
**MINUTES OF THE SERVICE DEVELOPMENT AND DELIVERY SCRUTINY COMMITTEE
HELD ON MONDAY 19 MAY 2014 AT 7.30 P.M. IN THE COUNCIL CHAMBER, WEELEY**

Present: Councillors Challinor (Chairman), Aldis, R Callender, Colbourne, Nicholls, Simons and Talbot.

In Attendance: Democratic Services Manager (Colin Sweeney) and Democratic Services Officer (Janey Nice)

1. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

An apology for absence was submitted on behalf of Councillor D R Mayzes with Councillor Nicholls substituting.

2. MINUTES OF THE LAST MEETING

The minutes of the last meeting of the Committee, held on 14 April 2014, were approved as a correct record and signed by the Chairman.

3. DECLARATIONS OF INTEREST

There were none.

4. CLACTON AIR SHOW – COSTINGS AND BUSINESS PLAN

The Chairman informed the Committee that the Corporate Director (Life Opportunities) (Paul Price) had been unable to attend the meeting to speak on this matter but that he would attend the next meeting of the Committee, to be held on 2 July 2014, where he would be able to answer any questions Members had in relation to this year's Air Show.

The Chairman, having spoken with Mr Price prior to the meeting confirmed that:

- Hopes were high that the Air Show could be held in line with the costs of the 2013 event; and
- Clacton Air Show would be the only free Air Show on the East Coast this year as both Lowestoft and Southend had confirmed they would not be staging Air Shows and that this could potentially attract more visitors to Clacton-on-Sea to attend Tendring's two-day event.

Members acknowledged the achievement to run the Air Show without costing a lot of money.

Questions were raised by Members for consideration at the July meeting of the Committee, in connection with the following:

- (i) Costs associated with policing the event;
- (ii) The figure of 83.2 (local jobs (Tendring)) showing as having a net impact on employment and how this figure was reached; and
- (iii) Any interest from potential sponsors, particularly those who had sponsored similar events in Southend over recent years;

The Chairman invited the Committee to send her any additional questions they wished to be considered at the July meeting.

5. POTENTIAL TOPICS FOR EXAMINATION BY A MEMBER WORKING PARTY

Learning from Complaints

The Chairman informed the Committee that as Councillor D R Mayzes was unable to attend the meeting of the Committee to present his report on the subject of how the Council handled complaints, he had emailed his report which had been circulated to the Committee.

As Councillor Mayzes was not present, the Committee in noting the report, wished to record its thanks to him for producing the report and looked forward to putting questions to him on it at the next meeting.

6. WORK PROGRAMME 2014/2015

The Chairman said that, following the Annual Council meeting where the Committee's work programme for the municipal year of 2014/2015 had been approved, she had made some amendments and minor changes to the order of the items to be considered and wished to seek the Committee's agreement to these, as follows:

<u>Meeting Date</u>	<u>Matters for Consideration</u>
(a) 2 July 2014	Update of Council IT Services and Equipment Digitalisation of Council Services

It was **AGREED** that:

1. Consideration be moved to the 15 December meeting to allow for the IT changes that were currently being undertaken, as well as the planned digitalisation of the Council's postal arrangements, to be put into operation and assessed for reporting to Members; and
2. The planned Review of Leisure Services be brought forward to the 2 July meeting, subject to a detailed proposal being submitted by the Vice-Chairman in the first instance.

(b) 22 September 2014	Update on the Coast Protection Scheme Enforcement (new)
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It was **AGREED** that the matter of enforcement be added to the business of the September meeting and that the Council's Enforcement Policy, practices and procedures across the Council be discussed. It was commented that as there now was a Local Plan Committee there should be an enforcement plan to go with it.

(c) 3 November 2014	Dog Fouling and Litter (no change)
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It was **AGREED** that other Councils be consulted to see how they dealt with these two contentious issues and that this form a basis for discussion at the meeting.

(d) 15 December 2014	Post Event Review of the 2014 Clacton Air Show Update of Council IT Services and Equipment Digitalisation of Council Services
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(e) 26 January 2015	New Council Housing – What is needed?
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(f) 2 March 2015	Inward Investment – Developing Income Streams
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(g) 13 April 2015	Review of the Year and Work Programme for 2015/16
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The meeting was declared closed at 8.49 p.m.

Chairman