



## HUMAN RESOURCES SUB-COMMITTEE PANEL

**DATE:** Wednesday, 3 October 2018  
**TIME:** 10.30 am  
**VENUE:** Chief Executive's Office, Town Hall,  
Station Road, Clacton-on-Sea, CO15  
1SE

### MEMBERSHIP:

Councillor Callender (Chairman)  
Councillor Calver

Councillor Stock OBE

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For further details and general enquiries about this meeting, contact Ian Ford on 01255 686584.

DATE OF PUBLICATION: Monday, 24 September, 2018

## **AGENDA**

### **1 Apologies for Absence**

The Sub-Committee is asked to note any apologies for absence.

### **2 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

### **3 Exclusion of Press and Public**

The Sub-Committee is asked to consider the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Items 4 and 5 on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraph(s) of Part 1 of Schedule 12A, as amended, of the Act.”

### **4 Interviews for the post of Head of Democratic Services & Elections**

The Sub-Committee Panel will interview candidates for the post of Head of Democratic Services & Elections.

### **5 Appointment of the Head of Democratic Services & Elections**

To enable the Sub-Committee Panel to notify the Head of People, Performance and Projects of the name of the person to whom the post of Head of Democratic Services & Elections is to be offered and any other matter relevant to the appointment.

# **Information for Visitors**

## **FIRE EVACUATION PROCEDURE**

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

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Your calmness and assistance is greatly appreciated.