



## COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

<b>DATE:</b>	<b>Monday, 5 August 2019</b>
<b>TIME:</b>	<b>7.30 pm</b>
<b>VENUE:</b>	<b>Council Chamber - Council Offices, Thorpe Road, Weeley, CO16 9AJ</b>

### MEMBERSHIP:

<b>Councillor Skeels (Chairman)</b>	<b>Councillor Davis</b>
<b>Councillor Chittock (Vice-Chairman)</b>	<b>Councillor King</b>
<b>Councillor Amos</b>	<b>Councillor Miles</b>
<b>Councillor Clifton</b>	<b>Councillor Overton</b>
<b>Councillor Davidson</b>	

**Most Council meetings are open to the public and press.**

**Agendas and Minutes are published on the Council's website [www.tendringdc.gov.uk](http://www.tendringdc.gov.uk). Agendas are available to view five working days prior to the meeting date and the Council aims to publish Minutes within five working days of the meeting.**

**Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.**

**For further details and general enquiries about this meeting, contact Charlotte Cooper on 01255 686463.**

DATE OF PUBLICATION: Monday, 29 July 2019

## **AGENDA**

### **1 Apologies for Absence and Substitutions**

The Committee is asked to note any apologies for absence and substitutions received from Members.

### **2 Minutes of the Last Meeting (Pages 1 - 4)**

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on 1 July 2019

### **3 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

### **4 Questions on Notice pursuant to Council Procedure Rule 38**

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District **and** which falls within the terms of reference of the Committee.

### **5 Recommendations Monitoring Report (Pages 5 - 6)**

To present to the Committee the updated Recommendations Monitoring Report.

(Following from the meeting of the Resources and Services Overview and Scrutiny Committee on 24 June 2019, Minute 2 refers, and with approval from the Community Leadership Overview and Scrutiny Committee's Chairman)

### **6 Report of the Head of Democratic Services and Elections - A.1 - Draft Housing Strategy 2019-2024 and the Council's Homeless Service (Pages 7 - 36)**

The Committee is requested to consider the contents of the draft housing strategy 2019-2024 ("Delivering Homes to Meet the Needs of Local People") and decide what comments, if any, it wishes to submit to the Cabinet.

In addition, the Corporate Director (Operational Services) will be in attendance at the meeting to answer any questions Members may have about the Council's Homeless Service.

**7 House Building Strategy**

The Corporate Director (Operational Services) will give a verbal update to the Committee on the progress made in producing a House Building Strategy for the District.

**8 Scrutiny of Proposed Decisions (Pages 37 - 38)**

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee will review any new and/or amended published forthcoming decisions relevant to its terms of reference and decide whether it wishes to enquire into any such decision before it is taken.

Matters may only be raised on those forthcoming decisions at Committee meetings where the Member has notified the Committee Services Manager in writing (or by personal email) of the question they wish to ask, no later than Midday, two working days before the day of the meeting.

**9 Report of the Head of Democratic Services and Elections - A.2 - Scrutiny of the North Essex Garden Communities Business Plan 2018/19 and Beyond (Pages 39 - 46)**

To invite the Committee to consider the appropriate arrangements to be adopted for scrutiny of the North Essex Garden Communities Interim Business Plan 2018- 19 and the future Business Plans. The content of the current and future Business Plans does and is likely to continue to impact on matters which are the responsibility of both this Committee and the Resources and Services Overview and Scrutiny Committee.

**Date of the Next Scheduled Meeting**

*The next scheduled meeting of the Community Leadership Overview and Scrutiny Committee is to be held in the Council Offices, Thorpe Road, Weeley, CO16 9AJ at 7.30 pm on Monday, 7 October 2019.*

## **Information for Visitors**

**FIRE EVACUATION PROCEDURE**

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.

**MINUTES OF THE MEETING OF THE COMMUNITY LEADERSHIP OVERVIEW AND  
SCRUTINY COMMITTEE,  
HELD ON MONDAY, 1ST JULY, 2019 AT 7.30 PM  
IN THE COUNCIL CHAMBER - COUNCIL OFFICES, THORPE ROAD, WEELEY,  
CO16 9AJ**

<b>Present:</b>	Councillors Skeels (Chairman), Amos, Chittock (Vice-Chairman), Davidson, Davis, King, Miles and Overton
<b>Also Present:</b>	Councillor Joy Broderick, Councillor Ivan Henderson and Councillor Mary Newton
<b>In Attendance:</b>	Keith Simmons (Head of Democratic Services and Elections), Anastasia Simposon (Head of People, Performance and Projects), Rebecca Morton (Executive Projects Manager) and Charlotte Cooper (Committee Services Officer)

**48. ELECTION OF THE CHAIRMAN OF THE COMMITTEE**

Following the appointment to serve on the Council’s Executive (Cabinet) of the previous incumbent (Councillor Newton), the Committee, in accordance with Council Procedure Rule 33.5 (Casual Vacancies), the Committee were to elect from its Members a Chairman for the remainder of the municipal year;

It was put forward by Councillor Amos and seconded by Councillor Chittock to elect Councillor Skeels as Chairman.

It was then put forward by Councillor Davis and seconded by Councillor Davidson to elect Councillor Miles as Chairman.

It was **RESOLVED** that Councillor Skeels be elected as Chairman of the Committee.

The Committee then agreed to elect the Vice-Chairman of the Committee for the remainder of the municipal year;

It was put forward by Councillor Davis and Seconded by Councillor Davidson to elect Councillor Miles as Vice-Chairman of the Committee.

It was then put forward by Councillor Amos and seconded by Councillor King to elect Councillor Chittock as Vice-Chairman of the Committee.

Councillor Miles then withdrew her nomination for Vice-Chairman of the Committee.

It was therefore **RESOLVED** that Councillor Chittock be elected as Vice-Chairman of the Committee.

**49. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Councillor Clifton, with no substitute.

**50. MINUTES OF THE LAST MEETING**

The minutes of the last meeting of the Committee held on 25 February 2019 were approved as a correct record and signed by the Chairman.

**51. DECLARATIONS OF INTEREST**

There were no declarations of interest on this occasion.

**52. QUESTIONS ON NOTICE PURSUANT TO COUNCIL PROCEDURE RULE 37**

There were none on this occasion

**53. REPORT OF THE DEPUTY CHIEF EXECUTIVE - A.1 - PERFORMANCE REPORT  
JANUARY - MARCH 2019 (QUARTER 4 OUTTURN)**

The Committee had before it a report of the Deputy Chief Executive which presented the performance report for Quarter four (January to March 2019) including the Corporate Plan and Priorities and Projects 2019/20.

Appendix A to that report contained details of the indicators and projects relevant to the terms of reference of this Committee. Those indicators and projects were deemed 'non measureable' as this Council's role was that of 'influence only'.

Members were informed that the Performance Report for Quarter four had been presented to Cabinet on 14 June 2019. Any feedback from this Committee would be presented to a future meeting of the Cabinet as a separate reference report.

After some deliberation by the Committee it was **RESOLVED** that;

1. The following items, which had been discussed by members of the Committee, will be looked into and an update / briefing note will be sent to Committee members accordingly;
  - Update on the "Meeting with young people in Walton with police, to establish a dialogue around ASB and how we can all work together to find a solution that works for all parties" and "street Action Day held in Walton, spread over a two day period" mentioned on page 6 of the report under "Community Safety", including information on exactly what is being delivered and by whom.

**54. REPORT OF THE DEPUTY CHIEF EXECUTIVE - A.2 - UPDATE ON THE CHILDREN  
AND YOUNG PEOPLE STRATEGY**

The Committee had before it a report on the review of Tendring's Children and Young People Partnership Delivery Plan 2017/2018 (referred to herewith as the "Delivery Plan"). This report explained that the Delivery Plan was put in place to support the Children and Young People's Strategy 2017-2020. The Delivery plan provides the Council to support work with key partner organisations to ensure that progress is made

against agreed objectives / priorities in compliance with government guidelines and best practice.

The Delivery Plan reflects the four main priority areas agreed by the Council; Start Well, Stay Safe, Mental Health and Emotional Wellbeing and Positive Futures. This report reviews the progress made against these priority areas in Appendix A. A proposed **new partnership delivery plan** was also included in Appendix B.

The Council's Executive Projects Manager (Rebecca Morton) attended the meeting to answer any Member queries.

After some deliberation by the Committee it was **RESOLVED** that:-

1. The updates and progress made against the 2017/18 targets identified within the Children and Young Peoples Partnership Delivery Plan were noted.
2. The new Partnership Delivery Plan 2019/2020 was noted.
3. The Committee recommends that the value of extending the pilot well-being hub.
4. Further information on Marathon Kids scheme to be circulated to Members.

#### **55. RESEARCH INTO ALCOHOL ABUSE WITHIN THE DISTRICT OF TENDRING**

The Committee had before it a report of the Head of Democratic Services and Elections which invited the Committee to receive the material provided and determine its approach to the subject as part of the work programme for the Committee.

The Committee recalled that at its meeting on 4 June 2018, it established a Task and Finish Group on the issue of drug and alcohol abuse within Tendring. The terms of reference for the group are set out in the minute of that meeting at Appendix A of the report. A related matter was considered by the Committee on 3 December 2018 concerning drug and alcohol support services in the district, the minute extract was attached as Appendix B to this report. The Committee also then considered enforcement against anti-social street drinking at its meeting on 28 February 2019, the relevant minute set out as Appendix C to this report. Appendix D to this report showed evidence for the review submitted by Councillor Newton on behalf of the task and finish group.

After some deliberation by the Committee it was **RESOLVED** that:-

The topic of 'Drug Abuse' to be added to the work programme, the Council's Head of People, Performance and Projects to arrange for the Community Safety Manager to attend the Meeting of the Committee on 7 October 2019 and include a Tendring drug and alcohol abuse update . This is a change to the original draft work programme and the Community Safety update will be presented to the Committee on 7 October 2019 instead of 3 February 2020.

#### **56. SCRUTINY OF PROPOSED DECISIONS**

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee reviewed any new and / or amended published forthcoming decisions relevant to its terms of reference with a view to deciding whether it wished to enquire into any such decision before it was taken. The relevant forthcoming decisions were before the Committee.

The Committee noted the published list of relevant forthcoming decisions.

**RESOLVED** that, pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee wishes to enquire into the following forthcoming decisions;

1. House Building Strategy to be added to the work programme for the meeting on 5 August 2019
2. Tendring4Growth Strategy to be added to the work programme for the meeting on 2 December 2019

**57. WORK PROGRAMME 2019/2020**

Further to the decision taken by Members at the Annual Meeting of the Council held on 28 May 2019 (minute 21 refers) the Committee considered its work programme for 2019 / 2020 with a view to ratifying it or amending it as appropriate.

The 2019 / 2020 work programme for the Committee that was approved at the Annual Meeting of the Council held on 28 May 2019 was before Members for their reference.

After some deliberation by the Committee, it was **RESOLVED** that the following amendments be made to the Committees Work Programme for 2019 / 2020

1. The House Building Strategy to be added to the 5 August 2019 Meeting,
2. The Tendring4Growth Strategy to be added to the 2 December 2019 Meeting.
3. The Community Safety update be moved forward to the 7 October 2019 Meeting, instead of February 2020.

The Committee also decided to view the Work Programme as an ongoing document, and would like to add to the work programme as and when issues arise.

The meeting was declared closed at 8.52 pm

**Chairman**



COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

5 AUGUST 2019

RECOMMENDATIONS MONITORING REPORT

Recommendation(s) Including Date of Meeting and Minute Number	Actions Taken and Outcome	Completed, follow-up work required or added to Work Programme
<p><b>Date of meeting;</b> 25 February 2019 <b>Minute number;</b> 44 <b>Recommendation;</b> Having considered and discussed the Report of the Deputy Chief Executive presenting the Performance Report for Quarter Three (October to December 2019) the Community Leadership Overview and Scrutiny Committee had:- “<b>RESOLVED</b> (a) that this Committee recommends to Cabinet that this Council should maximise every opportunity to promote and market the Tendring District Council ‘brand’ at sports and leisure events and activities held within the District; and (b) the contents of the report be noted.”</p>	<p>The Leisure and Tourism Portfolio Holder Responded as follows; “I would like to thank the Committee for its recommendation and I can confirm that where this is practical and feasible such promotion does and will continue to take place.” Having considered the response of the Leisure and Tourism Portfolio Holder to the recommendation of the Community Leadership Overview and Scrutiny Committee:- It was moved by Councillor Porter, seconded by Councillor McWilliams and:- <b>RESOLVED</b> that Cabinet notes the Community Leadership Overview and Scrutiny Committee’s recommendation and endorses the Portfolio Holder’s response thereto.</p>	<p>completed</p>

This page is intentionally left blank

## COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

5 AUGUST 2019

### REPORT OF THE HEAD OF DEMOCRATIC SERVICES & ELECTIONS

#### **A.? DRAFT HOUSING STRATEGY 2019 – 2024 AND THE COUNCIL'S HOMELESS SERVICE**

(Report prepared by Ian Ford)

#### **PURPOSE OF THE REPORT**

To consider the contents of the draft Housing strategy 2019 – 2024 (“Delivering Homes To Meet The Needs Of Local People”) and decide what comments, if any, it wishes to submit to the Cabinet.

In addition, the Corporate Director (Operational Services) will be in attendance at the meeting to answer any questions Members may have on the Council's Homeless Service.

#### **BACKGROUND**

On 19 July 2019 the Cabinet considered the draft Housing Strategy 2019-2014 and made the following decision:-

*“That –*

- (a) the contents of the draft Housing Strategy 2019 – 2024 be approved; and*
- (b) authorises the Corporate Director (Operational Services) to commence a consultation period of six weeks in order to seek the views of the public and partners on the proposed Housing Strategy.”*

#### **RECOMMENDATION**

**That the Community Leadership Overview and Scrutiny Committee considers the draft Housing Strategy 2019 – 2024 and determines whether it has any comments it wishes to put forward to the Cabinet.**

#### **APPENDICES**

**Appendix A** – Report of the Portfolio Holder for Housing considered by the Cabinet on 19 July 2019

**Appendix B** – Draft Housing Strategy 2019 – 2024

This page is intentionally left blank

<b>Key Decision Required:</b>	<b>Yes</b>	<b>In the Forward Plan:</b>	<b>Yes</b>
-------------------------------	------------	-----------------------------	------------

## CABINET

19 JULY 2018

### REPORT OF THE PORTFOLIO HOLDER FOR HOUSING

**A.3 DRAFT HOUSING STRATEGY 2019-2024 – DELIVERING HOMES TO MEET THE NEEDS OF LOCAL PEOPLE**  
(Report prepared by Peter Russell)

**PART 1 – KEY INFORMATION**

**PURPOSE OF THE REPORT**

To present the draft Housing Strategy 2019-2014 and seek approval to go out to public consultation.

**EXECUTIVE SUMMARY**

The housing strategy has been drafted at a time of considerable change to the national housing landscape. Whilst local authorities are not required by Government to have a formal housing strategy, they are expected to adopt a strategic approach to housing in their local areas to deliver a thriving housing market and address local needs. This strategy has been developed to guide the future delivery of new homes in the district, especially affordable housing for local people. It will also guide the future management and direction of our housing service.

The strategy sets out the national and local strategic setting for housing and the demographics that have informed the development of the strategy. It sets out the social indicators that present the greatest challenges to the council such as deprivation and health inequalities in some parts of the district and homelessness.

The strategy gives detail on the local housing market and the demand for housing. It sets out how the council plans to deliver new housing in the district and the council's role as a landlord. Detail is given on the council's housing finances with relation to the Housing Revenue Account and General Fund.

The strategy identifies four key strategic housing priorities as follows:

- Delivering homes to meet the needs of local people
- Reducing and preventing homelessness and rough sleeping
- Making the best use of and improving existing housing
- Supporting people in their homes and communities.

It is the first of these strategic housing priorities that gives the strategy its title as by the end of the strategy, it is hoped that there will be new council housing being delivered in the District for the first time in a generation.

**RECOMMENDATION(S)**

**It is recommended that Cabinet:**

1. agrees the content of the draft Housing Strategy.
2. authorises the Corporate Director (Operational Services) to commence a consultation period of 6 weeks to seek the views of the public and partners on the proposed Housing Strategy.

## PART 2 – IMPLICATIONS OF THE DECISION

### DELIVERING PRIORITIES

The decisions will contribute to the following priorities in the Corporate Plan 2016-2020:

**Our Council Our Community**

**Health and Housing**

### FINANCE, OTHER RESOURCES AND RISK

#### Finance and other resources

The Housing Revenue Account is predicted to have reserves of £4.36m by the end of this financial year and this will leave the housing service in a positive financial situation. It is predicted that the rent cap will be lifted in 2020/21 and if so, the council's housing finances will improve. The council is confident that it can increase expenditure on development and acquisitions using increased revenue and prudential borrowing. The Housing Investment Programme for 2019/20 is approximately £3m which contributes to improvements to council stock, disabled adaptations in council homes, and environmental and estate improvements.

Homelessness expenditure has increased following the implementation of the Homelessness Reduction Act 2017 but this has been off-set by government grants. By the end of this financial year the Council would have received £1.008m in Flexible Homelessness Support Grant as well as £272,655 of new burdens funding since 2017/18.

The Council received an allocation of just over £2m for disabled facilities grants for 2019/20.

The Housing Strategy sets out a number of actions and priorities that ensures the council continues to be in a strong financial position whilst facilitating the development of new homes.

#### Risk

The Council is still awaiting the results of Government's consultations on its Housing Green Paper "A New Deal for Social Housing" and Right to Buy reform. Homelessness funding from central government is not guaranteed beyond this financial year. Funding has been received each year since 2003/04 but there is no indication of the amount the authority will receive for 2020/21 and beyond.

A key risk is that the priorities and actions in the strategy are not delivered. A robust action plan and review mechanism will be put in place, It is important that aspirations are realistic and partners engaged as necessary.

### LEGAL

There is no legal requirement for the Council to produce a housing strategy but the strategy is influenced by various pieces of legislation which are set out in the document.

### OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the

following and any significant issues are set out below.

Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.

### **Crime and Disorder**

The Housing Strategy emphasises the need to tackle homelessness and rough sleeping and although rough sleeping numbers remain low, the perception is that rough sleeping and street activity can make areas feel unsafe.

### **Equality & Diversity**

The Housing Strategy emphasises the need to deliver good quality accessible accommodation to meet the needs of our elderly and less able residents and the delivery of accessible accommodation will be a priority for the council's future development and acquisitions programme. The council also commits to work other partners and commissioners to deliver specialist accommodation for older and less able residents and to create better and more tailored information for the most vulnerable homeless clients and their advocates. An Equality Impact Assessment will accompany the final version of the Housing Strategy.

### **Health Inequalities**

All of the four strategic priorities will address health inequalities in the District. The delivery of homes, reducing homelessness and rough sleeping, improving stock in all sectors and supporting people in their homes and communities will improve health outcomes for local residents.

### **Area or Ward affected**

All

### **Consultation & Public Engagement**

This report is seeking approval to go out to formal consultation and the findings will inform the final version of the Housing Strategy. The four strategic priorities have been discussed with the Leader & Deputy Leader of the Council and the Housing Portfolio Holder.

Presentations have also been made to the Senior Managers Forum and Tenants Panel as well as the East of England Housing Learning & Information Network which campaigns for accessible accommodation for the elderly and less able.

It is proposed to hold a consultation period of six weeks. During this period, the Council will seek the views of our partners in the statutory, private and voluntary sectors on the content of the strategy as well as the wider public. Partners will be able to request a presentation on the strategy if required.

## PART 3 – SUPPORTING INFORMATION

<b>BACKGROUND</b>
<p>The Council's last Housing Strategy expired in 2009 and the delay in producing this strategy has been influenced by the uncertainty over the housing numbers required for the district and a lack of capacity in housing services following restructures since 2010. The housing numbers are now more or less agreed in the emerging Local Plan and most recent Strategic Housing Market Assessment.</p> <p>Following the Peer Review conducted by the LGA in early 2018, it was recommended that a post be created in housing to facilitate strategic and policy development and an officer was appointed in August 2018.</p>
<b>BACKGROUND PAPERS FOR THE DECISION</b>
None
<b>APPENDICES</b>
<b>Appendix A – Draft Housing Strategy 2019-2024 – Delivering homes to meet the needs of local people.</b>



**DRAFT HOUSING STRATEGY 2019-2024**  
**TENDRING DISTRICT COUNCIL**

**DELIVERING HOMES TO MEET THE  
NEEDS OF LOCAL PEOPLE**

## CONTENTS

**Foreword (Portfolio Holder for Housing)**

**Executive Summary**

**Part 1 – The strategic setting**

- **The national strategic setting**
- **The local strategic setting**

**Part 2 – District profile**

- **Our population**
- **Social indicators**
- **Housing need and demand**
- **Homelessness**

**Part 3 – Our housing**

- **Housing Stock**
- **Affordable housing delivery**
- **The council as a landlord**
- **Our finances**

**Part 4 – Strategic housing priorities**

- **Delivering homes to meet the needs of local people**
- **Reducing and preventing homelessness**
- **Making the best use of and improving existing housing**
- **Supporting people in their homes and communities**

**Part 5 – Monitoring the housing strategy**

**Appendices**

**Foreword (Portfolio Holder for Housing)**

## Executive Summary

This housing strategy for the Tendring District has been developed at a time of major actual and proposed changes to the national housing landscape and financial constraints for the council. In 2018, three separate opinion polls published by Kantar, Survation and Ipsos highlighted that only Brexit and the NHS were issues of greater concern to the UK population than housing. In recent years, we have seen the introduction of neighbourhood planning and the Localism Act 2011, changes to the National Planning Policy Framework, welfare reforms, increased regulation in the private rented sector, the tragedy of Grenfell Tower and the most fundamental change in homelessness legislation in many years, the Homelessness Reduction Act 2017. Whilst local authorities are not required by government to have a formal housing strategy, they are expected to adopt a strategic approach to housing in their local areas to deliver a thriving housing market and to address local needs.

This housing strategy 2019-2024 has been developed to guide the future delivery of new homes within the district to meet local needs and to guide the future management and direction of our housing service. Tendring District Council retains its own housing stock and currently has 3134 homes in its ownership. The council is the largest landlord in the district and remains fully committed to this role and will consult with and continue to support our tenants to ensure that they all have a decent, affordable home in an area that they feel proud of.

Whilst Tendring is a great place to live, work and visit, it has some distinct challenges which the council and its partners need to address. The district rates highly on the Index of Multiple Deprivation with Jaywick Sands being the most deprived ward in England. The regeneration of Jaywick Sands is one of the challenges facing the council and the council has listened to the local community and is committed to working with them to address the structural, environmental and housing issues in the area. The council is currently building 5 new homes to rent and 5 new homes for discounted sale in Jaywick Sands and has purchased approximately 28 hectares of land for potential future development. Although Jaywick Sands is the most deprived area in the UK, other parts of the district suffer from deprivation and it is estimated that 1 in 7 people in the district live in a deprived area and 1 in 5 children in the district live in poverty.

Tendring district has the highest proportion of over 65's in the UK and the prediction is for this age group to continue increasing. Addressing the housing and other needs of the elderly will be paramount over the coming years. The council is committed to making sure everyone has a decent home to live in that meets their needs regardless of the sector they live in. Good health begins at home and housing plays a pivotal role in addressing health inequalities and improving the health and well-being of the community.

Tendring is an area where housing growth has stalled in recent years and the number of homes delivered has not met targets. Although we are now seeing more homes being delivered and the signs for future delivery are encouraging, the number of affordable homes being delivered has been low. The council is working in partnership with our neighbouring authorities on an ambitious Garden Communities settlement which will be delivered on our border with Colchester. It is hoped this will deliver up to 4,500 homes beyond 2033 with the necessary infrastructure in place before the homes (including affordable homes) are delivered. The emerging Local Plan requires affordable housing to be delivered on sites of

11 properties or more. The requirement is for 30% of housing on such sites to be delivered as affordable housing. The council also wants to build council housing and will produce a development and acquisitions programme to facilitate this objective and to meet the housing needs of our younger and older residents.

Homelessness has increased in recent years and the number of households accepted as homeless and the number placed in temporary accommodation has increased significantly. The Homelessness Reduction Act 2017 has placed some additional burdens on the council but it is the lack of suitable accommodation in the private sector that is primarily responsible for the increase in demand. Rough sleeping is the most extreme form of homelessness and whilst the numbers sleeping rough in the district are low, the council is keen to explore new methods of working with the most vulnerable homeless clients.

In order to meet the challenges facing the district, the council has identified four key housing priorities, as follows:

- 1. Delivering homes to meet the needs of local people**
- 2. Reducing and preventing homelessness and rough sleeping**
- 3. Making the best use of and improving existing housing**
- 4. Supporting people in their homes and communities**

### **Consultation findings**

Approval is being sought from cabinet to go out to public consultation. The consultation period will last 6 weeks and the council will seek the views of our partners in the statutory, private and voluntary sectors as well as the wider public. .

In terms of consultation so far, the strategic priorities in the strategy have been discussed and agreed with the Leader, Deputy Leader and Housing Portfolio Holder. Presentations have also been made to the Tenants Panel and Senior Managers Forum. The strategy has also been presented to the East of England HLIN network.

## The national strategic setting

There have been considerable changes to the national policy framework in recent years which affect both housing and planning. The changes include:

- **Localism Act 2011** – changes introduced by the Localism Act 2011 gave local communities more influence over development in their local areas and policies. The act also gave local authorities the power to set their own eligibility criteria on their housing registers in relation to residency requirements. Significantly, the act fundamentally reformed the rules of local authority housing finance and allowed the council to become “self-financing”.
- **Welfare Reform & Work Act 2016** – introduced 5 year 1% per year rent reduction across the social housing sector
- **Housing and Planning Act 2016** – this legislation introduced an initiative for “starter homes” which are available to first-time buyers between the ages of 23 and 39 at a discount of 20%. The government continues to support and encourage other low cost home ownership options such as Help to Buy and shared ownership. The legislation also extended the right to acquire to housing association tenants to give them the similar rights as council tenants. New measures were introduced in the private sector such as rent repayments orders, civil penalties as an alternative to prosecution, and a proposed national rogue landlord’s database. A number of measures proposed will no longer be implemented such as forcing council’s to offer fixed term tenancies, forcing the sale of higher value council homes and the “pay to stay” proposals for tenants earning over £31,000 per annum in the district.
- **Housing White Papers – Fixing our broken housing market (February 2017) The right homes in the right place (September 2017)** – recognised the failure to build enough homes to meet people’s housing needs. It recognised the need to build more homes and diversify the housing market and that changes needed to be made to the planning system to facilitate development and build homes faster. It encouraged support for smaller builders, local authorities and registered providers to build and supported custom and self-build initiatives.
- **Homelessness Reduction Act 2017** – fundamentally changed how local authorities respond to homelessness in their districts. The legislation made homelessness prevention and relief a statutory duty and increased the duties owed to households who do not have a priority need or are intentionally homeless. Councils are now required to develop personalised support plans with clients and to ensure advice and information is available to the most vulnerable households.
- **National Planning Policy Framework 2018** – defines major development as a development consisting of 10 or more properties and requires that at least 10% of affordable homes are for sale through low cost home ownership schemes.
- **Housing Green Paper – a new deal for social housing 2018** – proposes the need for more investment in existing stock and to increase the supply of affordable

housing. Proposals are also included for improved handling of tenant complaints and management performance indicators. The green paper also proposes measures to tackle the stigma of residents living in the affordable housing sector.

- **Homes England Strategic Plan 2018-2023** – our relationship with Homes England encompasses strategic growth, grant and loan finance and market engagement. We support registered provider bids for funding in Tendering to enable additional homes and we also have the capacity to apply for funding for our own development projects. The Homes England Strategic Plan commits to unlock public and private land to get more homes built where they are needed and to provide investment to support housebuilding and infrastructure. There is an emphasis on supporting smaller builders which could improve employment opportunities in the district.

There have also been a number of welfare reforms in recent years that have impacted on the housing market and the lives of residents in the district. They are:

- Universal credit which was rolled out in the district in the Summer of 2018
- The benefit cap which capped the maximum amount of benefit a family could receive.
- The introduction of council tax support which removed 100% council tax benefit for eligible households
- The bedroom tax or spare room subsidy which reduces housing costs for working age adults who have more rooms than required

### **The local strategic setting**

There are a number of local strategic documents which have been developed which will impact on this strategy. These include

- **Corporate Plan 2016-2020**

The Corporate Plan 2016-2020 puts **community leadership** at the heart of everything the council does. It is from this central role that the council undertakes services or works with partners with the aim of tackling the key challenges in the district which are identified as:

- Poor health (factors being health, well-being, living conditions and environment)
- Pockets of high unemployment
- Low economic activity (factors being job opportunities, qualifications and skills)
- Reducing budgets whilst delivering key services (factors being governance, structure, ways of working, 'more for less' approach)
- Poor infrastructure (factors being single lane A120, road congestion, infrequency of rail and bus services);

Our priorities to tackle these challenges are:-

- A focus on engaging with and supporting all tiers of the local community, working with partners, addressing crime and delivering a balanced budget.
- A focus on encouraging major business investment as well as supporting smaller businesses, making the most of our assets, working with partners to boost qualifications and skills, and providing quality tourist attractions and leisure facilities

- A focus on working with partners to help those with mental health problems, building council houses, shaping the locale and environment, working with partners to support children, and identifying opportunities for local regeneration
- As a community leader, the Council will deliver high quality affordable services and work positively with others including partnership working on education, health, community safety and housing.
- **Tendring District Council Local Plan 2013-33 and beyond (publication draft)**

The emerging Local Plan consists of two sections. Section 1 has been prepared jointly with Braintree District Council, and Colchester Borough Council and contains strategic policies including the Garden Communities for North Essex. A Garden Community is proposed in the northern part of the district on the border with Colchester and will deliver up to 8,000 homes, including affordable housing, over a 50 year period. The plan sets out a shared vision for growth in North Essex up to 2033. In an initial letter following examination in public of the Local Plans, the Planning Inspector has endorsed the housing need for Tendring identified in the Local Plan but has also requested further evidence to demonstrate that the Garden Communities proposals are sound. The council and our partners will continue to collect the further evidence which is required to support the garden communities' proposal as it best protects existing towns and villages in the district and offers a sustainable way to meet the long-term growth needs and economic aspirations of the district.

Section 2 of the emerging Local Plan sets out the policies specific to the Tendring district and the council's strategic priorities for sustainable development and plans for economic growth. This section sets out the council's policies to determine planning applications, protect places and meet the social needs of the local population. This section also sets out the council's requirements for affordable housing over the duration of the plan and delivering homes to meet the needs of local people is a key priority for this strategy.

### **Housing Allocations Policy 2013**

The Housing Allocations Policy 2013 determines who can apply for housing in the district and who gets priority for housing. The policy states clearly that people applying for housing have to live in the district for at least 3 years before applying unless legislation determines otherwise or they are current or former members of the armed forces or residents who were placed in specialist accommodation outside the district. The policy contributes to the council's aim to ensure that local homes are allocated to households with strong residence connections to the district.

### **Tendring Health & Well-being Strategy 2018-20**

The Tendring Health and Well-being Strategy 2018-20 sets out a partnership approach to tackling pressing health issues in the district. It seeks to build on existing good work to ensure improved health outcomes for our communities. The core strategic principles set out in the strategy are:

- Tackling health inequalities
- Collaborating with partners
- Sharing resources and platforms
- Prevention and effective intervention
- Upscaling, co-designing and co-producing initiatives
- Empowering local communities and assets



The council recognises that good, decent affordable housing can improve health outcomes for our communities.

### **Livewell Essex**

Livewell is a campaign designed to engage communities, families and individuals with the aim of providing information about all that is on offer in Essex to improve health and wellbeing.

All Essex Local Authorities and our partners have come together to collaborate on the health and well-being agenda and work towards achieving better health outcomes for people across the district.

Livewell is comprised of 6 key themes including:

- **startwell** - Giving children the best start in life. Endeavors to help families have the best start in life.
- **bewell** – People of all ages, shapes, sizes and abilities can benefit from being physically active. Encourages more people to undertake regular physical activity, which will in turn produce longer term health benefits.
- **eatwell** – Healthy eating means consuming the right type and quantity of food from all food groups in order to lead a healthy life. Raising awareness across the district about healthier eating.
- **feelwell** – A state of mental wellbeing in which every individual realises his or her potential and can cope with the normal stresses of life. Improves the access to services that address mental wellbeing.
- **staywell** – Clinical wellbeing, a state of health. Working together with the community and professionals to ensure our residents have access to the best clinical services.
- **agewell** - Plan now for the future, for a healthier retirement. Endeavors to encourage people to look at improving their health and wellbeing now, to be able to lead a better quality of life in the future.

### **Economic Development Strategy 2013-23**

The Council's Economic Development Strategy creates the conditions to stimulate economic growth in the district and deliver changes to Tendring's economy that will benefit our businesses, residents, workforce and visitors. The strategy recognises the link between population and economic growth and outlines how housing development can stimulate economic growth. The strategy seeks to encourage new investment, new developments, new infrastructure and new communities as it is essential that new housing meets the current and future needs of the workforce.

### **Resident Involvement Strategy 2016-19**

The council's Resident Involvement Strategy 2016-19 sets out the council's approach to tenant involvement and the ways in which we will involve tenants in the service improvement process. It sets out our objectives in relation to tenant involvement and the actions required to meet those objectives. It ensures that the council, as a landlord, meets all statutory regulatory requirements and how our performance will be measured.

### **Housing Anti-Social Behaviour Strategy 2016-21**

## Appendix B

The Housing Anti-Social Behaviour Strategy sets out the council's commitment to tackle anti-social behaviour because of the detrimental impact it can have on our residents, communities and visitors to the district. It sets out a partnership approach to support victims and to take action against perpetrators. The council is signed up to the Respect ASB Charter for Housing.

### **Empty Homes Strategy 2016-19**

The council's Empty Homes Strategy sets out the council's vision to tackle empty homes in the district. In June 2015, there were 760 long-term vacant dwellings in the district and at the time the strategy was launched, Tendring had the highest number of long-term empty homes in Essex. The strategy and the action plan therein aims to bring more empty homes back into use to meet housing need, improve communities and bring in additional funding through New Homes Bonus.

## **Part 2 – District Profile**

The Tendring district has an area of approximately 130 square miles with a coastline of 60 kilometres. The district is in North East Essex and borders Suffolk to the North as well as being approximately 70 miles from London. The district consists of a number of coastal and riverside towns and a largely rural heartland.

The largest urban area is Clacton-on-Sea. Tendring is also home to the international port of Harwich and the coastal towns of Frinton-on-Sea and Walton-on-the-Naze. The district contains the historic port of Brightlingsea and also Manningtree which borders Suffolk on the Stour Estuary. Our rural heartland contains many distinctive villages and hamlets of varying size.

### **Our population**

The Office of National Statistics estimated that the population of Tendring in 2017 was approximately 144,700 which constitutes 65,329 households which is predicted to rise to 75,791 households in 2037. There are more females than males living in the district. The population is primarily White British with only 2.4 % of households coming from a BME origin.

26.9% of the population is over the age of 65 compared to 18.3% for the rest of Essex and 16.4 % for the rest of England. By 2030, the number of over 65's in the district with an illness is expected to be 14,092 people compared to 10,294 people in 2015. Life expectancy is 78 for men and 82 for women which is lower than the regional and national average. Life expectancy is worse in the most deprived areas of the district. Life expectancy is 14.1 years lower for men and 9.9 years lower for women in the most deprived parts of the district compared to the least deprived parts of the district. The percentage of working age adults and young people is lower than the rest of Essex and England.

### **Social Indicators**

Tendring has a higher than average number of households who are claiming benefits or who constitute workless households. This is not surprising given the pockets of deprivation in the district, especially in Jaywick Sands and parts of Clacton-on-Sea. The number of unemployed households in the district is estimated to be 5.3% of the population compared to 3.6% for the rest of the East of England and 4.2% nationally. The district also has concentrated areas of multi-generational worklessness. There are 6,800 workless households that have a child under the age of 16 which is the highest number in Essex. 12% of children under the age of 16 live in a workless household. 24% of children in the district live in a low income family which is the highest percentage in the county.

Tendring suffers particularly from health inequalities, especially in its most deprived communities. A high proportion of the district's population (67.5% of adults) are classified as overweight or obese and the district has the highest level of physically inactive adults in the county. Mental health and wellbeing is another concern in the district. Tendring has one of the highest suicide rates in the country (it was ranked 4<sup>th</sup> out of 324 districts in England in

## Appendix B

2015/16) and also has higher than average admissions to hospital for alcohol-related harm. Tendring has a high prevalence of mental health disorders in children, which is not surprising given the high levels of child poverty and deprivation in the district. Mental health disorders in children have an impact on educational attainment and Tendring generally ranks poorly compared to the rest of Essex in terms of educational attainment.

Earnings in Tendring are lower than the regional average with the mean earned income for someone in employment being £28,116 per annum. The average household income for the district per annum is £29,071. As local housing allowance rates have been frozen until 2020 and rents in the private sector continue to increase, the private sector is becoming increasingly unaffordable for a growing number of households.

### Housing Need & Demand

The Council has a housing register which is used to allocate council and other registered provider accommodation. The housing register also gives an indication of the need for housing in the district. In November 2012, the Council adopted a new Housing Allocations Policy which introduced a residency requirement for households seeking to join the housing register. It is now a requirement that a person resides in the district for at least 3 years before applying for housing and that they have an assessed housing need. There are some exceptions to this rule prescribed by statute.

As at 1<sup>st</sup> March 2019, there are 1585 households on the housing register. The bedroom need is broken down as follows:

1 bedroom	774 households	49%
2 bedroom	435 households	27%
3 bedroom	263 households	17%
4 bedroom	91 households	6%
5 bedroom +	22 households	1%

The demand for housing is clearly weighted towards 1 bedroom accommodation. However, of the 774 households registered for 1 bedroom accommodation, 411 (53%) are households over the age of 60. This demonstrates that there is a need to address the housing needs of our older population especially as the trend will be for people to live longer and that one bedroom accommodation should be accessible and designed to meet long-term disabilities.

415 households (26%) on the housing register have a physical or mental health condition made worse by their housing. Furthermore, the number of employed households on the housing register has increased year on year from when the Housing Allocations Policy was adopted and 14% (202 households) have an adult member in employment. This is an indication of the difficulties in accessing home ownership in the district as households who would like to buy a home now see affordable rented housing as their only option.

Households applying for housing can express choice about where they want to live and this gives an indication of where the greatest demand for housing is in the district. Whilst households can express multiple areas, the preferred area for households applying for housing is as follows as at 1<sup>st</sup> March 2019:

Clacton-on-Sea	767 households	48%
----------------	----------------	-----

## Appendix B

Harwich/Dovercourt	229 households	15%
Rural Villages	216 households	14%
Frinton/Walton/Kirby's	193 households	12%
Manningtree/Mistley/Lawford	119 households	7%
Brightlingsea	61 households	4%

This demonstrates that the greater Clacton area (Clacton Town, Jaywick Sands, Great Clacton and Holland-on-Sea) is the area of highest demand and where the council needs to seek a maximisation of affordable housing.

### Homelessness

There has been a steady increase in homelessness in Tendring in recent years as various welfare reforms have taken hold and the opportunities to access the private rented market have decreased. Landlords are fearful of universal credit and the freezing of local housing allowance rates until 2020 has meant that the private rented sector has become increasingly unaffordable in recent years.

Under the terms of the Homelessness Reduction Act 2017, the council is required to prevent or relieve homelessness for any household in its area that is going to be homeless within 56 days. Only once these duties have been exhausted must the council consider if a full housing duty is owed. The council submits data quarterly to central government and this data gives an indication of homelessness trends in the district.

Year	Applications	Acceptances	Preventions	Number in TA*
2013/14	87	24	457	57
2014/15	137	50	402	42
2015/16	159	54	351	58
2016/17	288	92	321	94
2017/18	292	102	311	139

#### \*Temporary Accommodation

It is apparent that homelessness is increasing and the likelihood is that it will continue to increase in spite of the new legislation. The council will need to be more creative in terms of addressing homelessness and become less reliant on its own stock to meet homeless household's needs.

In terms of the causes of homelessness, the following data gives an indication of the 3 main reasons why people become homeless in the district: The figures relate to individual households:

Year	Ending of tenancy	Relationship breakdown	Parental Eviction
2013/14	6	9	5
2014/15	14	18	8
2015/16	20	8	11
2016/17	46	17	10
2017/18	59	17	14

## Appendix B

The number of households becoming homeless as a consequence of losing a private tenancy has increased significantly. This is indicative of landlords' fears of welfare reform but also the fact it is becoming increasingly difficult for low-income or benefit dependant households to access alternative private rented accommodation. Accommodation is becoming increasingly unaffordable as local housing allowance rates remain frozen until 2020.

Although they are not main causes of homelessness, there are two causes of homelessness which consistently create problems for the Housing Solutions team, namely people being discharged from hospital or the care sector at short notice who cannot return home and people being asked to leave caravan/chalet parks because of seasonal restrictions on occupancy or because of site licensing breaches. The council will work with partners to establish protocols around hospital and care home discharges and explore ways to work with caravan/chalet site owners to prevent breaches of site occupancy rules where occupiers are living in holiday homes as permanent accommodation.

It is also important to look at some data on which households in the community become homeless.

Year	Families with children	Childless households
2013/14	11	13
2014/15	29	21
2015/16	30	24
2016/17	52	40
2017/18	68	34

Homelessness has a particular detrimental effect on the lives of children and long-stays in temporary accommodation can severely impact a child's development, education and health and well-being. This would indicate that there is a need to maximise affordable housing opportunities for family sized accommodation.

Rough sleeping numbers remain low in the district but remain a concern nonetheless. The number of rough sleepers in the district was last estimated to be 6 individuals in November 2018. It is for this reason that the council wants to explore new ways of working to address rough sleeping in the area and the Council will produce a new Homelessness Prevention and Rough Sleeping Strategy in 2019.

The council realises that it cannot end homelessness on its own and works in partnership with other agencies. In the last year, the Housing Solutions team has worked closely with the Peabody floating support service to meet the housing needs of vulnerable residents in the district. The council sits on the local Community Forum which meets to address the needs of the most vulnerable households in Clacton. The council also sits on the Essex Homelessness Officers Group and has worked in partnership with the group in recent years to establish county-wide protocols for intentionally homeless families and homeless 16-17 year olds.

## Part 3 - Our Housing

The housing market in Tendring is dominated by owner-occupied accommodation. The most recent Strategic Housing Market Assessment published in December 2015 stated that the tenure breakdown in the district was as follows:

Tenure	Number of households	Approx. %
Owner-occupation	44,569	70%
Private rented	12,968	20%
Social/affordable rent	5,623	9%
Shared ownership	79	1%

In terms of the rental market, it is demonstrated that the private rented sector is currently the key player in terms of choice and availability. The number of social/affordable rented homes is much lower than other districts/boroughs in the Housing Market Area (Braintree, Chelmsford & Colchester). The number of shared ownership homes is very low compared to other areas and according to the Office of National Statistics in 2018, the ratio of average house price to workplace based earnings in the East of England was 9.7%. This means that owning a home locally is more difficult than ever.

The private sector in Tendring suffers from condition and repair issues. According to the Department of Business, Energy & Industrial Strategy, 10.6% of households in the district live in fuel poverty which impacts on their health and well-being.. There have been affordable warmth strategies in place since 2003 to improve properties to ensure a decent, warm home is provided to live in. It is estimated that 21% of the homes in the district contain a Category 1 Hazard as defined in the Housing Health and Safety Rating System and that the cost of treating these hazards would be approximately £49m. Furthermore, treating and remedying these hazards would save the NHS approximately £2.3m per year. The council believes that good health starts at home regardless of tenure or sector. 30% of homes in the district have an EPC rating of E or below and are therefore classed as sub-standard.

As at 31<sup>st</sup> March 2018, there were 5558 affordable rented homes in the district. 3134 are owned by the council and 2424 are owned by other registered providers (housing associations). Of the 2424 properties owned by other registered providers, 509 are let through the Seaside and County Homes Scheme and are homes built by the former Greater London Council for retired people living in the London Boroughs. They are therefore not available to households living locally and this reduces the potential pool of properties available.

Bedroom	Council	Registered Provider
1 bed	1191	748
2 bed	1034	953
3 bed	897	663
4 bed	9	55
5 bed +	3	5

## Appendix B

In the affordable rented sector, there are noticeable gaps in provision that need to be addressed, notably:

- The council does not own any 3 bedroom bungalows at all in the district
- The council only owns 12 properties with 4 bedrooms or more.
- The council only owns 20 two bedroom houses in the greater Clacton area which is the area of highest demand
- The number of shared ownership homes is very low compared to other areas.

### **Affordable housing delivery**

The number of affordable homes delivered in the district in the last five financial years has been exceedingly low. The number of rented homes delivered has been as follows:

Year	Number of homes delivered
2014-15	0
2015-16	33
2016-17	5
2017-18	38
2018-19	8
Total	84

The low delivery of affordable housing in recent years means it is crucial to maximise the number of affordable homes to be delivered over the duration of this strategy and beyond. The most recent Strategic Housing Market Assessment has calculated that the district needs 550 homes per annum, of which 30% (165 homes per annum) should be affordable homes.

Given the low numbers of affordable housing delivered in recent years, it is essential that the council maximises the number of affordable homes that can be delivered through planning obligations. In recent years, the council has agreed to accept a number of “gifted” units from developers and there are currently 180 homes in the pipeline up to 2024. Whilst gifting was a reaction to uncertainty following legislation passed in 2016, it was never a formal policy and gifting has not and will not deliver the number of homes required to meet demand. Gifting will only be considered as an option in exceptional circumstances where a site is delivering housing of a specialist nature or to meet specific local needs.

In order to help address the low number of affordable homes being delivered, the council intends to produce a development and acquisitions programme to deliver council housing in the district. The programme will be funded through prudential borrowing, developer contributions towards affordable housing and recycled right-to-buy-receipts. 10 custom built homes are planned in Jaywick Sands (5 for rent and 5 homes for discounted sale) and council aspires to deliver a further 200 homes in the district over the next 5 years (a further 100 in Jaywick Sands and 100 in other parts of the district). The development and acquisitions programme will set out where the homes need to be delivered to meet demand, the types of homes that need to be delivered and how the delivery of the homes will be funded.

The council will also consider “buying back” homes sold under the right to buy where properties become available on the open market. In deciding whether to buy back a



## Appendix B

property, the council will have regard to the type of property, its location and whether the purchase offers value for money and can meet demand in the district.

Right to buy has particularly affected our villages and smaller towns and out of the 33 towns and villages in the district, 15 have less than 25 affordable homes. The council will therefore support the delivery of rural exceptions sites and community land trusts to meet the needs of local people in our villages. The council received £700k in 2017 to facilitate the creation of community land trusts in the district and 3 have been established or are in the process of being established. This funding is still available and the council is keen to facilitate and support new community land trusts in the district.

In the last 2 years, 2 new independent living schemes have been delivered in the district in partnership between Essex County Council and Season Living. During the same period, the council has decommissioned 2 of its lower demand sheltered housing schemes in the district. As our population will live longer, the council will work in partnership with other bodies determine what type of housing our older residents aspire to live in and deliver accommodation to meet the needs of our older population.

Whilst the council, as a community leader, is taking a lead in developing new homes in Jaywick Sands and intends to deliver council housing other parts of the district, the council will work with other partners and providers to deliver the number of homes required over the course of this strategy. The council will work in partnership with other registered providers, developers, land owners, community land, housing and charitable trusts, commissioners and specialist providers to deliver the homes the district requires. The council will encourage self-build and custom-built housing and will decide and explore if it is feasible to set up its own housing company to deliver its own homes as an alternative delivery option.

### **The council as a landlord**

Tendring District Council owns 3134 homes and is proud of its record as a housing provider and enabler. The council enjoys consistent satisfaction rates from its tenants and is proud of its reputation locally and nationally as a landlord. In our most recent tenant satisfaction survey in 2018:

- 90% of tenants were satisfied with the council as a landlord
- 89% of tenants felt the rent they paid represented value for money
- 87% of tenants were satisfied with the quality of their home
- 85% were satisfied with their neighbourhood
- 82% were satisfied with the repairs and maintenance service

The annual rent roll for the council is approximately £14m per annum. At the end of 2017/18, rent arrears stood at 1.8% of the total rent roll for that year but it is anticipated that the percentage of rent arrears will increase as universal credit full service rolled out across the district in the Summer of 2018. The council re-lets approximately 10% of its stock each year.

The council has representation on the board of the Association of Retained Council Housing and has been assessed as “housing business ready” by the Housing & Finance Institute.

### **Our finances:**

## Appendix B

Following the passing of the Localism Act 2011, the council as a housing provider became self-financing in return for taking on a debt of £35.97m in 2012 in the housing revenue account which it is required to repay over the next 30 years. Although this debt exists, the council welcomed the flexibility the legislation gave and is confident that the debt can be repaid from its rental income. The council has a robust 30 year business plan in place.

Significantly, a requirement to reduce rents by 1% per annum for 5 years from 2016/17, introduced by the Welfare Reform & Work Act 2016, has negatively affected the council's housing finances and had an impact on the council's capacity to support new development and acquisitions initiatives. The council estimated that £1m would be available per annum in 2015/16 for new build development or acquisitions but this had to be reviewed in light of government policy. The last year of the rent reduction requirement will be 2019/20 and thereafter, the council is likely to be able to increase rents by the CPI +1%. This will therefore increase the council's rent roll, albeit the council is conscious that the roll out of universal credit could lead to an increase in arrears and has accounted for bad debt to increase. It is predicted that at the end of 2019/20, there will be reserves of £4.36m in the housing revenue account and this will leave the council in a positive financial position. The debt cap on the council's ability to borrow for new build was removed in the Summer of 2018 giving the council greater flexibility to prudentially borrow. As rents increase from 2020/21, the council anticipates that it can commit more funds for development and acquisitions in future years.

As a landlord, the council will maintain and improve its stock through its capital programme (Housing Investment Programme). The Housing Investment Programme for 2019/20 is approximately £3.m and includes not only works on individual properties but also estate and environmental improvements and disabled adaptations. The council anticipates that the amount available for capital improvements will remain stable as more funds become available for development and acquisition initiatives.

The council receives government funding for its homelessness service and following the introduction of the Homelessness Reduction Act 2017, the amount of funding given to the council significantly increased. Between 2017/18 and 2019/20, the council will have received £1.008m in Flexible Homelessness Support Grant as well as £272,655 new burdens funding specifically related to the Homelessness Reduction Act 2017 and its implementation. The council has increased the staff resources in the Housing Options team with 4 new posts created and has provided grant funding to the local Women's Refuge (Next Chapter) as well as the local Mother and Baby project. However, an increase in emergency temporary accommodation placements has put finances under pressure and the funding is only guaranteed up to March 2020.

The council received an allocation of just over £2 million in 2019-20 to provide disabled facilities grants in the private sector. This was the highest allocation in Essex and is reflective of our ageing population and number of disabled residents in the district. The council also makes available discretionary loans for home owners to improve their homes that are in poor condition and the budget for 2018-19 is £365,640. The council will encourage households who are eligible to apply for grants and loans where necessary to improve the health and well-being of our communities and to support residents to remain in their homes.

## Appendix B

Whilst the outlook is financially positive in terms of the Housing Revenue Account and the funds the council has received from central government to deliver homelessness and adaptations services, the council is still awaiting the results of the Government's consultation on its Housing Green Paper "A New Deal for Social Housing" and a separate consultation, "Use of Right to Buy Sales". Both consultation findings could impact on the delivery of new affordable homes in the district as risks could be posed to the council's ability to borrow to fund new homes. Funding for homelessness services is not guaranteed beyond March 2020 and the council still faces financial constraints now and in the future. The council will, where appropriate, lobby Government and other agencies to remove barriers or support enabling actions to assist in the delivery of this strategy.

## **Part 4 – Our Strategic Housing Priorities**

### **1. Delivering homes to meet the needs of local people**

Our priorities are as follows:

**The council will encourage and enable new housing schemes in the district from large scale developments such as the proposed Garden Communities settlement on the border with neighbouring Colchester to providing smaller numbers in our towns and villages such as rural exception sites.**

**The council will implement our emerging Local Plan to ensure we maintain a deliverable 5 year housing land supply and a balance between housing and economic growth.**

**The council will deliver a development and acquisitions programme using prudential borrowing in the housing revenue account, developer contributions towards affordable housing and right to buy receipts**

**The council will work with our local communities, other local authorities, the local enterprise partnership, clinical commissioning groups and neighbourhood planning groups to deliver the type and quality of housing the district needs which meets the aspirations of our residents and promotes economic growth in the district.**

#### **What we will do**

Strive to implement our Local Plan.

Seek 30% affordable housing on all eligible sites as set out in the emerging Local Plan unless there are prudent reasons not to do so.

Support our registered provider partners in bids for funding to provide affordable housing in the district.

Review our nomination agreements with registered providers in the district to maximise affordable housing to tackle demand.

Work in partnership with developers, land owners and registered providers to deliver quality affordable homes and cohesive vibrant communities.

Encourage and support low cost home ownership and starter homes in the district in line with national planning policy.

Encourage and support the provision of self-build and custom build housing

Deliver a development and acquisitions programme to deliver council housing in the district and maximise the opportunities on council owned land and on private developments.

Support and facilitate the creation of community land trusts to deliver affordable housing in the district.

Work with the Rural Community Council of Essex to support the delivery of rural exception sites in our villages.

Work in partnership with commissioners, specialist providers and other statutory bodies to deliver affordable housing provision suitable for our older people and those who are less able.

Decide and explore if it is feasible to set up a housing company to deliver affordable housing in the district.

### **2. Reducing and preventing homelessness and rough sleeping**

Our priorities are as follows:

**The council will deliver a new 5 year homelessness prevention and rough sleeping strategy in 2019**

**The council will reduce dependence on nightly paid accommodation and work with landlords to develop a temporary accommodation portfolio and better understand the private rental market.**

**The council will ensure it is complying with the provisions of the Homelessness Reduction Act 2017 to support residents and meet the needs of the most vulnerable.**

**The council will develop new services to address the needs of rough sleepers and those at risk of sleeping rough and will provide emergency accommodation during severe weather.**

**The council will review its Housing Allocations Policy to ensure it is fit for purpose in the light of the Homelessness Reduction Act 2017 and that it continues to provide local homes for local residents.**

#### **What we will do:**

Deliver a new homelessness prevention and rough sleeping strategy in 2019

Recruit a Private Sector Accommodation Officer to work with landlords and other private sector providers to deliver more accommodation to reduce homelessness.

Work in partnership with registered providers to deliver supported temporary accommodation in the district.

Explore the feasibility of setting up a council leasing scheme to increase the supply of accommodation.

Reduce reliance on nightly-paid hotel accommodation and seek to eliminate its use by the end of the forthcoming homelessness prevention and rough sleeping strategy.

## Appendix B

Review the impact of the Homelessness Reduction Act 2017 on current service provision and update policies and procedures accordingly.

Create tailored information for specific clients most at risk of homelessness and rough sleeping such as care leavers and veterans and develop specialist in-house knowledge to assist the most vulnerable members in our communities.

Work with the Clacton Town Centre Working Group and other statutory partners to address the housing and social issues in the town.

Deliver new services to address the needs of rough sleepers and those at risk of sleeping rough.

Support residents threatened with homelessness as a consequence of welfare changes.

Review the Housing Allocations Policy to ensure it is compliant with the Homelessness Reduction Act 2017 and still provides homes for local residents.

Work with the health and social care sector to improve discharge arrangements for those leaving hospital or care.

### **3. Making the best use of and improving existing housing**

Our priorities will be as follows:

**The council will ensure that private rented properties meet required standards in terms of management, repair and energy efficiency and use enforcement powers where necessary.**

**The council will review its incentive schemes and deliver new development opportunities to encourage tenants in council accommodation to move to smaller accommodation that is the right size for their needs.**

**The council will ensure that existing houses in multiple occupation meet necessary standards and will implement recent changes to licensing regulations.**

**The council will continue to reduce the number of long term empty properties as set out in the Empty Homes Strategy.**

**The council will deliver a housing investment programme to ensure that our tenants continue to live in decent, affordable homes.**

**The council will ensure that funding for home adaptations and improvements is spent in the most effective way.**

**What we will do:**

Work with planning colleagues and other statutory partners to tackle unlawful houses in multiple-occupation.

## Appendix B

Review our civil penalties policy and HMO licensing policy to ensure they remain fit for purpose.

Work co-operatively with private landlords and agents to improve conditions in the private sector.

Publicise and encourage affordable warmth and energy efficiency programmes in the district.

Deliver a new incentive scheme to assist tenants wanting to move to the right size accommodation

Discontinue our cash incentive scheme which provides grants to council tenants to purchase private homes.

Deliver an annual housing investment programme over the course of this strategy.

Reduce the number of empty homes in the district.

Publish a revised Financial Assistance Policy for Private Sector Housing during 2019.

### **4. Supporting people in their homes and communities**

Our priorities will be as follows:

**The council will ensure access to disabled facilities grants and other discretionary improvement loans is maximised to improve the health and well-being of our residents.**

**The council will encourage the provision of accessible properties for older people and those with disabilities**

**The council will review the provision of older persons housing in the district to plan for an ageing population.**

**The council will continue to support tenants and residents who have been affected by welfare reforms such as the benefit cap and bedroom tax and who have been affected by the roll out of universal credit in the district.**

**The council will consult with its tenants on the future delivery of its housing service.**

#### **What we will do:**

Encourage a maximum take-up of Disabled Facilities Grants and discretionary loans to support our older and disabled residents to remain in their homes.

Seek accessible properties as a priority on planning applications where affordable housing is required.

Undertake a project in partnership with other providers and commissioners to determine the housing aspirations and needs of our older population to facilitate future housing provision.

Create a new financial assistance policy to help those affected by welfare reform.

Implement any necessary recommendations following the consultation exercise on the Housing Green Paper “A New Deal for Social Housing” in consultation with our Tenants Panel.

### **Part 5 – Monitoring the Housing Strategy**

Some of the actions in this strategy are short-term and can be realised quickly. Others will take a number of years to bear fruition. There can be legislative or policy change at a national or local level that could render some of the actions in the strategy redundant or unachievable. It is therefore important that the strategy responds to changing needs and new actions are agreed as necessary.

The strategy will be accompanied by an action plan which will set out when the actions will be completed and achieved, The strategy and action plan will be reviewed and monitored regularly and a report will be produced and published annually to update the community and other interested parties on how the strategy is progressing.

#### **Appendices:**

**Equalities Impact Assessment (to be completed)**

**Housing Strategy 2019-24 Action Plan (to be completed)**



## **OVERVIEW AND SCRUTINY PROCEDURE RULE 13 – SCRUTINY OF PROPOSED DECISIONS**

In presenting the following, the Committee's attention is drawn to the agenda item notes in respect of Overview and Scrutiny Procedure Rule 13.

DESCRIPTION OF DECISION	KEY DECISION – YES/NO	DECISION MAKER
Appointments to Outside Bodies and External Meetings	NO	Leader of the Council

The Council's notice of forthcoming decisions can be found on the Council's Website at:-

<https://tdcdemocracy.tendringdc.gov.uk/mgDelegatedDecisions.aspx?XXR=0&&DR=19%2f07%2f2004-19%2f07%2f2019&ACT=Find&RP=0&K=0&V=0&DM=0&HD=0&DS=1&Next=true&NOW=19072019151542&META=mgforthcomingdecisions>

This page is intentionally left blank

## COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

5 AUGUST 2019

### REPORT OF THE HEAD OF DEMOCRATIC SERVICES AND ELECTIONS

#### **A.2 Scrutiny of the North Essex Garden Communities Business Plan 2018-19 and beyond**

(Report prepared by Keith Simmons and Charlotte Cooper)

#### **PURPOSE OF THE REPORT**

To invite the Committee to consider the appropriate arrangements to be adopted for scrutiny of the North Essex Garden Communities Interim Business Plan 2018-19 and the future Business Plans. The content of the current and future Business Plans does and is likely to continue to impact on matters which are the responsibility of both this Committee and the Resources and Services Overview and Scrutiny Committee.

This Committee's approved Work Programme envisaged scrutiny of the NEGC Business Plan at its meeting on 2 December 2019 and this report seeks to respect the wish to undertake this scrutiny, to establish a revised timeframe for this scrutiny and address the appropriate arrangements for that scrutiny.

A similarly worded report was submitted to the Resources and Services Overview and Scrutiny Committee on 29 July 2019.

#### **BACKGROUND**

The Community Leadership Overview and Scrutiny Committee, at its meeting held 3 December 2018 resolved that the North Essex Garden Communities (NEGC) Business Plan become a regular item on its agenda. A review of the NEGC Business Plan is scheduled for 2 December 2019. In addition, the NEGC Business Plan, is also on the work programme for the Resources and Services Overview and Scrutiny Committee.

The nature and content of the NEGC Business Plan is such that it is open to scrutiny by both Overview and Scrutiny Committees. However, it is incumbent upon us all to consider whether, in cases like this, there is a need to establish arrangements that support efficient and effective scrutiny and avoid issues not being scrutinised because they fall in the boundary area between the terms of reference for both Committees.

The NEGC Business Plan 2019-2022 is not as yet available. This though does not prevent scrutiny of the delivery of the NEGC Business Plan 2018-19 at this point in time. However, on the basis that future Business Plans will be approved with the intention of then directing activity to deliver the Plans, there will be an ongoing element of scrutiny.

As outlined above, there is a legitimate rationale for both this Committee and the Resources and Services Overview and Scrutiny Committee to scrutinise the NEGC Business Plan. However, this may not be either efficient or effective and it could unduly lead to a drain on capacity of Members of the two Overview and Scrutiny Committees and officers in supporting those Committees if both operate separately on this matter. Indeed, it could also lead to poor scrutiny of areas close to the interface of the terms of reference of those two Committees.

In view of the above, this report is submitted to invite the Committee to consider whether there is value in establishing specific scrutiny arrangements for the NEGC Business Plan that span both Overview and Scrutiny Committees. The Corporate Director (Planning and Regeneration) has indicated that it would be entirely reasonable to accommodate a meeting within August/September on the basis that the arrangements have been settled upon.

## DETAILED INFORMATION

The following text has been provided by the Corporate Director (Planning and Regeneration) in respect of the NEGC Business Plan to assist the Committee to consider this matter:

*The development of North Essex Garden Communities will deliver Community Leadership in a multitude of ways. It will deliver against all of the key elements of the Corporate Plan in significant ways over a sustained period of time. The vision set out in the Corporate Plan is "To put community leadership at the heart of everything we do through delivery of high quality, affordable services and working positively with others".*

*In particular the proposals will deliver the following specific elements in the Plan at significant scale:*

- *Health and Housing*
- *A quality living environment*
- *Local Regeneration*
- *Improved Community Health*
- *The opportunity for Council House building*
- *Healthier lifestyles and wellbeing*
- *Employment and Enjoyment*
- *Support business growth*
- *Enable better job prospects*
- *Facilitate improved qualification and skills*
- *First rate Leisure facilities*

*North Essex Garden Communities Ltd (NEGC Ltd) was established in January 2017 by Braintree, Colchester, Tendring and Essex County Councils (the company shareholders) and is the strategic delivery vehicle for the North Essex Garden Communities project. The basis for this is the Councils shared ambition to promote, plan and deliver sustainable strategic growth at scale and over the long-term; providing the housing, employment and necessary supporting infrastructure required to ensure the best outcomes for current and future communities of North Essex.*

*In the period to date NEGC Ltd has developed its strategic rationale and operational capacity with the support of both its' shareholder Councils, the Ministry of Housing, Communities & Local Government (MHCLG) and key national agencies such as Homes England. The North Essex Garden Communities project is part of the national Garden Towns Villages & Cities programme run by MHCLG which provides direct access to other Garden Towns with associated learning and knowledge/information sharing opportunities, and resources. NEGC Ltd is the largest and most ambitious project in the programme.*

*The role of NEGC Ltd has been successfully developed to the point where it is a fully operational company recognised by the public, private sectors, and local communities, as the focal point for the North Essex Garden Communities project. This includes developing a strategic proposition for the North Essex Garden Communities which has gained significant traction with key government departments and the development industry.*

*The Board of NEGC Ltd developed an Interim Business Plan for 2018-19 for approval by its shareholders setting out the vision, objectives, workstreams and funding requirements for the company in order to continue to support delivery of North Essex Garden Communities. Key tasks during the year were to support the Local Plan, evolve the approach to master-planning, innovation, economic development, programme funding, governance and delivery including consideration of transition towards a locally led development corporation style of approach to delivery of the NEGC project.*

*The Council, as one of the 4 shareholders, was requested to continue to support North Essex Garden Communities Ltd as the strategic delivery vehicle for the North Essex Garden Communities projects through approval of an Interim Business. Cabinet, at its meeting of 14 December 2018, approved the Interim Business Plan for NEGC Ltd for 2018/19 including the associated Budget.*

#### **RECOMMENDATION**

**That the Committee consider the appropriate arrangements to be adopted for scrutiny of the North Essex Garden Communities Interim Business Plan 2018-19 and the future Business Plans.**

This page is intentionally left blank

North Essex Garden Communities - Overview and Scrutiny Considerations

3 messages

Ewan Green <[redacted]> Fri, Jul 26, 2019 at 11:59 AM
To: "Cllr. Mark Stephenson" <[redacted]>, "Cllr. Terry Allen" <[redacted]>,
"Cllr. Mick Barry" <[redacted]>, "Cllr. Christopher Griffiths" <[redacted]>, "Cllr.
Pam Morrison" <[redacted]>, "Cllr. Gary Scott" <[redacted]>, "Cllr. Nicholas
Turner" <[redacted]>, "Cllr. Jeff Bray, Vice-Chairman of the Council" <[redacted]>,
"Cllr. James Codling" <[redacted]>
Cc: Ian Davidson <[redacted]>, Martyn Knappett <[redacted]>, Keith Simmons
<[redacted]>

Dear Member,

I apologise for any confusion caused in relation to North Essex Garden Communities (NEGC) and the Committee's work plan.

The NEGC 2019-2020 Business Plan has not as yet been received by the Council and does not form part of the Agenda for Committee on 5 August 2019. There is nothing untoward in this; rather the future of the NEGC programme is inextricably linked to the ongoing Local Plan Section One process and this has delayed completion of the Business Plan and subsequent consideration by the Council. It is likely that the NEGC 2019-2020 Business Plan will be considered by Cabinet in September 2019.

The Agenda for 5 August 2019 does however include a report asking Members to consider future arrangements for scrutiny of NEGC matters. This could be taken forward jointly by the Resources and Services and Community Leadership Committees which would be an efficient way to ensure effective scrutiny of NEGC for both Members and Officers.

At this stage I suggest that NEGC 2018-19 Business Plan, as approved by Cabinet, be subject of a report for scrutiny in late August / early September 2019. Thereafter, and notwithstanding views from Committee, I also suggest that future matters for consideration would include:

- Proposals for a Development Corporation and / or alternative delivery arrangements
- Business Plan 2019-20 (performance against objectives including budget)
- Medium to Long Term Finance Options

Finally I would like to assure you that, in my role as lead officer, ongoing scrutiny of the NEGC programme is both essential and welcomed. I therefore look forward to future meetings and discussions on this with Members.

Regards,

Ewan

Ewan Green

Corporate Director

(Planning & Regeneration Services)

01255 880711

01255 880711

www.tendringdc.gov.uk

Tendring District Council, Council Offices, Thorpe Road, Weeley, Essex, CO16 9AJ



Speaking with the Planning Service about building work or development? Have you spoken with our Building Control Service too? Our team can help you meet Government-set Building Regulations for the safe design and construction of buildings (including energy efficiency and access requirements). Email them on bcinspections@tendringdc.gov.uk or telephone 01255 686111, or look at our website via the following link Building Control for more information.

The Council's Privacy Notice is available on its website : PRIVACY NOTICE

This email may contain Copyright Material and/or sensitive or protectively marked/classified material. The email is intended for the named addressee(s). Unless you are the named addressee (or authorised to receive it for the addressee), you may not copy, use it, or disclose it to anyone else. If you have received this transmission in error please notify the sender immediately. All email traffic may be subject to recording and/or monitoring in accordance with relevant legislation. Correspondence sent to the Council may be shared internally and/or with legitimate and authorised external organisations to enable the matter contained therein to be dealt with appropriately and/or to comply with legislative requirements.

Tendring District Council does not accept service of legal documents by e-mail.

Chris Griffiths <[redacted]>  
To: Ewan Green <[redacted]>

Sun, Jul 28, 2019 at 11:21 PM

Hi Ewan,

Many thanks for your email. I note from your e-mail the comments that the North East Essex Garden Communities business plan has not been received by the council. However my view is that since 30th January 2017 when the NEGC LTD was formally established, the business plan would be purely for noting, as it is not a council document, but business plan of a limited company, whose four directors have already outlined the direction of travel, for something that is to all in tense and purposes, an independent company of which we as a council, in effect have a quarter of the shares.

It is still my view, that the shareholder to the board, should be an appointed portfolio holder, who reports both to cabinet and the council, but in the event of any votes, declares an interest and withdraws from the meeting. It is still my view, that the councils commitment to funding the delivery vehicle to deliver the garden city communities, should be within the framework of a policy document, which outlines both the councils expectations, and has targets



and priorities, contained with the policy framework, which allow those engaged within the scrutiny process, to be able to form a considered opinion regarding both affordability and value for money  
It is also my view, that the establishment or the exploration of the potential to set up a locally led development corporation, should also be seated within the framework of a policy document, which outlines both the councils expectations, targets and priorities, and that within the context of the establishment or exploration of any delivery corporation, a scoping document should be put before council, which outlines the councils financial responsibilities, liabilities and potential ongoing financial costs, associated with the development corporations, and any subsequent companies, which may evolve, after the main developments and constructions have ceased.  
Policy statements regarding support from the council to long term public sector funding in relation to enabling delivery should also be published along with a breakdown of the councils contributions for providing the finances to provide , project management, planning, programming and communications, and evolving work on operational readiness, set within a policy framework, which provides both targets and measurable milestones, and an indicator to provide scrutiny with the financial instruments to gauge if both the project and investment is achieving value for money.should also be produced  
Publication of stewardship arrangements for the long term maintenance of public amenities need to be set within a framework and policy document, and set along side a progressing work on a financial model, which should also include initiating discussions with government, regarding long term funding, soft financial testing and testing financial and scheme funding parameters.  
Consideration to preparing individual concept frameworks for each garden city community that sets out the vision and policies for each garden city community and outlines the councils financial responsibility to each community.

Kind regards

Chris

[Quoted text hidden]

---

Chris Griffiths <[redacted]> Sun, Jul 28, 2019 at 11:30 PM  
To: "Cllr. Mark Stephenson" <[redacted]>, "Cllr. Neil Stock, Leader of the Council" <[redacted]>, Ewan Green <[redacted]>

Hi Chaps,

This is something that I sent off to Ewan regarding the scrutiny process. Most of it is probably in policy in different sections of various framework and policy documents, but it would be good if it could all be brought together in one section under the heading garden city communities,

Regards

Chris

[Quoted text hidden]

