

|                               |            |                             |            |
|-------------------------------|------------|-----------------------------|------------|
| <b>Key Decision Required:</b> | <b>Yes</b> | <b>In the Forward Plan:</b> | <b>Yes</b> |
|-------------------------------|------------|-----------------------------|------------|

**CABINET  
15 JUNE 2011**

**REPORT OF FINANCE AND ASSET MANAGEMENT PORTFOLIO HOLDER**

**A.7 FINANCIAL OUTTURN 2010/11**  
(Report prepared by Accountancy)

**PART 1 – KEY INFORMATION**

**PURPOSE OF THE REPORT**

To provide Cabinet with an overview of the financial outturn for the year 2010/11 and seek approval for:

- Revenue and Capital commitments to be carried forward to 2011/12
- Funding of the 2010/11 Capital Programme
- The reserves position at the end of 2010/11
- The allocation of the overall general fund variance for the year
- The updated 5-Year Capital Programme for 2011/12 to 2015/16 and associated funding

**EXECUTIVE SUMMARY**

Following the completion of the comprehensive end of year processes, the financial outturn position for 2010/11 has been prepared across the various areas of the Council's accounts with a summary as follows:

**TABLE A – Summary by Key Areas of the Budget**

| <b>Key Area</b>   | <b>Budgeted<br/>Outturn<br/>Position<br/>£m</b> | <b>Actual<br/>Outturn<br/>Position<br/>£m</b> | <b>Variance<br/><br/>£m</b> |
|---|---|---|-----------------------------|
| <b>General Fund Revenue and the Capital programme</b>                               |   |   |                             |
| <b>General Fund Revenue</b>   | 21.924  | 20.171  | (1.753)                     |
| <b>Capital Programme – Total Expenditure (Including HRA)</b>                        | 12.717  | 12.074  | (0.643)                     |
| <b>RESERVES</b>   |   |   |                             |
| <b>Earmarked Reserves</b> (excluding commitments reserves) – total at 31 March 2011 | 4.416   | 5.004   | 0.588                       |
| <b>Earmarked Commitment Reserves</b> - total at 31 March 2011                       | 2.296   | 6.147   | 3.851                       |
| <b>Uncommitted Reserves</b> – Total at 31 March 2011                                | 3.900   | 3.900   | 0                           |

|                                      |               |               |              |
|--------------------------------------|---------------|---------------|--------------|
| <b>TOTAL RESERVES</b>                | <b>10.612</b> | <b>15.051</b> | <b>4.439</b> |
| <b>OTHER KEY AREAS</b>               |               |               |              |
| <b>Collection Fund (TDC Element)</b> | 0.080         | 0.152         | (0.072)      |

### **General Fund**

The final outturn position for the General Fund revenue account after taking into account carryforwards to 2011/12 and other adjustments is a net variance of **£1.753m**.

Members are asked to consider how they wish to allocate the under spend for the year in the context of the current economic climate and the difficult public sector funding environment the Council is now in.

### **Capital Programme**

The year end variance position for the Capital Programme for 2010/11 is **£0.643m**, after taking into account carryforwards of **£3.592m**. **£0.749m** of the carried forward amount relates to the revenue contributions originally budgeted for in 2010/11.

In respect of the capital programme for 2011/12, a number of adjustments have been made since Council approved the budgets in February 2011, mainly due to the confirmation of revised grants amounts or to reflect up to date information.

### **Reserves**

The Council's overall reserves at 31 March 2011 total **£15.051m**. However **£11.151m** is in respect of earmarked reserves which relate to future years commitments. The balance of **£3.900m** is the level of uncommitted reserves which includes a working balance requirement of **£1.600m**. This level of uncommitted reserves is in line with the approved Financial Strategy requirement of aiming for a level of uncommitted balances of **£4.000m**.

### **Housing Revenue Account**

The outturn position on the Housing Revenue Account remains in progress. The outcome from the final closure of accounts work will either be a contribution or use of the Housing Revenue Account (HRA) Balance rather than any wider considerations. At this stage it is not anticipated that the final figure will be significantly different to the **£0.359m** that is budgeted to be contributed to the HRA Balance in 2010/11. There may also be knock on changes to figures currently included within the General Fund although they are not expected to be significant. It is therefore proposed to progress the necessary work to finalise the HRA position for 2010/11 in readiness for the Statement of Accounts processes and the recommendations below seek the necessary delegations to enable the final position to be agreed in consultation with members.

### **Collection Fund**

The Council's share of the surplus for the year is **£0.152m**. This will be taken into account in the budget setting process for 2012/13.

### **Review of the Outturn for 2010/11**

The imperative to find savings and reduce the net budget has meant that all services across the Council have been striving to reduce spending and identify efficiencies. There is no doubt that this approach has had a significant impact on the level of underspend for 2010/11. Although a number of budgets have already been reduced on an on-going basis the opportunity will be

taken to further review all budgets in light of the outturn position to ascertain where further budget reductions can be made that will assist in achieving the overall savings target of **£4.4m**.

#### **RECOMMENDATION(S)**

- (a) That Cabinet notes the financial outturn position for 2010/11 as set out in this report and the appendices.**
- (b) That Cabinet determines how it wishes to allocate the £1.753m General Fund net underspend for 2010/11.**
- (c) That Cabinet approves the Revenue Commitments of £3.388m to be carried forward from 2010/11 to 2011/12 as set out in Appendix A2 of this report.**
- (d) That Cabinet approves the financing of capital expenditure for 2010/11 as detailed in Appendix B.**
- (e) That subject to (d), Cabinet approves the capital budgets of £3.592m to be carried forward from 2010/11 to 2011/12 and the associated carry forward of the revenue contribution to capital of £0.749m.**
- (f) That Cabinet approves the updated 5 year capital programme and associated financing as set out in Appendix C.**
- (g) That Cabinet approves the movement in uncommitted and earmarked reserves for 2010/11 set out in Appendix D and any amendments arising from recommendation (b) above.**
- (h) That following the completion of the Housing Revenue Account for 2010/11, the final HRA outturn position for 2010/11 including transfers to or from HRA balances is agreed in consultation with the Finance and Asset Management and Housing Portfolio Holders.**
- (i) That officers undertake a further review of budgets to determine where ongoing reductions can be made in light of the outturn position for 2010/11.**

## **PART 2 – IMPLICATIONS OF THE DECISION**

#### **DELIVERING PRIORITIES**

Careful planning to ensure financial stability underpins the Council's capacity to deliver against its priorities. Both the capital and revenue budgets of the authority are prepared and monitored with the aim of supporting key objectives. The outturn position reflects this process and supports the successful financial planning process.

#### **FINANCE, OTHER RESOURCES AND RISK**

##### **Finance and other resources**

The main financial implications for each section of the Council's accounts are as set out in this report.

##### **Risk**

There are no direct risks associated with the outturn position although the ability to fund future financial forecasts is included in the Council's Risk Register and supports the achievement of Financial Resilience of the Council in both the short and long term.

## LEGAL

The Council is legally required to calculate a budget requirement and set a Council Tax for each financial year. Within this framework is the requirement to monitor and report accordingly on the financial position of the authority against the budget requirement set for each financial year.

The outturn position set out in this report and the actions proposed are within the Council's powers and reflect the statutory requirements and responsibilities of the Council in the preparation of its accounts.

## OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

**Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.**

A number of capital and revenue budgets are provided to directly or indirectly support local initiatives on crime and disorder.

Although there are no direct equality and diversity issues, the overall Financial Strategy and budget process aims to recognise any such issues where appropriate within the Council's wider Financial Framework.

## PART 3 – SUPPORTING INFORMATION

### BACKGROUND

The financial outturn for 2010/11 forms the basis of the information included in the Council's Statement of Accounts which will be published 'Subject to Audit' by the end of June 2011. The external audit of the Statement of Accounts is required by legislation to be completed by the end of September 2011.

Details around specific items such as Revenue, Capital, Reserves and Carryforwards are set out in the following separate sections of the report along with the Appendices.

### SUMMARY REVENUE OUTTURN POSITION FOR 2010/11 AND CARRYFORWARDS

The following table sets out a summarised position for 2010/11 including carryforwards:

**TABLE B – General Fund Revenue Variance and Carryforwards**

| ITEM  | 2009/10 |                | 2010/11 |                |
|---|---------|----------------|---------|----------------|
|   | £m      | £m             | £m      | £m             |
| <b>Variance for the year</b><br>(before carry forward requests)                         |         | <b>(5.443)</b> |         | <b>(6.192)</b> |
| <b>Net Movement in Earmarked Reserves</b><br>(excluding 2010/11 carry forward requests) |         | <b>0.282</b>   |         | <b>0.302</b>   |

|   |       |                |       |                |
|---|-------|----------------|-------|----------------|
| <b>Carry Forward Requests</b>   |       |                |       |                |
| <ul style="list-style-type: none"> <li>• <b>Capital</b> - Revenue financing of capital projects yet to be completed and paid for</li> </ul>   | 1.358 |                | 0.749 |                |
| <ul style="list-style-type: none"> <li>• <b>Revenue</b> - Financing associated with revenue activity yet to completed and paid for</li> </ul> | 2.730 |                | 3.388 |                |
| <b>TOTAL CARRYFORWARD REQUESTS</b>  |       | 4.088          |       | 4.137          |
| <b>Net Underspend for the Year after Carry Forward Requests</b>   |       | <b>(1.073)</b> |       | <b>(1.753)</b> |

### **Carryforwards**

It is recognised that due to the size, nature and lead-in times of some schemes, expenditure can span financial years with some schemes not completed by the 31 March in any one year. It is also recognised that the budgets for each year are proposed a significant amount of time in advance (December 2009 for the 2010/11 budgets) with changes in events potentially having an impact on budgets over this timescale.

Therefore commitments for goods and services will remain outstanding at the 31 March, examples of which include uncompleted work that the Council has a contractual obligation against or the project is either currently underway or will be started shortly with payment dates or trigger points within the process yet to be reached, finalised and paid.

Subject to the approval of the carry forward requests, payments will become due as work is progressed during 2011/12.

Details of the General Fund Revenue Carryforward requests are set out below with capital items included within the capital section further on in this report.

### **Revenue Contributions to Capital Programme - £0.749m**

The 2010/11 capital programme budgeted for a revenue contribution of **£1.621m** to support the overall funding of the General Fund programme. A more detailed analysis of the capital programme for 2010/11 is given in a separate section further on in this report.

As previously mentioned, the size and nature of the capital schemes and the associated impact this has on the timing of the projects, has resulted in a reduced revenue contribution being required in 2010/11. However, the requested carryforward amount has been identified as being required to match expenditure on schemes as they progress in 2011/12.

### **Other Revenue Items - £3.388m**

Although projects and activities can span financial years, requests for carry forwards have still been set against specific criteria as set out in **Appendix A1**. All requests have been reviewed and those included in **Appendix A2** are deemed to meet fully these requirements.

The most significant items are summarised as follows:

- **Big Society Initiative- £0.500m**

This initiative is now underway in 2011/12 following the necessary lead in time to design

and implement the scheme following the establishment of the budget in 2010/11.

- **Fit for Purpose Budget - £0.500m**

Commitments against this budget will emerge in 2011/12 as the reorganisation and fundamental service reviews are undertaken and finalised, therefore it is necessary for the budget to be carried forward to support the transformational work that remains on-going.

- **Local Development Framework (LDF) - £0.250m**

Similarly to previous years, as this project is not year specific and spans a number of years it is necessary to review and carry forward only the necessary part of the budget to meet expenditure commitments as they arise in delivering the overall project as necessary.

- **Planning Improvement Projects - £0.136m**

A number of actions were considered by Cabinet at its meeting on 10 November 2010 which will remain on-going into 2011/12.

- **Regeneration Projects - £0.106m**

As part of the return of unspent money from Tendring Regeneration Ltd during the year, a general regeneration budget was established, against which projects and schemes will be considered during 2011/12 to deliver against the Council's regeneration priorities.

- **Parking Initiatives - £0.100m**

A number of maintenance projects to utilise this one-off funding will be considered in 2011/12.

- **Brightlingsea Swimming Pool - £0.090m**

Expenditure against this one-off budget in relation to supporting the on-going provision of the pool will be considered in 2011/12.

- **Commitments Against Externally Funded Budgets – £1.028m**

There are a number of budgets that are supported by external funding / specific Government Grants including Seaside Towns Funding, Cohesion Projects, Coastal Pathfinder, Housing Benefit Administration Grant, partnership projects such as SSCF and LSP. In a change from previous years a number of funding streams would have been carried forward along with the corresponding spend budgets but from 2010/11 onwards the revised accounting treatment is that income needs to be recognised in the year with only the spend budgets being carried forward. This has therefore significantly increased the net carry forward amount at the end of 2010/11 compared to last year.

- **Various Other Items - £0.678m**

There are a number of smaller items such as payments to Tendring Regeneration Ltd in connection with Windport Initiatives (**£0.075m**), Contingency Budget (**£0.048m**), Coast Protection Special Maintenance (**£0.048m**), Princes Theatre Repairs and Maintenance (**£0.045**) along with various other items set out in **Appendix A2**.

## **GENERAL FUND OUTTURN 2010/11 – DETAILED ANALYSIS**

The following table sets out a portfolio / committee summary of the outturn position after taking into account the carryforward requests mentioned above.

More detailed explanations are given in **Appendix A2**.

**TABLE C - Summary of General Fund Revenue Account Outturn 2010/11**

| <b>General Fund 2010/11</b>                                      | <b>Budget</b> | <b>Outturn</b> | <b>Variance</b> |
|--|---------------|----------------|-----------------|
|  | <b>£m</b>     | <b>£m</b>      | <b>£m</b>       |
| <b>Portfolio/Committee</b>                                       |               |                |                 |
| Benefits and Revenues  | 3.410         | 2.294          | (1.116)         |
| Environment  | 5.666         | 5.153          | (0.513)         |
| Finance and Asset Management                                     | 0.030         | (0.498)        | (0.528)         |
| Housing (GF)   | 1.507         | 1.148          | (0.359)         |
| Tourism and Community Life                                       | 5.105         | 4.812          | (0.293)         |
| Planning   | 2.554         | 1.952          | (0.602)         |
| Regeneration   | 3.035         | 1.436          | (1.599)         |
| Customer and Central Services                                    | 0.641         | 0.488          | (0.153)         |
| Technical  | 1.805         | 1.476          | (0.329)         |
| Development Control Committee                                    | 0.019         | 0.031          | 0.012           |
| Licensing Committee  | 0.185         | 0.126          | (0.059)         |
| Human Resources Committee  | 0             | 0              | 0               |
| Regulatory Committee   | 0.323         | 0.305          | (0.018)         |
| <b>Total net expenditure for Portfolio and Committee budgets</b> | <b>24.279</b> | <b>18.723</b>  | <b>(5.556)</b>  |
| <i>Financing Items:</i>  |               |                |                 |
| Capital Investment   | 1.621         | 0.820          | (0.801)         |
| Financing Items  | (0.366)       | (0.201)        | 0.165           |
| <b>Net expenditure before use of reserves</b>                    | <b>25.534</b> | <b>19.342</b>  | <b>(6.192)</b>  |
| Transfers to / (from) Reserves                                   | (3.610)       | 0.829          | 4.439           |
| <b>Net Total</b>   | <b>21.924</b> | <b>20.171</b>  | <b>(1.753)</b>  |

Although the overall net budget has not changed from that reported to Council on 8 February 2011, there will be some individual portfolio changes due to a number of virements that have taken place for the period up to the 31 March 2011.

Members will need to determine how they wish to allocate the net underspend of **£1.753m** bearing in mind the challenging financial environment faced by the Council from 2012/13 onwards.

The variance figure (after carryforwards) shown in the table above reflects a number of issues such as those reported as part of the Corporate Budget Monitoring process during 2010/11 along with a number of adjustments which have been finalised as part of the usual year end processes and / or based on revised or up to date information. As in previous years there are a significant number of smaller net underspends that although individually relatively minor, when aggregated form a significant element of the overall outturn position. These items will form part of a number strands of work associated with the annual Financial Strategy and Budget setting

process for 2012/13.

It is important to note that grants received for the year, such as Housing Benefit Subsidy, that are included in the above remain subject to audit during 2011/12 although historically any subsequent changes have been relatively minor.

Explanations for significant items within the overall variance of **£1.753m** are set out below:

#### **Expenditure less than the budget**

- **Salaries – £0.125m**  
This is the overall year end position against salaries budgets for the year after taking into account the vacancy provision of **£0.218m** and reflects the vacancy freeze that has been managed during the year.
- **Concessionary Fares - £0.110m**  
2010/11 is the last year where Local Authorities are responsible for the bus operator reimbursement costs as the function has now been transferred to upper tier authorities. Final payments have been made for 2010/11 resulting in the underspend.
- **Members Support Costs - £0.017m**  
Both members printing and stationary costs and car allowance expenses have been lower than budgeted for during the year.
- **Refuse, Recycling and Street Cleansing Contract – £0.265m**  
This position includes additional recycling credits for increased tonnages collected, in addition to contract costs being less than budgeted. The required budget will be reviewed as part of the retender process due in 2011/12.
- **Public Convenience Contract - £0.059m**  
Similarly to the above, the contract costs have been significantly lower than anticipated in the budget.
- **Members Small Schemes - £0.024m**  
This amount reflects the uncommitted budgets at the end of 2010/11 after allowing for carryforwards where commitments have been made but not yet paid out.
- **Career Track Learners - £0.072m**  
The above position reflects lower than anticipated expenditure associated with career track learners during the year along with additional external income that supports this initiative.

#### **Income less than the Budget**

- **Print Unit - £0.051m**  
As reported via the Corporate Budget Monitoring Reports during the year, income is behind profile which is partly offset by lower expenditure to date. This position largely reflects the reduction in members printing as more information is being delivered electronically in addition to services undertaking work themselves or placing it externally. Potential options to address this emerging issue will form part of the upcoming fundamental service reviews as part of the overall reorganisation activities.



- **Sports Facilities - £0.136m**  
As reported via the Corporate Budget Monitoring Reports during the year, income has not achieved the budgeted targets. However expenditure budgets have been managed, including lower energy costs, to partly offset this position by approximately **£0.100m**
- **Planning Fee Income - £0.032m**  
As reported via the Corporate Budget Monitoring Reports during the year, income has remained behind the budget at the end of the year. However this position reflects a significant improvement on earlier indications of reduced income reported via the budget monitoring process.
- **Off-street Parking Fee Income - £0.060m**  
As reported via the Corporate Budget Monitoring Reports during the year, income has remained behind the budget at the end of the year. The overall position has been affected by the adverse weather experienced during the year.

#### **Income in excess of the budget**

- **Careline - £0.080m**  
The service has experienced an increase in customers where grant is payable by ECC.
- **Investment Income - £0.044m**  
Additional investment income was achieved from higher interest rates and advantageous cashflow position.
- **Hackney Carriage Licensing - £0.023m**  
Increased income was achieved for the year.
- **Land Charges - £0.034m**  
Following the revocation of the personal search fee, a one-off compensatory amount was received from the Government.
- **Benefit Subsidy - £0.352m**  
The net subsidy receivable after allowing for overpayments was greater than anticipated across Rent Allowances, Rent Rebates and Council Tax Benefit. The overall subsidy receivable is approximately **£70m** providing some context to this end of year position.

#### **Variations less than £5,000**

It is worth noting that there are a number of smaller net underspends that although are less than £5,000 individually, when aggregated total **£0.375m**. Based on this outturn position for 2010/11, the items making up this figure will need to be considered for removing from the budget in 2011/12 and beyond as part of the Financial Strategy and budget setting process.

#### **CAPITAL OUTTURN POSITION FOR 2010/11**

Full details of the outturn position for each scheme together with the carryforward requests is set out in **Appendix B**. However a summary is set out in **Table D** below:

**TABLE D**

|                                | <b>Budget<br/>2010/11</b> | <b>Outturn</b> | <b>C/Fwd</b> | <b>Remaining<br/>Variance</b> |
|--------------------------------|---------------------------|----------------|--------------|-------------------------------|
|                                | <b>£m</b>                 | <b>£m</b>      | <b>£m</b>    | <b>£m</b>                     |
| <b>General Fund</b>            | <b>8.839</b>              | <b>5.388</b>   | <b>2.837</b> | <b>(0.614)</b>                |
| <b>Housing Revenue Account</b> | <b>3.878</b>              | <b>3.094</b>   | <b>0.755</b> | <b>(0.029)</b>                |
| <b>Total Capital Programme</b> | <b>12.717</b>             | <b>8.482</b>   | <b>3.592</b> | <b>(0.643)</b>                |

**Financing the Capital Programme**

A summary of the proposed financing of the capital expenditure in 2010/11 is set out below in **Table E**, with a more detailed analysis being provided in **Appendix B** to this report:

**TABLE E**

| <b>Funding</b>              | <b>Budget</b> | <b>Outturn</b> | <b>To Fund<br/>C/fwds</b> | <b>Variance</b> |
|-----------------------------|---------------|----------------|---------------------------|-----------------|
|                             | <b>£m</b>     | <b>£m</b>      | <b>£m</b>                 | <b>£m</b>       |
| Supported Borrowing         | 0.705         | 0.705          | 0                         | 0               |
| Government Grants           | 6.262         | 4.557          | 1.328                     | (0.377)         |
| External Sources of Finance | 2.086         | 1.508          | 0.442                     | (0.136)         |
| S106                        | 0.272         | 0.066          | 0.199                     | (0.007)         |
| Capital Receipts            | 1.380         | 0.501          | 0.875                     | (0.004)         |
| Leasing                     | 0.360         | 0.326          | 0                         | (0.034)         |
| Revenue and Reserves        | 1.652         | 0.819          | 0.749                     | (0.085)         |
| <b>TOTAL</b>                | <b>12.717</b> | <b>8.482</b>   | <b>3.592</b>              | <b>(0.643)</b>  |

As shown in the table above, the total variance between the budget for the year and the final outturn after taking into account the carry forward requests is **£0.643m**.

Although this figure remains as an underspend against the capital programme for the year a significant element of this will be offset by reduced funding. This specifically relates to the coast protection work which although delivered under budget by **£0.345m** will mean that no grant funding can be claimed so no net overall underspend will remain for investment elsewhere. This also applies to the Crag Walk Project that was delivered under budget by **£0.140m**, with a corresponding reduction in the funding from partners.

A range of other schemes have also been delivered under budget which are made up of a number of smaller items as set out in **Appendix B**. **£0.119m** of the underspend has resulted in an actual saving in respect of revenue contributions (including leasing payments) which have been reflected in the overall **£1.753m** General Fund Revenue Variance. The remaining amount predominately reflecting lower use of S106 funding or the Major Repairs Allowance which will now be available to support the budget in future years.

### **Capital Programme 2011/12 to 2015/16**

The annual outturn process also enables the planned capital programme to be revisited and updated in line with any additional information or funding becoming known. Therefore the revised capital programme for the period 2011/12 to 2015/16 is detailed in **Appendix C**.

The following significant adjustments have been required after receiving further external information / guidance or subsequent decisions:

- **General Fund**

(i) To reflect Portfolio Holder concurrences since the budget was originally approved, two landscaping projects have been added to the capital programme within the Tourism and Community Life Portfolio which are funded from S106 money.

(ii) To reflect a Portfolio Holder concurrence since the budget was originally approved, Clacton Seafront Improvement works have been added to the capital programme within the Regeneration Portfolio and financed by a mix of Seaside Award funding and Haven Gateway Growth Point funding.

(iii) The Disabled Facilities grants (DFGs) programme is funded by a mix of government grants and capital receipts. Final confirmation of additional net grant funding of **£0.102m** has recently been received. This has enabled a reduced use of capital receipts which will now be available to support the budget in future years whilst seeking to manage demand for DFGs within the overall expenditure budget of **£1.447m** (including carry forwards) in 2011/12.

- **Housing Revenue Account**

No supported borrowing via the Housing Subsidy arrangements will be receivable in 2011/12. However rather than adversely impact the delivery of the decent homes and other capital works through reduced expenditure, it is proposed to utilise **£0.688m** from the major repairs reserve to replace the 'lost' funding from supported borrowing. The major repairs reserve is in excess of **£2.500m** at the end of 2010/11 which has been built up via the management and funding of the Housing Revenue Capital Programme in recent years. The longer term HRA capital programme will be subject to the self financing reforms that are currently anticipated to be implemented from April 2012.

### **RESERVES OUTTURN POSITION FOR 2010/11**

The following table sets out the end of year position in respect of uncommitted and earmarked reserves:

**TABLE F**

| <b>2010/11</b>   | <b>Budget</b> | <b>Outturn</b> | <b>Variance</b> |
|--|---------------|----------------|-----------------|
|  | <b>£m</b>     | <b>£m</b>      | <b>£m</b>       |
| <b>Uncommitted Reserve</b> (including £1.6m minimum working balance) |               |                |                 |
| B/fwd at 1 April 2010  | 3.900         | 3.900          | -               |
| Net Increase/(Decrease) in Uncommitted Reserve                       | 0             | 0              | -               |
| <b>Uncommitted Reserve C/fwd at 31 March 2011</b>                    | <b>3.900</b>  | <b>3.900</b>   | <b>-</b>        |

| 2010/11  | Budget       | Outturn       | Variance     |
|--|--------------|---------------|--------------|
|  | £m           | £m            | £m           |
| <b>Earmarked Reserves</b>                        |              |               |              |
| B/fwd at 1 April 2010                            | 10.322       | 10.322        | -            |
| Net Increase/(Decrease) in Earmarked Reserves    | (3.610)      | 0.829         | 4.439        |
| <b>Earmarked Reserves C/fwd at 31 March 2011</b> | <b>6.712</b> | <b>11.151</b> | <b>4.439</b> |

| 2010/11                                      | Budget        | Outturn       | Variance     |
|--|---------------|---------------|--------------|
|  | £m            | £m            | £m           |
| <b>Total General Fund Reserves</b>           |               |               |              |
| B/fwd at 1 April 2010                        | 14.222        | 14.222        | -            |
| Net Increase/(Decrease) in Reserves          | (3.610)       | 0.829         | 4.439        |
| <b>Total Reserves C/fwd at 31 March 2011</b> | <b>10.612</b> | <b>15.051</b> | <b>4.439</b> |

The change in the earmarked reserves of **£4.439m** takes into account the proposed level of revenue and capital carryforward requests of **£4.137m** previously mentioned. The overall level of reserves at the end of 2011/12 is **£15.051m**, made up of **£6.147m** for earmarked commitment reserves, **£5.004m** for other earmarked reserves and **£3.900m** for uncommitted reserves.

It should be noted however that transfers to earmarked reserves are not an increase in the Council's longer-term general resources as it relates to future years commitments.

Earmarked reserves are shown in more detail in **Appendix D**.

The significant changes (excluding the commitments reserves) compared with the budgeted position are as follows:

- **Car Parks Reserve (Decriminalisation)** – 2010/11 is the last year of the agency agreement with ECC and under the terms of agreement any deficit experienced on on-street in 2010/11 remains supported by ECC. However this is subject to audit later in the year which could potentially change the contribution received. Therefore the difference between the budgeted contribution and the contribution calculated via the outturn process (**£0.130m**) has been transferred to this reserve to support the aim of ensuring that in the event of changes to contributions from ECC then the potential shortfall can be met from existing resources.
- **Concessionary Bus Fares Reserve** – Following the recent transfer of concessionary fares to upper tier authorities there still remains uncertainty on how the actual administration including issuing of passes will continue in the future. For 2010/11 there is an underspend against the general revenue budget for concessionary fares administration which has in the past met the contribution payments to the independent scheme administrators on behalf of ECC. However given the uncertainty, it is proposed to transfer this specific underspend of **£0.101m** to the already established Concessionary Fares Reserve to support any changes that may arise in 2011/12 or beyond.
- **Leisure Capital Projects Reserve** – The associated capital project (Dovercourt Swimming

Pool Redevelopment) that this reserve supports has been requested to be carried forward. Therefore this reserve has also been carried forward.

- **Cremator Replacement Reserve** – The outturn position against the crematorium income budget has enabled a total contribution of **£0.117m** to be paid to this reserve to support the anticipated works required at the Crematorium in light of the new Mercury Abatement requirement which is currently included in the Capital Programme in 2013/14.
- **Careline System Replacement Reserve** – In accordance with the recommendation made by Cabinet when it considered the outturn position for 2009/10, the use of this reserve has been required to complete the Careline relocation capital project. However now that the works have been completed it is proposed to cease the annual contribution of **£0.020m** into this reserve and address any future needs or requirements via the Financial Strategy and budget setting process as they arise.
- **Specific Revenue Grants Reserve** – Following the introduction of revised guidance in preparing the Financial Statements (IFRS) it has been necessary to create a ‘technical’ earmarked reserve to enable grant money that has been received during the year, for a particular reason, to be carried forward into the new year. A contribution of **£0.061m** has also been made in 2010/11 reflecting the Homelessness grant from the Government that will be used to support the budget in 2011/12 and beyond.

The Financial Strategy has continued to aim to maintain the Uncommitted Reserve, including the minimum working balance of **£1.6m**, at around **£4m**. At 31 March 2011 the uncommitted reserve stands at **£3.900m** so it remains in line with this requirement.

#### **BACKGROUND PAPERS FOR THE DECISION**

None

#### **APPENDICES**

|                         |   |
|-------------------------|---|
| <b>Appendix A1 / A2</b> | <b>Approach to Commitment Requests and General Fund Outturn Variances 2010/11</b> |
| <b>Appendix B</b>       | <b>Capital Outturn 2010/11</b>  |
| <b>Appendix C</b>       | <b>Revised 5 Year Capital Programme 2011/12 to 2015/16</b>                        |
| <b>Appendix D</b>       | <b>Reserves</b>   |

## APPROACH TO COMMITMENT REQUESTS

The following parameters will be used to determine the acceptance of a request to carry forward a commitment. For a commitment to be carried forward to the next financial year it must meet one of the following criteria:

### 1. Contractually committed

- a) This is where an order for goods or services has been placed, but was not provided by 31<sup>st</sup> March. Evidence will be required that the order was placed in sufficient time for the completion by 31<sup>st</sup> March and the supplier had confirmed that delivery is to be by 31<sup>st</sup> March.
- b) This is a commitment for a grant or similar item, that has been formally approved, but as at 31<sup>st</sup> March has not been paid because the Council is awaiting proof of completion of a project or confirmation, that the terms under which the grant has been made have been undertaken.
- c) This is a commitment in respect of the Council's contribution to a partnership funding scheme which has not had to be called down as at 31<sup>st</sup> March.

### 2. Long term project

This is where a commitment relates to an approved project for which it has been agreed that the costs will be spread over a number of years and the agreed total cost of that project will not be increased as a result of approving the commitment. This is similar in principle to Capital.

### 3. Non recurring item

This is a commitment in relation to a single specifically approved non recurring item for which a budget was provided in the relevant year which cannot be completed by 31<sup>st</sup> March and for which there is clearly no budgetary provision in the following year.

### 4. Item from an ongoing general provision

Where a specifically identifiable non recurring item, that forms part of an approved programme of work, funded from an ongoing annual provision, cannot be funded from the following years budget, because this is itself needed to fund a separately identifiable programme of work in the next financial year.

**Any commitment request not meeting the above criteria will need to be met from the following year's budget.**

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request  |
|---|---------------------------|-----------------------------|---|
| (A)   | (B)                       | (C)                         | (D)   |
|   | £'000                     | £'000                       |   |
| <b>Benefits and Revenues Portfolio</b>  |                           |                             |   |
| <b>Direct Services - Direct Costs</b>   |                           |                             |   |
| Concessionary Bus Passes - Final contracted payments less than budgeted.  | (110)                     |                             |   |
| BRS Department of Transport grant re Concessionary Bus Passes. Balance of outstanding grant to be transferred to Concessionary Bus Fares Earmarked Reserve.   | (101)                     |                             |   |
| Concessionary Bus Passes - Administration Costs. Fees were funded by ECC.   | (6)                       |                             |   |
| Benefit subsidy received and net overpayments raised in the year were greater than benefit payments made.   | (352)                     |                             |   |
| <b>Rechargeable Accounts - Direct Costs</b>   |                           |                             |   |
| Benefits & Revenues and Cashiers Salaries and Overtime - Underspend due to vacancies during the year.   | (32)                      |                             |   |
| Benefits and Revenues Service Unit Account – Legal Fees. Economic downturn prevented usual level of activity.   | (19)                      |                             |   |
| Benefits and Revenues Service Unit Account - Computer Application Software. Savings made by not replacing or negotiating improved contracts on support and maintenance etc.   | (8)                       | 8                           | Delays in implementation and installation of computer application software. |
| Benefits and Revenues Service Unit Account - Income from Court Costs. Income from summons cost raised exceeded estimates. Higher than average collection/recovery rate in 2010/11.  | (13)                      |                             |   |
| Benefits and Revenues Service Unit Account - Costs and legal expenses recoverable. Income awarded from the courts failed to meet the estimate. The service has no control over the income generated by this means as it is reliant on past bankruptcy cases or charging orders. | 9                         |                             |   |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request   |
|--|---------------------------|-----------------------------|--|
| (A)  | (B)                       | (C)                         | (D)  |
|  | £'000                     | £'000                       |  |
| <b>Other net changes less than £5,000</b>  | (38)                      |                             |  |
| <b>Recharges</b>   |                           |                             |  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.  | (39)                      |                             |  |
| <b>FRS17 Pension Current Cost</b>  |                           |                             |  |
| The variance between the FRS17 adjustment advised by the Actuaries compared to budget. This variance does not affect the Council's overall outturn position as a compensating adjustment is made within Finance Portfolio. | (32)                      |                             |  |
| <b>Commitments Funded by External Grant Money Where Restrictions Apply</b>   |                           |                             |  |
| DWP Grant re Additional Housing Benefit Administration   | (299)                     | 299                         | Housing Benefits Additional Admin Grant balance from 2010/11. An ongoing process with the grant funding future activity. |
| DWP Grant re Employment Support Allowance (ESA)  | (5)                       | 5                           | Employment Support Allowance Grant balance from 2010/11. An ongoing process with the grant funding future activity.      |
| DWP Grants re Local Housing Allowance (LHA)  | (33)                      | 33                          | Local Housing Allowance Grant balance from 2010/11. An ongoing process with the grant funding future activity.           |
| DWP Grant re Small Business Rate Relief  | (14)                      | 14                          | NNDR - Small Business Rate Relief new burden - section 31 grant payment. Ongoing to cover increase in relief.            |
| DWP Grant for Local Housing Allowance and Temporary Accommodation Changes  | (7)                       | 7                           | An ongoing process with the grant funding future activity.   |



## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request   |
|---|---------------------------|-----------------------------|--|
| (A)   | (B)                       | (C)                         | (D)  |
|   | £'000                     | £'000                       |  |
| Rent Allowances DWP Grant re "ATLAS" project  | (17)                      | 17                          | DWP grant for the "Atlas" project which was delayed. Will commence May 2011.                 |
|   | <b>(1,116)</b>            | <b>383</b>                  |  |
| <b>Regeneration Portfolio</b>   |                           |                             |  |
| <b>Direct Services - Direct Costs</b>   |                           |                             |  |
| Community Asset off Setting Scheme Grants - Overspend due to rent reviews undertaken on Council owned assets and as a result additional grant has been paid.  | 8                         |                             |  |
| Regeneration Big Society grant. Spending on approved projects to be undertaken in 2011/12.  | (500)                     | 500                         | To provide Big Society funding to be spent in 2011/12.                                       |
| Regeneration projects. Expenditure decision required in 2011/12.  | (106)                     | 106                         | Expenditure decision required in 2011/12.  |
| Regeneration Projects and Initiatives in District. The budget supports the Windport Initiative being delivered by TRL that spans financial years with the project remaining in progress in 2011/12 along with the associated payments.  | (75)                      | 75                          | Windport Initiative spans financial years with the project remaining in progress in 2011/12. |
| Regeneration Town Centre Schemes. Expenditure decision required in 2011/12.   | (50)                      | 50                          | Expenditure decision required in 2011/12.  |
| Community Services Welfare Rights Service Grant - Project to commence in 2011/12.   | (40)                      | 40                          | Spending on the Welfare Rights project will be undertaken in 2011/12.                        |
| Careline Income - The number of customers taken on in the year for which a grant from ECC was receivable was greater than anticipated.  | (80)                      |                             |  |
| Community Services - Grants to support the voluntary sector. The grant was dependant to the completion of a questionnaire of all the voluntary organisations in the District. However this piece of work was never finalised and therefore the grant was not paid over to the CVST. | (6)                       |                             |  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request |
|---|---------------------------|-----------------------------|----------------------------------|
| (A)   | (B)                       | (C)                         | (D)                              |
|   | £'000                     | £'000                       |                                  |
| <b>Rechargeable Accounts - Direct Costs</b>   |                           |                             |                                  |
| Community Services Salaries (incl NI, Super, Career Track) - Costs were incurred due to the higher use of casual staff required to cover long term sickness of permanent staff. This also resulted in additional costs for annual leave entitlement for the casual staff. | 41                        |                             |                                  |
| Community Services Salaries (Overtime) - Costs were incurred due to covering sickness of more senior staff in the control centre where the use of casuals is not appropriate due to the required level of skill/knowledge.  | 7                         |                             |                                  |
| Salaries: Regeneration and Office Cleaning (incl Salaries, NI & Super, Career Track and overtime) - Underspend due to vacancies during the year.  | (30)                      |                             |                                  |
| Depots - Service Charges Income - as Weeley Depot is currently used by TDC services service charges are not applicable.   | 7                         |                             |                                  |
| Office Accommodation - Electricity - lower than anticipated costs.  | (13)                      |                             |                                  |
| Office Accommodation - Gas - higher than anticipated costs.   | 5                         |                             |                                  |
| Decorative Lighting - Electricity - refund received on electricity charges.   | (5)                       |                             |                                  |
|   |                           |                             |                                  |
| <b>Other net changes less than £5,000</b>   | (57)                      |                             |                                  |
|   |                           |                             |                                  |
| <b>Recharges</b>  |                           |                             |                                  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.   | (228)                     |                             |                                  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request  |
|--|---------------------------|-----------------------------|---|
| (A)  | (B)                       | (C)                         | (D)   |
|  | £'000                     | £'000                       |   |
| <b>FRS17 Pension Current Cost</b>  |                           |                             |   |
| The variance between the FRS17 adjustment advised by the Actuaries compared to budget. This variance does not affect the Council's overall outturn position as a compensating adjustment is made within Finance Portfolio. | (25)                      |                             |   |
|  |                           |                             |   |
| <b>Commitments Funded by External Grant Money Where Restrictions Apply</b>   |                           |                             |   |
| Economic Assessment Duty   | (6)                       | 6                           | Delay in information gathering and gaining sufficient funds for a realistic assessment, now to be carried out in 2011/12. |
| Town Centres Funding - Empty Shops   | (38)                      | 38                          | Grant received to be spent over a fixed period to September 2011.   |
| Seaside Towns Funding Grant  | (200)                     | 200                         | Agreed projects to be implemented in 2011/12.   |
| Coastal Pathfinder   | (100)                     | 100                         | External grant funding received, awaiting Cabinet decision to agree use.  |
| Cohesion Projects - To be considered as part of the financial strategy 2012/13.  | (108)                     | 108                         | To be considered as part of the financial strategy 2012/13.   |
|  |                           |                             |   |
|  | <b>(1,599)</b>            | <b>1,223</b>                |   |
|  |                           |                             |   |
| <b>Customer and Central Services Portfolio</b>   |                           |                             |   |
| <b>Direct Services - Direct Costs</b>  |                           |                             |   |
| Career Track - Authority Career Track - ongoing support fund for Corporate career track learners.  | (28)                      |                             |   |
| Career Track Income - learners achieving better than expected.   | (44)                      |                             |   |
| Career Track salaries (incl Salaries, NI & Super, Career Track and overtime) - underspend due to vacancies in the year.  | (10)                      |                             |   |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request  |
|--|---------------------------|-----------------------------|---|
| (A)  | (B)                       | (C)                         | (D)   |
|  | £'000                     | £'000                       |   |
| <b>Rechargeable Accounts - Direct Costs</b>  |                           |                             |   |
| Salaries - various minor service variances in the year.  | 18                        |                             |   |
| Solicitors - Books & Periodicals - Expenditure greater than anticipated to acquire the necessary books and periodicals to keep knowledge up to date. | 5                         |                             |   |
| Solicitors - Counsels Fees - Temporary underspend due to less court work when one solicitor short, however demand is continuing to increase.         | (10)                      |                             |   |
| Solicitors - Costs & Legal Expenses Recoverable - less court work when one solicitor short, new Solicitor now undertaking court work.                | 14                        |                             |   |
| Print Unit - Equipment and Tools - Expenditure varies from year to year depending on equipment needed.   | (5)                       |                             |   |
| Print Unit - Materials and Consumables - Print Unit work less than anticipated.  | (20)                      |                             |   |
| Print Unit - External Print Unit Expenses - Less work than anticipated needed to be carried out externally.  | (19)                      |                             |   |
| Print Unit - Income from TDC Services - Less work than anticipated directed to Print Unit this year.   | 95                        |                             |   |
| Legal Services Management and Admin - Rents Paid - in respect of the Land Charges Store at Barnes House which no longer exists.                      | (5)                       |                             |   |
| TDC Website - Consultancy Fees - Underspending as the work relating to redeveloping of the website will not begin until 2011/12.                     | (13)                      | 13                          | Project delayed to await Website Manager's return from maternity leave - staff resources insufficient to start before 2011/12. 2011/12 budget based on routine development and support. |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request  |
|--|---------------------------|-----------------------------|---|
| (A)  | (B)                       | (C)                         | (D)   |
|  | £'000                     | £'000                       |   |
| TDC Website - Computer Application Software - Underspending as the work relating to redeveloping of the website will not begin until 2011/12.  | (8)                       | 8                           | Project delayed to await Website Manager's return from maternity leave - staff resources insufficient to start before 2011/12. 2011/12 budget based on routine development and support. |
| TDC Website - Miscellaneous Expenses - Underspending as the work relating to redeveloping of the website will not begin until 2011/12  | (16)                      | 16                          | Project delayed to await Website Manager's return from maternity leave - staff resources insufficient to start before 2011/12. 2011/12 budget based on routine development and support. |
| IT Direct Services - Services Agreements Payment - Supplier unable to schedule and complete work prior to the end of 2010/11.  | (10)                      | 6                           | Further Audit work required. This was delayed into 2011/12  |
| IT Direct Services - Additional ICT Services - Supplier unable to schedule and complete work prior to the end of 2010/11.  | (19)                      | 18                          | Additional work required into 2011/12. This relates to switch work at Barnes House.   |
| Other Apportionable Overheads - Savings from Vacancies. This is a general provision made in the budget. The actual savings are spread over all salaries budgets within services.   | 218                       |                             |   |
| <b>Other net changes less than £5,000</b>  | (65)                      | 3                           | Youth Taskforce Area Based Grant - Balance of previous years grant.   |
| <b>Recharges</b>   |                           |                             |   |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.  | (107)                     |                             |   |
| <b>FRS17 Pension Current Cost</b>  |                           |                             |   |
| The variance between the FRS17 adjustment advised by the Actuaries compared to budget. This variance does not affect the Council's overall outturn position as a compensating adjustment is made within Finance Portfolio. | (54)                      |                             |   |
|  |                           |                             |   |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request  |
|---|---------------------------|-----------------------------|---|
| (A)   | (B)                       | (C)                         | (D)   |
|   | £'000                     | £'000                       |   |
| <b>Commitments Funded by External Grant Money Where Restrictions Apply</b>  |                           |                             |   |
| SSCF Crime Reduction. Balance of unspent previous years grant to be allocated and spent on various projects in 2011/12.   | (25)                      | 25                          | Balance of unspent previous years grant to be allocated and spent on various projects in 2011/12. |
| CDRP Support - Balance of unspent previous years grant to be allocated and spent on various projects in 2011/12.  | (39)                      | 39                          | Balance of unspent previous years grant to be allocated and spent on various projects in 2011/12. |
| Crime and Disorder - Police Grant. Balance of unspent previous years grant to be allocated and spent on various projects in 2011/12.  | (6)                       | 6                           | Balance of unspent previous years grant to be allocated and spent on various projects in 2011/12. |
|   |                           |                             |   |
| <b>Commitments Funded by External Grant Money Where Conditions Apply</b>  |                           |                             |   |
| LSP Performance Reward Grant expenditure  | (22)                      | 22                          | Balance of unspent grant to be spent on various projects in 2011/12.                              |
| Funding by Essex County Council Performance Reward Grant  | 22                        | (22)                        | Balance of Grant Funding  |
|   |                           |                             |   |
| Town Centres & Jaywick Business Support   | (2)                       | 2                           | Balance of unspent grant to be spent in 2011/12.  |
| Funding by the LSP Performance Reward Grant   | 2                         | (2)                         | Balance of Grant Funding  |
|   |                           |                             |   |
|   | <b>(153)</b>              | <b>134</b>                  |   |
|   |                           |                             |   |
| <b>Environment Portfolio</b>  |                           |                             |   |
| <b>Direct Services - Direct Costs</b>   |                           |                             |   |
| Environmental Protection - emission control - have discontinued Air Monitoring Station and reduced the updates required for staff.  | (10)                      |                             |   |
| Public Health - Consultants Fees C and D Food Inspections - Inspection numbers vary per year depending on risk and reduced inspections required to be contracted out this year. | (11)                      |                             |   |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request |
|--|---------------------------|-----------------------------|----------------------------------|
| (A)  | (B)                       | (C)                         | (D)                              |
|  | £'000                     | £'000                       |                                  |
| Public Health & Complaints - Contaminated land clean ups - during the year no requirement for proactive investigations on contaminated land.                                 | (18)                      |                             |                                  |
| Public Health & Complaints - General Write offs - better recovery than in previous years.  | (5)                       |                             |                                  |
| No Smoking Legislation - No smoking project and works not required to be undertaken this year  | (57)                      |                             |                                  |
| Dog Warden - Payment to Contractors - Underspend due to large sundry creditor from last year.  | (13)                      |                             |                                  |
| Public Conveniences - Contract Payment - Underspend has occurred primarily due to control of contract costs and limited additional works.                                    | (59)                      |                             |                                  |
| Recycling, Refuse and Street Sweeping - net underspend primarily due to lower contract payments in addition to increased recycling credits and other external contributions. | (265)                     |                             |                                  |
| Cemeteries - Grounds Maintenance Horticultural Services Programmed Work - underspend due to the allocation of the Horticultural Services surplus.                            | (11)                      |                             |                                  |
| Cemeteries - Interment & Burial - income budget not achieved due to lower than anticipated number of burials.  | 19                        |                             |                                  |
| Crematorium - Gas - lower costs due to closure of crematorium for cremator maintenance.  | (13)                      |                             |                                  |
| Crematorium - Cremations - increased income due to a greater number of cremations than anticipated.  | (23)                      |                             |                                  |
|  |                           |                             |                                  |
| <b>Rechargeable Accounts - Direct Costs</b>  |                           |                             |                                  |
| Environmental Services - Salary Costs. Underspend on salaries budget due to staff vacancies during the year 2010/11.   | (91)                      |                             |                                  |
|  |                           |                             |                                  |
| <b>Other net changes less than £5,000</b>  | (48)                      |                             |                                  |

## General Fund Outturn 2010/11 - Variances

| <b>Detail of Variance and Explanation</b>  | <b>(Under)/<br/>Over<br/>Spend</b> | <b>Carry<br/>Forward<br/>Request</b> | <b>Reason for Carry Forward Request</b>                                |
|--|------------------------------------|--------------------------------------|--|
| <b>(A)</b>   | <b>(B)</b>                         | <b>(C)</b>                           | <b>(D)</b>   |
|  | <b>£'000</b>                       | <b>£'000</b>                         |  |
| <b>Recharges</b>   |                                    |                                      |  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.  | 120                                |                                      |  |
| <b>FRS17 Pension Current Cost</b>  |                                    |                                      |  |
| The variance between the FRS17 adjustment advised by the Actuaries compared to budget. This variance does not affect the Council's overall outturn position as a compensating adjustment is made within Finance Portfolio. | (28)                               |                                      |  |
|  | <b>(513)</b>                       | <b>0</b>                             |  |
| <b>Finance and Asset Management Portfolio</b>  |                                    |                                      |  |
| <b>Direct Services - Direct Costs</b>  |                                    |                                      |  |
| Contingency - not required in 2010/11.   | (48)                               | 48                                   | To support the 2011/12 budget.   |
| Fit for Purpose - The budget is required to enable the transformational agenda to be put in place.   | (500)                              | 500                                  | To be used to support reorganisation and other initiatives in 2011/12. |
| Small Schemes - Amount underspent reflects sums not allocated by individual Members and schemes where confirmation is awaited that conditions have been met.   | (46)                               | 22                                   | Grants committed for projects to be carried out in 2011/12.            |
| Asset Refurbishment - The priority projects to be funded from this budget will be finalised in 2011/12.  | (24)                               | 24                                   | Refurbishments to be identified and undertaken in 2011/12.             |
| Specialist Advice for corporate issues. Delay in appointment of Change Manager.  | (46)                               | 46                                   | To fund the appointment of change manager in 2011/12.                  |
| Bank Commission Charges - Corporate Management. Transaction based charge was lower than anticipated.   | (8)                                |                                      |  |



## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request  |
|--|---------------------------|-----------------------------|---|
| (A)  | (B)                       | (C)                         | (D)   |
|  | £'000                     | £'000                       |   |
| External Audit Fees - Corporate Management. Audit of grant claims less than expected and reduction in previously advised fees.                 | (30)                      |                             |   |
| Climate Change - Projects associated with climate change initiatives to be determined in 2011/12.  | (46)                      | 46                          | Climate Change projects funded by Area Based Grant to be determined in 2011/12. |
| Car Allowances - Members Allowance.  | (5)                       |                             |   |
| Members Support Costs - Member Print Expenses - volume of printing down compared to previous years. Volume varies from year to year.           | (12)                      |                             |   |
|  |                           |                             |   |
| <b>Rechargeable Accounts - Direct Costs</b>  |                           |                             |   |
| Financial Services - Salaries (including National Insurance, Superannuation, and Career Track) - Underspend due to vacancies during the year.  | (17)                      |                             |   |
| Computer Application Software - Accountancy. Upgrade to Agresso 5.6 including interface amendment delayed until 2011/12.                       | (22)                      | 20                          | Upgrade to Agresso 5.6 including interface amendment delayed until 2011/12.     |
| Consultancy Fees - Audit. Computer audit contract re-let during year at significantly lower cost.  | (5)                       |                             |   |
| Computer Application Software - Exchequer. Delay in upgrade and system developments due to the software not being available until 2011/12.     | (12)                      | 12                          | Delayed until 2011/12.  |
| Costs and Legal expenses recoverable - Benefit Fraud. More cases to court than anticipated.  | (12)                      |                             |   |
| Loss Control Allowance TDC - Insurance Holding Account. Budget not utilised in 2010/11 due to limited opportunities.                           | (6)                       |                             |   |
| Consultancy Fees - Insurance Holding Account. The cost of consultancy for the re-tender was lower than anticipated.                            | (10)                      |                             |   |
| Provision for insurance excesses - Insurance Holding Account. This is due to an increase in the excess payments for public liability policies. | 25                        |                             |   |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request   |
|---|---------------------------|-----------------------------|--|
| (A)   | (B)                       | (C)                         | (D)  |
|   | £'000                     | £'000                       |  |
| <b>Other net changes less than £5,000</b>   | (62)                      | 1                           | Amendments required to the card payments system's automated telephone service in respect of on-street parking to be undertaken in 2011/12 to amend the automated telephone voice prompts for transfer of on-street parking not required until 2011/12. |
| <b>Recharges</b>  |                           |                             |  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.   | 376                       |                             |  |
| <b>FRS17 Pension Current Cost</b>   |                           |                             |  |
| The variance between the FRS17 adjustment advised by the Actuaries compared to budget. This variance does not affect the Council's overall outturn position as a compensating adjustment is made within Finance Portfolio.                            | (18)                      |                             |  |
|   | <b>(528)</b>              | <b>719</b>                  |  |
|   |                           |                             |  |
| <b>Housing (GF) Portfolio</b>   |                           |                             |  |
| <b>Direct Services - Direct Costs</b>   |                           |                             |  |
| Homelessness - Bed and Breakfast Accommodation - Net saving is due to a combination of the legal requirement to limit long term use of this type of accommodation and the shift towards providing homelessness prevention rather than direct support. | (17)                      |                             |  |
| Homelessness - Other Homelessness Expenses - Reduced expenditure due to lower than anticipated demand for homelessness assistance.  | (13)                      |                             |  |
| Homelessness Special Projects - Other Homelessness Expenses - Reduced expenditure is due to lower than anticipated demand for special homelessness assistance.  | (59)                      |                             |  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request |
|---|---------------------------|-----------------------------|----------------------------------|
| (A)   | (B)                       | (C)                         | (D)                              |
|   | £'000                     | £'000                       |                                  |
| Homelessness - Rent Allowance Payments - Reduced expenditure due to lower than anticipated demand for homelessness assistance.  | (128)                     |                             |                                  |
| Homelessness - Government Grant - Less government grant due than anticipated as a result of lower benefit payments being made in the year than anticipated (see above).   | 78                        |                             |                                  |
| Homelessness Special Projects - Homelessness Prevention - This is funded through Homelessness Programme Grant received via Communities and Local Government. Underspend is due to reduced homelessness activity.  | 19                        |                             |                                  |
| Homelessness - Contribution - Other Local Authorities   | 7                         |                             |                                  |
| HRA Shared Amenities - Non-Stat Props Garage rents, Contribution to HRA   | (12)                      |                             |                                  |
| <b>Rechargeable Accounts - Direct Costs</b>   |                           |                             |                                  |
| Housing Services - Salary Costs - Underspend on budget due to vacancies within the service during the year.   | (33)                      |                             |                                  |
| Housing Services - Car Allowances - Due to an increase in inspections of structural problems caused by climate change and an increase in visits necessitated by homelessness prevention interventions (as well as other factors such as increased void visits etc.) there has been a higher than anticipated volume of travel required. | 9                         |                             |                                  |
| <b>Other net changes less than £5,000</b>   | (11)                      |                             |                                  |
| <b>Recharges</b>  |                           |                             |                                  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.   | (118)                     |                             |                                  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request |
|--|---------------------------|-----------------------------|----------------------------------|
| (A)  | (B)                       | (C)                         | (D)                              |
|  | £'000                     | £'000                       |                                  |
| <b>FRS17 Pension Current Cost</b>  |                           |                             |                                  |
| The variance between the FRS17 adjustment advised by the Actuaries compared to budget. This variance does not affect the Council's overall outturn position as a compensating adjustment is made within Finance Portfolio. | (21)                      |                             |                                  |
|  |                           |                             |                                  |
| <b>Commitments Funded by External Grant Money Where Restrictions Apply</b>   |                           |                             |                                  |
| HMO Projects   | (60)                      | 60                          |                                  |
|  |                           |                             |                                  |
|  | <b>(359)</b>              | <b>60</b>                   |                                  |
|  |                           |                             |                                  |
| <b>Tourism and Community Life Portfolio</b>  |                           |                             |                                  |
| <b>Direct Services - Direct Costs</b>  |                           |                             |                                  |
| Leisure Services - Salary Costs (Sports Centres, Miscellaneous Seafronts and Princes Theatre). Underspend on salaries budget due to staff vacancies during the year 2010/11.   | (52)                      |                             |                                  |
| Harwich Sports Centre - Contributions from schools - this income fluctuates depending on the amount incurred for the running costs and maintenance carried out during the year.  | 5                         |                             |                                  |
| Harwich Sports Centre - Course income - although the overall budget was achieved, course income was lower than projected.  | 5                         |                             |                                  |
| Manningtree Sports Centre - Contributions from schools - this income fluctuates depending on the amount incurred for the running costs and maintenance carried out during the year.  | 5                         |                             |                                  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request              |
|---|---------------------------|-----------------------------|---|
| (A)   | (B)                       | (C)                         | (D)   |
|   | £'000                     | £'000                       |   |
| Management of Sports and Leisure Facilities - Consultancy Fees - feasibility study to look at the future of sports provision within the Tendring area started late 2010/11. | (20)                      | 20                          | Feasibility study to be completed in 2011/12. |
| Open Spaces - Grounds Maintenance Horticultural Services Programmed Work - underspend due to the allocation of the Horticultural Services surplus.                          | (21)                      |                             |   |
| Open Spaces - increased budgetary provision for grass cutting not used  | (20)                      |                             |   |
| Open Spaces - Water - water leaks resulting in increased payments   | 10                        |                             |   |
| Open Spaces - Commuted sums income - no income received in 2010/11  | 7                         |                             |   |
| Open Spaces - Rents - ad-hoc rental income less than anticipated  | 9                         |                             |   |
| Memorial Seats - Materials and Consumables - less memorial seats applied for and purchased than anticipated   | (5)                       |                             |   |
| Recreation Areas - Grounds Maintenance Horticultural Services Programmed Work - underspend due to the allocation of the Horticultural Services surplus.                     | (11)                      |                             |   |
| Recreation Areas - Electricity - expenditure lower than anticipated.  | (6)                       |                             |   |
| Playgrounds - Equipment - underspend due to the allocated cost pressure not being required in the 2010/11 financial year.   | (21)                      |                             |   |
| Playgrounds - Commuted sums - less income received than anticipated in 2010/11.   | 5                         |                             |   |
| Beach Hut Sites - Licence Fees - part of this under recovery (£5k) represents the Blue Chalet refunds which were burnt down in 2010   | 9                         |                             |   |
| Miscellaneous Seafronts - Water - allocation of centralised recharge for water costs more than anticipated  | 9                         |                             |   |
| Princes Theatre - Repairs and Maintenance - new flooring and redecoration works carried out in 2011/12  | (45)                      | 45                          | Works carried out 2011/12                     |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request                   |
|---|---------------------------|-----------------------------|--|
| (A)   | (B)                       | (C)                         | (D)  |
|   | £'000                     | £'000                       |  |
| Princes Theatre - Hired Services Artists and Production Companies - Net higher costs due to the increase in the number of events and shows taking place in the theatre. | 40                        |                             |  |
| Youth Theatre - Production costs - production costs of Buggy Malone show higher than anticipated  | 9                         |                             |  |
| Tour de Tendring - balance carried forward to 2011/12 as part of TDC's 3 year contribution  | (13)                      | 13                          | Final part of TDC's 3 year contribution            |
| Dovercourt Pool - Electricity - costs lower than anticipated due to closure of centre for maintenance works   | (27)                      |                             |  |
| Dovercourt Pool - Gas - costs lower than anticipated due to closure of centre for maintenance works   | (18)                      |                             |  |
| Various Swimming Pools - loss on swimming income due to lower than anticipated attendances.   | 61                        |                             |  |
| Frinton & Walton Pool - Gas - costs lower than anticipated  | (14)                      |                             |  |
| Leisure Centres - "One card" income - the "One Card" income across all facilities did not achieve budget  | 75                        |                             |  |
| Brightlingsea Swimming Pool - Expenditure against this one-off budget in relation to supporting the on-going provision of the pool will be considered in 2011/12.       | (93)                      | 90                          | Expenditure anticipated to be incurred in 2011/12. |
| Brightlingsea Swimming Pool - water costs more than anticipated   | 7                         |                             |  |
| Clacton Leisure Centre - Fuel Oil - costs lower than anticipated  | (18)                      |                             |  |
| Clacton Leisure Centre - Electricity - costs lower than anticipated.  | (25)                      |                             |  |
|   |                           |                             |  |
| <b>Rechargeable Accounts - Direct Costs</b>   |                           |                             |  |
| Leisure Services - Salary Costs (including Horticultural Services). Underspend on salaries budget due to staff vacancies during the year 2010/11.                       | (25)                      |                             |  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request                 |
|--|---------------------------|-----------------------------|--|
| (A)  | (B)                       | (C)                         | (D)  |
|  | £'000                     | £'000                       |  |
| <b>Other net changes less than £5,000</b>  | 33                        |                             |  |
| <b>Recharges</b>   |                           |                             |  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.  | (38)                      |                             |  |
| <b>FRS17 Pension Current Cost</b>  |                           |                             |  |
| The variance between the FRS17 adjustment advised by the Actuaries compared to budget. This variance does not affect the Council's overall outturn position as a compensating adjustment is made within Finance Portfolio. | (42)                      |                             |  |
| <b>Commitments Funded by External Grant Money Where Restrictions Apply</b>   |                           |                             |  |
| Tendring Youth Activity Partnership expenditure  | (1)                       | 1                           | Balance of unspent grant to be spent in 2011/12. |
| Bodycare - Health Scheme for Schools   | (3)                       | 3                           | Balance of unspent grant to be spent in 2011/12. |
| Community Activity Network   | (55)                      | 55                          | Balance of unspent grant to be spent in 2011/12. |
| Nature conservation  | (9)                       | 9                           | Balance of unspent grant to be spent in 2011/12. |
|  | <b>(293)</b>              | <b>236</b>                  |  |
| <b>Planning Portfolio</b>  |                           |                             |  |
| <b>Direct Services - Direct Costs</b>  |                           |                             |  |
| Land Charges - underspend due to one off payment from Government to compensate for loss of income due to the abolition of the personal search fee.   | (24)                      |                             |  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request  |
|--|---------------------------|-----------------------------|---|
| (A)  | (B)                       | (C)                         | (D)   |
|  | £'000                     | £'000                       |   |
| Heritage and Conservation - Consultancy Fees - A further years grant has been received for Environmental Projects and this money has been committed to progressing ongoing Tree Projects.            | (23)                      | 23                          | Work being undertaken in 2011/12 for the progressing of ongoing Tree Projects. This work is funded via a further years grant for Environmental Projects.            |
| Heritage and Conservation - Enabling Development St Osyth -This is relating to work undertaken in 2011/12 to thoroughly test and assess the developers proposals within their planning applications. | (13)                      | 13                          | Work to be undertaken in 2011/12 relating to the assessment of the developers planning applications.  |
| Planning and Enforcement -Miscellaneous Costs - Work not beginning until 2011/12 on the improvements within the Planning Service.  | (136)                     | 136                         | Work undertaken in 2011/12 for the delivery of improvements as outlined in the Planning Improvement Plan projects as approved by Cabinet on the 10th November 2010. |
| Development Control Charging Account - Legal and Professional Expenses - Work continuing into 2011/12 on ongoing legal challenges to Planning Application appeals.                                   | (42)                      | 35                          | This relates to the appointment of external legal firms for work in 2011/12 relating to various Planning Appeal legal challenges.                                   |
| Development Control Charging Account - Consultancy Fees - Work now being undertaken in 2011/12 relating to preparatory work on a Conservation Area Management Plan.                                  | (13)                      | 13                          | Work being carried out in 2011/12 to cover preparatory work on a major Conservation Area Management Plan.   |
| Development Control Charging Account - Section 106 - Unilateral Undertaking Preparation Fees - Higher than anticipated income. First year of new income stream.                                      | (5)                       |                             |   |
| Enforcement - Legal and Professional Expenses - Less than anticipated costs and ongoing work into 2011/12 on Enforcement notices.  | (10)                      | 6                           | Ongoing external legal work into 2011/12 on various outstanding Enforcement notices.  |
| Enforcement - Costs and Legal Expenses Recoverable - Higher than anticipated income from enforcement prosecutions  | (7)                       |                             |   |
| CON 29 searches - Additional Income as a result of higher than anticipated property searches by the Planning Service.  | (9)                       |                             |   |
| Development Control Charging Account - Planning Fees/Planning Decision Fees - Reduced Income as a result of the economic downturn.   | 32                        |                             |   |



## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request   |
|---|---------------------------|-----------------------------|--|
| (A)   | (B)                       | (C)                         | (D)  |
|   | £'000                     | £'000                       |  |
| Building Control Charging Account - Building Control Fees - Reduced Income as a result of the economic downturn.  | 14                        |                             |  |
| Local Development Framework (LDF) - Delays on outstanding work on the Local Development Framework including Employment studies, Gypsy Site selection studies, legal notices, advertising and annual maintenance for the LDF module. | (251)                     | 250                         | Ongoing work into 2011/12 due to numerous delays in the preparation of the various elements of the Locally Development Framework. This is due to the complexity and unforeseeable scale of tasks of the work involved. |
|   |                           |                             |  |
| <b>Rechargeable Accounts - Direct Costs</b>   |                           |                             |  |
| Planning Services - Salaries (incl NI, Super, and Career Track) - Underspend due to vacancies during the year.  | (18)                      |                             |  |
| Planning Services - Agency Services - Temporary Head of Planning Services left the Authority earlier than anticipated.  | (15)                      |                             |  |
| Planning Services - Mapping Fees - Due to a change in regulations there is no longer a charge for Ordnance Survey.  | (21)                      |                             |  |
| <b>Other net changes less than £5,000</b>   | (37)                      |                             |  |
|   |                           |                             |  |
| <b>Recharges</b>  |                           |                             |  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.   | 4                         |                             |  |
|   |                           |                             |  |
| <b>FRS17 Pension Current Cost</b>   |                           |                             |  |
| The variance between the FRS17 adjustment advised by the Actuaries compared to budget. This variance does not affect the Council's overall outturn position as a compensating adjustment is made within Finance Portfolio.          | (28)                      |                             |  |
|   |                           |                             |  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request             |
|--|---------------------------|-----------------------------|--|
| (A)  | (B)                       | (C)                         | (D)  |
|  | £'000                     | £'000                       |  |
| <b>Commitments Funded by External Grant Money Where Conditions Apply</b>   |                           |                             |  |
| Development Control Charging Account - Counsels Fees   |                           | 4                           |  |
| Development Control Charging Account- Cost and Legal Expenses Recoverable  |                           | (4)                         |  |
|  |                           |                             |  |
|  | <b>(602)</b>              | <b>476</b>                  |  |
|  |                           |                             |  |
| <b>Technical Services Portfolio</b>  |                           |                             |  |
| <b>Direct Services - Direct Costs</b>  |                           |                             |  |
| Coast Protection - Provision for Insurance Excesses/Legal Claims. Saving resulting from a provision for legal dispute which is no longer required      | (60)                      |                             |  |
| Coast Protection - Deficit on the Engineering Account 2010/11 - Engineers deficit 2010/11 still requiring to be met from Coast Protection for 2010/11. | (36)                      |                             |  |
| Coast Protection - Special Maintenance. Earmarked funding for Cliff Road Seawall strengthening scheme has now been capitalised.                        | (50)                      | 48                          | Urgent Special Maintenance works in 2011/12. |
| Land Drainage - Watercourse Maintenance - Less than anticipated Land Drainage costs for 2010/11.   | (5)                       |                             |  |
| Car Parks Off Street - NNDR - underspend due to the revaluation of some car parks.   | (5)                       |                             |  |
| Car Parks - Computer Application Software - reduction in number of hand held licences.   | (6)                       |                             |  |
| Car Parks - Initiatives - this budget has been allocated to repairs at various car parks and has been requested to be carried forward to 2011/12       | (100)                     | 100                         | Repairs required at various car parks        |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request |
|---|---------------------------|-----------------------------|----------------------------------|
| (A)   | (B)                       | (C)                         | (D)                              |
|   | £'000                     | £'000                       |                                  |
| Car Parks Off Street - Fees & Charges - under achievement of income.  | 60                        |                             |                                  |
| Car Parks Off Street - Penalty Charge Income - the expected downward trend in Off Street parking income as a result of more tourist friendly and customer focused policies did not materialise. It is not always easy to accurately estimate this income. It is anticipated that income will decline in 2011/ 2012. | (14)                      |                             |                                  |
| Car Parks Off Street - Rents Receivable - reduction in income due to the market in Main Rd Harwich being moved to the High St Harwich.  | 5                         |                             |                                  |
| Car Parks On Street - National Parking Adjudication Service (NPAS) Levy - Lower contribution to NPAS due to lower than anticipated Penalty Charge Notice (PCN) issues for the year.   | (6)                       |                             |                                  |
| Car Parks On Street - Penalty Charge Ticket Levy - Lower contribution to Essex County Council due to lower than anticipated PCN issues for the year.  | (23)                      |                             |                                  |
| Car Parks On Street - Reimbursement from Essex County Council - reimbursement claimed in accordance with the agreement (subject to audit) resulting in higher income than budgeted.   | (110)                     |                             |                                  |
| Car Parks On Street - Penalty Charge Income - Lower than anticipated income due to continued general trend also influenced by staff shortages and retirements.  | 64                        |                             |                                  |
| Car Parks On Street TDC - Introduction of Residents Parking Scheme. Work to be undertaken in 2010/11. This work was not carried out due to changes at Essex County Council Highways and the transfer of the order making function to the new parking partnership.   | (10)                      |                             |                                  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request |
|--|---------------------------|-----------------------------|----------------------------------|
| (A)  | (B)                       | (C)                         | (D)                              |
|  | £'000                     | £'000                       |                                  |
| <b>Rechargeable Accounts - Direct Costs</b>  |                           |                             |                                  |
| Salaries - Technical Services, Car Parks, Engineering (incl NI, Super,overtime and Career Track) - Underspend due to vacancies during the year.  | (48)                      |                             |                                  |
| Technical Services - Hired Services Engineers and Architects - Expenditure less than anticipated during 2010/11.   | (7)                       |                             |                                  |
| Transport - Operational Leases - savings on plant and equipment  | (13)                      |                             |                                  |
| Engineering - Net deficit on Engineering Services  | 107                       |                             |                                  |
|  |                           |                             |                                  |
| <b>Other net changes less than £5,000</b>  | (64)                      |                             |                                  |
|  |                           |                             |                                  |
| <b>Recharges</b>   |                           |                             |                                  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.  | 17                        |                             |                                  |
|  |                           |                             |                                  |
| <b>FRS17 Pension Current Cost</b>  |                           |                             |                                  |
| The variance between the FRS17 adjustment advised by the Actuaries compared to budget. This variance does not affect the Council's overall outturn position as a compensating adjustment is made within Finance Portfolio. | (25)                      |                             |                                  |
|  | <b>(329)</b>              | <b>148</b>                  |                                  |
|  |                           |                             |                                  |
| <b>Development Control Committee</b>   |                           |                             |                                  |
| <b>Direct Services - Direct Costs</b>  |                           |                             |                                  |
| Dangerous Structures - Increased Provision for Doubtful Debt on a number of Dangerous Structures as at 31st March 2011.  | 11                        |                             |                                  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation  | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request |
|---|---------------------------|-----------------------------|----------------------------------|
| (A)   | (B)                       | (C)                         | (D)                              |
|   | £'000                     | £'000                       |                                  |
| <b>Other net changes less than £5,000</b>   |                           |                             |                                  |
| <b>Recharges</b>  |                           |                             |                                  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.   | 1                         |                             |                                  |
|   | <b>12</b>                 | <b>0</b>                    |                                  |
| <b>Licensing Committee</b>  |                           |                             |                                  |
| <b>Direct Services - Direct Costs</b>   |                           |                             |                                  |
| Hackney Carriages - Licensing Fee Income - Income in excess of that projected due to an unforeseen increase in change of vehicle/owner and Temporary vehicles (after an accident)                           | (23)                      |                             |                                  |
|   |                           |                             |                                  |
| <b>Other net changes less than £5,000</b>   | (17)                      |                             |                                  |
| <b>Recharges</b>  |                           |                             |                                  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.   | (19)                      |                             |                                  |
|   | <b>(59)</b>               | <b>0</b>                    |                                  |
| <b>Human Resources Committee</b>  |                           |                             |                                  |
| <b>Rechargeable Accounts - Direct Costs</b>   |                           |                             |                                  |
| Member Training - Consultancy Fees - the decision was taken not to spend the 2010/11 budget and to concentrate on training members after the local elections and to use the 2011/12 budget to achieve this. | (6)                       |                             |                                  |
| Recruitment & Relocation - Advertising - underspend due to recruitment freeze   | (27)                      |                             |                                  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request   |
|--|---------------------------|-----------------------------|--|
| (A)  | (B)                       | (C)                         | (D)  |
|  | £'000                     | £'000                       |  |
| Recruitment & Relocation - Removal Costs not claimed in 2010/11.   | (9)                       | 9                           | Removal fees yet to be claimed because successful candidates have not been able to move house. |
| Organisational Cultural Training - No requests for strategic training - Budget has been removed in 2011/12 | (9)                       |                             |  |
| <b>Other net changes less than £5,000</b>  | (3)                       |                             |  |
| <b>Recharges</b>   |                           |                             |  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.                    | 54                        |                             |  |
|  | <b>0</b>                  | <b>9</b>                    |  |
| <b>Regulatory Committee</b>  |                           |                             |  |
| <b>Direct Services - Direct Costs</b>  |                           |                             |  |
| Electoral Registration - Postage   | (5)                       |                             |  |
| <b>Other net changes less than £5,000</b>  | (6)                       |                             |  |
| <b>Recharges</b>   |                           |                             |  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.                    | (7)                       |                             |  |
|  | <b>(18)</b>               | <b>0</b>                    |  |
| <b>Finance and Asset Management Portfolio - Other Financing Items</b>                                      |                           |                             |  |
| <b>Direct Services - Direct Costs</b>  |                           |                             |  |
| Interest Payments - Interest Payable and similar charges. Interest paid less than anticipated.             | (12)                      |                             |  |

## General Fund Outturn 2010/11 - Variances

| Detail of Variance and Explanation   | (Under)/<br>Over<br>Spend | Carry<br>Forward<br>Request | Reason for Carry Forward Request |
|--|---------------------------|-----------------------------|----------------------------------|
| (A)  | (B)                       | (C)                         | (D)                              |
|  | £'000                     | £'000                       |                                  |
| Interest & Investment Income. The net amount due to the General Fund is higher than anticipated due to marginally higher interest rates and a more advantageous cash flow position than originally forecast (Includes HRA Adjustment).       | (60)                      |                             |                                  |
| <b>Other net changes less than £5,000</b>  | 0                         |                             |                                  |
| <b>Recharges</b>   |                           |                             |                                  |
| The net variance between estimated and actual recharges made to/from Portfolio Budgets.  | 0                         |                             |                                  |
| <b>FRS17 Pension Current Cost</b>  |                           |                             |                                  |
| The variance between the FRS17 adjustment advised by the Actuaries compared to budget. This variance does not affect the Council's overall outturn position as this is a compensating adjustment in respect of the charges made to services. | 237                       |                             |                                  |
|  | <b>165</b>                | <b>0</b>                    |                                  |
| <b>Variance / Carry Forward Requests</b>   | <b>(5,392)</b>            | <b>3,388</b>                |                                  |
| Net additional movement on earmarked reserves compared with the estimated position   | <b>302</b>                |                             |                                  |
| <b>Variance / Carry Forward Requests after contributions to earmarked reserves</b>   | <b>(5,089)</b>            | <b>3,388</b>                |                                  |
| <b>Finance Portfolio</b> - Direct Revenue Financing of Capital Investment<br>Capital slippage has resulted in an underspend of revenue financing of the Capital Programme.   | (801)                     | 749                         |                                  |
| <b>Final Variance / Carry Forward Requests</b>   | <b>(5,890)</b>            | <b>4,137</b>                | <i>Variance of £1.753m</i>       |

## CAPITAL OUTTURN 2010-11

|   | Total<br>Scheme<br>Budget | Approved<br>Budget<br>2010-11 | Actual<br>Expenditure | Over/(Under)<br>Spending | Slippage /<br>Completed |           |
|---|---------------------------|-------------------------------|-----------------------|--------------------------|-------------------------|-----------|
|   | £                         | £                             | £                     | £                        | £                       |           |
| <b>EXPENDITURE</b>  |                           |                               |                       |                          |                         |           |
| <b><u>HOUSING REVENUE ACCOUNT</u></b>                                 |                           |                               |                       |                          |                         |           |
| Improvements, enhancement & adaptation of the Council's housing stock | ongoing                   | 3,401,000                     | 2,660,050             | (740,950)                | 724,430                 |           |
| Disabled adaptations for Council tenants                              | ongoing                   | 397,000                       | 376,570               | (20,430)                 | 27,890                  |           |
| Information Technology upgrade & replacement                          | ongoing                   | 20,000                        | 17,010                | (2,990)                  | 3,130                   |           |
| Cash Incentive Scheme   | ongoing                   | 60,000                        | 40,230                | (19,770)                 | -                       |           |
|   |                           | <u>3,878,000</u>              | <u>3,093,860</u>      | <u>(784,140)</u>         | <u>755,450</u>          |           |
| <b><u>GENERAL FUND</u></b>  |                           |                               |                       |                          |                         |           |
| <b><i>Benefits and Revenues Portfolio</i></b>                         |                           |                               |                       |                          |                         |           |
| Replacement of High Volume Printers                                   |                           | 24,000                        | 7,000                 | 4,540                    | (2,460)                 | completed |
| Replacement of DIP scanning machines                                  |                           | 42,000                        | 42,000                | 23,160                   | (18,840)                | completed |
|   |                           | <u>66,000</u>                 | <u>49,000</u>         | <u>27,700</u>            | <u>(21,300)</u>         | <u>-</u>  |



**Regeneration Portfolio**

|   |                  |                  |                  |                  |                |
|---|------------------|------------------|------------------|------------------|----------------|
| Replacement boiler, Council Offices, Weeley   | 35,000           | 35,000           | 11,740           | (23,260)         | completed      |
| New electrical supply and distribution boards at Weeley offices and Clacton Town Hall | 60,000           | 5,000            | 4,810            | (190)            | completed      |
| Harwich Masterplan  | 786,000          | 663,000          | 498,220          | (164,780)        | 164,780        |
| Clacton Regeneration  | 623,000          | 561,000          | 390,430          | (170,570)        | 170,570        |
| Clacton Regeneration CCTV works   | 31,000           | 31,000           | 24,220           | (6,780)          | 6,780          |
| Jaywick Strategic Leadership Group Initiatives  | 50,000           | 50,000           | -                | (50,000)         | 50,000         |
| Coastal Pathfinder - Jaywick acquisition of properties                                | 334,000          | 274,000          | 116,000          | (158,000)        | 158,000        |
| Coastal Pathfinder - Crag Walk  | 1,196,000        | 1,196,000        | 1,045,020        | (150,980)        | 11,000         |
| Replacement of Piper Network Controller in Careline                                   | 50,000           | 41,000           | 42,700           | 1,700            | completed      |
| Relocation of Careline  | 258,000          | 138,000          | 137,610          | (390)            | completed      |
| Careline equipment upgrade to 21CN  | 60,000           | 60,000           | -                | (60,000)         | 60,000         |
|   | <b>3,483,000</b> | <b>3,054,000</b> | <b>2,270,750</b> | <b>(783,250)</b> | <b>621,130</b> |

**Customer and Central Services Portfolio**

|   |                |                |                |                 |               |
|---|----------------|----------------|----------------|-----------------|---------------|
| Upgrade of Contact Centre software  | 90,000         | 24,000         | 20,000         | (4,000)         | 3,920         |
| Land Charges - data capture   | 322,000        | 10,000         | 10,080         | 80              | completed     |
| Information and Communications Technology   |                |                |                |                 |               |
| Core Infrastructure   | ongoing        | 204,000        | 157,170        | (46,830)        | 40,500        |
| Implementation of virtualisation technology to rationalise server and assist in disaster recovery | 17,000         | 17,000         | 4,670          | (12,330)        | 12,000        |
| Remote Working Pilot  | 10,000         | 10,000         | 9,450          | (550)           | completed     |
|   | <b>439,000</b> | <b>265,000</b> | <b>201,370</b> | <b>(63,630)</b> | <b>56,420</b> |

**Environment Portfolio**

|   |                |                |               |                  |                |
|---|----------------|----------------|---------------|------------------|----------------|
| Dovercourt Public Conveniences  | 325,000        | 34,000         | 25,300        | (8,700)          | 8,700          |
| Provision of a public convenience at West End, Dovercourt   | 60,000         | 1,000          | -             | (1,000)          | 1,000          |
| Works in respect of demolition of Middle Promenade Marine Parade East public convenience, Clacton | 49,000         | 21,000         | -             | (21,000)         | completed      |
| Cemeteries and Crematorium  |                |                |               | -                |                |
| Weeley Crematorium Car Park   | 100,000        | 100,000        | -             | (100,000)        | 100,000        |
| Re-bricking cremators, Weeley Crematorium   | 60,000         | 60,000         | 54,980        | (5,020)          | completed      |
|   | <u>594,000</u> | <u>216,000</u> | <u>80,280</u> | <u>(135,720)</u> | <u>109,700</u> |

**Finance and Asset Management Portfolio**

|  |                |              |            |                |              |
|--|----------------|--------------|------------|----------------|--------------|
| Audit Management software                          | 21,000         | 6,000        | -          | (6,000)        | 6,000        |
| Replacement debit and credit card payment facility | 100,000        | 2,000        | 220        | (1,780)        | 1,780        |
|  | <u>121,000</u> | <u>8,000</u> | <u>220</u> | <u>(7,780)</u> | <u>7,780</u> |

**Housing Portfolio - General Fund Housing Schemes**

|                            |         |                  |                  |                  |                |
|----------------------------|---------|------------------|------------------|------------------|----------------|
| Disabled Facilities Grants | ongoing | 1,528,000        | 963,620          | (564,380)        | 564,380        |
| Private Sector Renewals    | ongoing | 156,000          | 140,410          | (15,590)         | 15,590         |
| Private Sector Leasing     | ongoing | 33,000           | 33,000           | -                | -              |
|                            |         | <u>1,717,000</u> | <u>1,137,030</u> | <u>(579,970)</u> | <u>579,970</u> |

**Tourism and Community Life Portfolio**

|   |                  |                  |                |                    |                  |
|---|------------------|------------------|----------------|--------------------|------------------|
| Replacement of beach hut supports - The Walings                                       | 70,000           | 5,000            | 1,650          | (3,350)            | -                |
| Rebuilding of Kirby pavilion  | 384,000          | 11,000           | 8,910          | (2,090)            | completed        |
| Dovercourt Swimming Pool - redevelopment  | 850,000          | 842,000          | 143,130        | (698,870)          | 698,870          |
| Dovercourt Boating Lake   | 30,000           | 30,000           | -              | (30,000)           | 30,000           |
| Princes Theatre boiler replacement  | 88,000           | 5,000            | 3,010          | (1,990)            | completed        |
| Princes Theatre new Box Office System   | 12,000           | 12,000           | -              | (12,000)           | 12,000           |
| Leisure Management System   | 110,000          | 1,000            | -              | (1,000)            | 1,000            |
| Brook Country Park  | 198,000          | 131,000          | 75,910         | (55,090)           | 55,090           |
| Cranleigh Close, Clacton, landscaping works   | 80,000           | 7,000            | -              | (7,000)            | 7,000            |
| Provision of children's Play Area Knox Road and refurbishment of Vista Road Play Area | 164,000          | 4,000            | 4,090          | 90                 | completed        |
| Play Route  | 105,000          | 105,000          | 69,170         | (35,830)           | 35,830           |
| MUGA Park Playing Fields  | 74,000           | 63,000           | 63,300         | 300                | completed        |
| MUGA Welfare Park, Garland Road, Parkeston  | 44,000           | 44,000           | 38,330         | (5,670)            | 5,670            |
| Play Area and MUGA, Mace Park, Dovercourt   | 126,000          | 30,000           | 26,970         | (3,030)            | completed        |
| Play Area, Lady Nelson Playing Fields, Thorpe-le-Soken                                | 19,000           | 19,000           | 19,090         | 90                 | completed        |
| Refurbishment of Children's Play Area, Harwich Road, Wix                              | 50,000           | 2,000            | 1,240          | (760)              | completed        |
| New Children's Play Area, Rush Green Recreation Ground                                | 50,000           | 50,000           | 47,500         | (2,500)            | completed        |
| Floodlighting, pathway and seating MUGA, London Road Recreation                       | 35,000           | 27,000           | 22,610         | (4,390)            | completed        |
| Refurbishment of Children's Play Area, School Road, Great Oakley                      | 48,000           | 48,000           | 48,000         | -                  | completed        |
| Refurbishment of Children's Play Area, School Road, Tendring                          | 45,000           | 45,000           | 43,280         | (1,720)            | 1,720            |
| Refurbishment of Children's Play Areas, Harwich and Dovercourt                        | 89,000           | 89,000           | -              | (89,000)           | 89,000           |
| Refurbishment of Children's Play Area, Marine Parade West, Clacton                    | 64,000           | 64,000           | -              | (64,000)           | 64,000           |
| Refurbishment of Children's Play Area, Windsor Avenue, Clacton                        | 22,000           | 22,000           | -              | (22,000)           | 22,000           |
| Refurbishment of Children's Play Area, Burrs Road, Clacton                            | 10,000           | 10,000           | -              | (10,000)           | 10,000           |
| Improved Disabled Access to Children's Play Areas                                     | 46,000           | 46,000           | -              | (46,000)           | 46,000           |
|   | <b>2,813,000</b> | <b>1,712,000</b> | <b>616,190</b> | <b>(1,095,810)</b> | <b>1,078,180</b> |

**Planning Portfolio**

|   |                |               |               |                 |               |
|---|----------------|---------------|---------------|-----------------|---------------|
| Election System database connection to NLPG | 266,000        | 12,000        | 12,180        | 180             | completed     |
| Corporate rollout of GIS                    | 110,000        | 42,000        | 34,930        | (7,070)         | 7,000         |
| End to End Planning                         | 316,000        | 21,000        | 14,710        | (6,290)         | 6,000         |
|   | <b>692,000</b> | <b>75,000</b> | <b>61,820</b> | <b>(13,180)</b> | <b>13,000</b> |

**Technical Services**

|   |                  |                  |                |                  |                |
|---|------------------|------------------|----------------|------------------|----------------|
| Coast Protection  |                  |                  |                |                  |                |
| Hazlemere Road coastal defence works                    | 1,761,000        | 363,000          | 54,180         | (308,820)        | completed      |
| York Road Sea Wall Strengthening                        | 1,123,000        | 67,000           | 27,960         | (39,040)         | completed      |
| Fernwood Avenue to Cliff Road Project Appraisal Report  | 45,000           | 45,000           | 47,760         | 2,760            | -              |
| Holland Haven Sea Wall (Gunfleet Boating Club frontage) | 1,450,000        | 907,000          | 535,990        | (371,010)        | 371,000        |
|   | <b>4,379,000</b> | <b>1,382,000</b> | <b>665,890</b> | <b>(716,110)</b> | <b>371,000</b> |

**Council Priority Capital Schemes**

Lifestyles Health and Fitness Club - Clacton Leisure Centre

|                  |              |            |              |          |
|------------------|--------------|------------|--------------|----------|
| 2,912,000        | 1,000        | 880        | (120)        | -        |
| <u>2,912,000</u> | <u>1,000</u> | <u>880</u> | <u>(120)</u> | <u>-</u> |

**Leased vehicles & equipment**

Vehicles

|         |         |         |          |   |
|---------|---------|---------|----------|---|
| ongoing | 360,000 | 325,770 | (34,230) | - |
|---------|---------|---------|----------|---|

**Total General Fund capital expenditure**

|                   |                  |                  |                    |                  |
|-------------------|------------------|------------------|--------------------|------------------|
| <u>15,499,000</u> | <u>8,839,000</u> | <u>5,387,900</u> | <u>(3,451,100)</u> | <u>2,837,180</u> |
|-------------------|------------------|------------------|--------------------|------------------|

**TOTAL APPROVED CAPITAL PROGRAMME EXPENDITURE**

|                   |                   |                  |                    |                  |
|-------------------|-------------------|------------------|--------------------|------------------|
| <u>15,499,000</u> | <u>12,717,000</u> | <u>8,481,760</u> | <u>(4,235,240)</u> | <u>3,592,630</u> |
|-------------------|-------------------|------------------|--------------------|------------------|

## CAPITAL OUTTURN 2010-11

|  | Approved<br>Budget<br>2010-11 | Actual<br>Expenditure | Over/(Under)<br>Spending | Slippage /<br>Completed |
|--|-------------------------------|-----------------------|--------------------------|-------------------------|
|  | £                             | £                     | £                        | £                       |
| <b>FINANCING</b>                         |                               |                       |                          |                         |
| <b><u>HOUSING REVENUE ACCOUNT</u></b>    |                               |                       |                          |                         |
| Supported borrowing HRA                  | 705,000                       | 705,000               | -                        | -                       |
| Major Repairs Reserve                    | 3,129,000                     | 2,344,900             | (784,100)                | 755,450                 |
| External Funding                         | 28,000                        | 27,960                | (40)                     | -                       |
| Capital receipts HRA                     | 16,000                        | 16,000                | -                        | -                       |
|  | <b>3,878,000</b>              | <b>3,093,860</b>      | <b>(784,140)</b>         | <b>755,450</b>          |
| <b><u>GENERAL FUND</u></b>               |                               |                       |                          |                         |
| <b><i>Specific Financing</i></b>         |                               |                       |                          |                         |
| External contributions                   | 2,058,000                     | 1,480,220             | (577,780)                | 442,450                 |
| Section 106                              | 272,000                       | 65,780                | (206,220)                | 198,780                 |
| Leasing/Contract Hire                    | 360,000                       | 325,770               | (34,230)                 | -                       |
| Government Grants for Coast Protection   | 1,382,000                     | 665,890               | (716,110)                | 371,000                 |
| Government Grants - Other                | 1,167,000                     | 957,840               | (209,160)                | 205,720                 |
| Disabled facilities Grants               | 584,000                       | 588,100               | 4,100                    | (4,100)                 |
| <b><i>General Financing</i></b>          |                               |                       |                          |                         |
| Capital receipts                         | 1,364,000                     | 484,940               | (879,060)                | 875,070                 |
| Reserves and Revenue Contributions       | 1,652,000                     | 819,360               | (832,640)                | 748,260                 |
|  | <b>8,839,000</b>              | <b>5,387,900</b>      | <b>(3,451,100)</b>       | <b>2,837,180</b>        |
| <b>Total General Fund</b>                |                               |                       |                          |                         |
| <b>TOTAL CAPITAL PROGRAMME FINANCING</b> | <b>12,717,000</b>             | <b>8,481,760</b>      | <b>(4,235,240)</b>       | <b>3,592,630</b>        |

**CAPITAL PROGRAMME SUMMARY**

|                    |                             | <b>Amended</b>    |                  |                  |                  |                  |
|--------------------|-----------------------------|-------------------|------------------|------------------|------------------|------------------|
|                    |                             | <b>2011/12</b>    | <b>2012/13</b>   | <b>2013/14</b>   | <b>2014/15</b>   | <b>2015/16</b>   |
|                    |                             | <b>Budget</b>     | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |
|                    |                             | <b>£</b>          | <b>£</b>         | <b>£</b>         | <b>£</b>         | <b>£</b>         |
| <b>EXPENDITURE</b> |                             |                   |                  |                  |                  |                  |
|                    | Housing Revenue Account     | 3,810,450         | 3,055,000        | 3,055,000        | 3,055,000        | 3,055,000        |
|                    | General Fund                | 6,634,180         | 1,080,000        | 1,786,000        | 1,062,000        | 1,242,000        |
|                    |                             | <b>10,444,630</b> | <b>4,135,000</b> | <b>4,841,000</b> | <b>4,117,000</b> | <b>4,297,000</b> |
| <b>FINANCING</b>   |                             |                   |                  |                  |                  |                  |
|                    | Government Grants           | G1 - G4 7,275,070 | 3,745,000        | 3,745,000        | 3,745,000        | 3,745,000        |
|                    | External Sources of Finance | E1 - E5 1,031,230 | 119,000          | 175,000          | 161,000          | 352,000          |
|                    | Capital Receipts            | C1 1,065,070      | 100,000          | 100,000          | 100,000          | 100,000          |
|                    | Revenue and Reserves        | R1 - R6 1,073,260 | 171,000          | 821,000          | 111,000          | 100,000          |
|                    |                             | <b>10,444,630</b> | <b>4,135,000</b> | <b>4,841,000</b> | <b>4,117,000</b> | <b>4,297,000</b> |



## CAPITAL PROGRAMME

|  | Proposed Source of Financing | Continuing schemes expenditure to 31/01/11<br>£ | Approved 2011/12 Budget<br>£ | Slippage from 2010/11<br>£ | Other 2011/12 adjs<br>£ | Amended 2011/12 budget<br>£ | 2012/13 Budget<br>£ | 2013/14 Budget<br>£ | 2014/15 Budget<br>£ | 2015/16 Budget<br>£ |
|--|------------------------------|---|------------------------------|----------------------------|-------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|
| Weeley Crematorium Car Park  | R2                           |   | -                            | 100,000                    | -                       | 100,000                     | -                   | -                   | -                   | -                   |
| Mercury Abatement Equipment and Cremators replacement              | R3                           |   | -                            | -                          | -                       | -                           | -                   | 700,000             | -                   | -                   |
|  |                              |   | <b>68,000</b>                | <b>109,700</b>             | <b>-</b>                | <b>177,700</b>              | <b>-</b>            | <b>700,000</b>      | <b>-</b>            | <b>-</b>            |
| <b>Finance and Asset Management Portfolio</b>                      |                              |   |                              |                            |                         |                             |                     |                     |                     |                     |
| Audit management software  | R2                           |   | -                            | 6,000                      | -                       | 6,000                       | -                   | -                   | -                   | -                   |
| Replacement debit and credit card payment facility                 | R2                           |   | 13,000                       | 1,780                      | -                       | 14,780                      | -                   | -                   | -                   | -                   |
| Agresso e-procurement  | C1/R1                        |   | 31,000                       | -                          | -                       | 31,000                      | 21,000              | 21,000              | 11,000              | -                   |
|  |                              |   | <b>44,000</b>                | <b>7,780</b>               | <b>-</b>                | <b>51,780</b>               | <b>21,000</b>       | <b>21,000</b>       | <b>11,000</b>       | <b>-</b>            |
| <b>Housing Portfolio</b>   |                              |   |                              |                            |                         |                             |                     |                     |                     |                     |
| Disabled Facilities Grants   | G4/C1                        |   | 883,000                      | 564,380                    | -                       | 1,447,380                   | 757,000             | 757,000             | 757,000             | 757,000             |
| Private Sector Renewal Grants                                      | G2/C1                        |   | -                            | 15,590                     | -                       | 15,590                      | -                   | -                   | -                   | -                   |
| Private Sector Leasing   | C1                           |   | 33,000                       | -                          | -                       | 33,000                      | 33,000              | 33,000              | 33,000              | 33,000              |
|  |                              |   | <b>916,000</b>               | <b>579,970</b>             | <b>-</b>                | <b>1,495,970</b>            | <b>790,000</b>      | <b>790,000</b>      | <b>790,000</b>      | <b>790,000</b>      |
| <b>Tourism and Community Life Portfolio</b>                        |                              |   |                              |                            |                         |                             |                     |                     |                     |                     |
| Play Route   | E1                           |   | -                            | 35,830                     | -                       | 35,830                      | -                   | -                   | -                   | -                   |
| MUGA, Welfare Park, Parkeston                                      | E1                           |   | -                            | 5,670                      | -                       | 5,670                       | -                   | -                   | -                   | -                   |
| Provision of Children's Play Area, School Road, Tendring           | G2                           |   | -                            | 1,720                      | -                       | 1,720                       | -                   | -                   | -                   | -                   |
| Refurbishment of Children's Play Area, Harwich and Dovercourt      | E2                           |   | -                            | 89,000                     | -                       | 89,000                      | -                   | -                   | -                   | -                   |
| Refurbishment of Children's Play Area, Marine Parade West, Clacton | E2                           |   | -                            | 64,000                     | -                       | 64,000                      | -                   | -                   | -                   | -                   |
| Refurbishment of Children's Play Area, Windsor Avenue, Clacton     | E2                           |   | -                            | 22,000                     | -                       | 22,000                      | -                   | -                   | -                   | -                   |
| Refurbishment of Burrs Road Children's Play Area, Clacton          | E2                           |   | -                            | 10,000                     | -                       | 10,000                      | -                   | -                   | -                   | -                   |
| Improved Disabled access to Children's Play Areas                  | G2                           |   | -                            | 46,000                     | -                       | 46,000                      | -                   | -                   | -                   | -                   |
| Dovercourt Swimming Pool - redevelopment                           | C1/R2/R5                     |   | -                            | 698,870                    | -                       | 698,870                     | -                   | -                   | -                   | -                   |
| Dovercourt Boating Lake  | R2                           |   | -                            | 30,000                     | -                       | 30,000                      | -                   | -                   | -                   | -                   |
| Princes Theatre new Box Office System                              | R2                           |   | -                            | 12,000                     | -                       | 12,000                      | -                   | -                   | -                   | -                   |
| Replacement of beach hut supports - The Walings                    | R2                           |   | 4,000                        | -                          | -                       | 4,000                       | 20,000              | -                   | -                   | -                   |
| Leisure Management System  | R2                           |   | -                            | 1,000                      | -                       | 1,000                       | -                   | -                   | -                   | -                   |
| Brook Country Park   | E1                           |   | -                            | 55,090                     | -                       | 55,090                      | -                   | -                   | -                   | -                   |
| The Hangings, landscaping works                                    | E2                           |   | -                            | -                          | 39,000                  | 39,000                      | 29,000              | 3,000               | -                   | -                   |
| Cranleigh Close, Clacton, landscaping works                        | E2                           |   | -                            | 7,000                      | 45,000                  | 52,000                      | 8,000               | 9,000               | 11,000              | -                   |
|  |                              |   | <b>4,000</b>                 | <b>1,078,180</b>           | <b>84,000</b>           | <b>1,166,180</b>            | <b>57,000</b>       | <b>12,000</b>       | <b>11,000</b>       | <b>-</b>            |
| <b>Planning Portfolio</b>  |                              |   |                              |                            |                         |                             |                     |                     |                     |                     |
| Corporate roll out of GIS  | R2                           |   | -                            | 7,000                      | -                       | 7,000                       | -                   | -                   | -                   | -                   |
| End to End Planning  | C1                           |   | -                            | 6,000                      | -                       | 6,000                       | -                   | -                   | -                   | -                   |
|  |                              |   | <b>-</b>                     | <b>13,000</b>              | <b>-</b>                | <b>13,000</b>               | <b>-</b>            | <b>-</b>            | <b>-</b>            | <b>-</b>            |



## CAPITAL PROGRAMME

|  | Proposed Source of Financing | Continuing schemes expenditure to 31/01/11<br>£ | Approved 2011/12 Budget<br>£ | Slippage from 2010/11<br>£ | Other 2011/12 adjs<br>£ | Amended 2011/12 budget<br>£ | 2012/13 Budget<br>£ | 2013/14 Budget<br>£ | 2014/15 Budget<br>£ | 2015/16 Budget<br>£ |
|--|------------------------------|---|------------------------------|----------------------------|-------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Technical Services</b>                              |                              |   |                              |                            |                         |                             |                     |                     |                     |                     |
| Coast Protection                                       |                              |   |                              |                            |                         |                             |                     |                     |                     |                     |
|  | G1                           |   | 2,100,000                    | -                          | -                       | 2,100,000                   | -                   | -                   | -                   | -                   |
|  | G1                           |   | -                            | 371,000                    | -                       | 371,000                     | -                   | -                   | -                   | -                   |
|  | E4                           |   | 306,000                      | -                          | -                       | 306,000                     | 82,000              | 163,000             | 150,000             | 352,000             |
|  |                              |   | <b>2,406,000</b>             | <b>371,000</b>             | <b>-</b>                | <b>2,777,000</b>            | <b>82,000</b>       | <b>163,000</b>      | <b>150,000</b>      | <b>352,000</b>      |
| <b>Total Other Services (General Fund) expenditure</b> |                              |   | <b>3,595,000</b>             | <b>2,837,180</b>           | <b>202,000</b>          | <b>6,634,180</b>            | <b>1,080,000</b>    | <b>1,786,000</b>    | <b>1,062,000</b>    | <b>1,242,000</b>    |
| <b>TOTAL APPROVED CAPITAL PROGRAMME</b>                |                              |   | <b>6,650,000</b>             | <b>3,592,630</b>           | <b>202,000</b>          | <b>10,444,630</b>           | <b>4,135,000</b>    | <b>4,841,000</b>    | <b>4,117,000</b>    | <b>4,297,000</b>    |

## CAPITAL PROGRAMME

|  | Source of Financing                  | Approved 2011/12 Budget<br>£ | Slippage from 2010/11<br>£ | Other 2011/12<br>adjs<br>£ | Amended 2011/12<br>Budget<br>£ | 2012/13<br>Budget<br>£ | 2013/14<br>Budget<br>£ | 2014/15<br>Budget<br>£ | 2015/16<br>Budget<br>£ |
|--|--------------------------------------|------------------------------|----------------------------|----------------------------|--------------------------------|------------------------|------------------------|------------------------|------------------------|
| <b>FINANCING</b>                                     |                                      |                              |                            |                            |                                |                        |                        |                        |                        |
| <b>Housing Revenue Account</b>                       |                                      |                              |                            |                            |                                |                        |                        |                        |                        |
|  | Supported Borrowing                  | B1                           | 688,000                    | -                          | (688,000)                      | -                      | -                      | -                      | -                      |
|  | Major Repairs Allowance              | G3                           | 2,367,000                  | 755,450                    | 688,000                        | 3,810,450              | 3,055,000              | 3,055,000              | 3,055,000              |
| <b>Total Housing Revenue Account</b>                 |                                      |                              | <b>3,055,000</b>           | <b>755,450</b>             | <b>-</b>                       | <b>3,810,450</b>       | <b>3,055,000</b>       | <b>3,055,000</b>       | <b>3,055,000</b>       |
| <b>General Fund</b>                                  |                                      |                              |                            |                            |                                |                        |                        |                        |                        |
| <b>Specific Financing</b>                            |                                      |                              |                            |                            |                                |                        |                        |                        |                        |
|  | External contributions               | E1                           | -                          | 442,450                    | -                              | 442,450                | -                      | -                      | -                      |
|  | Section 106                          | E2                           | -                          | 198,780                    | 84,000                         | 282,780                | 37,000                 | 12,000                 | 11,000                 |
|  | Leasing/contract hire                | E4                           | 306,000                    | -                          | -                              | 306,000                | 82,000                 | 163,000                | 150,000                |
|  | Government Grant re Coast Protection | G1                           | 2,100,000                  | 371,000                    | -                              | 2,471,000              | -                      | -                      | -                      |
|  | Government Grants - Other            | G2                           | 150,000                    | 205,720                    | (150,000)                      | 205,720                | -                      | -                      | -                      |
|  | Disabled Facilities Grant            | G4                           | 540,000                    | (4,100)                    | 252,000                        | 787,900                | 690,000                | 690,000                | 690,000                |
|  |                                      |                              | 3,096,000                  | 1,213,850                  | 186,000                        | 4,495,850              | 809,000                | 865,000                | 851,000                |
| <b>General Financing</b>                             |                                      |                              |                            |                            |                                |                        |                        |                        |                        |
|  | Capital Receipts                     | C1                           | 292,000                    | 875,070                    | (102,000)                      | 1,065,070              | 100,000                | 100,000                | 100,000                |
|  | Direct Revenue contributions         | R1                           | 128,000                    | -                          | 118,000                        | 246,000                | 151,000                | 121,000                | 111,000                |
|  | Capital Commitments Reserve          | R2                           | 79,000                     | 413,260                    | -                              | 492,260                | 20,000                 | -                      | -                      |
|  | Cremator Reserve                     | R3                           | -                          | -                          | -                              | -                      | 700,000                | -                      | -                      |
|  | Leisure Capital Investment Reserve   | R5                           | -                          | 335,000                    | -                              | 335,000                | -                      | -                      | -                      |
|  |                                      |                              | 499,000                    | 1,623,330                  | 16,000                         | 2,138,330              | 271,000                | 921,000                | 211,000                |
| <b>Total Other Services (General Fund) financing</b> |                                      |                              | <b>3,595,000</b>           | <b>2,837,180</b>           | <b>202,000</b>                 | <b>6,634,180</b>       | <b>1,080,000</b>       | <b>1,786,000</b>       | <b>1,062,000</b>       |
| <b>TOTAL FUNDING OF CAPITAL PROGRAMME</b>            |                                      |                              | <b>6,650,000</b>           | <b>3,592,630</b>           | <b>202,000</b>                 | <b>10,444,630</b>      | <b>4,135,000</b>       | <b>4,841,000</b>       | <b>4,297,000</b>       |

## RESERVES

|   | Actual Balance<br>1 April 2010<br>£m | Contribution<br>from Reserves<br>2010/11<br>£m | Contribution<br>to Reserves<br>2010/11<br>£m | Actual Balance<br>31 March 2011<br>£m | Contribution<br>from<br>Reserves<br>2011/12<br>£m | Contribution<br>to Reserves<br>2011/12<br>£m | Balance<br>31 March 2012<br>£m |
|---|--------------------------------------|--|--|---------------------------------------|---|--|--------------------------------|
| <b>Earmarked Reserves</b>                 |                                      |  |  |                                       |   |  |                                |
| Revenue Commitments Reserve               | 4.087                                | (4.017)  | 5.545  | 5.615                                 | (5.615)   | 0.000  | 0.000                          |
| Capital Commitments Reserve               | 1.420                                | (1.334)  | 0.446  | 0.532                                 | (0.512)   | 0.000  | 0.020                          |
| Asset Refurbishment / Replacement Reserve | 0.000                                | 0.000  | 0.350  | 0.350                                 | (0.100)   | 0.000  | 0.250                          |
| Austerity Reserve                         | 0.813                                | 0.000  | 0.408  | 1.221                                 | (1.221)   | 0.500  | 0.500                          |
| Car Parks Reserve (Decriminalisation)     | 0.391                                | 0.000  | 0.130  | 0.521                                 | 0.000   | 0.000  | 0.521                          |
| Careline System Replacement Reserve       | 0.111                                | (0.073)  | 0.000  | 0.038                                 | 0.000   | 0.000  | 0.038                          |
| Citizens Advice Bureau Reserve            | 0.000                                | (0.025)  | 0.057  | 0.032                                 | 0.000   | 0.000  | 0.032                          |
| Commutated Sums Reserve                   | 0.247                                | (0.025)  | 0.035  | 0.257                                 | (0.029)   | 0.000  | 0.228                          |
| Concessionary Bus fares Reserve           | 0.815                                | 0.000  | 0.101  | 0.916                                 | 0.000   | 0.000  | 0.916                          |
| Contact Management / Development Reserve  | 0.450                                | (0.450)  | 0.000  | 0.000                                 | 0.000   | 0.000  | 0.000                          |
| Cremator Replacement Reserve              | 0.423                                | (0.010)  | 0.117  | 0.530                                 | 0.000   | 0.233  | 0.763                          |
| Fixed Penalty Notice Reserve              | 0.006                                | 0.000  | 0.000  | 0.006                                 | 0.000   | 0.000  | 0.006                          |
| Haven Gateway Partnership Reserve         | 0.075                                | 0.000  | 0.000  | 0.075                                 | 0.000   | 0.000  | 0.075                          |
| Housing Benefit Reserve                   | 0.000                                | 0.000  | 0.260  | 0.260                                 | 0.000   | 0.000  | 0.260                          |

|   |               |                |              |               |                |              | <b>APPENDIX D</b> |
|---|---------------|----------------|--------------|---------------|----------------|--------------|-------------------|
| Jaywick Project Manager and Externally Funded Posts Reserve | 0.127         | (0.026)        | 0.000        | 0.101         | (0.058)        | 0.000        | 0.043             |
| Joint User Sports Centres Reserve                           | 0.000         | (0.050)        | 0.050        | 0.000         | 0.000          | 0.000        | 0.000             |
| Leisure Capital Projects Reserve                            | 0.335         | 0.000          | 0.000        | 0.335         | 0.000          | (0.335)      | 0.000             |
| Manual Workers Job Evaluation Reserve                       | 0.038         | (0.038)        | 0.000        | 0.000         | 0.000          | 0.000        | 0.000             |
| Planning Inquiries Reserve                                  | 0.050         | (0.020)        | 0.000        | 0.030         | 0.000          | 0.000        | 0.030             |
| Project Investment Reserve (re revenue support to CCTV)     | 0.039         | (0.020)        | 0.000        | 0.019         | (0.019)        | 0.000        | 0.000             |
| Public Conveniences Reserve                                 | 0.000         | 0.000          | 0.120        | 0.120         | 0.000          | 0.020        | 0.140             |
| Specific Revenue Grants Reserve                             | 0.895         | (0.762)        | 0.061        | 0.194         | (0.029)        | 0.000        | 0.165             |
|   | <b>10.322</b> | <b>(6.850)</b> | <b>7.679</b> | <b>11.151</b> | <b>(7.583)</b> | <b>0.418</b> | <b>3.986</b>      |
| <b>Uncommitted Reserve</b>                                  | 3.900         | 0.000          | 0.000        | 3.900         | 0.000          | 0.000        | 3.900             |
| <b>Total Reserves</b>                                       | <b>14.222</b> | <b>(6.850)</b> | <b>7.679</b> | <b>15.051</b> | <b>(7.583)</b> | <b>0.418</b> | <b>7.886</b>      |