

Key Decision Required:	Yes	In the Forward Plan:	Yes
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**CABINET
14 JUNE 2013**

REPORT OF FINANCE AND ASSET MANAGEMENT PORTFOLIO HOLDER

A.3 FINANCIAL OUTTURN 2012/13
(Report prepared by Accountancy)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To provide Cabinet with an overview of the financial outturn for the year 2012/13 and seek approval for:

- Revenue and capital commitments to be carried forward to 2013/14.
- Funding of the 2012/13 capital programme.
- The reserves position at the end of 2012/13.
- The allocation of the overall general fund variance for the year.
- The updated 5-Year Capital Programme for 2013/14 to 2017/18 and associated funding.

EXECUTIVE SUMMARY

Following the completion of the comprehensive end of year processes, the financial outturn position for 2012/13 has been prepared across the various areas of the Council's accounts with a summary of the position as follows:

TABLE A – Summary by Key Areas of the Budget

Key Area	Budgeted Outturn Position £m	Actual Outturn Position £m	Variance £m
General Fund Revenue and the Capital Programme (after carry forwards)			
General Fund Revenue	17.576	17.108	(0.468)
Capital Programme	6.000	5.493	(0.507)
RESERVES			
Earmarked Reserves (excluding commitments reserves) – total at 31 March 2013	4.550	4.682	0.132
Earmarked Commitment Reserves - total at 31 March 2013	0.387	11.977	11.590
Uncommitted Reserves – Total at 31 March 2013	4.000	4.000	0
TOTAL RESERVES	8.937	20.659	11.722

OTHER KEY AREAS			
Collection Fund (TDC Element)	0.151	0.277	0.126

General Fund Revenue

The final outturn position for the General Fund revenue account after taking into account carry forwards to 2013/14 and other adjustments is a net variance of **£0.468m**.

Members are asked to consider how they wish to allocate this variance amount for the year in the context of the current economic climate and the on-going and difficult public sector funding environment the Council is faced with along with delivering against key priorities.

General Fund Capital Programme

The year end variance position for the Capital Programme for 2012/13 is **£0.507m**, after taking into account carry forwards of **£4.266m**. **£1.028m** of the carried forward amount relates to the revenue contributions originally budgeted for in 2012/13.

In respect of the capital programme for 2013/14, one adjustment has been made since Council approved the budget in February 2013, which is due to the confirmation of the revised Disabled Facilities Grant amount for the year.

Reserves

The Council's overall reserves at 31 March 2013 total **£20.659m**. However **£16.659m** is in respect of earmarked reserves which relate to future years commitments. The balance of **£4.000m** is the level of uncommitted reserves which includes a working balance requirement of **£1.600m**. This level of uncommitted reserves matches that previously approved, although is subject to review as part of the 2014/15 Financial Strategy process currently underway.

Housing Revenue Account

The outturn position on the Housing Revenue Account shows a small deficit of **£0.003m**. However after taking this into account the level of HRA balances at 31 March 2013 is **£5.826m**.

Collection Fund

The Council's share of the surplus for the year is **£0.277m**. This will be taken into account in the budget setting process for 2014/15.

Review of the Outturn for 2012/13

The imperative to find savings and reduce the net budget has meant that all services across the Council have been striving to reduce spending and identify efficiencies. There is no doubt that this approach has continued to have a significant impact on the level of expenditure and therefore the overall position for 2012/13. Although a number of budgets have already been reduced on an on-going basis the opportunity will be taken to further review budgets in light of the outturn position to inform the Financial Strategy for 2014/15.

Clacton and Holland Coast Defence Project

£3.000m set aside for this project has been included within the overall carry forward amounts. To keep the momentum behind the project to support the commitment to see work start on site in 2014/15, a number of activities are required to be commenced as soon as possible. Further details are set out later on in this report along with specific recommendations seeking the necessary delegations to support this approach.

RECOMMENDATION(S)

1) In respect of the Outturn for 2012/13:

(a) That Cabinet notes the financial outturn position for 2012/13 as set out in this report and the appendices.

(b) That against the background of an increasingly difficult financial environment and balancing the deliverability of key priorities and actions to support the budget in future years, Cabinet determines how it wishes to allocate the £0.468m General Fund net variance for 2012/13 .

(c) That Cabinet approves the Revenue Commitments of £10.562m to be carried forward from 2012/13 to 2013/14 as set out in Appendix A of this report.

(d) That Cabinet approves the financing of capital expenditure for 2012/13 as detailed in Appendix E

(e) That subject to (d), Cabinet approves the capital budgets of £4.266m to be carried forward from 2012/13 to 2013/14 and the associated carry forward of the revenue contribution to capital of £1.028m.

(f) That Cabinet approves the updated 5 year capital programme and associated financing as set out in Appendix G

(g) That Cabinet approves the movement in uncommitted and earmarked reserves for 2012/13 set out in Appendix F and any amendments arising from recommendation (b) above.

(h) That Cabinet approves the movement on HRA balances for 2012/13 including the commitments set out within Appendix D

(i) That subject to c) above, Cabinet agrees to transfer £1.000m of New Homes Bonus funding along with £0.300m set aside for NNDR Discretionary Reliefs to a specific Inward Investment and Growth Budget in 2013/14.

2) In respect of the Clacton and Holland Coast Defence Project:

(a) The Corporate Director, Public Experience, in consultation with the Portfolio Holder for Environment and Coast Protection be authorised to undertake such necessary procurement, planning and licensing activities as he/she considers appropriate, with the associated costs being met from existing budgets supported by the £0.512m Accelerated and Growth Government Grant.

(b) The Corporate Director, Public Experience, in consultation with the Leader and the Portfolio Holder for Environment and Coast Protection is authorised to grant such exemptions under the Council's Procurement Rules as he/she considers appropriate and reasonably necessary in order to secure value for money and the delivery of the project.

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

Careful planning to ensure financial stability underpins the Council's capacity to deliver against its priorities. Both the capital and revenue budgets of the authority are prepared and monitored with the aim of supporting key objectives. The outturn position reflects this process and supports the successful financial planning process.

FINANCE, OTHER RESOURCES AND RISK

Finance and other resources

The main financial implications for each section of the Council's accounts are as set out in this report.

Risk

There are no direct risks associated with the outturn position although the ability to fund future financial forecasts is recognised as a strategic risk to support the achievement of financial resilience of the Council in both the short and long term.

LEGAL

The Council is legally required to calculate a Council Tax requirement each financial year. Within this framework is the requirement to monitor and report accordingly on the financial position of the authority against this requirement.

The outturn position set out in this report and the actions proposed are within the Council's powers and reflect the statutory requirements and responsibilities of the Council in the preparation of its accounts.

OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.

Although there are no direct equality and diversity issues, the overall Financial Strategy and budget process aims to recognise any such issues where appropriate within the Council's wider Financial Framework.

PART 3 – SUPPORTING INFORMATION

BACKGROUND

The financial outturn for 2012/13 forms the basis of the information included in the Council's Statement of Accounts which will be published 'Subject to Audit' by the end of June 2013. The external audit of the Statement of Accounts is required by legislation to be completed by the end of September 2013.

Details around specific items such as Revenue, Capital, Reserves and carry forwards are set out in the following separate sections of the report along with the Appendices.

SUMMARY REVENUE OUTTURN POSITION FOR 2012/13 AND CARRY FORWARDS

The following table sets out a summarised position for 2012/13 including carry forwards:

TABLE B – General Fund Revenue Variance and Carry Forwards

ITEM	2012/13	
	£m	£m
Variance for the year (before carry forward requests)		(12.190)
Net Movement in Earmarked Reserves (excluding 2012/13 carry forward requests)		0.132
Carry Forward Requests		
<ul style="list-style-type: none"> • Capital - Revenue financing of capital projects yet to be completed and paid for 	1.028	
<ul style="list-style-type: none"> • Revenue - Financing associated with revenue activity yet to be completed and paid for 	10.562	
TOTAL CARRY FORWARD REQUESTS		11.590
Net variance for the Year after Carry Forward Requests		(0.468)

Carry Forwards

It is recognised that due to the size, nature and lead-in times of some schemes, expenditure can span financial years with some schemes not completed by the 31 March in any one year. Therefore commitments for goods and services are likely to remain outstanding at the 31 March, examples of which include uncompleted work that the Council has a contractual obligation against or the project is either currently underway or will be started shortly with payment dates or trigger points within the process yet to be reached, finalised and paid.

Subject to the approval of the carry forward requests, payments will become due as work is progressed during 2013/14.

Details of the General Fund Revenue carry forward requests are set out below and in **Appendix A** with capital items included within the capital section further on in this report.

Revenue Contributions to Capital Programme - £1.028m

The 2012/13 capital programme budgeted for a revenue contribution of **£1.275m** to support the overall funding of the General Fund programme. A more detailed analysis of the capital programme for 2012/13 is given in a separate section further on in this report.

Other Revenue Items - £10.562m

Although projects and activities can span financial years, requests for carry forwards are considered against specific criteria and those set out in **Appendix A** have been included on this basis.

The most significant items are summarised by Department / Directorate as follows:

Corporate Services

- **Coast Protection and Enhancement Fund - £3.000m**

This one-off budget was established in 2011/12 as part of the budget setting process and is requested to be carried forward to support the delivery of the Clacton and Holland Coast Defence Project.

Although the project is subject to the final approval by the Environment Agency, to maintain the current momentum behind the project to meet the Government's and Council's commitment to see this project commence on site in 2014/15 there will be a number of activities that will be required to be progressed or started as early as possible. These activities range from the initial stages of the procurement of the construction work itself to contract administration / client functions, planning and licensing decisions. If these activities were not commenced until after the Environment Agency confirms the funding position, which is expected in Autumn, the planned start date of 2014/15 would potentially be in jeopardy.

It is therefore proposed to delegate to the Corporate Director (Public Experience) in consultation with the Environment and Coast Protection Portfolio holder and the Leader the authority to progress the necessary procurement, planning and licensing activities within existing budgets supported by the **£0.512m** grant recently confirmed by the Government. No further commitment such as to the actual construction work itself would be made until the overall funding position was finalised with the Environment Agency. Separate recommendations are set out above to support this approach.

- **Fit for Purpose Budget - £2.606m**

Commitments against this budget will continue in 2013/14 as reorganisations and fundamental service reviews are fully implemented and so it is necessary for the budget to be carried forward against which further decisions will be required during 2013/14.

- **Contingency Budget - £0.582m**

Similarly to the Fit for Purpose budget, this budget is requested to be carried forward to continue to provide an adequate 'buffer' against unexpected costs in 2013/14 and beyond.

It is also worth highlighting that there was a charge made to this budget as part of the end of year processes in accordance with a previous decision by Cabinet. At its meeting on 23 January 2013, Cabinet resolved (minute 82(e) refers):

That up to £0.100m is earmarked from the 2012/13 Contingency Budget to meet any potential contributions required from this Council in accordance with the associated Municipal Mutual Insurance 'Scheme of Arrangement'.

A figure of **£0.037m** has subsequently been confirmed by Municipal Mutual Insurance with the necessary adjustment made against the contingency budget in 2012/13. It is expected that further payments will be required.

- **New Homes Bonus - £0.954m**

This relates to the grant amounts that are receivable under the Government's New Homes Bonus scheme with projects and initiatives to be considered in 2013/14.

In accordance with the Leader's commitment that **£1.000m** of New Homes Bonus funding be used for inward investment and growth, it is proposed on allocating the amount carried forward along with the necessary balance from the New Homes Bonus

allocation in 2013/14 to a specific and separate budget line to formalise this commitment within the Council's detailed budget. A separate recommendation has been included above.

- **Essex Family Needs project - £0.317m**

The amount requested is to support this externally funded project in 2013/14.

Public Experience

- **Big Society Initiative- £0.378m**

The amount requested is to support further schemes and projects in 2013/14.

- **Recycling and Waste Initiatives - £0.191m**

This carry forward relates to the 'weekly waste' grant from the Government and is requested to enable the continuation of various projects and initiatives in 2013/14.

Life Opportunities

- **Benefit and NNDR Grants - £0.396m**

Various grants have been received from the Government to support various changes and burdens around benefits with the amounts requested to be carried forward to continue to provide a budget to respond to on-going welfare changes.

- **NNDR Discretionary Reliefs - £0.300m**

The move to the new local business rates retention scheme from April 2013 has had an impact on the funding of NNDR reliefs with a number of adjustments for reliefs already being taken into account within the calculation of the amount to be retained by this Council in 2013/14.

Therefore this change does present the opportunity to review how to allocate this money which could be a mix of direct NNDR reliefs or other innovative projects to increase the growth of businesses in the district, which in turn would enable more income to be retained through local business rates retention. Given this context, there is strong synergy with the commitment of **£1.000m** of New Homes Bonus funding to inward investment and growth mentioned above.

It is therefore proposed to carry forward this budget and add it to the **£1.000m** New Homes Bonus funding for further consideration on how to apply this to the wider inward and investment and growth projects and initiatives in 2013/14. A separate recommendation has been included above.

Planning

- **Local Plan - £0.753m**

Similarly to previous years, as this project is not year specific and spans a number of years it is necessary to review and carry forward the necessary elements of the budget to meet expenditure commitments as they arise in delivering the overall project.

Various Other Items - £1.086m

There are a number of other items with further details set out in **Appendix A**.

GENERAL FUND OUTTURN 2012/13 – DETAILED ANALYSIS

The following table sets out a summary of the outturn position after taking into account the carry

forward requests mentioned above.

A Portfolio / Committee and Departmental analysis, including further comments against variances for direct expenditure and income for the year is set out in more detail in **Appendices B and C**.

TABLE C - Summary of General Fund Revenue Account Outturn 2012/13

General Fund 2012/13	Budget	Outturn	Variance
	£m	£m	£m
Total net expenditure for Portfolio and Committee budgets	26.331	14.881	(11.450)
<i>Financing Items:</i>			
Capital Investment	1.275	0.247	(1.028)
Financing Items	(0.669)	(0.381)	0.288
Net expenditure before use of reserves			
Transfers to / (from) Reserves	(9.361)	2.361	11.722
Net Total	17.576	17.108	(0.468)

Although the overall net budget has not changed from that reported to Council on 12 February 2013, there will be some individual portfolio changes due to a number of virements that have taken place for the period up to the 31 March 2013.

Members will need to determine how they wish to allocate the net variance of **£0.468m** in the context of the continuing and challenging financial environment faced by the Council.

The variance figure (after carry forwards) shown in the table above reflects a number of issues such as those reported as part of the Corporate Budget Monitoring process during 2012/13 along with a number of adjustments which have been finalised as part of the usual year end processes and / or based on revised or up to date information. There are also a number of smaller net variances that although individually relatively minor, on aggregation contribute to the overall outturn position.

It is important to note that grants received for the year, such as Housing Benefit Subsidy, that are included in the above remain subject to audit during 2013/14 although historically any subsequent changes have been relatively minor.

Explanations for significant items within the overall variance of **£0.468m** are set out below:

Expenditure less than the budget

- **ALL DEPARTMENTS – Employee Expenses – £0.210m**

This is the overall year end position against direct employee related budgets which are predominantly salaries, national insurance and pension contributions. This position broadly reflects the various vacancies currently being held whilst the Fundamental Service Review (FSR) process are implemented / embedded. Therefore this outturn position does not reflect a level of on-going savings as posts established as part of the FSR process are expected to be filled in due course.

- CORPORATE SERVICES - CAROS - £0.043m**
The current position largely reflects the timing of a number of lease renewals which have not been agreed as originally expected. The scheme is subject to on-going review with the outcome scheduled to be included as part of the Financial Strategy for 2014/15.
- CORPORATE SERVICES – Insurance Costs - £0.106m**
Although a number of premium renewals were confirmed as lower than budgeted, the primary reason for the overall position is reduced spend against a number of general / individual budgets such as training, risk management, provision for premium increases etc. following limited activity during the reorganisation / FSR period within the Council. However this budget will be included within the outturn review to identify potential on-going reductions in 2013/14 and beyond.
- CORPORATE SERVICES – External Audit Fees - £0.091m**
Following the outsourcing of work by the Audit Commission, the Council’s new External Auditor Ernst and Young have set out a lower fee schedule. This is in addition to lower fees for grant certification work following a reduced number of grant claims made such as those associated with Housing Subsidy under the previous regime before self-financing was introduced in 2012/13. A reduction in fees has already been included within the 2013/14 budget.
- PUBLIC EXPERIENCE – Street Cleansing Contract - £0.124m**
The current street cleansing contract covers not only general district wide activities but it also includes the cleaning of housing ‘estates’ and car parks with budgets therefore included across a number of budgets areas. On final review for the year, it has come to light that a duplication of budgets has occurred with the gross contract cost included within the Street Cleaning budget along with separate budgets within car parks and the HRA. The figure presented above therefore reflects the potential for an on-going saving which will be considered as part of the outturn review to inform the Financial Strategy for 2014/15.
- LIFE OPPORTUNITIES – Homelessness - £0.093m**
The above sets out a reduced net overall position against a number of homeless budgets reflecting the proactive approach to prevention whilst also utilising the various options and initiatives to meet the Council’s homelessness responsibilities which in turn reduce the need to use the expensive alternative of Bed and Breakfast accommodation.

Income less than the Budget

There are a number of income budgets that have remained behind profile at the end of the year, primarily reflecting the challenging economic climate both nationally and locally. A number of areas have been highlighted via the Corporate Budget Monitoring Reports with others emerging over the last quarter of the year.

- LIFE OPPORTUNITIES – Leisure and Sports Facilities Income - £0.118m**
As highlighted during the year as part of the Corporate Budget Monitoring reports, various leisure and sports facilities have experienced income that is lower than anticipated.

As part of a managed response, expenditure has remained under constant review to limit as far as possible areas of expenditure with the aim of offsetting as far as possible the overall net position. At the end of the year reduced employee costs of **£0.098m** were achieved (included within overall employee cost position previously mentioned) to primarily offset the income position.

- PLANNING - Planning Related and Building Control Fee Income - £0.058m**
The end of year position shows income behind budget across a range of fee income areas such as planning and S106 monitoring fees (**£0.045m**) and building control fees (**£0.013m**).
- PUBLIC EXPERIENCE – Cemetery Income - £0.034m**
This income budget has remained under recovered at the end of the year. However crematorium income was higher than budgeted by **£0.039m** so more than offsetting this position overall.
- PUBLIC EXPERIENCE – Waste Recycling Credits - £0.075m**
The level of recycling for the year has increased by 8% with a corresponding reduction in the tonnages of residual waste going to landfill following the introduction of the new waste collection service in 2012. The figure highlighted above is therefore due to a change in the proportions of the type of recyclates collected. A significant level of food waste is now collected but this does not attract recycling credits from ECC as they already meet the cost of this element of the service by way of an annual contribution. Dry recyclates have however seen a reduction in the amounts collected which do attract recycling credits from ECC, which has resulted in the year end position.

The provisions of the new service have allowed for a successful bid for £624,500 of Government funding which considerably outweighs this yearly shortfall. Among the planned expenditure from this additional funding are a comprehensive communication campaign and the employment of 2 dedicated Recycling Officers all designed to increase public participation and tonnage of recyclates collected, which in turn will support the position against recycling credit income in the future.

- PUBLIC EXPERIENCE – Licensing Income - £0.018m**
Current economic conditions are having the impact of reducing expenditure in licensed premises and use of taxis, which in turn is affecting the number of applications for new licences and variations which has resulted in a reduction in income.
- CORPORATE SERVICES – Print Unit - £0.061m**
As reported during the year the overall position was being managed wherever possible through maximising reductions in costs. A significant level of the unit's expenditure are fixed costs such as staff and equipment and therefore internal services have historically been requested to use the print unit for all work that can be done in-house although this is set against the challenge of trying to print less in the first instance. The requirement to use the in-house service is being robustly reflected in the Council's procurement processes as part of the current review of the Constitution. Set against a corporate review of the Council's printing needs and future options the current position will be monitored / considered in 2013/14.

Income in excess of the budget

- PUBLIC EXPERIENCE - Off-street Parking Fee Income - £0.054m**
As anticipated during the last budget monitoring report earlier in the year, income has remained ahead of the budget with the above position being achieved overall for 2012/13, which also takes into account the residents parking scheme which was supported by a specific budget commitment by Cabinet of **£0.250m**.
- CORPORATE SERVICES - Investment Income - £0.101m**
Although interest rates remain historically low, increased investment returns were

achieved through treasury management actions including maximising cash flow advantages.

- **LIFE OPPORTUNITIES – Careline Income - £0.044m**

An increased income position has emerged over the latter part of the year with the final position above being achieved in 2012/13.

Other Variances – £0.073 (net)

As previously mentioned there are various smaller net variances that, although not necessarily significant on their own, when aggregated do have an impact on the overall outturn position. Further comments are provided within the Appendices where appropriate.

CAPITAL OUTTURN POSITION FOR 2012/13

Full details of the outturn position for each scheme together with the carry forward requests are set out in **Appendix E**. However a summary is set out in **Table D** below:

TABLE D

	Budget 2012/13	Outturn	C/Fwd	Remaining Variance
	£m	£m	£m	£m
General Fund	6.000	1.227	4.266	(0.507)
Housing Revenue Account	4.361	2.414	1.064	(0.883)

Financing the Capital Programme

A summary of the proposed financing of the capital expenditure in 2012/13 is set out below in **Table E**, with a more detailed analysis being provided in **Appendix E** to this report:

TABLE E

	Budget	Outturn	To Fund C/fwds	Variance
	£m	£m	£m	£m
Government Grants	3.044	0.384	2.196	(0.464)
External Sources of Finance	0.076	0.050	0.026	0
S106	0.338	0.113	0.225	0
Capital Receipts	1.053	0.248	0.772	(0.033)
Leasing	0.205	0.176	0.019	(0.010)
Insurance	0.009	0.009	0	0
Revenue and Reserves	1.275	0.247	1.028	0
GF Total	6.000	1.227	4.266	(0.507)
Major Repairs Reserve	3.803	2.362	0.558	(0.883)
Revenue and Reserves	0	0.004	0	0.004
S106	0.511	0.001	0.506	(0.004)
External Contributions	0.047	0.047	0	0
HRA Total	4.361	2.414	1.064	(0.883)

After taking into account carry forward requests, a range of schemes have been delivered under budget as set out in **Appendix E**.

In respect of the General Fund, **£0.464m** of the variance is in respect of Coast Protection work at Cliff Road and Holland Haven Sea Wall. This is due to the scheme being delivered less than budget primarily due to contingency amounts originally included not being required. These schemes are funded by Government Grant so the grant claim will be adjusted accordingly which accounts for the variance against the funding position in the table above. The balance of the variance is due to the Private Sector and Vehicle Leasing Schemes which remain at the end of the year.

In respect of the HRA Programme, the underspend is primarily due to changes to the timing of work. On-going budgets are included in 2013/14 and beyond to meet the on-going programme and so there is no need for an associated carry forward of the budgets.

Capital Programme 2013/14 to 2017/18

The annual outturn process also enables the planned capital programme to be revisited and updated in line with any additional information or funding becoming known. Therefore the revised capital programme for the period 2013/14 to 2017/18 is detailed in **Appendix G**.

The only adjustment made over and above the carry forward amounts previously mentioned relates to the Disabled Facilities Grant Scheme. An additional **£0.107m** of grant funding was

confirmed in March with the associated adjustment to the budget now made.

RESERVES OUTTURN POSITION FOR 2012/13

The following table sets out the end of year position in respect of uncommitted and earmarked reserves:

TABLE F

2012/13	Budget £m	Outturn £m	Variance £m
Uncommitted Reserve (including £1.6m minimum working balance)			
B/fwd at 1 April 2012	4.000	4.000	
Net Increase/(Decrease) in Uncommitted Reserve	0	0	0
Uncommitted Reserve C/fwd at 31 March 2013	4.000	4.000	0

2012/13	Budget £m	Outturn £m	Variance £m
Earmarked Reserves			
B/fwd at 1 April 2012	14.298	14.298	
Net Increase/(Decrease) in Earmarked Reserves	(9.361)	2.361	11.722
Earmarked Reserves C/fwd at 31 March 2013	4.937	16.659	11.722

2012/13	Budget £m	Outturn £m	Variance £m
Total General Fund Reserves			
B/fwd at 1 April 2012	18.298	18.298	
Net Increase/(Decrease) in Reserves	(9.361)	2.361	11.722
Total Reserves C/fwd at 31 March 2013	8.937	20.659	11.722

The change in the earmarked reserves of **£11.722m** takes into account the proposed level of revenue and capital carry forward requests of **£11.590m** previously mentioned. The overall level of reserves at the end of 2013/14 is **£20.659m**, made up of **£11.977m** for earmarked commitment reserves, **£4.682m** for other earmarked reserves and **£4.000m** for uncommitted reserves.

It should be noted however that transfers to earmarked reserves are not an increase in the Council's longer-term general resources as it relates to future years commitments.

Earmarked reserves are shown in more detail in **Appendix F**.

Significant changes (excluding the commitments reserves) compared with the budgeted position are as follows:

- **Specific Revenue Grants Reserve – Increase of £0.085m**

This increase primarily relates to the homelessness grant receivable from the Government which has not been utilised in the year due to the position against homelessness expenditure previously highlighted. However by transferring the amount to reserves enables homelessness initiatives to be supported in 2013/14 and beyond to respond to potential changes in demand for such assistance.

- **Asset Refurbishment / Replacement Reserve - £0.045m** not ‘called down’ in the year
Expenditure originally associated with this ‘call’ on the reserve was not undertaken during the year although consideration against the amount set aside will be undertaken in 2013/14 taking into account changes to the Asset Management Service that emerged from the FSR process.

The Financial Strategy has continued to aim to maintain the Uncommitted Reserve, including the minimum working balance of **£1.600m**, at **£4.000m**. At 31 March 2013 the uncommitted reserve stands at **£4.000m** so it remains in line with this requirement, although this position is subject to review as part of the Financial Strategy for 2014/15 that is currently underway.

A DETAILED REVIEW OF THE HRA OUTTURN POSITION FOR 2012/13

The Housing Revenue Account (HRA) reflects a statutory obligation to account separately for the income and expenditure arising from a housing authority’s landlord functions and is the first year under the new self-financing regime that came into force from 1 April 2012.

A summary of the Council’s Housing Revenue Account for 2012/13 is set out below in **Table G** with a more detailed analysis provided in **Appendix D** to this report.

TABLE G

	Budget	Outturn	Variance
	£m	£m	£m
Income	(13.416)	(13.110)	0.306
Expenditure	4.657	4.265	(0.392)
Indirect Income / Expenditure	8.721	8.848	0.127
Net HRA (Surplus) / Deficit for year before transfers to / from reserves	(0.038)	0.003	0.041
Transfers to / (from) HRA General Reserves	0.038	(0.003)	0.041
HRA General Reserves b/fwd at 1 April 2012	5.829	5.829	0
HRA General Reserves c/fwd as at 31 March 2013	5.867	5.826	0.041

Housing Repairs Reserve

In addition to the movement on HRA General Reserves above the Repairs Reserve increased by **£0.151m** for the year to total **£1.346m** at the 31 March 2013. This variance for the year relates to the timing of projects and schemes that will be progressed and completed in 2013/14 and therefore although this additional amount will be added to the Repairs Reserve balances at the end of the year, it will need to be applied in 2013/14 to meet these costs.

Housing Revenue Account Overview

The outturn position shows an overall small deficit for the year of **£0.003m** compared with an estimated surplus of **£0.038m** with further details provided in **Appendix D**.

In respect of income, this primarily reflects reduced rental income due to a number of void properties that are currently being held that were not originally reflected in the budget that was highlighted as part of the Corporate Budget Monitoring Reports earlier in the year.

As highlighted in the table above, this has been offset by reduced expenditure across a range of budgets such as employee costs and utility costs.

The change against indirect income / expenditure reflects the contribution to the housing repairs reserve as previously mentioned.

The overall level of HRA Balances has decreased to **£5.826m**, which will be available to support the HRA in future years.

CORPORATE DEBT

General debt, housing rent, Council Tax and NNDR details are set out in **Appendix H** along with additional comments. There are no significant issues to highlight.

BACKGROUND PAPERS FOR THE DECISION

None

APPENDICES

Appendix A	Carry Forward Requests
Appendix B	Portfolio / Committee Outturn Summary 2012/13
Appendix C	Departmental / Directorate Outturn Summary 2012/13
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Appendix F	Reserves
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Appendix H	Corporate Debt

Carry Forward Requests 2012/13

Description	Amount
	£
Corporate Services	
Head of Corporate Services and Admin Service Unit - Specialist staff training.	1,800
Civic Ceremonial Expenses - Delay in Receipt of Civic Badges.	1,000
Legal Services - Land Charges Litigation costs expected.	10,000
Essex Family Needs Project - to continue this project funded by external partners	319,890
Crime Reduction - Balance of grant funding received from partners to be spent by CDRP in line with funding plan.	83,550
Rural Infrastructure Improvement Fund - to enable the continuation of this project in 2013/14.	99,560
Qualification and Other Training - Due to restructuring, planned staff training actions were paused during 2012/13 but will need to be revisited in 2013/14.	14,450
Member Training - to enable the consideration of Member training in 2013/14.	8,520
Personnel and Human Resources Issues - National recruitment advertising required for certain posts.	7,430
Personnel and Human Resources Issues - Relocation. Budget committed in 2012/13 awaiting moves.	8,270
Personnel and Human Resources Issues - Workforce Development, New Programme Development and Management Development Courses actions paused in 2012-13 due to authority restructuring.	17,900
Coast Protection and Enhancement Fund - to support the Clacton and Holland Coast Defence Project.	3,000,000
IT Direct Service Costs - Delay due to Engineers availability.	5,060
Accountancy - Upgrade to the Council's Financial Information System and database software. Awaiting the latest version of the software to be available from the supplier.	37,000
Exchequer Service Unit - Upgrade of Payroll database Server.	10,000
Credit & Debit Card Payment System - To support specialist security requirements in 2013-14.	5,500
New Home Bonus - to support Inward and Investment Projects and Initiatives in 2013/14.	953,790
Government Grant for Community Right to Challenge and Community Right to Bid - consideration of use to be undertaken in 2013/14.	13,420
Fit for Purpose - to be used to support initiatives in 2013/14	2,605,750
Contingency - to be used to support unexpected expenditure.	581,730
Total For Corporate Services	7,784,620
Public Experience	
Recycling & Waste Contract - Scheme Publicity.	15,400
Recycling & Waste Contract - Weekly Collection Support Grant.	190,710
Coast Protection - Remaining balance due on contract.	14,000
Coast Protection - remaining balance of project appraisal works.	4,480
Coast Protection - Topographical Survey, Clacton and Holland on Sea sea defences - Weather & Tide delays.	9,250
Coast Protection - To part cover TDC's contribution to pre-patch & overlay 'The Esplanade' Holland.	2,000
Land Drainage - Awaiting results of investigation into specific issues.	3,000
Clacton Town Centre Enhancement Project - Delayed planting due to weather conditions.	1,480

Description	Amount
	£
Youth Initiatives - Grant funding from ECC to be spent on projects in 2013/14.	39,000
Big Society - balance of funding to be made available as schemes are approved.	378,380
LSP - balance of funding to be utilised in 2013/14.	40,450
Regeneration Projects - Economic Development Strategy and Business Survey projects. Work has commenced and is expected to be completed in early August 2013.	73,820
Regeneration Projects - to assist the Council with the preparation of funding bids.	16,000
Regeneration Projects and Initiatives in the District - Funding originally allocated to Tendring Regeneration Limited to be used to support any future costs associated with the Company.	74,750
Economic Assessment Duty – Tendring Business Survey Project being undertaken in conjunction with partners. The tender process has been completed and Consultants appointed.	12,000
Town Centres and Jaywick Business Support - balance of grant for small retailers grant scheme.	570
Balance of Town Centres & Jaywick Business Support empty shops to be used to provide Retail Workshops.	13,490
Town Centre Schemes - balance of grant funding against which further spending considerations can be made.	36,410
Town Team Partners Income - Government Funding relating to Town Team Partner Grant that has been awarded to the Harwich Dovercourt Partnership and the Walton Forum for which the Council is the accountable body.	-20,000
Town Team Partners Expenditure - grant to be passed to the Town Team Partners during 2013/14.	20,000
Open Spaces - Haven Gateway funding for cliff work.	19,860
Nature Conservation - External Grant monies for repairs to Limosa boat and pocket park areas to be refurbished.	4,500
Nature Conservation - Maintenance works to be carried out at Holland Haven funded by Port of London Authority Rent.	30,500
Beach Hut Sites - Locks to be changed at sites.	2,300
Beach Hut Sites - Balance funding for Lease Feasibility Study, part completed.	6,250
Miscellaneous Seafront Activities - Grant from DEFRA for Seafront signage regarding water quality.	4,080
Miscellaneous Seafront Activities - On-going seafront improvement project funded by Haven Gateway.	1,460
Licencing - Grant funding given to be used for CCTV and a knowledge test data base system.	2,950
Car Parks - Staff training required for new employees.	1,260
Total for Public Experience	998,350
Life Opportunities	
CCTV - Awaiting commencement of Planned Maintenance Contract for servicing and repair of CCTV camera equipment.	5,720
Preventing Homelessness- External Grant funding from DCLG against which spending considerations will be undertaken in 2013/14.	41,460
Tendring Youth Activity Partnership - Balance of unspent external grant monies.	620
Bodycare Health Scheme for Schools - Balance of unspent external grant monies.	630
Community Activity Network - Balance of unspent external grant monies.	36,310
Tour De Tendring - External partner funding to fund the Tour de Tendring for two further years (2013 and 2014).	16,860
Brightlingsea Swimming Pool - On-going improvement works at Brightlingsea Pool.	53,070

Description	Amount
	£
Cashiers - Effect of the cash office closures are still being realised with further equipment and security required.	20,000
Housing Benefit Additional Administration Grant - DWP Grant regarding Additional Housing Benefit Administration - Balance from 2012/13. Grant being used to fund future costs associated with further welfare changes.	289,030
Rent Allowances - DWP Grant allocated to 'ATLAS' project. An on-going process with the grant funding future activity.	9,230
Local Housing Allowance - DWP New Burden additional funding to meet the costs of implementing Welfare Reforms grant relating to Local Housing Allowance, Social Sector Size Criteria and Benefit Cap.	56,720
Benefit Reforms Transitional Funding - DWP grant given to provide targeted support to help meet the housing needs of claimants affected by housing benefit reforms.	50,280
Council Tax Benefits Balance of Government - grant given to assist with the costs of designing Local Council Tax Schemes. Balance to be used in supporting annual review of the scheme.	21,500
NNDR Benefits - Balance of NNDR Small Business Rate Relief new burden grant.	6,520
NNDR Benefits - NNDR Discretionary Reliefs - to support Inward Investment and Growth Projects and Initiatives in 2013/14.	300,000
NNDR Small Business Rate relief new burden grant received towards additional costs associated with implementing the scheme.	6,790
Office Accommodation Expenses - Cyclical external maintenance works to Town Hall delayed due to weather conditions.	9,710
Total for Life Opportunities	924,450
Planning	
Head of Planning and Customer Services - Normally required levels of training were not possible during 2012/13 due to significant staff changes resulting from the FSR.	1,930
Planning and Enforcement - 3 year Planning Improvement Plan projects.	58,260
Development Control and Enforcement- The Council is committed to appearing at a planning inquiry that was scheduled to be heard during 2012/13. This has been postponed by PINs and is likely to be heard during July 2013. In addition the Council has committed to employing a planning consultant while recruitment of permanent planners is undertaken and this process runs into 2013/14.	19,510
Enforcement - In order to improve the effectiveness of the planning enforcement function, there is a need to have funds available to take direct action where informal action is not successful. A current issue at a property is close to requiring this approach but expenditure will not be incurred until early 2013/14.	6,810
Heritage and Conservation General, Environmental Grant - to enable a scanning project to be continued and to fund survey work to inform the proposed extension to the AONB.	5,740
Heritage and Conservation General Enabling St. Osyth - the work for the enabling development is currently out to tender with specialists in this area of work; it is hoped a decision will be made shortly and the work can progress.	6,550
Heritage and Conservation General - The Council has been developing conservation area management plans at two key locations in the district. Challenges to that process and discussions with interested parties have led to delay in order to secure a positive outcome. It has therefore not been possible to spend the whole budget within 2012/13.	3,210
Planning Policy and Conservation - Now that the Council's obligation to produce a Local Plan has been reinforced by the publication of the new National Planning Policy Framework, it is expected that the majority of costs associated with the preparation, consultation, examination and subsequent adoption of the plan will be incurred over financial years 2012/13, 2013/14 and 2014/15.	753,000
Total for Planning	855,010
Total Carry Forwards Requested	10,562,430

General Fund Budget Position at the end of March 2013

Portfolio / Committee Summary

	2012/13 Budget	2012/13 Actual	2012/13 Variance
	£	£	£
Environment and Coast Protection	7,473,280	6,599,384.68	(873,895.32)
Finance and Asset Management	9,345,820	1,361,115.33	(7,984,704.67)
Housing, Benefits, Revenues, Sports Facilities	5,034,550	3,933,784.90	(1,100,765.10)
Inward Investment and Growth	1,560,360	793,090.47	(767,269.53)
Planning and Corporate Services	2,491,080	1,762,968.50	(728,111.50)
Development Control Committee	15,770	16,493.86	723.86
Human Resources Committee	(300)	0.00	300.00
Licensing Committee	126,020	130,417.45	4,397.45
Regulatory Committee	285,110	283,232.90	(1,877.10)
Net Cost of Services	26,331,690	14,880,488.09	(11,451,201.91)
Revenue support for Capital Investment	1,275,030	247,170.09	(1,027,859.91)
Financing Items	(668,980)	(380,886.51)	288,093.49
Budget Before use of Reserves	26,937,740	14,746,771.67	(12,190,968.33)
Contribution to / (from) earmarked reserves	(9,361,110)	2,361,205.00	11,722,315.00
Total Net Budget	17,576,630	17,107,976.67	(468,653.33)
Business Rates	(9,667,810)	(9,667,911.00)	(101.00)
Revenue Support Grant	(187,410)	(187,410.00)	0.00
Collection Fund Surplus	(80,000)	(80,000.00)	0.00
Parish Precepts	1,494,380	1,494,377.00	(3.00)
Income from Council Tax Payers including Parish Precepts	(9,135,790)	(9,135,790.00)	0.00
	0	(468,757.33)	(468,757.33)

General Fund Budget Position at the end of March 2013

Department Summary

	2012/13 Budget	2012/13 Actual including Reserves Adj and C/fwds	2012/13 Variance after Reserves Adj and C/fwds
	£	£	£
Chief Executive	70,940.00	0.00	(70,940.00)
Corporate Services (including income from Council Tax)	(16,883,100.00)	(16,605,662.85)	277,437.15
Public Experience	9,311,450.00	8,760,330.84	(551,119.16)
Life Opportunities	5,022,910.00	4,972,786.19	(50,123.81)
Planning	2,477,800.00	2,403,788.49	(74,011.51)
Total	0.00	(468,757.33)	(468,757.33)

General Fund Budget Position at the end of March 2013

Department - Chief Executive and Executive Support

<u>Analysis by Type of Spend</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Direct Expenditure						
Employee Expenses	354,540	357,342.94	0.00	0	2,802.94	Comments regarding overall employee expenditure position for direct costs such as salaries that are included within this section are set out in the main body of the report.
Transport Related Expenditure	990	748.10	0.00	0	(241.90)	
Supplies & Services	4,360	2,019.36	0.00	0	(2,340.64)	
Total Direct Expenditure	359,890	360,110.40	0.00	0	220.40	
Net Direct Costs	359,890	360,110.40	0.00	0	220.40	
Indirect Income/Expenditure						
FRS17 Pension Costs	22,500	21,196.81	0.00	0	(1,303.19)	
Service Unit and Central Costs	65,190	62,216.80	0.00	0	(2,973.20)	
Recharged Income	(376,640)	(443,524.01)	0.00	0	(66,884.01)	
Total Indirect Income/Expenditure	(288,950)	(360,110.40)	0.00	0	(71,160.40)	
Total for Chief Executive and Executive Support	70,940	0.00	0.00	0	(70,940.00)	

Department - Chief Executive and Executive Support

Analysis by Section/Function	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Chief Executive and Support						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	359,890	360,110.40	0.00	0	220.40	
Indirect Income/Expenditure	(288,950)	(360,110.40)	0.00	0	(71,160.40)	
Total for Chief Executive and Support	70,940	0.00	0.00	0	(70,940.00)	
Total for Chief Executive and Executive Support	70,940	0.00	0.00	0	(70,940.00)	

General Fund Budget Position at the end of March 2013

Department - Corporate Services

<u>Analysis by Type of Spend</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Direct Expenditure						
Employee Expenses	5,717,980	5,941,321.70	25,000.00	49,850	298,191.70	Comments regarding overall employee expenditure position for direct costs such as salaries that are included within this section are set out in the main body of the report.
Premises Related Expenditure	144,520	140,629.29	0.00	0	(3,890.71)	
Transport Related Expenditure	50,280	44,519.21	0.00	380	(5,380.79)	This covers a range of variances such as External Audit Fees and Insurances with further details set out in the main body of the report.
Supplies & Services	9,814,000	1,764,504.94	20,090.00	7,734,390	(295,015.06)	
Third Party Payments	747,060	745,777.34	0.00	0	(1,282.66)	
Interest Payments	261,200	260,835.56	0.00	0	(364.44)	
Total Direct Expenditure	16,735,040	8,897,588.04	45,090.00	7,784,620	(7,741.96)	
Direct Income						
Government Grants	(821,970)	(821,873.00)	0.00	0	97.00	This primarily reflects the income position against the print unit although partly offset by reduced expenditure that would be included in above.
Other Grants reimbursements and Contributions	(787,900)	(775,199.40)	0.00	0	12,700.60	
Sales, Fees and Charges	(220,930)	(104,108.63)	0.00	0	116,821.37	
Rents Receivable	(210)	(195.00)	0.00	0	15.00	Further details are set out in the main body of the report in respect of investment income.
Interest Receivable	(84,870)	(186,866.50)	0.00	0	(101,996.50)	
Formula Grant and Council Tax	(17,576,630)	(17,576,734.00)	0.00	0	(104.00)	
Total Direct Income	(19,492,510)	(19,464,976.53)	0.00	0	27,533.47	
Net Direct Costs	(2,757,470)	(10,567,388.49)	45,090.00	7,784,620	19,791.51	

Department - Corporate Services

Analysis by Type of Spend	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Indirect Income/Expenditure						
FRS17 Pension Costs	(1,834,230)	(1,675,125.21)	0.00	0	159,104.79	
Service Unit and Central Costs	4,177,750	4,053,803.85	0.00	0	(123,946.15)	
Capital Financing Costs	603,210	(573,319.21)	1,027,731.01	0	(148,798.20)	
Recharged Income	(7,711,250)	(7,341,558.79)	0.00	0	369,691.21	
Total Indirect Income/Expenditure	(4,764,520)	(5,536,199.36)	1,027,731.01	0	256,051.65	
Contributions to/(from) reserves						
Contributions to/ (from) Reserves	(9,361,110)	2,361,205.00	(11,720,721.01)	0	1,593.99	
Net Contribution to/(from) Reserves	(9,361,110)	2,361,205.00	(11,720,721.01)	0	1,593.99	
Total for Corporate Services	(16,883,100)	(13,742,382.85)	(10,647,900.00)	7,784,620	277,437.15	

Department - Corporate Services

Analysis by Section/Function	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Head of Corporate Services and Administration						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	423,630	316,568.31	0.00	1,800	(105,261.69)	
Indirect Income/Expenditure	(427,640)	(316,568.31)	0.00	0	111,071.69	
Total for Head of Corporate Services and Administration	(4,010)	0.00	0.00	1,800	5,810.00	
Democratic Services						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	1,242,070	1,195,271.68	0.00	1,000	(45,798.32)	This primarily reflects the income position against the print unit although partly offset by reduced expenditure.
Direct Income	(200,070)	(78,543.83)	0.00	0	121,526.17	
Indirect Income/Expenditure	(106,520)	(254,146.74)	0.00	0	(147,626.74)	
Total for Democratic Services	935,480	862,581.11	0.00	1,000	(71,898.89)	
Legal Services						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	187,830	153,991.17	0.00	10,000	(23,838.83)	
Direct Income	(3,330)	(11,440.57)	0.00	0	(8,110.57)	
Indirect Income/Expenditure	(182,680)	(142,550.60)	0.00	0	40,129.40	
Total for Legal Services	1,820	0.00	0.00	10,000	8,180.00	

Department - Corporate Services

<u>Analysis by Section/Function</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Business Manager						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	709,290	238,721.24	0.00	503,000	32,431.24	
Direct Income	(238,430)	(238,420.00)	0.00	0	10.00	
Indirect Income/Expenditure	(44,750)	(83,019.16)	0.00	0	(38,269.16)	
Total for Business Manager	426,110	(82,717.92)	0.00	503,000	(5,827.92)	
Human Resources						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	608,720	551,141.82	0.00	56,570	(1,008.18)	
Direct Income	(124,350)	(120,015.88)	0.00	0	4,334.12	
Indirect Income/Expenditure	(291,460)	(238,924.17)	0.00	0	52,535.83	
Total for Human Resources	192,910	192,201.77	0.00	56,570	55,861.77	
Asset Management						
<i>Portfolio/ Committee: Finance and Asset Management</i>						
Direct Expenditure	3,253,140	175,935.88	45,090.00	3,000,000	(32,114.12)	This includes the variance against the CAROS Scheme budget with further details set out in the main body of the report.
Indirect Income/Expenditure	(161,850)	(127,640.61)	0.00	0	34,209.39	
Total for Asset Management	3,091,290	48,295.27	45,090.00	3,000,000	2,095.27	

Department - Corporate Services

<u>Analysis by Section/Function</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Corporate IT						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	1,350,870	1,295,302.10	0.00	5,060	(50,507.90)	
Indirect Income/Expenditure	(1,350,870)	(1,295,302.10)	0.00	0	55,567.90	
Total for Corporate IT	0	0.00	0.00	5,060	5,060.00	
Finance and Procurement						
<i>Portfolio/ Committee: Finance and Asset Management</i>						
Direct Expenditure	1,140,550	1,090,752.00	0.00	47,000	(2,798.00)	
Direct Income	(17,800)	1,314.15	0.00	0	19,114.15	
Indirect Income/Expenditure	(1,026,520)	(1,092,066.15)	0.00	0	(65,546.15)	
Total for Finance and Procurement	96,230	(0.00)	0.00	47,000	(49,230.00)	

Department - Corporate Services

<u>Analysis by Section/Function</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
F&P - Other Corporate Costs						
<i>Portfolio/ Committee: Finance and Asset Management</i>						
Direct Expenditure	4,615,230	748,516.66	0.00	4,160,190	293,476.66	This budget includes the 'corporate' vacancy provision of £485k which forms part of the overall variance against employee costs. When viewing this budget area in isolation, this to a large extent 'masks' the underlying variances included within this budget that are set out in the main body of the report and relate to External Audit Fees, Investment Income and Insurance costs.
Direct Income	(1,331,900)	(1,441,135.22)	0.00	0	(109,235.22)	
Indirect Income/Expenditure	3,196,760	3,259,097.71	0.00	0	62,337.71	
Total for F&P - Other Corporate Costs	6,480,090	2,566,479.15	0.00	4,160,190	246,579.15	
F&P - Financing Items						
<i>Portfolio/ Committee: Finance - Other Financing Items</i>						
Direct Expenditure	3,203,710	3,131,387.18	0.00	0	(72,322.82)	
Direct Income	0	(1.18)	0.00	0	(1.18)	
Indirect Income/Expenditure	(4,368,990)	(5,245,079.23)	1,027,731.01	0	151,641.78	
Contributions to/(from) reserves	(9,361,110)	2,361,205.00	(11,720,721.01)	0	1,593.99	
Total for F&P - Financing Items	(10,526,390)	247,511.77	(10,692,990.00)	0	80,911.77	

Department - Corporate Services

<u>Analysis by Section/Function</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
F&P - Formula Grant, Business Rates and Council Tax						
<i>Portfolio/ Committee: Finance - Corporate</i>						
Direct Income	(17,576,630)	(17,576,734.00)	0.00	0	(104.00)	
Total for F&P - Formula Grant, Business Rates and Council Tax	(17,576,630)	(17,576,734.00)	0.00	0	(104.00)	
Total for Corporate Services	(16,883,100)	(13,742,382.85)	(10,647,900.00)	7,784,620	277,437.15	

General Fund Budget Position at the end of March 2013

Department - Public Experience

<u>Analysis by Type of Spend</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Direct Expenditure						
Employee Expenses	3,662,680	3,475,325.88	0.00	1,260	(186,094.12)	Comments regarding overall employee expenditure position for direct costs such as salaries that are included within this section are set out in the main body of the report.
Premises Related Expenditure	2,880,040	2,882,653.72	0.00	34,210	36,823.72	
Transport Related Expenditure	487,630	475,176.99	0.00	0	(12,453.01)	
Supplies & Services	2,368,020	1,297,883.71	0.00	982,880	(87,256.29)	
Third Party Payments	4,373,830	4,223,292.72	0.00	0	(150,537.28)	
Total Direct Expenditure	13,772,200	12,354,333.02	0.00	1,018,350	(399,516.98)	
Direct Income						
Government Grants	(287,170)	(266,166.00)	0.00	(20,000)	1,004.00	The underlying variance within this area relates to the reduction in recycling credit income with further details set out in the main body of the report.
Other Grants reimbursements and Contributions	(1,536,980)	(1,450,410.66)	0.00	0	86,569.34	
Sales, Fees and Charges	(3,064,290)	(3,101,520.23)	0.00	0	(37,230.23)	
Rents Receivable	(295,300)	(285,581.48)	0.00	0	9,718.52	
Total Direct Income	(5,183,740)	(5,103,678.37)	0.00	(20,000)	60,061.63	
Net Direct Costs	8,588,460	7,250,654.65	0.00	998,350	(339,455.35)	

Department - Public Experience

<u>Analysis by Type of Spend</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Indirect Income/Expenditure						
FRS17 Pension Costs	237,080	210,522.74	0.00	0	(26,557.26)	
Service Unit and Central Costs	4,914,140	4,750,134.98	0.00	0	(164,005.02)	
Capital Financing Costs	994,920	827,430.75	0.00	0	(167,489.25)	
Recharged Income	(5,423,150)	(5,276,762.28)	0.00	0	146,387.72	
Total Indirect Income/Expenditure	722,990	511,326.19	0.00	0	(211,663.81)	
Total for Public Experience	9,311,450	7,761,980.84	0.00	998,350	(551,119.16)	

Department - Public Experience

Analysis by Section/Function	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Head of Public Experience and Administration						
<i>Portfolio/ Committee: Environment and Coast Protection</i>						
Direct Expenditure	223,880	199,754.20	0.00	0	(24,125.80)	
Indirect Income/Expenditure	(214,930)	(199,754.20)	0.00	0	15,175.80	
Total for Head of Public Experience and Administration	8,950	0.00	0.00	0	(8,950.00)	
Pollution and Environment						
<i>Portfolio/ Committee: Environment and Coast Protection</i>						
Direct Expenditure	266,320	254,662.60	0.00	0	(11,657.40)	
Direct Income	(23,960)	(24,940.21)	0.00	0	(980.21)	
Indirect Income/Expenditure	165,780	164,378.34	0.00	0	(1,401.66)	
Total for Pollution and Environment	408,140	394,100.73	0.00	0	(14,039.27)	
Environment						
<i>Portfolio/ Committee: Environment and Coast Protection</i>						
Direct Expenditure	5,448,140	5,058,152.28	0.00	206,110	(183,877.72)	This budget area reflects the position against the street cleansing and recycling credit income budgets as set out in the main body of the report.
Direct Income	(1,429,750)	(1,356,789.02)	0.00	0	72,960.98	
Indirect Income/Expenditure	358,860	329,219.25	0.00	0	(29,640.75)	
Total for Environment	4,377,250	4,030,582.51	0.00	206,110	(140,557.49)	

Department - Public Experience

<u>Analysis by Section/Function</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Food and Health & Safety						
<i>Portfolio/ Committee: Environment and Coast Protection</i>						
Direct Expenditure	446,220	422,703.35	0.00	0	(23,516.65)	
Direct Income	(10,890)	(15,734.08)	0.00	0	(4,844.08)	
Indirect Income/Expenditure	(101,660)	(108,897.01)	0.00	0	(7,237.01)	
Total for Food and Health & Safety	333,670	298,072.26	0.00	0	(35,597.74)	
Coastal Projects and Engineering Services						
<i>Portfolio/ Committee: Environment and Coast Protection</i>						
Direct Expenditure	1,347,740	1,272,332.92	0.00	34,210	(41,197.08)	
Direct Income	(138,030)	(138,382.00)	0.00	0	(352.00)	
Indirect Income/Expenditure	451,720	360,232.53	0.00	0	(91,487.47)	
Total for Coastal Projects and Engineering Services	1,661,430	1,494,183.45	0.00	34,210	(133,036.55)	
Regeneration						
<i>Portfolio/ Committee: Inward Investment and Growth</i>						
Direct Expenditure	1,400,390	686,940.66	0.00	704,870	(8,579.34)	
Direct Income	(194,860)	(169,043.50)	0.00	(20,000)	5,816.50	
Indirect Income/Expenditure	348,200	360,169.48	0.00	0	11,969.48	
Total for Regeneration	1,553,730	878,066.64	0.00	684,870	9,206.64	

Department - Public Experience

<u>Analysis by Section/Function</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Horticultural and Bereavement						
<i>Portfolio/ Committee: Housing, Benefits, Revenues, Sports Facilities</i>						
Direct Expenditure	3,528,000	3,388,565.83	0.00	54,860	(84,574.17)	This reflects a number of 'smaller' variances across a range of budget lines within the service. In terms of the income budget this includes the position against cemetery and crematorium income as set out in the main body of the report.
Direct Income	(1,657,810)	(1,654,902.80)	0.00	0	2,907.20	
Indirect Income/Expenditure	(1,086,410)	(993,415.36)	0.00	0	92,994.64	
Total for Horticultural and Bereavement	783,780	740,247.67	0.00	54,860	11,327.67	
Streets and Seafronts						
<i>Portfolio/ Committee: Environment and Coast Protection</i>						
Direct Expenditure	1,111,510	1,071,221.18	0.00	18,300	(21,988.82)	
Direct Income	(1,728,440)	(1,743,886.76)	0.00	0	(15,446.76)	
Indirect Income/Expenditure	801,430	599,393.16	0.00	0	(202,036.84)	
Total for Streets and Seafronts	184,500	(73,272.42)	0.00	18,300	(239,472.42)	
Total for Public Experience	9,311,450	7,761,980.84	0.00	998,350	(551,119.16)	

General Fund Budget Position at the end of March 2013

Department - Life Opportunities

<u>Analysis by Type of Spend</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Direct Expenditure						
Employee Expenses	6,300,360	6,004,552.82	0.00	0	(295,807.18)	Comments regarding overall employee expenditure position for direct costs such as salaries that are included within this section are set out in the main body of the report.
Premises Related Expenditure	1,294,750	1,399,246.55	0.00	9,710	114,206.55	This reflects increased spend against NNDR and utility budgets. These to a large extent have been offset by savings against similar budgets from a corporate perspective along with reduced spend within the department.
Transport Related Expenditure	132,460	130,269.66	0.00	0	(2,190.34)	
Supplies & Services	3,007,560	2,010,533.04	0.00	614,740	(382,286.96)	This mainly relates to the position against homelessness budgets as set out in more detail within the main body of the report. There are also offsetting income budgets which are therefore included within the Sales, Fess and Charges section below.
Transfer Payments	70,751,050	75,735,124.24	0.00	300,000	5,284,074.24	This relates to the overall Housing Benefit Subsidy position and should be taken into account with the position against Government Grants below.
Total Direct Expenditure	81,486,180	85,279,726.31	0.00	924,450	4,717,996.31	

Department - Life Opportunities

<u>Analysis by Type of Spend</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Direct Income						
Government Grants	(72,634,350)	(77,892,460.26)	85,470.00	0	(5,172,640.26)	This relates to the overall Housing Benefit Subsidy position and should be taken into account with the position against Transfer payments above.
Other Grants reimbursements and Contributions	(459,050)	(462,600.85)	0.00	0	(3,550.85)	
Sales, Fees and Charges	(3,278,690)	(3,046,513.61)	0.00	0	232,176.39	In addition to the offsetting position against Homelessness budgets as previously mentioned, this also reflects the income for leisure facilities with additional details set out in the main body of the report.
Rents Receivable	(44,770)	(26,081.28)	0.00	0	18,688.72	
Total Direct Income	(76,416,860)	(81,427,656.00)	85,470.00	0	(4,925,326.00)	
Net Direct Costs	5,069,320	3,852,070.31	85,470.00	924,450	(207,329.69)	
Indirect Income/Expenditure						
FRS17 Pension Costs	414,650	358,776.96	0.00	0	(55,873.04)	
Service Unit and Central Costs	6,611,160	6,347,259.41	0.00	0	(263,900.59)	
Capital Financing Costs	952,120	993,722.94	0.00	0	41,602.94	
Recharged Income	(8,024,340)	(7,588,963.43)	0.00	0	435,376.57	
Total Indirect Income/Expenditure	(46,410)	110,795.88	0.00	0	157,205.88	
Total for Life Opportunities	5,022,910	3,962,866.19	85,470.00	924,450	(50,123.81)	

Department - Life Opportunities

Analysis by Section/Function	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Head of Life Opportunities and Administration						
<i>Portfolio/ Committee: Housing, Benefits, Revenues, Sports Facilities</i>						
Direct Expenditure	86,070	87,052.76	0.00	0	982.76	
Indirect Income/Expenditure	(86,070)	(87,052.76)	0.00	0	(982.76)	
Total for Head of Life Opportunities and Administration	0	0.00	0.00	0	(0.00)	
Private Sector Housing						
<i>Portfolio/ Committee: Housing, Benefits, Revenues, Sports Facilities</i>						
Direct Expenditure	364,290	304,950.48	0.00	0	(59,339.52)	
Direct Income	(3,450)	(1,484.34)	0.00	0	1,965.66	
Indirect Income/Expenditure	161,210	387,682.98	0.00	0	226,472.98	
Total for Private Sector Housing	522,050	691,149.12	0.00	0	169,099.12	
Commercial Manager						
<i>Portfolio/ Committee: Housing, Benefits, Revenues, Sports Facilities</i>						
Direct Expenditure	2,404,080	1,869,930.02	0.00	47,180	(486,969.98)	This to a large extent reflects the position against Homelessness budgets as set out in the main body of the report. However the increased income position against Careline budgets which is also set out in the main body of the report is included within this budget area.
Direct Income	(971,190)	(760,078.45)	85,470.00	0	296,581.55	
Indirect Income/Expenditure	(652,710)	(669,605.03)	0.00	0	(16,895.03)	
Total for Commercial Manager	780,180	440,246.54	85,470.00	47,180	(207,283.46)	

Department - Life Opportunities

Analysis by Section/Function	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Building Services						
<i>Portfolio/ Committee: Housing, Benefits, Revenues, Sports Facilities</i>						
Direct Expenditure	291,480	259,748.31	0.00	0	(31,731.69)	
Indirect Income/Expenditure	(275,710)	(243,254.45)	0.00	0	32,455.55	
Total for Building Services	15,770	16,493.86	0.00	0	723.86	
Leisure						
<i>Portfolio/ Committee: Housing, Benefits, Revenues, Sports Facilities</i>						
Direct Expenditure	3,689,470	3,575,228.79	0.00	107,490	(6,751.21)	This budget sets out the overall net position for with reduced income to a large extent being offset by reduced expenditure overall.
Direct Income	(2,552,160)	(2,484,362.43)	0.00	0	67,797.57	
Indirect Income/Expenditure	969,840	836,917.68	0.00	0	(132,922.32)	
Total for Leisure	2,107,150	1,927,784.04	0.00	107,490	(71,875.96)	
Revenues and Benefits						
<i>Portfolio/ Committee: Housing, Benefits, Revenues, Sports Facilities</i>						
Direct Expenditure	73,718,610	78,248,130.21	0.00	760,070	5,289,590.21	This budget area sets out the position against housing benefit payments with increased expenditure being met via the subsidy from the Government.
Direct Income	(72,852,350)	(78,178,090.14)	0.00	0	(5,325,740.14)	
Indirect Income/Expenditure	636,560	724,245.53	0.00	0	87,685.53	
Total for Revenues and Benefits	1,502,820	794,285.60	0.00	760,070	51,535.60	

Department - Life Opportunities

<u>Analysis by Section/Function</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Facilities Management						
<i>Portfolio/ Committee: Housing, Benefits, Revenues, Sports Facilities</i>						
Direct Expenditure	932,180	934,685.74	0.00	9,710	12,215.74	
Direct Income	(37,710)	(3,640.64)	0.00	0	34,069.36	
Indirect Income/Expenditure	(799,530)	(838,138.07)	0.00	0	(38,608.07)	
Total for Facilities Management	94,940	92,907.03	0.00	9,710	7,677.03	
Total for Life Opportunities	5,022,910	3,962,866.19	85,470.00	924,450	(50,123.81)	

General Fund Budget Position at the end of March 2013

Department - Planning

<u>Analysis by Type of Spend</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Direct Expenditure						
Employee Expenses	1,288,440	1,183,956.52	0.00	1,930	(102,553.48)	Comments regarding overall employee expenditure position for direct costs such as salaries that are included within this section are set out in the main body of the report.
Premises Related Expenditure	2,230	1,200.50	0.00	0	(1,029.50)	
Transport Related Expenditure	54,440	35,877.23	0.00	0	(18,562.77)	
Supplies & Services	1,246,350	363,446.40	0.00	853,080	(29,823.60)	
Total Direct Expenditure	2,591,460	1,584,480.65	0.00	855,010	(151,969.35)	
Direct Income						
Other Grants reimbursements and Contributions	0	(46,330.91)	0.00	0	(46,330.91)	This includes the overall position for the year in respect of building control and planning income.
Sales, Fees and Charges	(879,150)	(772,300.04)	0.00	0	106,849.96	
Total Direct Income	(879,150)	(818,630.95)	0.00	0	60,519.05	
Net Direct Costs	1,712,310	765,849.70	0.00	855,010	(91,450.30)	
Indirect Income/Expenditure						
FRS17 Pension Costs	96,610	82,750.89	0.00	0	(13,859.11)	
Service Unit and Central Costs	3,042,380	2,928,509.83	0.00	0	(113,870.17)	
Capital Financing Costs	28,620	28,623.30	0.00	0	3.30	
Recharged Income	(2,402,120)	(2,256,955.23)	0.00	0	145,164.77	
Total Indirect Income/Expenditure	765,490	782,928.79	0.00	0	17,438.79	
Total for Planning	2,477,800	1,548,778.49	0.00	855,010	(74,011.51)	

Department - Planning

<u>Analysis by Section/Function</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Head of Planning and Administration						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	289,390	247,997.48	0.00	1,930	(39,462.52)	
Direct Income	(2,150)	(6,835.44)	0.00	0	(4,685.44)	
Indirect Income/Expenditure	(288,250)	(241,162.04)	0.00	0	47,087.96	
Total for Head of Planning and Administration	(1,010)	0.00	0.00	1,930	2,940.00	
Planning Development						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	889,890	735,677.11	0.00	84,580	(69,632.89)	The direct income relates to reduced income for the year as set out in the main body of the report.
Direct Income	(529,760)	(477,693.46)	0.00	0	52,066.54	
Indirect Income/Expenditure	722,570	711,509.78	0.00	0	(11,060.22)	
Total for Planning Development	1,082,700	969,493.43	0.00	84,580	(28,626.57)	
Planning Policy						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	1,204,740	397,871.90	0.00	768,500	(38,368.10)	
Direct Income	(176,680)	(177,094.14)	0.00	0	(414.14)	
Indirect Income/Expenditure	231,520	227,247.58	0.00	0	(4,272.42)	
Total for Planning Policy	1,259,580	448,025.34	0.00	768,500	(43,054.66)	

Department - Planning

<u>Analysis by Section/Function</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Building Control						
<i>Portfolio/ Committee: Planning and Corporate Services</i>						
Direct Expenditure	207,440	202,934.16	0.00	0	(4,505.84)	The direct income relates to reduced income for the year as set out in the main body of the report.
Direct Income	(170,560)	(157,007.91)	0.00	0	13,552.09	
Indirect Income/Expenditure	99,650	85,333.47	0.00	0	(14,316.53)	
Total for Building Control	136,530	131,259.72	0.00	0	(5,270.28)	
Total for Planning	2,477,800	1,548,778.49	0.00	855,010	(74,011.51)	

Outturn Reporting - HRA Budget Position at the end of March 2013

Department - HRA

Analysis by Type of Spend	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Direct Expenditure						
Employee Expenses	578,940	523,412.27	0.00	0	(55,527.73)	Comments regarding overall employee expenditure position is set out in the main body of the report.
Premises Related Expenditure	3,577,490	3,386,057.57	0.00	0	(191,432.43)	
Transport Related Expenditure	6,710	6,703.10	0.00	0	(6.90)	This primarily relates to the position against utility costs and the housing repairs reserve. Housing repair activities can span financial years with funding carried forward via the reserve to meet costs in 2013/14. In addition, £36k of work associated with playground maintenance and equipment is now planned on being completed in 2013/14 requiring an associated amount to be carried forward via HRA balances.
Supplies & Services	477,910	339,820.19	0.00	0	(138,089.81)	
Third Party Payments	1,000	702.84	0.00	0	(297.16)	This position reflects a range of 'smaller' variances across budgets such as business planning expenses, estate management, legal costs and IT. In respect of IT, a commitment has been made of £8k to complete a planned activity originally included in the 2012/13 budget.
Transfer Payments	15,460	8,565.87	0.00	0	(6,894.13)	
Total Direct Expenditure	4,657,510	4,265,261.84	0.00	0	(392,248.16)	

Department - HRA

Analysis by Type of Spend	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
Direct Income						
Government Grants	(140,000)	(96,909.42)	0.00	0	43,090.58	
Other Grants reimbursements and Contributions	(8,000)	(9,832.86)	0.00	0	(1,832.86)	
Sales, Fees and Charges	(761,900)	(671,137.79)	0.00	0	90,762.21	
Rents Receivable	(12,445,340)	(12,282,765.10)	0.00	0	162,574.90	Additional details are set out in the main body of the report
Interest Receivable	(60,600)	(49,778.11)	0.00	0	10,821.89	
Total Direct Income	(13,415,840)	(13,110,423.28)	0.00	0	305,416.72	
Net Direct Costs	(8,758,330)	(8,845,161.44)	0.00	0	(86,831.44)	
Indirect Income/Expenditure						
FRS17 Pension Costs	(233,840)	(210,339.41)	0.00	0	23,500.59	
Service Unit and Central Costs	2,021,920	1,946,824.39	0.00	0	(75,095.61)	
Capital Financing Costs	6,966,320	6,987,066.44	0.00	0	20,746.44	
Recharged Income	(33,730)	124,429.57	0.00	0	158,159.57	
Total Indirect Income/Expenditure	8,720,670	8,847,980.99	0.00	0	127,310.99	
Contributions to/(from) reserves						
Contributions to/ (from) Reserves	37,660	(2,819.55)	0.00	0	(40,479.55)	Additional details are set out in the main body of the report,
Net Contribution to/(from) Reserves	37,660	(2,819.55)	0.00	0	(40,479.55)	
Total for HRA	0	0.00	0.00	0	0.00	

Department - HRA

<u>Analysis by Section/Function</u>	2012/13 Budget	2012/13 Actual	2012/13 Reserves Adjustment	2012/13 C/fwds	2012/13 Variance after Reserves Adj and C/fwds	Main Reason for Variance where Significant
	£	£	£	£	£	
F&P - Financing Items						
<i>Portfolio/ Committee: Housing, Benefits, Revenues, Sports Facilities</i>						
Direct Expenditure	330,960	321,967.41	0.00	0	(8,992.59)	This budget sets out the details behind the variances covered in the 'Analysis by type of spend' section above and takes into account adjustments across this area along with the Commercial Manager Items below.
Indirect Income/Expenditure	2,406,320	1,491,051.76	0.00	0	(915,268.24)	
Total for F&P - Financing Items	2,737,280	1,813,019.17	0.00	0	(924,260.83)	
Commercial Manager						
<i>Portfolio/ Committee: Housing, Benefits, Revenues, Sports Facilities</i>						
Direct Expenditure	4,326,550	3,943,294.43	0.00	0	(383,255.57)	This budget sets out the details behind the variances covered in the 'Analysis by type of spend' section above and takes into account adjustments across this area along with the F&P Financing Items above.
Direct Income	(13,415,840)	(13,110,423.28)	0.00	0	305,416.72	
Indirect Income/Expenditure	6,314,350	7,356,929.23	0.00	0	1,042,579.23	
Contributions to/(from) reserves	37,660	(2,819.55)	0.00	0	(40,479.55)	
Total for Commercial Manager	(2,737,280)	(1,813,019.17)	0.00	0	924,260.83	
Total for HRA	0	0.00	0.00	0	0.00	

Appendix E

CAPITAL OUTTURN 2012-13

	Total Scheme Budget	Approved Budget 2012-13	Actual Expenditure	Over/(Under) Spending	Slippage / Completed	Variance
	£	£	£	£	£	£
<i>EXPENDITURE</i>						
<u>HOUSING REVENUE ACCOUNT</u>						
Improvements, enhancement & adaptation of the Council's housing stock	ongoing	3,348,110	1,983,573	(1,364,537)	507,036	(857,501)
Disabled adaptations for Council tenants	ongoing	422,080	387,454	(34,626)	33,010	(1,616)
Information Technology upgrade & replacement	ongoing	20,000	-	(20,000)	-	(20,000)
Compulsary Purchase and Refurbishment	ongoing	235,000	794	(234,206)	234,206	-
New Build Initiatives and Acquisitions	ongoing	276,000	4,315	(271,685)	271,685	-
Cash Incentive Scheme	ongoing	60,000	38,000	(22,000)	18,000	(4,000)
<i>Total Housing Revenue Account expenditure</i>		4,361,190	2,414,136	(1,947,054)	1,063,937	(883,117)

GENERAL FUND***Environment and Coast Protection Portfolio***

Provision of containers for food recycling service	254,710	12,710	12,710	-	completed	-
Purchase of green recycling boxes	71,000	71,000	70,673	(327)	completed	(327)
Environmental Health database migration	40,000	12,000	6,751	(5,249)	5,250	1
Public Access Module to CAPS	56,000	56,000	-	(56,000)	56,000	-
Cemeteries and Crematorium				-		-
Weeley Crematorium Car Park	100,000	100,000	-	(100,000)	100,000	-
Play Route	105,000	9,210	9,012	(198)	completed	(198)
Refurbishment of Children's Play Areas, Harwich and Dovercourt	100,000	1,950	2,065	115	completed	115
Refurbishment of Children's Play Area, Marine Parade West, Clacton	160,000	160,000	-	(160,000)	160,000	-
Additional play equipment, Halstead Road, Kirby Cross	26,790	26,790	26,225	(565)	completed	(565)
Brook Country Park	198,000	18,110	9,329	(8,781)	8,780	(1)
Cranleigh Close, Clacton, landscaping works	80,000	8,000	3,681	(4,319)	4,320	1
The Hangings, Dovercourt, landscaping works	71,000	38,470	8,761	(29,709)	29,710	1
Replacement of beach hut supports - The Walings	70,000	24,000	12,384	(11,616)	11,620	4
Refurbishment of Blue Chalet beach huts	92,000	9,050	9,048	(2)	completed	(2)
Upgrade Old Lifeboat building (kiosk 3A)	25,000	25,000	25,249	249	completed	249
Cliff Road Sea Wall	2,178,000	416,660	57,103	(359,557)	50,000	(309,557)
Holland Haven Sea Wall (Gunfleet Boating Club frontage)	1,450,000	153,980	-	(153,980)	completed	(153,980)
	5,077,500	1,142,930	252,991	(889,939)	425,680	(464,259)

Appendix E

CAPITAL OUTTURN 2012-13

	Total Scheme Budget	Approved Budget 2012-13	Actual Expenditure	Over/(Under) Spending	Slippage / Completed	Variance
	£	£	£	£	£	£
CAPITAL OUTTURN 2012-13						
EXPENDITURE						
Finance and Asset Management Portfolio						
Audit Management software	21,000	6,000	-	(6,000)	6,000	-
Replacement debit and credit card payment facility	100,000	14,630	-	(14,630)	14,630	-
Agresso e-procurement	84,000	52,000	-	(52,000)	52,000	-
	205,000	72,630	-	(72,630)	72,630	-
Housing, Benefits and Revenues and Sports Facilities Portfolio						
Disabled Facilities Grants	ongoing	1,658,806	545,120	(1,113,686)	1,113,680	(6)
Private Sector Renewals	ongoing	33,994	30,000	(3,994)	3,994	-
Empty Homes Funding	1,290,913	1,290,913	-	(1,290,913)	1,290,913	-
Private Sector Leasing	ongoing	33,000	-	(33,000)	-	(33,000)
Replacement of Careline alarms in Group schemes	60,000	60,000	25,534	(34,466)	34,470	4
Replacement folding and inserting machine	30,000	30,000	-	(30,000)	30,000	-
Replacement of High Volume Printers	24,000	7,000	-	(7,000)	7,000	-
Dovercourt Swimming Pool - redevelopment	850,000	698,870	-	(698,870)	698,870	-
	2,254,913	3,812,583	600,654	(3,211,929)	3,178,927	(33,002)
Inward Investment & Growth Portfolio						
Clacton Regeneration	625,500	65,740	19,098	(46,642)	46,640	(2)
Clacton Seafront Improvements	136,000	68,560	61,382	(7,178)	7,180	2
Dovercourt High Street - new lighting columns	102,807	102,807	72,337	(30,470)	30,470	-
Regeneration Capital Projects	334,000	308,000	-	(308,000)	308,000	-
	1,198,307	545,107	152,817	(392,290)	392,290	-
Planning and Corporate Services Portfolio						
Upgrade of Contact Centre software	90,000	3,920	-	(3,920)	3,920	-
Information and Communications Technology				-		
Core Infrastructure	ongoing	217,660	45,367	(172,293)	172,293	-
	90,000	221,580	45,367	(176,213)	176,213	-
Leased vehicles & equipment						
Vehicles	ongoing	205,500	174,850	(30,650)	20,000	(10,650)
Total General Fund expenditure	8,825,720	6,000,330	1,226,679	(4,773,651)	4,265,740	(507,911)

CAPITAL OUTTURN 2012-13

	Total Scheme Budget	Approved Budget 2012-13	Actual Expenditure	Over/(Under) Spending	Slippage / Completed	Variance
	£	£	£	£	£	£
<i>FINANCING</i>						
<u>HOUSING REVENUE ACCOUNT</u>						
Supported borrowing HRA		-	-	-	-	
Major Repairs Reserve		3,802,810	2,361,653	(1,441,157)	558,046	
Direct Revenue Financing of Capital		-	4,315	4,315	-	
External Funding		47,380	47,374	(6)	-	
S.106		511,000	794	(510,206)	505,891	
Capital receipts HRA		-	-	-	-	
<i>Total Housing Revenue Account financing</i>		4,361,190	2,414,136	(1,947,054)	1,063,937	
<u>GENERAL FUND</u>						
<i>Specific Financing</i>						
External contributions		76,380	50,320	(26,060)	25,922	
Section 106		338,017	113,068	(224,949)	224,500	
Insurance monies		9,050	9,048	(2)	-	
Leasing/Contract Hire		205,500	174,850	(30,650)	20,000	
Government Grants for Coast Protection		570,640	57,103	(513,537)	50,000	
Government Grants - Other		1,448,913	-	(1,448,913)	1,448,913	
Disabled Facilities Grants		1,024,220	327,072	(697,148)	697,148	
<i>General Financing</i>						
Capital receipts		1,052,580	248,048	(804,532)	771,526	
Reserves and Revenue Contributions		1,275,030	247,170	(1,027,860)	1,027,731	
<i>Total General Fund financing</i>		6,000,330	1,226,679	(4,773,651)	4,265,740	

RESERVES as at 31 March 2013 and Estimated Usage in 2013/14

	Actual Balance 1 April 2012 £m	Contribution from Reserves 2012/13 £m	Contribution to Reserves 2012/13 £m	Balance 31 March 2013 £m	Contribution from Reserves 2013/14 £m	Contribution to Reserves 2013/14 £m	Balance 31 March 2014 £m
Earmarked Reserves							
Revenue Commitments Reserve	8.738	(8.738)	10.949	10.949	(10.949)	0.084	0.084
Capital Commitments Reserve	0.764	(0.764)	1.028	1.028	(1.028)	0.000	0.000
Asset Refurbishment / Replacement Reserve	0.764	(0.055)	0.045	0.754	(0.105)	0.000	0.649
Austerity Reserve	0.500	0.000	0.000	0.500	0.000	0.000	0.500
Benefit Reserve	0.399	0.000	0.000	0.399	0.000	0.000	0.399
Car Parks Reserve (Decriminalisation)	0.521	0.000	0.000	0.521	0.000	0.000	0.521
Careline System Replacement Reserve	0.037	0.000	0.000	0.037	0.000	0.000	0.037
Commuted Sums Reserve	0.334	(0.040)	0.000	0.294	(0.039)	0.000	0.255
Cremator Replacement Reserve	0.763	0.000	0.233	0.996	(0.700)	0.233	0.529
Election Reserve	0.000	0.000	0.030	0.030	0.000	0.030	0.060
Haven Gateway Partnership Reserve	0.075	0.000	0.000	0.075	0.000	0.000	0.075
Jaywick Project Manager and Externally Funded Posts Reserve	0.113	(0.082)	0.045	0.076	(0.043)	0.003	0.036
Leisure Capital Projects Reserve	0.335	(0.335)	0.000	0.000	0.000	0.000	0.000
Planning Inquiries and Enforcement Reserve	0.505	0.000	0.000	0.505	0.000	0.000	0.505
Project Investment Reserve (re revenue support to CCTV)	0.019	0.000	0.000	0.019	0.000	0.000	0.019
Public Conveniences Reserve	0.140	0.000	0.000	0.140	0.000	0.000	0.140
Specific Revenue Grants Reserve - Homelessness	0.250	0.000	0.085	0.336	0.000	0.000	0.336
Specific Revenue Grants Reserve - Community strategy	0.040	(0.040)	0.000	0.000	0.000	0.000	0.000
	14.297	(10.054)	12.415	16.659	(12.864)	0.350	4.145
Uncommitted Reserve	4.000	0.000	0.000	4.000	0.000	0.000	4.000
Total Reserves	18.297	(10.054)	12.415	20.659	(12.864)	0.350	8.145

CAPITAL PROGRAMME

Appendix G

	Proposed Source of Financing	Approved 2013/14 Budget £	Slippage from 2012/13 £	Other 2013/14 adjustments £	Amended 2013/14 Budget £	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £
EXPENDITURE									
General Fund									
Environment and Coast Protection Portfolio									
Environmental Health database migration	R2	-	5,250	-	5,250	-	-	-	-
Public Access Module to CAPS	C1	-	56,000	-	56,000	-	-	-	-
Cemeteries and Crematorium					-				
Weeley Crematorium Car Park	R2	-	100,000	-	100,000	-	-	-	-
Mercury Abatement Equipment and Cremators replacement	R3	700,000	-	-	700,000	-	-	-	-
Refurbishment of Children's Play Area, Marine Parade West, Clacton	E2	-	160,000	-	160,000	-	-	-	-
Brook Country Park	E1	-	8,780	-	8,780	-	-	-	-
Cranleigh Close, Clacton, landscaping works	E2	9,000	4,320	-	13,320	11,000	-	-	-
The Hangings, Dovercourt, landscaping works	E2	3,000	29,710	-	32,710	-	-	-	-
Replacement of beach hut supports - The Walings	R2	-	11,620	-	11,620	-	-	-	-
Rolling vehicle/plant replacement	E3	206,000	20,000	-	226,000	160,000	300,000	187,000	214,000
Coast Protection									
Cliff Road Sea Wall (previously Fernwood Ave to Cliff Road East works)	G1	-	50,000	-	50,000	-	-	-	-
		918,000	445,680	-	1,363,680	171,000	300,000	187,000	214,000
Finance and Assets Portfolio									
Audit management software	R2	-	6,000	-	6,000	-	-	-	-
Replacement debit and credit card payment facility	R2	-	14,630	-	14,630	-	-	-	-
Agresso e-procurement	C1/R1/R2	21,000	52,000	-	73,000	11,000	-	-	-
		21,000	72,630	-	93,630	11,000	-	-	-

CAPITAL PROGRAMME

Appendix G

	Proposed Source of Financing	Approved 2013/14 Budget	Slippage from 2012/13	Other 2013/14 adjustments	Amended 2013/14 Budget	2014/15 Budget	2015/16 Budget	2016/17 Budget	2017/18 Budget
		£	£	£	£	£	£	£	£
<i>Housing, Benefits and Revenues and Sports Facilities Portfolio</i>									
Disabled Facilities Grants	G3/C1	757,000	1,113,680	106,717	1,977,397	757,000	757,000	757,000	757,000
Private Sector Renewal Grants	C1	-	3,994	-	3,994	-	-	-	-
Empty Homes Funding	G2	-	1,290,913	-	1,290,913	-	-	-	-
Private Sector Leasing	C1	33,000	-	-	33,000	33,000	33,000	33,000	33,000
Replacement Careline Alarms in Group Schemes	R2	-	34,470	-	34,470	-	-	-	-
Replacement Folding and Inserting Machine	R2	-	30,000	-	30,000	-	-	-	-
Replacement of High Volume Printers	R2	-	7,000	-	7,000	10,000	12,000	-	-
Replacement scan stations	R1	-	-	-	-	-	42,000	-	-
Replacement Northgate UNIX server	R4	60,000	-	-	60,000	-	-	-	-
Dovercourt Swimming Pool - redevelopment	C1/R2	-	698,870	-	698,870	-	-	-	-
		850,000	3,178,927	106,717	4,135,644	800,000	844,000	790,000	790,000
<i>Inward Investment and Growth Portfolio</i>									
Clacton Regeneration	E1/R2	-	46,640	-	46,640	-	-	-	-
Clacton Seafront Improvements	R2	-	7,180	-	7,180	-	-	-	-
Dovercourt High Street - new lighting columns	E2	-	30,470	-	30,470	-	-	-	-
Regeneration Capital Projects	G2/R2	-	308,000	-	308,000	-	-	-	-
		-	392,290	-	392,290	-	-	-	-
<i>Planning and Corporate Services Portfolio</i>									
Upgrade of Contact Centre software	R2	-	3,920	-	3,920	-	-	-	-
Information and Communications Technology Core Infrastructure	R1/R2	100,000	172,293	-	272,293	100,000	100,000	100,000	100,000
		100,000	176,213	-	276,213	100,000	100,000	100,000	100,000
TOTAL APPROVED GENERAL FUND CAPITAL PROGRAMME		1,889,000	4,265,740	106,717	6,261,457	1,082,000	1,244,000	1,077,000	1,104,000

CAPITAL PROGRAMME

Appendix G

	Proposed Source of Financing	Approved 2013/14 Budget	Slippage from 2012/13	Other 2013/14 adjustments	Amended 2013/14 Budget	2014/15 Budget	2015/16 Budget	2016/17 Budget	2017/18 Budget
		£	£	£	£	£	£	£	£
FINANCING									
General Fund									
Specific Financing									
	External contributions	E1	-	25,922	-	25,922	-	-	-
	Section 106	E2	12,000	224,500	-	236,500	11,000	-	-
	Leasing/contract hire	E3	206,000	20,000	-	226,000	160,000	300,000	214,000
	Government Grant re Coast Protection	G1	-	50,000	-	50,000	-	-	-
	Government Grants - Other	G2	-	1,448,913	-	1,448,913	-	-	-
	Disabled Facilities Grant	G4	690,000	697,148	106,717	1,493,865	690,000	690,000	690,000
			908,000	2,466,483	106,717	3,481,200	861,000	990,000	877,000
General Financing									
	Capital Receipts	C1	100,000	771,526	-	871,526	100,000	100,000	100,000
	Direct Revenue contributions	R1	121,000	-	-	121,000	121,000	154,000	100,000
	Capital Commitments Reserve	R2	-	1,027,731	-	1,027,731	-	-	-
	Cremator Reserve	R3	700,000	-	-	700,000	-	-	-
	Asset Refurbishment/Replacement Reserve	R4	60,000	-	-	60,000	-	-	-
			981,000	1,799,257	-	2,780,257	221,000	254,000	200,000
TOTAL FUNDING OF GENERAL FUND CAPITAL PROGRAMME			1,889,000	4,265,740	106,717	6,261,457	1,082,000	1,244,000	1,077,000
									1,104,000

Corporate Debt : Position at the end of March 2013

The position against General debt, Housing debt and Council Tax / NNDR due for the year are set out separately below.

GENERAL DEBT

	Amount Collectable	Arrears at end of March 2013		Arrears as % of Amount Collectable		Comments
	£'000	£'000		%		
Sundry / General Debt	6,236	287		4.60%		Although this is a 'snap' shot' at the end of the year, appropriate recovery action will be taken during 2013/14 on any outstanding amounts. It is also worth noting that the figures reflect a significant single amount of £105k owed by ECC, which is expected to be paid in 2013/14.

HOUSING RENTS

	Total Due for the Year		Arrears		Arrears as % of Total Due	Comments
	£'000		£'000		%	
Housing Rents and Service Charges	13,049		270		2.07%	No significant issues to highlight

COUNCIL TAX AND NNDR

CURRENT YEAR	Total Due for the Year	Expected / Profiled Amount Collectable	Actual Collected	Variance to Date		Comments
	£'000	%	%	%		
Council Tax	61,977	97.90%	97.96%	-0.06%		Collection rates exceeded target.
NNDR	25,349	98.52%	98.98%	-0.46%		
PREVIOUS YEAR	Total Outstanding to Date	Total Outstanding Last Month	Change from last month			Comments
	£'000	£'000	£'000			
Council Tax	1,149	1,263	(114)			No significant issues to highlight
NNDR	35	79	(44)			
TOTAL	1,184	1,342	(158)			