 20% contingency.

The appropriate resources for the other projects will be set out in the respective reports, once they are considered by Cabinet.

LEGAL

The proposals are within the Council's powers. Any Request for allocation of budget will be in accordance with the Budget and Policy Framework, as set out in Part 5 of the Council's Constitution.

OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.

UPDATES ON THE WORK PROGRAMME FOR THE COMMITTEE

a) The emerging district-wide Leisure Strategy as previously reported to it – progress with the development of the Strategy

The Sports Facilities Strategy was due to be presented for consideration by Cabinet earlier in the year. One of the key focusses of this plan was a wholesale review of pricing and recommendations for a change in direction, based on an external review of the local fitness market and an evaluation of the number of the volume and value of pre-paid members. Due to the pandemic, this strategy has been postponed and is likely to be brought forward for consideration early in 2021.

Membership numbers have fluctuated significantly due to the forced closure and phased approach to re-opening. In this state of flux, membership subscriptions have been halved to recognise the reduction in services available to those who pre pay, wither annually or through bank transfer. Further to this, the wider market has been drastically effected by the pandemic and it would not be an appropriate time to make radical decisions, without a clear understanding of when stability will resume.

b) The refurbishment of the Clacton Leisure Centre – to review arrangements for the refurbishment since they were last presented to the Committee

In July 2019, Cabinet committed a budget for the refurbishment of the swimming pool changing rooms and health suite areas at Clacton Leisure Centre.

A tender process for this works was postponed earlier in the year due to the forced closure of the Sports Facilities. A full specification has been prepared by a specialist organisation acting on behalf of the Council and is now in a position to be advertised to prospective contractors. This Architectural Design and Contract Administration company will also act on behalf of the Council during the evaluation

of tenders and throughout the construction phase.

Following receipt and evaluation of the subsequent submissions, it is anticipated that the work will be undertaken at the end of the year, which is historically the quietest period.

c) The sale of land to Clacton County High School, community access to the pitches on that land, management of that community access and the conditional works on the existing 3G pitches at the Leisure Centre – progress/timescales

The transfer of land to Clacton County High School (CCHS) has yet to be concluded and final agreements are not as yet in place.

In anticipation of conclusion however, agreement has been reached with the school and Essex County Council (ECC) on arrangements for community use.

Grass Pitch

The grass pitch which is marked out on the 'new' school land, will remain available for community use outside of school hours. This will be booked through the same process as all other grass sports pitches under the management of the Council.

Artificial Grass Pitch

Officers have been working with the Essex Football Association and the Football Foundation (FF) to develop a 3G strategy for the District. Essentially, a 3G pitch is artificial grass suitable for football. A refurbishment of the current sand filled pitch into a 3G is part of the agreement with ECC/CCHS

Working with the FF opens the door to the potential of external funding and a planning application for the refurbishment of the Clacton Leisure Centre pitch has been submitted. This is an essential requirement prior to a funding application being submitted.

d) The refurbishment of the Skate Park at the Leisure Centre – plans and timescales

Clacton Skate Park opened in 2004 and has historically fallen under the management of the Clacton Leisure Centre team.

The park is a traditional wooden design and comprised of a number of small independent ramps, with a large main ramp as a key focal point. The main ramp failed in summer 2019 and it was originally envisaged that this could be rectified by replacing parts and undertaking a service. Once the ramp was lifted however, the damage was more significant than envisaged and the ramp required replacing, together with additional groundworks required underneath. The park has remained closed since and a number of options have been considered on how to proceed.

The park is the only one in the Clacton area and was originally designed for both skate boards and BMX users. It is extremely well used and valued by young people and there is indicative evidence that it has significantly reduced anti-social skate board activity in the town centre and residential areas.

The following options are currently being considered and Cabinet will be asked to consider the way forward through the emerging 'Back to Business' report.

Repair the Main Ramp & ancillary works

This is the most economical and short term option, which would allow the park to re-open in a fairly short space of time. It would include the required groundworks.

There are also outstanding works required to the wider park, following an inspection by a play inspection company.

A budget cost for this work would be in the region of £60k.

Upgrade the Main Ramp to a concrete concept design

Two alternative proposals were requested last year, which would involve installing a new main ramp designed from concrete. This is a modern approach to skate park design, which is lower maintenance and less subject to vandalism.

A budget cost for this work would be in the region of £120-£160k.

Wider upgrade of the Skate Park

This would involve a wider refurbishment of the park to a concrete design, on top of the main ramp. The exact cost would be subject to the scope identified, as the park has a large footprint.

A budget cost for this work would be in the region of £220k.

PART 3 – SUPPORTING INFORMATION

BACKGROUND

BACKGROUND PAPERS FOR THE DECISION

None.

APPENDICES

None

Agenda Item 8Resources and Services Overview and Scrutiny Committee
21 September 2020OVERVIEW AND SCRUTINY PROCEDURE RULE 13 – SCRUTINY OF PROPOSED DECISIONS

(Prepared by Keith Simmons – forthcoming decisions published since 17/02/2020)

In presenting the following, the Committee's attention is drawn to the agenda item notes in respect of Overview and Scrutiny Procedure Rule 13.

DESCRIPTION OF DECISION	KEY DECISION – YES/NO	DECISION MAKER	Decision Due Date
<u>Servicing, Maintenance and Repair of Electrical Heating and Water Systems and Smoke Alarms Term Contract</u> To award the Servicing, Maintenance and Repair of Electrical Heating and Water Systems and Smoke Alarms Term Contract to the successful tenderer.	Yes - Expenditure or Saving of £100,000 or more.	Acting Assistant Director (Building & Public Realm)	24/09/2020
<u>Draft Climate Change Action Plan</u> To enable Cabinet to consider a draft Climate Change Action Plan for adoption by Full Council.	Yes - Expenditure or Saving of £100,000 or more.	Cabinet	09/10/2020
<u>Financial Performance Report - Quarter 1 2020/21</u> To consider the in-year position against the budget at the end of the first quarter of 2020/21 along with the updated long term forecast	Yes - Expenditure or Saving of £100,000 or more.	Cabinet	09/10/2020
<u>Back to Business Initiatives - Covid-19 Recovery</u> To enable Cabinet to consider 'Back to Business' initiatives and associated activities to assist the District's economy and businesses in recovering from the Covid-19 crisis and to embed a level of resilience.	Yes - Expenditure or Saving of £100,000 or more.	Cabinet	09/10/2020

DESCRIPTION OF DECISION	KEY DECISION – YES/NO	DECISION MAKER	Decision Due Date
<u>Housing Development and Acquisitions Strategy</u> Adoption of a housing development and acquisitions policy setting out how the Council will approach future residential property acquisitions and development.	Yes - Affects more than 1 ward;	Cabinet	09/10/2020
<u>Terms for a new lease to Harwich and Dovercourt Cricket Club</u> Exempt from publication - Information relating to the financial or business affairs of any particular person (including the authority holding that information)	No	Deputy Leader of the Council and Corporate Finance & Governance Portfolio Holder	09/2020
<u>Terms for a new lease of the PLA Tower, Holland on Sea</u> Exempt from publication - Information relating to the financial or business affairs of any particular person (including the authority holding that information)	No	Deputy Leader of the Council and Corporate Finance & Governance Portfolio Holder	09/2020
<u>Terms for a new lease over the High Lighthouse, Harwich</u> Exempt from publication - Information relating to the financial or business affairs of any particular person (including the authority holding that information)	No	Deputy Leader of the Council and Corporate Finance & Governance Portfolio Holder	09/2020

The Council's notice of forthcoming decisions can be found on the Council's Website at:-

<https://tdcdemocracy.tendringdc.gov.uk/mgDelegatedDecisions.aspx?RP=0&K=0&D M=0&HD=0&DS=1&Next=true&H=0&META=mgforthcomingdecisions&v=0&bcr=1>

Resources and Services Overview and Scrutiny Committee (OSC)

Work Programme 2020/2021

SCRUTINY PROPOSALS FOR THE REMAINDER OF NEXT MUNICIPAL YEAR

Article 6.01 of the Council's Articles and Rule 7 of the Council's Overview and Scrutiny Procedure Rules both require each OSC to submit a work programme for the year ahead and a review of the previous year's activities to the Annual Meeting of the Council for approval.

The Committee will need to determine its programme for scrutiny in 2020/21; including items covered, the scope of the programmed reviews and whether Portfolio Holders or others are to be invited to present to them. Specific information requirements of Councillors to undertake the programmed reviews should also be identified as should any Councillor development needs.

The following have been identified to this point:

Date of Committee Meeting	Broad topic for examination	Matter to be examined and the purpose of the examination	Relevant Portfolio Holder(s)/Outside bod(y)(ies)	Relevant TDC Officer
21 September 2020	Waste and Recycling	The Committee on 17 February 2020 resolved (among other things) as follows as relevant to this meeting: <i>c) To consider this Committee's disappointment at the limited statements provided to it as to the Portfolio Holder's future ambition for the service; including improving recycling levels further over the remainder of the contract and to request that a report on this</i>	Michael Talbot	Damian Williams/ Jonathan Hamlet

		<p><i>ambition/vision be submitted to this Committee in September 2020.</i></p> <p><i>e) To pursue the stated intention of arranging a site visit for all Councillors to waste and recycling centres as part of developing understanding by Councillors of these activities and this site visit should be organised prior to September 2020.</i></p>		
	Leisure Provision	<p>The Committee will examine:</p> <ul style="list-style-type: none"> • The emerging district-wide Leisure Strategy as previously reported to it – progress with the development of the Strategy • The refurbishment of the Clacton Leisure Centre – to review arrangements for the refurbishment since they were last presented to the Committee. • The sale of land to Clacton County High School, community access to the pitches on that land, management of that community access and the conditional works on the existing 3G pitches at the Leisure Centre – progress/timescales • The refurbishment of the Skate Park at the Leisure Centre – plans and timescales. 	Alex Porter	Paul Price/ Damian Williams/ Mike Carran/ Andy White
	Review of Reserves and Provisions	<p>The Committee on 13 August 2020 resolved (among other things) as follows as relevant to this meeting:</p> <p><i>[That Cabinet be recommended to] Implement the invitation from the Portfolio Holder for Corporate Finance and Governance to convene</i></p>	Carlo Guglielmi	Richard Barrett

		<i>a meeting with the Chairman of this Committee, and other interested Councillors, to examine in detail the financial reserves and provisions to look at progressing further and speedier with those schemes or releasing the funds with a view to the outcome of that meeting being reported to the meeting of this Committee to be held on 21 September 2020;</i>		
16 November 2020	Transformation Agenda of the Council – and delivery against it	Looking holistically at this work stream, including: <ul style="list-style-type: none"> • Delivery to the public (24/7 services/improved access), • buildings (rationalisation, modernisation and reduced running costs), • Staff (IT and flexible working), and • Councillors (including IT for them/Modern.Gov). 	Carlo Guglielmi	Damian Williams/ Paul Price/Mark Westall/ Andy White/ Carol Magnus/ John Higgins/ Keith Simmons
5 and 11 January 2021	Budget Setting for 2021/22	Looking at the Medium Term Financial Strategy and the anticipated budget for 2021/22 [Note: a discussion between the Assistant Director Finance and the Committee's Chairman is programmed for 17 September to look at the programming of these meetings]	All Portfolio Holders	Richard Barrett/All Members of Management Team
1 February 2021				

29 March 2021				
24 May 2021				

Proposal from Mark Stephenson

(1) Housing

Housing Acquisition/Development Strategy Review – right to buy numbers, values, type and age of housing and impact on risk appetite for Council building. Plus progress with Pension Provider discussions to build and lease back housing.

(2) Tourism

To scrutinise the draft Tourism Strategy as approved by Cabinet on 11 September 2020

Proposal from Gina Placey:

Street Cleaning

The ‘new’ super new machine – is it operational given reports about evidence of bird excrement, cigarette butts and old gum marks. Is cleaning predominantly of the “fountain” area and the proms? What are the service standards in that area and more widely (for roads and pavements). Plus dog waste, bins, campaigns around responsible owners, reporting and enforcement.

Proposal from Graham Steady:

Local Government Reorganisation

The reform as explained would affect our transformation policy thereby needing our budget plans to be reviewed