

**MINUTES OF THE SERVICE DEVELOPMENT AND DELIVERY SCRUTINY COMMITTEE
HELD ON MONDAY 13 APRIL 2015 AT 7.35 P.M.
IN THE COUNCIL CHAMBER, WEELEY**

Present: Councillors Challinor (Chairman), Aldis, R Callender, V Guglielmi, and Talbot.

In Attendance: Democratic Services Manager (Colin Sweeney), and Democratic Services Officer (Janey Nice)

42. WELCOME

The Chairman welcomed all those present to the meeting.

43. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

An apology for absence was received on behalf of Councillor Nicholls (with Councillor V Guglielmi substituting.)

44. MINUTES OF THE LAST MEETING

The minutes of the last meeting of the Committee, held on 2 March 2015, were approved as a correct record and signed by the Chairman.

45. DECLARATIONS OF INTEREST

There were no declarations of interest made.

46. REPORT OF THE CORPORATE DIRECTOR (CORPORATE SERVICES)

A.1 Review of the Year and Work Programme for 2015/2016

There was submitted a report by the Corporate Director (Corporate Services), which provided the Committee with a review of the work it had carried out in the current municipal year and sought Members' approval to a draft Work Programme for the coming 2015/2016 Municipal Year for recommendation to the Annual Meeting of the Council to be held on 26 May 2015.

The Council's Democratic Services Manager explained that Appendix A to the report was a summary of what had been discussed and agreed by the Committee in the municipal year thus far. He stated that Appendix B was a suggested work programme for the Committee and he was happy for the Committee to add any items Members of the Committee felt were required.

Following discussion by the Committee it was **RESOLVED** that:

- (a) The report on the review of the year 2014 to 2015 be noted;
- (b) The matter of how the Council's Revenue and Benefits' Section handled and managed the information received from the Department for Work and Pensions, be added to the Committee's 2015/2016 Work Programme; and
- (c) The draft 2015/16 Work Programme be agreed and submitted, subject to the inclusion of (b) above, to the Annual Meeting of the Council for approval.

47. FORWARD PLAN

The Committee noted the new item relevant to the terms of reference of the Committee, as contained in Forward Plan Number 162.

The meeting was declared closed at 7.55pm.

Chairman