

**MINUTES OF THE MEETING OF THE CORPORATE MANAGEMENT
SCRUTINY COMMITTEE**

**HELD ON 25 MARCH 2015 AT 7.35 P.M. IN THE COUNCIL CHAMBER,
COUNCIL OFFICES, WEELEY**

Present: Councillors Steady (Chairman), Wood (Vice-Chairman), Aldis, Bucke, R Callender, Challinor, Coley and Nicholls.

Also Present: Councillor Howard.

In Attendance: Finance and Procurement Manager (Richard Barrett), Democratic Services Manager (Colin Sweeney) and Democratic Services Officer (Janey Nice).

53. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

An apology for absence had been received from Councillor Caines (with Councillor Aldis substituting).

54. MINUTES OF THE LAST MEETING

The minutes of the last meeting of the Committee, held on 16 February 2015, were approved as a correct record and signed by the Chairman, subject to the following:

- (i) That, at Minute No.47 (Minutes of the Last Meeting), “2014” be deleted and replaced with “2015.”
- (ii) It be noted that the matter of the Credit Union Review (Minute no.49 referred) be now considered at the meeting of the Committee to be held on 1 June 2015 and not 25 March 2015 as previously agreed.

55. DECLARATIONS OF INTEREST

Councillor Bucke declared a non-pecuniary interest in relation to Agenda Item No. 5 (Reports of the Corporate Director – A.1: Corporate Budget Monitoring 2014/15 Third Quarter), by virtue of the fact he was a former employee of Lloyds Bank.

56. ATTENDANCE BY WASTE MANAGEMENT OFFICER

With reference to Minute No.50 to the meeting held on 16 February 2015, this matter stood deferred to the 1 June 2015 meeting in accordance with the resolution made at the 16 February 2015 meeting.

57. REPORTS OF THE CORPORATE DIRECTOR (CORPORATE SERVICES)

A.1 Corporate Budget Monitoring 2014/15 – Third Quarter

There was submitted a report by the Corporate Director (Corporate Services), which provided the Committee with an overview of the Council’s actual financial position against the Budget, as at the end of December 2014.

The report highlighted that, at its meeting held on 27 February 2015 (Minute No.121 referred), Cabinet had considered the Corporate Budget Monitoring Report for the third quarter of 2014/15, following which, it was resolved that:

- (a) *The financial position as at the end of December 2014 be noted.*
- (b) *The 2014/15 Budget be amended to reflect favourable variances emerging so far to date as follows:*

- £0.100m reduction in salary budgets
 - £0.100m increase to the planning fee income budgets
 - £0.027m increase to the parking services income budgets
 - £0.227m – Contribution to Reserves (being the total of the above transferred to the Austerity Reserve)
- (c) *Following the Leader's budget speech on 10 February 2015, the following budget adjustments are approved:*
- i) *That £0.030m be included within 2015/16 employee budgets to meet the cost of introducing the living wage for Council Officers from 1 April 2015.*
 - ii) *That £0.062m be allocated in the 2015/16 Budget to meet the cost of hosting a stage of the 2015 Women's Cycle Tour.*
 - iii) *That £0.005m be included in the 2014/15 Budget to meet the cost of TDC's contribution to the work being undertaken across Essex Authorities in respect of the ongoing devolution debate.*
 - iv) *That £0.097m be allocated from the Fit for Purpose budget in 2014/15 to meet the cost of i) to iii) above.*
 - v) *That, in respect of the 2014/15 Fit for Purpose Budget, £0.160m be set aside within this budget until such time as a final decision in respect of supporting the cost of street lighting across the district was determined by this Council.*
 - vi) *That £0.500m be allocated to establish an SME Growth Fund in 2014/15.*
 - vii) *That £0.500m be allocated to establish a Development Growth Fund in 2014/15.*
 - viii) *That £1.000m be allocated from the New Homes Bonus in 2014/15 to meet the cost of vi) to vii) above.*
 - ix) *That £0.030m be allocated in 2014/15 from within Regeneration revenue budgets to support the establishment of new apprenticeships across the Tendring district.*
 - x) *That £0.010m be allocated in 2014/15 to meet the cost of undertaking the necessary study to assess the works required at Brightlingsea Paddling Pool.*
 - xi) *That a virement of £0.010m in 2014/15 from the Brightlingsea Swimming Pool Budget be agreed to meet the cost of x) above.*
 - xii) *That £0.128m be allocated in 2014/15 to meet the cost of two Community Street Wardens for a period of two years.*
 - xiii) *That a virement of £0.128m in 2014/15 from the Community Safety Budget be agreed to meet the cost of xii) above.*
- (d) *Delegation is given to the Corporate Director (Public Experience) and Corporate Director (Corporate Services) to undertake the necessary negotiations with the Kiosk Holders affected by the Clacton to Holland Coast works and to agree the final terms of the associated agreements in*

consultation with the Portfolio Holder for Regeneration, Inward Investment and Asset Management.

- (e) *In respect of the Essex Family Tendring project, Cabinet supported the continued partnership working with the Tendring Family Solutions Team and approved the extension of the Tendring Family Support Worker post for a further three years (from October 2015 when the current arrangement expired) using the grant funding previously allocated by ECC and NEEPCT.*

The Cabinet report referred to above was attached as **Appendix A** to the report for the Committee's consideration.

Following a number of questions raised by Members to the Finance and Procurement Manager with regard to the budgetary position as at the end of December 2014, it was **RESOLVED** that the contents of the report be noted.

A.2 Work Programme 2015/2016

There was submitted a report by the Corporate Director (Corporate Services), which provided the Committee with a review of the work it had carried out in the current municipal year and sought Members' approval to a draft Work Programme for the coming 2015/2016 Municipal Year for recommendation to the Annual Meeting of the Council to be held on 26 May 2015.

The Council's Democratic Services Manager explained that Appendix A to the report was a summary of what had been discussed and agreed by the Committee in the municipal year thus far. He stated that Appendix B was a suggested work programme for the Committee and he was happy for the Committee to add any items it felt were required.

Following discussion by the Committee it was **RESOLVED** that:

- (a) The report on the review of the year 2014 to 2015 be noted;
- (b) The draft 2015/16 Work Programme be approved and submitted to the Annual Meeting of the Council for approval.

58. **FORWARD PLAN**

The Committee noted the new items relevant to the terms of reference of the Committee, as contained in Forward Plan No.161.

The meeting was declared closed at 7.55 p.m.

Chairman