



HUMAN RESOURCES SUB-COMMITTEE PANEL

DATE: Wednesday, 3 October 2018
TIME: 10.30 am
VENUE: Chief Executive's Office, Town Hall,
Station Road, Clacton-on-Sea, CO15
1SE

MEMBERSHIP:

Councillor Callender (Chairman)
Councillor Calver

Councillor Stock OBE

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Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

For further details and general enquiries about this meeting, contact Ian Ford on 01255 686584.

DATE OF PUBLICATION: Monday, 24 September, 2018

AGENDA

1 Apologies for Absence

The Sub-Committee is asked to note any apologies for absence.

2 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

3 Exclusion of Press and Public

The Sub-Committee is asked to consider the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Items 4 and 5 on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraph(s) of Part 1 of Schedule 12A, as amended, of the Act.”

4 Interviews for the post of Head of Democratic Services & Elections

The Sub-Committee Panel will interview candidates for the post of Head of Democratic Services & Elections.

5 Appointment of the Head of Democratic Services & Elections

To enable the Sub-Committee Panel to notify the Head of People, Performance and Projects of the name of the person to whom the post of Head of Democratic Services & Elections is to be offered and any other matter relevant to the appointment.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.

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